Moscow City Council

	Regular Meeting **~Agenda~**	Laurie M. Hopkins City Clerk
	www.ci.moscow.id.us	208.883.7015

Monday, August 4, 2025	**7:00 PM**	**Council Chambers** **206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. **All Consent Items (ACTION ITEM)**

   A. **Approval of Moscow City Council July 21, 2025 Minutes - Laurie M. Hopkins**

   B. **Approval of Payment of Claims - Sarah Decker**

REGULAR AGENDA

2. **Mayors Appointments (ACTION ITEM)**

3. **Public Comment (limit 15 minutes)**

4. **PUBLIC HEARING: City of Moscow FY2026 Annual Appropriation Ordinance (ACTION ITEM) - Bill Belknap / Sarah Decker**
   Staff will present the proposed City of Moscow FY2026 budget in the amount of $139,578,442, which was considered by the City Council at a workshop held on July 8, 2025. The proposed budget includes the statutory allowed 3% inflationary increase, an additional 1% foregone tax recovery, as well as 90% of new construction and annexations, which are $119,913 and $4,696, respectively. According to the Latah County Assessor's office, the assessed taxable valuation within the City increased by 3.2% this year, which resulted in a slight increase in the City's levy rate from $3.48 to $3.57 per $1,000 in taxable valuation. On July 29, the City received the final new construction, annexation, and judgment refund amounts from Latah County, which resulted in an increase in the total appropriation amount of $48,393 from the draft budget presented during the budget workshop. Staff will detail the changes for the Council's information. Included for City Council consideration is the FY2026 Annual Appropriation Ordinance and the L-2

property tax certification in the aggregate amount of $9,088,502.
PROPOSED ACTIONS: Conduct the public hearing upon the FY2026 City of Moscow Annual Appropriation Ordinance, and upon consideration of testimony presented:

1. Approve the foregone tax recovery Resolution, or take other action as deemed appropriate;
2. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other action deemed appropriate.
3. Authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of $9,088,502; or take such other action deemed appropriate.

5. **PUBLIC HEARING: Proposed FY2026 Fee Resolution (ACTION ITEM) - Bill Belknap**

Any new fees or increases to existing fees by more than 5% require a public hearing pursuant to Idaho Code 63-1311A. Additionally, as required by Idaho Code 63-1311, the City's fees collected shall be reasonably related to the actual cost of the service provided. Staff will discuss proposed fee increases for the FY2026 budget year, which support the FY2025 budget proposal. The fee increases are due to the additional costs associated with the delivery of services, including administration, operations, and maintenance. Fees proposed to be adjusted include the following: arts programs, land use and development fees, construction permit fees and fees related to inspections, sanitation rates, water permit and service rates, sewer permit and service rates, street closure and traffic control, and stormwater rates, fiber optic service license fees, parks and recreation program fees, HIRC gym and room rentals, aquatic center admission, passes and lessons, and public record request fees.
PROPOSED ACTIONS: Conduct the public hearing, and after considering testimony presented, approve the FY2026 Fee Resolution as proposed; or take other action deemed appropriate.

6. **Alley West of Main Street Sewer - Change Order #1 (ACTION ITEM) - Bob Buvel**

On April 7th, 2025, City Council approved the award of the Alley West of Main Street Sewer Project Contract to Devout Excavation in the amount of $366,913.32 and authorized staff approval of construction change orders in an amount not to exceed 10% of the contract amount. The project involves the replacement of the sewer main in the alley west of Main Street, between 4th and 6th Streets. The original contract included the removal and replacement of three catch basins that conflicted with the installation of the new sanitary sewer main. When the contractor tried to reconnect the new catch basins to the existing storm pipe, the condition of the pipe prevented the contractor from creating a solid connection. Staff concluded it would be prudent to replace the storm pipe and connect the catch basins with manufactured connections during this project. The contractor has confirmed that they can complete the scope of work included in the original contract, and they would be able to complete the installation of approximately 460 LF of 12" ADS Storm Pipe as well. The price change has been addressed in the draft of Change Order #1. After the execution of Change Order #1, the project expenditure amount would increase from $366,913.32 to $409,679.51, or an 11.7% increase.
PROPOSED ACTIONS: Recommend approval of Change Order #1 with Devout Excavation to increase the contract amount by $42,766.19 to $409,679.51, and authorize staff approval of construction change orders in an amount not to exceed 10% of the adjusted contract amount, or take other action deemed appropriate.

7. **Street Banner Policy Update (ACTION ITEM)- Tyler Palmer**

The City of Moscow has long maintained a program for the placement of banners in the downtown area for the display of government banners as well as public notification of special events. The program, administered by the Streets Department, has been updated several times over many years, with a formalized policy adopted by the City Council in 2013. Since the adoption of the 2013 policy, the location and use of light pole banners within the City has changed such that it requires an update. The revised policy provides the policy purpose, permitted uses, banner standards, application process and fees, and prioritization criteria to address when multiple requests are received for the same period of time. The policy establishes that the use of light pole banners and over-the-street banners are restricted for governmental use and is not intended to establish or be utilized as a public forum.
PROPOSED ACTIONS: Approve the updated Street Banner Policy and associated Resolution, or take other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

Regular Meeting
~Minutes~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, July 21, 2025 | **7:00 PM** | **Council Chambers 206 E. Third St.**

The meeting was called to order at 7:00 p.m.
PRESENT: Mayor Art Bettge, Bryce Blankenship, Sandra Kelly, Hailey Lewis, Julia Parker, Gina Taruscio
ABSENT: Drew Davis
STAFF: Bill Belknap, Mia Bautista, Bob Buvel, Mike Ray, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE
Council President Parker led the Pledge of Allegiance.

CONSENT AGENDA

1. **All Consent Items (ACTION ITEM)**

   A. **Approval of Moscow City Council July 7, 2025 Minutes - Laurie M. Hopkins**

   B. **Approval of Payment of Claims - Sarah Decker**

   C. **Disbursement Report June 2025 - Sarah Decker**
   Staff presented the June 2025 Accounts Payable Report to the Public Works / Finance Committee on July 14th, 2025. The Committee received the report and recommended approval of the disbursement report.
   ACTION: Accept the Disbursements Report for the month of June 2025.

   D. **Third Quarter Financial Report April 1, 2025 to June 30, 2025 for FY2025 - Sarah Decker**
   Staff presented the financial report for the third quarter of Fiscal Year 2025 (April 1, 2025 to June 30, 2025) to the Public Works/Finance Committee on July 14th, 2025. The Committee received the financial report and recommended approval as presented.
   ACTION: Accept the FY2025 Third Quarter Financial Report.

   E. **Lola Clyde Park Development Grant Award Agreement - Alisa Anderson / Luke Hajda**
   In January 2023, staff submitted a grant application to the Idaho Department of Parks and Recreation (IDPR) under the Land and Water Conservation Program requesting assistance with the continued development of Lola Clyde Park. The proposed project includes frontage improvements, accessible paths/sidewalks, parking, lighting, and an internal pathway around the lower perimeter of the park property. In May 2023, staff were invited to present the request to the Land and Water Conservation Evaluation Committee in Boise. Shortly after, staff received notification that the request was approved to be submitted to the National Park Service (NPS) for approval of a grant request. On June 25, 2025, staff received the attached Letter of Award and State and Local Project Agreement from IDPR. The details of the funding and project elements are shown in Attachment F of the Agreement. The City will provide $170,000 of in-kind match, including surveying, engineering/design, and

construction inspection, in addition to $414,000 in cash for a total match of $584,000 (50% match requirement) with a grant award of $584,000 for construction with total project costs of $1,168,000. It is anticipated that engineering staff will complete the design of the project and advertise it for bidding in 2026, with construction anticipated for possibly as soon as next summer. This item was reviewed by the Public Works/Finance Committee on July 14, 2025, and recommended for approval.

