

Moscow City Council



Regular Meeting ~Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, August 4, 2025

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council July 21, 2025 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

3. Public Comment (limit 15 minutes)

4. PUBLIC HEARING: City of Moscow FY2026 Annual Appropriation Ordinance (ACTION ITEM) - Bill Belknap / Sarah Decker

Staff will present the proposed City of Moscow FY2026 budget in the amount of \$139,578,442, which was considered by the City Council at a workshop held on July 8, 2025. The proposed budget includes the statutory allowed 3% inflationary increase, an additional 1% foregone tax recovery, as well as 90% of new construction and annexations, which are \$119,913 and \$4,696, respectively. According to the Latah County Assessor's office, the assessed taxable valuation within the City increased by 3.2% this year, which resulted in a slight increase in the City's levy rate from \$3.48 to \$3.57 per \$1,000 in taxable valuation. On July 29, the City received the final new construction, annexation, and judgment refund amounts from Latah County, which resulted in an increase in the total appropriation amount of \$48,393 from the draft budget presented during the budget workshop. Staff will detail the changes for the Council's information. Included for City Council consideration is the FY2026 Annual Appropriation Ordinance and the L-2

property tax certification in the aggregate amount of \$9,088,502.

PROPOSED ACTIONS: Conduct the public hearing upon the FY2026 City of Moscow Annual Appropriation Ordinance, and upon consideration of testimony presented:

1. Approve the foregone tax recovery Resolution, or take other action as deemed appropriate;
2. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other action deemed appropriate.
3. Authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of \$9,088,502; or take such other action deemed appropriate.

5. PUBLIC HEARING: Proposed FY2026 Fee Resolution (ACTION ITEM) - Bill Belknap

Any new fees or increases to existing fees by more than 5% require a public hearing pursuant to Idaho Code 63-1311A. Additionally, as required by Idaho Code 63-1311, the City's fees collected shall be reasonably related to the actual cost of the service provided. Staff will discuss proposed fee increases for the FY2026 budget year, which support the FY2025 budget proposal. The fee increases are due to the additional costs associated with the delivery of services, including administration, operations, and maintenance. Fees proposed to be adjusted include the following: arts programs, land use and development fees, construction permit fees and fees related to inspections, sanitation rates, water permit and service rates, sewer permit and service rates, street closure and traffic control, and stormwater rates, fiber optic service license fees, parks and recreation program fees, HIRC gym and room rentals, aquatic center admission, passes and lessons, and public record request fees.

PROPOSED ACTIONS: Conduct the public hearing, and after considering testimony presented, approve the FY2026 Fee Resolution as proposed; or take other action deemed appropriate.

6. Alley West of Main Street Sewer - Change Order #1 (ACTION ITEM) - Bob Buvel

On April 7th, 2025, City Council approved the award of the Alley West of Main Street Sewer Project Contract to Devout Excavation in the amount of \$366,913.32 and authorized staff approval of construction change orders in an amount not to exceed 10% of the contract amount. The project involves the replacement of the sewer main in the alley west of Main Street, between 4th and 6th Streets. The original contract included the removal and replacement of three catch basins that conflicted with the installation of the new sanitary sewer main. When the contractor tried to reconnect the new catch basins to the existing storm pipe, the condition of the pipe prevented the contractor from creating a solid connection. Staff concluded it would be prudent to replace the storm pipe and connect the catch basins with manufactured connections during this project. The contractor has confirmed that they can complete the scope of work included in the original contract, and they would be able to complete the installation of approximately 460 LF of 12" ADS Storm Pipe as well. The price change has been addressed in the draft of Change Order #1. After the execution of Change Order #1, the project expenditure amount would increase from \$366,913.32 to \$409,679.51, or an 11.7% increase.

PROPOSED ACTIONS: Recommend approval of Change Order #1 with Devout Excavation to increase the contract amount by \$42,766.19 to \$409,679.51, and authorize staff approval of construction change orders in an amount not to exceed 10% of the adjusted contract amount, or take other action deemed appropriate.

7. Street Banner Policy Update (ACTION ITEM)- Tyler Palmer

The City of Moscow has long maintained a program for the placement of banners in the downtown area for the display of government banners as well as public notification of special events. The program, administered by the Streets Department, has been updated several times over many years, with a formalized policy adopted by the City Council in 2013. Since the adoption of the 2013 policy, the location and use of light pole banners within the City has changed such that it requires an update. The revised policy provides the policy purpose, permitted uses, banner standards, application process and fees, and prioritization criteria to address when multiple requests are received for the same period of time. The policy establishes that the use of light pole banners and over-the-street banners are restricted for governmental use and is not intended to establish or be utilized as a public forum.

PROPOSED ACTIONS: Approve the updated Street Banner Policy and associated Resolution, or take other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.