ACTION: Accept the grant award and authorize execution of the required documents, including the State and Local Agreement for the Land and Water Conservation Fund from the Idaho Department of Parks and Recreation.

Kelly moved and Parker seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

Mayor Bettge presented to the City Council for consideration the appointment of Ashlyn Werner to the Sustainable Environment Commission. Kelly moved and Blankenship seconded approval of the appointment. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

3. Public Comment (limit 15 minutes)

Nathan Tupper thanked the Mayor and council for the appointment to the FAHC back in May. He was deployed and wanted to come thank them in person.

4. PUBLIC HEARING: Woodbury 1st Addition Major Planned Unit Development Amendment and Replat (ACTION ITEM) - Mike Ray

The Woodbury 1st Addition is a 21.73-acre subdivision and Planned Unit Development (PUD) that received final approval from the City Council on October 17, 2022. The development includes 79 lots ranging from 3,823 to 16,321 square feet in size and is the first phase of a master-planned subdivision that has a new urbanist design. Slonaker Drive has been extended into the subdivision, and the infrastructure for the first phase of the subdivision has been constructed, which includes Woodbury Drive and Picotee Circle. There are currently approximately 15 single-family homes that are under various stages of construction. The applicant, Wintz Company, LLC, is now proposing a Major Planned Unit Development (PUD) Amendment and to replat a 12.27-acre portion of the existing Woodbury 1st Addition Subdivision to create 81 lots from the existing 52 lots. The proposed lots range from 715 square feet to 8,339 square feet in size. The proposed replat would increase the total number of lots in the Woodbury 1st Addition Subdivision from 78 to 107, resulting in an addition of 29 lots. A prior minor PUD amendment approved on April 9, 2025, reduced the total number of lots from 79 to 78. As a result, the proposed amendment would result in an addition of 28 lots compared to the original development approval. The City of Moscow Planning and Zoning Commission conducted a public hearing for the proposed Major Planned Unit Development Amendment and Preliminary Replat on June 25, 2025 and recommended approval with one condition.

PROPOSED ACTIONS: Conduct the public hearing upon the Major PUD Amendment and Preliminary Replat and upon consideration of any testimony presented:

1. Approve the Major PUD Amendment for Woodbury 1st Addition with no conditions and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or approve the Major PUD Amendment with conditions and direct staff to prepare a Reasoned Statement of Relevant Criteria; or reject the Major PUD Amendment and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take other such action deemed appropriate.

2. If the Major PUD Amendment is approved, approve the Preliminary Replat for Woodbury 1st Addition with one condition and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or approve the Preliminary Replat with no conditions and direct staff to prepare a Reasoned Statement of Relevant Criteria; or reject the Preliminary Replat and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take other such action deemed appropriate.

Mayor Bettge explained the procedure of a public hearing and opened it at 7:03 p.m. Ray introduced the item by providing a background of the property, conditions from the preliminary plat, and proposal. See attached presentation for details.

Parker asked about the 41 temporary parking stalls. Ray explained they are intended to be removed as future phases add permanent parking. Each residential lot is still required to provide two parking spaces. Parker expressed concern about reduced parking and potential water flow issues during fire events, particularly in the commercial zone. Ray said the building official would require fire suppression depending on the individual buildings proposed during the building permit process.

Taruscio supported smaller homes for affordability and felt the stormwater condition is a good approach. She shared concerns about parking and monitoring of the 41 stalls, especially near the neighborhood business area. Ray said monitoring could be addressed through reporting by the applicant as development progresses.

In response to Lewis, Belknap explained private stormwater retention is standard for commercial and multifamily development, while public systems serve public streets. The system was required to be private due to noncompliant gravel parking strips.

Blankenship also voiced parking concerns but felt water service impacts were minimal, noting that P&Z had significant discussion on the topic.

Ray noted that parkland dedication is proposed as a linear pathway on the southwest side of Phase II.

Mark Wintz (rural Moscow) is the applicant and spoke on his developments in California. He is concerned regarding parking as well so will keep an eye on it. There has been a radical jump in housing prices and he wants to provide affordable housing, however he doesn't want to compromise the quality of the home so instead reduced the size of houses. Wintz said his conversations with other similar developments around the country shows parking in residential does ok. It's the commercial section that could have the issues. As they get closer to development they will be able to find areas for little parking lots in areas where there are issues. They do have a potential concern regarding short term rentals but like the diversity it can bring.

Levi Wintz (Moscow, applicant) said short term rentals are allowed with the requirement of the owner must live on property, whether it be the main house or the accessory dwelling unit. They want to maximize every portion of the 80 acres and anticipate the growth then match each need as they develop each section. There are two off-street parking spots for every unit besides the smaller units. For 80 residential lots, there is 130 on-street parking spots in addition to the off-street parking.

Mayor Bettge asked for testimony in favor of the application.

Roger Martenson (Moscow) said he lives in this neighborhood and hasn't regretted it. He looks forward to the commercial phase. He walks the neighborhood and for the most part doesn't see speeding cars.

Mayor Bettge asked for testimony in opposition to the application.

Dave Lehmitz (Moscow) spoke on the Ponderosa water booster station and additional housing hooked to it; ongoing stormwater issues and lack of a DEQ permit; fire ladder trucks cannot make the corners in the neighborhood due to the radius and on-street parking will also cause issues; the agreement for infrastructure on Mountain View and how the invoices were not showing a 50/50 split; he didn't feel the bid process for capital projects was being followed.

Mayor Bettge asked for testimony of a general nature. Hearing none, he asked for rebuttal by the applicant. The applicant declined rebuttal. Mayor Bettge closed the public hearing at 8:18 p.m.

Blankenship asked staff to address fire access concerns raised by Mr. Lehmitz. Ray stated the Fire Marshal reviewed the plans and had no concerns. Ladder access is not required for buildings up to 30 feet to the eaves. Belknap noted existing conditions guide what can be built, and all fire code requirements will be reviewed at the permit stage. Design elements like radius and fire flow must comply with adopted codes based on the project layout.

Regarding stormwater, Ray said Mr. Lehmitz's photos were taken before infrastructure was in place, and grading can temporarily impact runoff. Buvel added the City acts as the state's representative for DEQ permitting and, once aware of the issue, required the appropriate permits.

Lewis asked about the bid process. Belknap explained it is common to reimburse developers for upsizing infrastructure beyond their project needs. This is addressed in development agreements and conditions of approval. The booster station was identified in 2012 as needing upgrades. Two low-interest state loans funded improvements. The upgraded station enables service to additional development phases. Staff has no concerns about service capacity; the booster was not specific to this project but benefits the larger area.

Lewis suggested reviewing the bid and reimbursement process for compliance. Belknap said staff is confident but can have the City Attorney review if needed.

Parker moved to approve the major PUD Amendment for Woodbury 1st Addition with no conditions and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria. Taruscio seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Kelly moved to approve the Preliminary Replat for Woodbury 1st Addition with one condition and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria. Roll Call Vote: Ayes: Four (4). Nays: One (Lewis). Abstentions: None. Motion carried.

5. PUBLIC HEARING: Woodbury Addition Right-of-Way Vacation Request - Bob Buvel

On June 6, 2025, the City received an application requesting the re-plat of a portion of the Woodbury Addition to the City. The request was made by Wintz Company, LLC, who is the owner of the Woodbury Addition. Wintz Company, LLC is proposing to re-plat the area which requires the vacation of a portion of Woodbury Drive and all of Ashton Lane which are located within the re-plat area. According to Wintz Company, LLC, the proposed vacation of Ashton is to convert Ashton Lane from a one-way public street to a private two-way street. The vacation of the portion of Woodbury Drive would reduce the street to a fifty-four-foot (54') right-of-way to allow Woodbury Drive north of Midsummer (to be re-platted as Cottage Lane) to have a road section with larger curbside sidewalks and furniture zones more fitting to the neighborhood business zoning adjacent to the right-of-way. A vicinity map of the proposed vacation area is shown on the Notice of Public Hearing attached herein.

The notice of the hearing was advertised in the newspaper of record and mailed to properties within 300 feet of the subject ROW and all franchise and other utility providers were also provided notice.

PROPOSED ACTIONS: Conduct the public hearing and upon consideration of any testimony received, approve the vacation request by adoption of the Ordinance under suspension of the rules requiring three complete and separate readings and that the ordinance be read by title and published by summary; or consider the Ordinance on first reading; or deny the vacation request; or take such other action deemed appropriate.

Mayor explained the public hearing process and opened the hearing at 8:34 p.m.

Buvel introduced the item by going over the state statute requirements. There is a clause that the vacation does not eliminate any easements for utilities. Buvel detailed the information above.

Mark Wintz (Moscow) is the applicant and explained Ashton will have low traffic and low parking with sidewalks on one side. The Woodbury vacation is the town center area. He is trying to bring narrow streets which can be enchanting and a unique feel like streets in Europe.

Mayor Bettge asked for testimony in favor, opposition, and general. Hearing none, he closed the hearing at 8:42 p.m.

In response to Blankenship's question, Buvel said vacations don't come before the Council often but thinks it was Southgate 3rd Addition in 2021 where they were reworking their plat.

Parker moved to approve the vacation request by adoption of the Ordinance under suspension of the rules requiring three complete and separate readings and that the ordinance be read by title and published by summary. Taruscio seconded. Taruscio emphasized the importance of thoughtful design, flexibility, and a strong commitment to creating a high-quality place, and expressed hope that this approach continues through all phases of the development. Roll Call Vote: Ayes: Four (4). Nays: One (Lewis). Abstentions: None. Motion carried.

Mayor Bettge read Ordinance 2025-07 by title:
AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE VACATION OF CERTAIN PUBLIC STREET RIGHTS-OF-WAY AND PUBLIC UTILITY EASEMENTS LOCATED WITHIN THE WOODBURY FIRST ADDITION AND LOCATED WITHIN THE CITY OF MOSCOW AND LEGALLY DESCRIBED IN SECTION 2 OF THIS ORDINANCE; PROVIDING THAT TITLE TO SAID VACATED PUBLIC STREET RIGHTS-OF-WAY AND PUBLIC UTILITY EASEMENTS SHALL VEST WITH THE OWNERS OF THE PROPERTY AS SPECIFIED IN SECTION 4 OF THIS ORDINANCE; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM THE DATE OF ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

REPORTS

City Council

Moscow Volunteer Fire Department – Kelly said the department is moving along.
SMART Transit – Lewis said they are close to having the old service in a format they can use for historical statistics.
Moscow Arts Commission – Blankenship reported the Commission is working on upcoming projects and discussing the future mural at the City shop.
Planning & Zoning Commission – Blankenship reported they had a hearing for a future development.

Council members spoke on other meetings and events they attended including the Council budget workshop.

Mayor

Mayor Bettge said

ADJOURN

It was moved, seconded and mutually agreed upon to adjourn at 8:55 p.m.

____

Arthur D. Bettge, Mayor

ATTEST:

____

Laurie M. Hopkins, City Clerk

Accounts Payable
Checks for Approval

July 30, 2025 03:29 PM

jlopez

Check #	Check Date	Fund	Account	Vendor Name		Amount
113374	07/23/2025	Information Systems Fund	Professional Services - IS	Access Unlimited & Security, Inc.		$1,496.28
					Check Total:	$1,496.28
113375	07/23/2025	Information Systems Fund	Professional Services	ALMOTA FIBER LLC		$899.23
					Check Total:	$899.23
113376	07/23/2025	Sewer Fund	Professional Services	Anatek Labs, Inc.		$210.00
113376	07/23/2025	Sewer Fund	Professional Services	Anatek Labs, Inc.		$210.00
113376	07/23/2025	Sewer Fund	Professional Services	Anatek Labs, Inc.		$210.00
					Check Total:	$630.00
113377	07/23/2025	Sewer Capital Fund	Lift Station Renovations	Ardurra Group, Inc.		$26,682.25
					Check Total:	$26,682.25
113378	07/23/2025	General Fund	Professional Services	Ariel Proffer		$720.00
					Check Total:	$720.00
113379	07/23/2025	Streets Fund	Uniform Expense	ARTBEAT, INC.		$720.40
					Check Total:	$720.40
113380	07/23/2025	Recreation & Culture	Moscow Farmers Market Programs	Blackbird Treats		$12.00
					Check Total:	$12.00
113381	07/23/2025	General Fund	R & M - Equipment	BLUE RIBBON LINEN SUPPLY, INC.		$10.00
113381	07/23/2025	General Fund	R & M - Equipment	BLUE RIBBON LINEN SUPPLY, INC.		$10.00
113381	07/23/2025	General Fund	R & M - Equipment	BLUE RIBBON LINEN SUPPLY, INC.		$10.00
					Check Total:	$30.00
113382	07/23/2025	General Fund	Uniform Cleaning	BLUE RIBBON LINEN SUPPLY, INC.		$185.38
					Check Total:	$185.38
113383	07/23/2025	Stormwater Fund	Professional Services	Bowman Consulting Group, LTD.		$2,613.50
113383	07/23/2025	Sewer Fund	Professional Services	Bowman Consulting Group, LTD.		$5,619.03
113383	07/23/2025	Water Fund	Professional Services	Bowman Consulting Group, LTD.		$4,834.97
113383	07/23/2025	Stormwater Fund	Professional Services	Bowman Consulting Group, LTD.		$374.28

Check #	Check Date	Fund	Account	Vendor Name	Amount
113383	07/23/2025	Sewer Fund	Professional Services	Bowman Consulting Group, LTD.	$804.71
113383	07/23/2025	Water Fund	Professional Services	Bowman Consulting Group, LTD.	$692.43
				Check Total:	$14,938.92
113384	07/23/2025	Recreation & Culture	Moscow Farmers Market Programs	Calhoun Family Fruit	$22.00
				Check Total:	$22.00
113385	07/23/2025	Information Systems Fund	Department Supplies	CANON SOLUTIONS AMERICA, INC.	$37.40
				Check Total:	$37.40
113386	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	CHIPMAN & TAYLOR CHEVROLET	$540.78
				Check Total:	$540.78
113387	07/23/2025	Recreation & Culture	Moscow Farmers Market Programs	City of Moscow	$24.00
				Check Total:	$24.00
113388	07/23/2025	Stormwater Fund	R & M - Buildings	CONSOLIDATED SUPPLY CO.	$442.00
				Check Total:	$442.00
113389	07/23/2025	Recreation & Culture	Moscow Farmers Market Programs	Crescent Arrow Farm	$10.00
				Check Total:	$10.00
113390	07/23/2025	Sewer Capital Fund	Sewer Main Program	Devout Excavation LLC	$84,364.17
				Check Total:	$84,364.17
113391	07/23/2025	General Fund	Prof Development - Volunteer	Eagle Engraving, Inc.	$289.45
				Check Total:	$289.45
113392	07/23/2025	Streets Fund	Maintenance	ENNIS-FLINT, INC.	$5,692.50
				Check Total:	$5,692.50
113393	07/23/2025	Sewer Fund	R & M - Equipment	ENVIRO-CLEAN EQUIPMENT, INC.	$4,514.74
113393	07/23/2025	Sewer Fund	R & M - Equipment	ENVIRO-CLEAN EQUIPMENT, INC.	$378.01
113393	07/23/2025	Sewer Fund	R & M - Equipment	ENVIRO-CLEAN EQUIPMENT, INC.	$229.36
113393	07/23/2025	Sewer Fund	R & M - Equipment	ENVIRO-CLEAN EQUIPMENT, INC.	$492.55
113393	07/23/2025	Sewer Fund	R & M - Equipment	ENVIRO-CLEAN EQUIPMENT, INC.	$1,069.25
113393	07/23/2025	Sewer Fund	R & M - Equipment	ENVIRO-CLEAN EQUIPMENT, INC.	$73.50
113393	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	ENVIRO-CLEAN EQUIPMENT, INC.	$501.53
				Check Total:	$7,258.94
113394	07/23/2025	General Fund	Professional Services	Evan Shirley-Wooley	$90.00
				Check Total:	$90.00
113395	07/23/2025	Sewer Fund	Professional Services	FISHER SYSTEMS, INC.	$148.50

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$148.50
113396	07/23/2025	Fleet Management Fund	Professional Development	Gabe Reese		$15.00
113396	07/23/2025	Fleet Management Fund	Professional Development	Gabe Reese		$10.00
113396	07/23/2025	Fleet Management Fund	Professional Development	Gabe Reese		$29.00
					Check Total:	$54.00
113397	07/23/2025	General Fund	Janitorial Services & Supplies	GG Gutters, Inc.		$2,597.17
113397	07/23/2025	Recreation & Culture	Janitorial Services & Supplies	GG Gutters, Inc.		$2,546.78
113397	07/23/2025	Recreation & Culture	Janitorial Services & Supplies	GG Gutters, Inc.		$1,302.33
					Check Total:	$6,446.28
113398	07/23/2025	Fleet Management Fund	Professional Development	Grayter Machining LLC		$37.50
					Check Total:	$37.50
113399	07/23/2025	General Fund	Recruitment Expense	GRITMAN MEDICAL CENTER		$90.00
					Check Total:	$90.00
113400	07/23/2025	Sewer Fund	R & M - Equipment	HACH COMPANY		$720.10
113400	07/23/2025	Sewer Fund	Lab Supplies	HACH COMPANY		$173.10
113400	07/23/2025	Sewer Fund	R & M - Equipment	HACH COMPANY		$5,550.87
113400	07/23/2025	Sewer Fund	Department Supplies	HACH COMPANY		$360.00
					Check Total:	$6,804.07
113401	07/23/2025	Recreation & Culture	Refunds & Reimbursements	Hadley Cabitto		$26.36
					Check Total:	$26.36
113402	07/23/2025	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$143.00
113402	07/23/2025	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$143.00
113402	07/23/2025	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$143.00
113402	07/23/2025	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$143.00
113402	07/23/2025	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$143.00
113402	07/23/2025	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$143.00
113402	07/23/2025	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$143.00
113402	07/23/2025	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$143.00
					Check Total:	$1,144.00
113403	07/23/2025	Sewer Fund	Lab Supplies	Hardy Diagnostics		$339.60
					Check Total:	$339.60
113404	07/23/2025	1912 Center Fund	Professional Services	HEART OF THE ARTS, INC.		$7,000.00
113404	07/23/2025	1912 Center Fund	Utility Expense	HEART OF THE ARTS, INC.		$3,750.00
					Check Total:	$10,750.00

Check #	Check Date	Fund	Account	Vendor Name		Amount
113405	07/23/2025	Streets Fund	Maintenance	HERCO, INC.		$1,055.43
113405	07/23/2025	Streets Fund	Maintenance	HERCO, INC.		$1,056.24
					Check Total:	$2,111.67
113406	07/23/2025	Recreation & Culture	R & M - Grounds	HORIZON		$184.31
					Check Total:	$184.31
113407	07/23/2025	General Fund	Professional Services	INFOSEND, INC.		$3,759.03
					Check Total:	$3,759.03
113408	07/23/2025	Sewer Capital Fund	WRRF Facility Improvements	J-U-B ENGINEERS, INC.		$5,903.90
					Check Total:	$5,903.90
113409	07/23/2025	Recreation & Culture	Art Walk	Jason Sprute		$125.00
					Check Total:	$125.00
113410	07/23/2025	General Fund	Dues, Subscriptions & Memberships	LEWISTON TRIBUNE		$280.80
					Check Total:	$280.80
113411	07/23/2025	Streets Fund	Professional Development	LOCAL HIGHWAY TECHNICAL ASSISTANCE		$80.00
					Check Total:	$80.00
113412	07/23/2025	Recreation & Culture	R & M - Buildings	MCCOY PLUMBING & HEATING, INC.		$11.95
					Check Total:	$11.95
113413	07/23/2025	Stormwater Fund	Operations & Maintenance Parts	METROQUIP, INC.		$727.00
					Check Total:	$727.00
113414	07/23/2025	Information Systems Fund	Office Supplies	MOSCOW & PULLMAN BUILDING SUPPLY		$12.49
					Check Total:	$12.49
113415	07/23/2025	Recreation & Culture	Community Event Programs	Moscow Apparel Co.		$1,843.13
					Check Total:	$1,843.13
113416	07/23/2025	General Fund	Economic Development	MOSCOW CHAMBER OF COMMERCE, INC.		$5,300.00
					Check Total:	$5,300.00
113417	07/23/2025	Fleet Management Fund	Trash & Container Service	Moscow Recycling -		$21.11
113417	07/23/2025	Streets Fund	Trash & Container Service	Moscow Recycling -		$21.11
113417	07/23/2025	Stormwater Fund	Trash & Container Service	Moscow Recycling -		$21.11
113417	07/23/2025	Recreation & Culture	Trash & Container Service	Moscow Recycling -		$21.11
					Check Total:	$84.44
113418	07/23/2025	Streets Fund	Maintenance	MOTLEY-MOTLEY, INC.		$6,377.22
					Check Total:	$6,377.22

Check #	Check Date	Fund	Account	Vendor Name		Amount
113419	07/23/2025	Stormwater Fund	Department Supplies	MUNDY'S MACHINE & WELDING		$44.71
					Check Total:	$44.71
113420	07/23/2025	Sewer Fund	Department Supplies	National Safety, Inc.		$734.40
113420	07/23/2025	Streets Fund	Maintenance	National Safety, Inc.		$63.71
					Check Total:	$798.11
113421	07/23/2025	General Fund	Professional Services	Nick Canto		$90.00
					Check Total:	$90.00
113422	07/23/2025	Streets Fund	Maintenance	NORTH IDAHO CRUSHING, INC.		$255.15
113422	07/23/2025	Streets Fund	Maintenance	NORTH IDAHO CRUSHING, INC.		$398.70
					Check Total:	$653.85
113423	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	Northwest Autostyles		$900.00
					Check Total:	$900.00
113424	07/23/2025	Streets Fund	Maintenance	Omega Electric		$51.38
113424	07/23/2025	Streets Fund	Maintenance	Omega Electric		$19.30
					Check Total:	$70.68
113425	07/23/2025	Stormwater Fund	R & M - Buildings	OVERHEAD DOOR, INC.		$294.00
					Check Total:	$294.00
113426	07/23/2025	Sewer Fund	Chemicals	OXARC, INC.		$4,604.06
					Check Total:	$4,604.06
113427	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.		$148.01
113427	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.		$1,276.01
113427	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.		$88.25
113427	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.		$1,162.74
113427	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.		$8,857.45
113427	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.		$1,674.66
					Check Total:	$13,207.12
113428	07/23/2025	Sewer Fund	R & M - Equipment	PHILLIP R. STRADLEY		$408.80
					Check Total:	$408.80
113429	07/23/2025	General Fund	SRT Supplies	Primary Weapons Systems		$4,650.48
					Check Total:	$4,650.48
113430	07/23/2025	General Fund	Recruitment Expense	Prove It Polygraph		$200.00
					Check Total:	$200.00
113431	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	Rebel Creek Properties LLC		$902.00

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$902.00
113432	07/23/2025	General Fund	Professional Development	Robert H. Buvel III		$491.00
					Check Total:	$491.00
113433	07/23/2025	Water Fund	Other Miscellaneous Supplies	Rosauers Supermarkets, Inc.		$22.57
113433	07/23/2025	General Fund	Travel & Meetings	Rosauers Supermarkets, Inc.		$111.71
					Check Total:	$134.28
113434	07/23/2025	Recreation & Culture	Professional Development	Scott Cron		$130.00
					Check Total:	$130.00
113435	07/23/2025	General Fund	Travel & Meetings	Shaine Gunderson		$129.00
					Check Total:	$129.00
113436	07/23/2025	Recreation & Culture	R & M - Grounds	SiteOne Landscape Supply, LLC		$1,644.48
					Check Total:	$1,644.48
113437	07/23/2025	Stormwater Fund	Professional Services	SmartCover Systems		$143.33
					Check Total:	$143.33
113438	07/23/2025	Fleet Management Fund	R & M - Equipment	SNAP-ON INC.		$117.19
					Check Total:	$117.19
113439	07/23/2025	Information Systems Fund	Telephones & Communications	SoundLine Communications		$99.33
					Check Total:	$99.33
113440	07/23/2025	Recreation & Culture	R & M - Equipment	Spence Sales & Service		$45.99
113440	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	Spence Sales & Service		$149.98
113440	07/23/2025	Fleet Management Fund	Operations & Maintenance Parts	Spence Sales & Service		$642.88
					Check Total:	$838.85
113441	07/23/2025	Transit Center	R & M - Buildings	Stoneway Electric Supply Co.		$69.06
113441	07/23/2025	General Fund	R & M - Buildings	Stoneway Electric Supply Co.		$40.35
113441	07/23/2025	Sewer Fund	Department Supplies	Stoneway Electric Supply Co.		$23.71
					Check Total:	$133.12
113442	07/23/2025	Recreation & Culture	Moscow Farmers Market Programs	Taylormade Kitchen		$16.00
					Check Total:	$16.00
113443	07/23/2025	General Fund	Uniform Expense	The Country Stitch		$88.00
					Check Total:	$88.00
113444	07/23/2025	Recreation & Culture	Moscow Farmers Market Programs	TONNEMAKER HILL FARM		$12.00
					Check Total:	$12.00

Check #	Check Date	Fund	Account	Vendor Name		Amount
113445	07/23/2025	General Fund	Advertising & Publishing	TRIBUNE PUBLISHING COMPANY		$255.70
					Check Total:	$255.70
113446	07/23/2025	General Fund	Professional Services	Turner Webb		$90.00
113446	07/23/2025	General Fund	Professional Services	Turner Webb		$90.00
					Check Total:	$180.00
113447	07/23/2025	General Fund	Uniform Expense	UNIFORMS2GEAR, INC.		$154.68
113447	07/23/2025	General Fund	Uniform Expense	UNIFORMS2GEAR, INC.		$(144.93)
113447	07/23/2025	General Fund	Uniform Expense	UNIFORMS2GEAR, INC.		$114.20
113447	07/23/2025	General Fund	SRT Supplies	UNIFORMS2GEAR, INC.		$204.53
113447	07/23/2025	General Fund	Uniform Expense	UNIFORMS2GEAR, INC.		$77.34
					Check Total:	$405.82
113448	07/23/2025	Sewer Fund	Lab Supplies	USABLUEBOOK		$3,639.02
					Check Total:	$3,639.02
113449	07/23/2025	Recreation & Culture	Moscow Farmers Market Programs	Vong Vang		$10.00
					Check Total:	$10.00
113450	07/23/2025	General Fund	Department Supplies	WALTER E. NELSON CO.		$406.96
					Check Total:	$406.96
113451	07/23/2025	General Fund	911 Whitcom Contract	WHITCOM 911		$193,599.86
					Check Total:	$193,599.86
113452	07/23/2025	Sewer Fund	R & M - Equipment	WHITNEY EQUIPMENT CO		$2,627.00
					Check Total:	$2,627.00
113453	07/23/2025	Sewer Fund	Professional Services	Woodhawk Controls, LLC		$700.00
					Check Total:	$700.00
113454	07/23/2025	General Fund	Electrical Permits	ZACHARY CURTIS CONSTRUCTION, LLC		$89.41
113454	07/23/2025	General Fund	Plan Review	ZACHARY CURTIS CONSTRUCTION, LLC		$456.29
113454	07/23/2025	General Fund	Building Permits	ZACHARY CURTIS CONSTRUCTION, LLC		$702.00
					Check Total:	$1,247.70
113455	07/30/2025	Recreation & Culture	Moscow Farmers Market Programs	AICHELE FARMS		$12.00
					Check Total:	$12.00
113456	07/30/2025	Water Fund	Professional Services	Anatek Labs, Inc.		$224.00
113456	07/30/2025	Water Fund	Professional Services	Anatek Labs, Inc.		$200.00
113456	07/30/2025	Water Fund	Professional Services	Anatek Labs, Inc.		$200.00
113456	07/30/2025	Sewer Fund	Professional Services	Anatek Labs, Inc.		$210.00

Check #	Check Date	Fund	Account	Vendor Name		Amount
113456	07/30/2025	Sewer Fund	Professional Services	Anatek Labs, Inc.		$210.00
					Check Total:	$1,044.00
113457	07/30/2025	Fleet Management Fund	Shop Supplies	AUTOZONE, INC.		$117.36
113457	07/30/2025	Stormwater Fund	Department Supplies	AUTOZONE, INC.		$14.54
					Check Total:	$131.90
113458	07/30/2025	Water Fund	Operations & Maintenance Parts	Backflow Apparatus & Valve Co., Inc		$1,325.70
					Check Total:	$1,325.70
113459	07/30/2025	Fleet Management Fund	Operations & Maintenance Parts	BRAUN NORTHWEST INC		$55.86
					Check Total:	$55.86
113460	07/30/2025	Recreation & Culture	Refunds & Reimbursements	Bridge Bible Fellowship		$53.00
					Check Total:	$53.00
113461	07/30/2025	General Fund	R & M - Equipment	CANON SOLUTIONS AMERICA, INC.		$79.54
113461	07/30/2025	Information Systems Fund	Department Supplies	CANON SOLUTIONS AMERICA, INC.		$51.81
					Check Total:	$131.35
113462	07/30/2025	Fleet Management Fund	Motor Fuels & Lubricants	CHS, INC.		$23,914.20
					Check Total:	$23,914.20
113463	07/30/2025	Recreation & Culture	Moscow Farmers Market Programs	City of Moscow		$38.00
					Check Total:	$38.00
113464	07/30/2025	Sewer Fund	R & M - Equipment	COLEMAN OIL CO.		$313.72
					Check Total:	$313.72
113465	07/30/2025	Water Fund	Operations & Maintenance Parts	CONSOLIDATED SUPPLY CO.		$2,975.88
113465	07/30/2025	Water Fund	Operations & Maintenance Parts	CONSOLIDATED SUPPLY CO.		$2,770.96
					Check Total:	$5,746.84
113466	07/30/2025	Water Fund	R & M - Equipment	ControlFreek, Inc.		$86,180.00
					Check Total:	$86,180.00
113467	07/30/2025	Fleet Management Fund	Operations & Maintenance Parts	DIDO UPHOLSTERY OF TROY		$451.26
					Check Total:	$451.26
113468	07/30/2025	General Fund	Janitorial Services & Supplies	EVCAR, INC.		$3,333.42
113468	07/30/2025	Transit Center	Janitorial Services & Supplies	EVCAR, INC.		$926.25
113468	07/30/2025	Recreation & Culture	Janitorial Services & Supplies	EVCAR, INC.		$123.50
113468	07/30/2025	Streets Fund	Janitorial Services & Supplies	EVCAR, INC.		$123.50
113468	07/30/2025	Fleet Management Fund	Janitorial Services & Supplies	EVCAR, INC.		$123.50

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$4,630.17
113469	07/30/2025	Water Fund	Chemicals	FILTRATION TECHNOLOGY, INC		$7,122.00
					Check Total:	$7,122.00
113470	07/30/2025	Information Systems Fund	Telephones & Communications	FIRST STEP INTERNET, LLC		$50.00
					Check Total:	$50.00
113471	07/30/2025	General Fund	Postage Expense	FRANCOTYP-POSTALIA, INC.		$180.00
					Check Total:	$180.00
113472	07/30/2025	General Fund	Professional Services	Gallagher Benefit Services		$3,333.33
					Check Total:	$3,333.33
113473	07/30/2025	Recreation & Culture	Moscow Farmers Market Programs	Get to Squeeze'n Lemonade		$16.00
					Check Total:	$16.00
113474	07/30/2025	Water Fund	Operations & Maintenance Parts	GRAINGER, INC.		$244.96
					Check Total:	$244.96
113475	07/30/2025	Water Fund	Operations & Maintenance Parts	H.D. FOWLER COMPANY		$4,156.20
					Check Total:	$4,156.20
113476	07/30/2025	Fleet Management Fund	Operations & Maintenance Parts	HELBLING MACHINE & AUTO PARTS		$30.79
					Check Total:	$30.79
113477	07/30/2025	Streets Fund	Maintenance	HERCO, INC.		$306.95
					Check Total:	$306.95
113478	07/30/2025	Water Fund	Other Miscellaneous Supplies	Home Depot U.S.A, Inc.		$139.85
113478	07/30/2025	Water Fund	Other Miscellaneous Supplies	Home Depot U.S.A, Inc.		$99.98
113478	07/30/2025	Recreation & Culture	Department Supplies	Home Depot U.S.A, Inc.		$44.98
					Check Total:	$284.81
113479	07/30/2025	Recreation & Culture	Moscow Farmers Market Programs	Hottest Life LLC		$16.00
					Check Total:	$16.00
113480	07/30/2025	Fleet Management Fund	Operations & Maintenance Parts	HUGHES FIRE EQUIPMENT, INC.		$100.77
					Check Total:	$100.77
113481	07/30/2025	General Fund	Humane Society Allocation	HUMANE SOCIETY OF THE PALOUSE		$4,846.16
					Check Total:	$4,846.16
113482	07/30/2025	Recreation & Culture	Concession Supplies	IDAHO BEVERAGES, INC.		$80.00
113482	07/30/2025	Recreation & Culture	Concession Supplies	IDAHO BEVERAGES, INC.		$149.00
113482	07/30/2025	Recreation & Culture	Concession Supplies	IDAHO BEVERAGES, INC.		$329.43

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$558.43
113483	07/30/2025	Water Fund	Lab Supplies	IDEXX DISTRIBUTION, INC.		$336.07
					Check Total:	$336.07
113484	07/30/2025	Recreation & Culture	Department Supplies	Inland North Waste		$12.33
					Check Total:	$12.33
113485	07/30/2025	Fleet Management Fund	Operations & Maintenance Parts	JESS FORD OF PULLMAN		$101.37
					Check Total:	$101.37
113486	07/30/2025	General Fund	Department Supplies	L.N. Curtis & Sons		$93.00
113486	07/30/2025	General Fund	R & M - Equipment	L.N. Curtis & Sons		$650.00
113486	07/30/2025	General Fund	Department Supplies	L.N. Curtis & Sons		$3,753.00
					Check Total:	$4,496.00
113487	07/30/2025	Sewer Fund	Office Supplies	LANDGROVE COFFEE, INC.		$168.00
113487	07/30/2025	Water Fund	Other Miscellaneous Supplies	LANDGROVE COFFEE, INC.		$140.00
					Check Total:	$308.00
113488	07/30/2025	Information Systems Fund	Professional Services - IS	LEADSONLINE, LLC		$3,771.00
					Check Total:	$3,771.00
113489	07/30/2025	Recreation & Culture	Refunds & Reimbursements	Leanne Griffith		$255.00
					Check Total:	$255.00
113490	07/30/2025	General Fund	Refunds & Reimbursements	LIFE FLIGHT NETWORK		$68.50
					Check Total:	$68.50
113491	07/30/2025	Water Fund	Operations & Maintenance Parts	MCCOY PLUMBING & HEATING, INC.		$21.90
113491	07/30/2025	Water Fund	Operations & Maintenance Parts	MCCOY PLUMBING & HEATING, INC.		$6.45
					Check Total:	$28.35
113492	07/30/2025	Sewer Fund	Utility Accounts Receivable	MIKE & JANE ROBERTS		$11.48
113492	07/30/2025	Water Fund	Utility Accounts Receivable	MIKE & JANE ROBERTS		$8.64
113492	07/30/2025	Sanitation Fund	Utility Accounts Receivable	MIKE & JANE ROBERTS		$5.70
113492	07/30/2025	Water Fund	Utility Accounts Receivable	MIKE & JANE ROBERTS		$2.99
113492	07/30/2025	Stormwater Fund	Utility Accounts Receivable	MIKE & JANE ROBERTS		$0.84
					Check Total:	$29.65
113493	07/30/2025	Recreation & Culture	Uniform Expense	Moscow Apparel Co.		$359.80
113493	07/30/2025	Recreation & Culture	Community Event Programs	Moscow Apparel Co.		$1,843.13
					Check Total:	$2,202.93
113494	07/30/2025	General Fund	Rental Property & Equipment	MOSCOW VOLUNTEER FIRE DEPARTMENT		$1,750.00

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$1,750.00
113495	07/30/2025	Streets Fund	Maintenance	MOTLEY-MOTLEY, INC.		$2,715.20
					Check Total:	$2,715.20
113496	07/30/2025	Sewer Fund	R & M - Buildings	MUNDY'S MACHINE & WELDING		$75.00
					Check Total:	$75.00
113497	07/30/2025	Sewer Fund	R & M - Equipment	National Safety, Inc.		$1,048.00
					Check Total:	$1,048.00
113498	07/30/2025	Sewer Fund	Lab Supplies	NCL OF WISCONSIN, INC.		$392.44
					Check Total:	$392.44
113499	07/30/2025	Streets Fund	Maintenance	NORTH IDAHO CRUSHING, INC.		$769.95
113499	07/30/2025	Streets Fund	Maintenance	NORTH IDAHO CRUSHING, INC.		$535.05
					Check Total:	$1,305.00
113500	07/30/2025	Fleet Management Fund	Operations & Maintenance Parts	Northwest Autostyles		$180.00
					Check Total:	$180.00
113501	07/30/2025	Recreation & Culture	Youth Aquatic Programs	Owen O'Dea		$150.00
					Check Total:	$150.00
113502	07/30/2025	Sewer Fund	Chemicals	OXARC, INC.		$4,454.06
					Check Total:	$4,454.06
113503	07/30/2025	Recreation & Culture	Professional Services	Palouse Umpires Association		$1,090.00
					Check Total:	$1,090.00
113504	07/30/2025	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.		$1,688.44
					Check Total:	$1,688.44
113505	07/30/2025	Recreation & Culture	Moscow Farmers Market Programs	PATTY OMODT		$16.00
					Check Total:	$16.00
113506	07/30/2025	Sewer Fund	R & M - Equipment	PHILLIP R. STRADLEY		$7,920.50
					Check Total:	$7,920.50
113507	07/30/2025	Information Systems Fund	Telephones & Communications	PORT OF WHITMAN COUNTY		$502.91
					Check Total:	$502.91
113508	07/30/2025	Sewer Fund	Department Supplies	Productivity Plus		$17.25
					Check Total:	$17.25
113509	07/30/2025	Information Systems Fund	Equipment	RACOM Corporation		$111,016.75

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$111,016.75
113510	07/30/2025	Recreation & Culture	Department Supplies	Rosauers Supermarkets, Inc.		$41.96
113510	07/30/2025	Recreation & Culture	Department Supplies	Rosauers Supermarkets, Inc.		$35.97
113510	07/30/2025	Water Fund	Department Supplies	Rosauers Supermarkets, Inc.		$11.97
113510	07/30/2025	Water Fund	Department Supplies	Rosauers Supermarkets, Inc.		$31.92
113510	07/30/2025	Recreation & Culture	Department Supplies	Rosauers Supermarkets, Inc.		$59.95
					Check Total:	$181.77
113511	07/30/2025	Recreation & Culture	Moscow Farmers Market Programs	ROTARY CLUB OF MOSCOW #249		$12.00
					Check Total:	$12.00
113512	07/30/2025	Sewer Fund	Miscellaneous Services & Charges	SE Moscow Sewer District		$133.00
					Check Total:	$133.00
113513	07/30/2025	Recreation & Culture	Moscow Farmers Market Programs	SISTERS COOKIE COMPANY		$10.00
					Check Total:	$10.00
113514	07/30/2025	Fleet Management Fund	Shop Supplies	SNAP-ON INC.		$8.87
113514	07/30/2025	Fleet Management Fund	Shop Supplies	SNAP-ON INC.		$356.61
					Check Total:	$365.48
113515	07/30/2025	Fleet Management Fund	Operations & Maintenance Parts	Spence Sales & Service		$49.95
113515	07/30/2025	Fleet Management Fund	Operations & Maintenance Parts	Spence Sales & Service		$99.99
113515	07/30/2025	Water Fund	Other Miscellaneous Supplies	Spence Sales & Service		$49.49
					Check Total:	$199.43
113516	07/30/2025	Water Fund	Operations & Maintenance Parts	SPOKANE HOUSE OF HOSE, INC.		$1,007.82
					Check Total:	$1,007.82
113517	07/30/2025	Recreation & Culture	Professional Services	STACEY POLER		$715.00
					Check Total:	$715.00
113518	07/30/2025	Sewer Fund	Department Supplies	Stoneway Electric Supply Co.		$25.56
113518	07/30/2025	Sewer Fund	R & M - Buildings	Stoneway Electric Supply Co.		$27.22
					Check Total:	$52.78
113519	07/30/2025	Recreation & Culture	Moscow Farmers Market Programs	Taylormade Kitchen		$14.00
					Check Total:	$14.00
113520	07/30/2025	Sanitation Fund	Utility Accounts Receivable	TEAM IDAHO PROPERTY MANAGEMENT		$28.88
					Check Total:	$28.88
113521	07/30/2025	Sanitation Fund	Utility Accounts Receivable	TEAM IDAHO PROPERTY MANAGEMENT		$105.38

Check #	Check Date	Fund	Account	Vendor Name	Amount
				Check Total:	$105.38
113522	07/30/2025	Sewer Fund	Chemicals	THATCHER COMPANY OF MONTANA	$9,843.40
				Check Total:	$9,843.40
113523	07/30/2025	Recreation & Culture	Moscow Farmers Market Programs	The Clamarous Cicada	$12.00
				Check Total:	$12.00
113524	07/30/2025	Recreation & Culture	Moscow Farmers Market Programs	Toni Salerno	$16.00
				Check Total:	$16.00
113525	07/30/2025	Sewer Fund	Utility Accounts Receivable	TRACEY PETERS	$19.13
113525	07/30/2025	Water Fund	Utility Accounts Receivable	TRACEY PETERS	$14.40
113525	07/30/2025	Sanitation Fund	Utility Accounts Receivable	TRACEY PETERS	$9.52
113525	07/30/2025	Water Fund	Utility Accounts Receivable	TRACEY PETERS	$6.63
113525	07/30/2025	Stormwater Fund	Utility Accounts Receivable	TRACEY PETERS	$1.40
				Check Total:	$51.08
113526	07/30/2025	Recreation & Culture	Concession Supplies	US Foods, Inc.	$681.34
113526	07/30/2025	Recreation & Culture	Concession Supplies	US Foods, Inc.	$253.77
113526	07/30/2025	Recreation & Culture	Concession Supplies	US Foods, Inc.	$1,698.89
113526	07/30/2025	Recreation & Culture	Concession Supplies	US Foods, Inc.	$1,185.10
113526	07/30/2025	Recreation & Culture	Concession Supplies	US Foods, Inc.	$1,136.76
				Check Total:	$4,955.86
113527	07/30/2025	Water Fund	Lab Supplies	USABLUEBOOK	$503.45
113527	07/30/2025	Water Fund	Lab Supplies	USABLUEBOOK	$90.75
				Check Total:	$594.20
113528	07/30/2025	Sewer Fund	Janitorial Services & Supplies	Viva Cleaning Company	$2,725.54
113528	07/30/2025	Water Fund	Janitorial Services & Supplies	Viva Cleaning Company	$1,537.62
113528	07/30/2025	Recreation & Culture	Janitorial Services & Supplies	Viva Cleaning Company	$4,800.00
				Check Total:	$9,063.16
113529	07/30/2025	Recreation & Culture	Department Supplies	WALTER E. NELSON CO.	$212.73
113529	07/30/2025	Recreation & Culture	R & M - Buildings	WALTER E. NELSON CO.	$1,510.18
113529	07/30/2025	Recreation & Culture	Concession Supplies	WALTER E. NELSON CO.	$346.15
113529	07/30/2025	General Fund	Miscellaneous Services & Charges	WALTER E. NELSON CO.	$305.02
				Check Total:	$2,374.08

Check #	Check Date	Fund	Account	Vendor Name	Amount

Total Amount Being Paid: **$752,539.87**

Accounts Payable
Checks for Approval

July 31, 2025 10:19 AM

jlopez

Check #	Check Date	Fund	Account	Vendor Name	Amount
113530	07/31/2025	General Fund	Public Transportation	REGIONAL PUBLIC TRANSPORTATION, INC	$35,082.25
				Check Total:	$35,082.25

Check #	Check Date	Fund	Account	Vendor Name	Amount

Total Amount Being Paid: **$35,082.25**

Committee / City Council Staff Report

DATE: Monday, August 4, 2025

AGENDA ITEM TITLE

PUBLIC HEARING: City of Moscow FY2026 Annual Appropriation Ordinance (ACTION ITEM) - Bill Belknap / Sarah Decker

RESPONSIBLE STAFF

Bill Belknap, City Administrator

ADDITIONAL PRESENTER(S)

Sarah Decker, Director of Finance & Employee Services

DESCRIPTION

Staff will present the proposed City of Moscow FY2026 budget in the amount of $139,578,442, which was considered by the City Council at a workshop held on July 8, 2025. The proposed budget includes the statutory allowed 3% inflationary increase, an additional 1% foregone tax recovery, as well as 90% of new construction and annexations, which are $119,913 and $4,696, respectively. According to the Latah County Assessor's office, the assessed taxable valuation within the City increased by 3.2% this year, which resulted in a slight increase in the City's levy rate from $3.48 to $3.57 per $1,000 in taxable valuation. On July 29, the City received the final new construction, annexation, and judgment refund amounts from Latah County, which resulted in an increase in the total appropriation amount of $48,393 from the draft budget presented during the budget workshop. Staff will detail the changes for the Council's information. Included for City Council consideration is the FY2026 Annual Appropriation Ordinance and the L-2 property tax certification in the aggregate amount of $9,088,502.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Conduct the public hearing upon the FY2026 City of Moscow Annual Appropriation Ordinance, and upon consideration of testimony presented:

1. Approve the foregone tax recovery Resolution, or take other action as deemed appropriate;
2. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other action deemed appropriate.
3. Authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of $9,088,502; or take such other action deemed appropriate.

STAFF RECOMMENDATION

Conduct the public hearing upon the FY2026 City of Moscow Annual Appropriation Ordinance and upon consideration of testimony presented:

1. Approve the foregone tax recovery Resolution;

2. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary;
3. Authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of $9,088,502.

OTHER RESOURCES

Link to the budget summary: https://www.ci.moscow.id.us/ArchiveCenter/ViewFile/Item/517

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2025 - Foregone Amount FY2026 Budget_final
2. Ordinance 2025 - Appropriations Ordinance FY2026_final

RESOLUTION NO. 2025 – ___

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ESTABLISHING A POLICY TO USE FOREGONE LEVYING AUTHORITY TO ADDRESS ISSUES ASSOCIATED WITH CURRENT AND ANTICIPATED COST INCREASES IN MAINTENANCE AND OPERATIONS; PROVIDING THAT THIS RESOLUTION SHALL BE IN EFFECT UPON ITS PASSAGE, AND APPROVAL.

WHEREAS, the City of Moscow intends to include eighty thousand, three hundred ninety dollars ($80,390) of ninety-five thousand, five hundred four dollars ($95,504) in foregone levying authority in its FY2026 budget; and

WHEREAS, the City of Moscow requires this extra revenue to address issues associated with current and anticipated cost increases of maintenance and operations;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho that all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

1. That this forgone amount of eighty thousand, three hundred ninety dollars ($80,390), shall be included in the City of Moscow's FY2026 Budget.

2. That the foregone amount of eighty thousand, three hundred ninety dollars ($80,390), is to be used to address issues associated with current and anticipated cost increases in maintenance and operations.

3. That this Resolution shall become effective upon its passage and approval.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	________	________	________	________
Gina Taruscio	________	________	________	________
Drew Davis	________	________	________	________
Julia Parker	________	________	________	________
Sandra Kelly	________	________	________	________
Bryce Blankenship	________	________	________	________

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this ___ day of _______________, 2025.

____
Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Moscow, Idaho held on ________________, 2025 and attest to the Mayor's signature.

____
Laurie M. Hopkins, City Clerk

ORDINANCE NO. 2025 – ___

AN ORDINANCE ENTITLED "ANNUAL APPROPRIATION ORDINANCE" APPROPRIATING ONE HUNDRED THIRTY-NINE MILLION, FIVE HUNDRED SEVENTY-EIGHT THOUSAND, FOUR HUNDRED FORTY-TWO DOLLARS ($139,578,442) FOR THE PURPOSE OF DEFRAYING ALL NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF MOSCOW, LATAH COUNTY, STATE OF IDAHO, FOR THE 2026 FISCAL YEAR BEGINNING THE FIRST DAY OF OCTOBER, 2025, AND ENDING THE THIRTIETH DAY OF SEPTEMBER, 2026, AND ALLOTTING RESOURCES BY FUND FOR SAID APPROPRIATION FOR THE OBJECTS AND PURPOSES SET FORTH IN THIS ORDINANCE; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOSCOW, IDAHO AS FOLLOWS:

SECTION 1: There is hereby appropriated out of any monies in the treasury of the City of Moscow, Idaho, not otherwise appropriated, and out of any revenue which the City of Moscow may acquire between the 1st day of October, 2025, and the 30th day of September, 2026, the sum of one hundred thirty-nine million, five hundred seventy-eight thousand, four hundred forty-two dollars ($139,578,442) for the purpose of defraying all necessary expenses and liabilities of such municipal corporation for the fiscal year beginning the 1st day of October, 2025 and ending the 30th day of September, 2026.

SECTION 2: The following sums are hereby appropriated and allocated for the purpose of defraying expenses and liabilities for the following objects and purposes:

	Approved Budget
General Fund	
General Government	$8,638,593
Public Safety	$12,050,413
Total General Fund	**$20,689,006**
Street Fund	$3,317,697
Transit Center Fund	$43,075
Recreation & Culture Fund	
Parks & Recreation	$3,228,571
Art	$215,455
Community Events	$233,200
Total Recreation & Culture Fund	**$3,677,226**

MSDCP Fund	$305,320
1912 Center Fund	$160,490
Hamilton Trust Fund	$32,000
Enterprise Funds	
Water Fund	$8,812,725
Sewer Fund	$9,868,026
Stormwater Fund	$1,489,532
Sanitation Fund	$7,581,059
Total Enterprise Funds	**$27,751,342**
Fleet Management Fund	$5,416,121
Information Systems Fund	$2,566,009
Capital Construction Funds	
Water Capital Projects Fund	$12,024,437
Sewer Capital Projects Fund	$29,420,331
Stormwater Capital Projects Fund	$597,083
Sanitation Capital Projects Fund	$12,818,197
Capital Projects Fund	$19,694,724
LID Construction Fund	$0
Total Capital Construction Funds	**$74,554,772**
Debt Service Funds	
General Obligation	$1,065,384
Special Assessment	$0
Total Debt Service Funds	**$1,065,384**
GRAND TOTAL	**$139,578,442**

SECTION 3: That the City of Moscow hereby certifies a tax levy in an amount not to exceed $9,203,044 on the taxable market value of all taxable property within the corporate limits of the City of Moscow, Latah County, Idaho, to provide revenue for the following purposes:

Activity	**Taxable Amount Certified**
General Fund	$8,119,384
Judgment Refund I.C. 63-1305	$36,660
General Obligation Bond Fund	$1,047,000
Total	**$9,203,044**

SECTION 4: SEVERABILITY. Provisions of this Ordinance shall be deemed severable and the invalidity of any provision of this Ordinance shall not affect the validity of remaining provisions.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be effective upon its passage, approval, and publication according to law.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	________	________	________	________
Gina Taruscio	________	________	________	________
Drew Davis	________	________	________	________
Julia Parker	________	________	________	________
Sandra Kelly	________	________	________	________
Bryce Blankenship	________	________	________	________

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow this ___ day of _____________, 2025.

____
Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of an Ordinance passed at a regular meeting of the City Council, City of Moscow, held on ___________, 2025, and attest to the Mayor's signature.

____
Laurie M. Hopkins, City Clerk

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 4, 2025

AGENDA ITEM TITLE

PUBLIC HEARING: Proposed FY2026 Fee Resolution (ACTION ITEM) - Bill Belknap

RESPONSIBLE STAFF

Bill Belknap, City Administrator

ADDITIONAL PRESENTER(S)

Sarah Banks, Finance Director

DESCRIPTION

Any new fees or increases to existing fees by more than 5% require a public hearing pursuant to Idaho Code 63-1311A. Additionally, as required by Idaho Code 63-1311, the City's fees collected shall be reasonably related to the actual cost of the service provided. Staff will discuss proposed fee increases for the FY2026 budget year, which support the FY2025 budget proposal. The fee increases are due to the additional costs associated with the delivery of services, including administration, operations, and maintenance. Fees proposed to be adjusted include the following: arts programs, land use and development fees, construction permit fees and fees related to inspections, sanitation rates, water permit and service rates, sewer permit and service rates, street closure and traffic control, and stormwater rates, fiber optic service license fees, parks and recreation program fees, HIRC gym and room rentals, aquatic center admission, passes and lessons, and public record request fees.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Conduct the public hearing, and after considering testimony presented, approve the FY2026 Fee Resolution as proposed; or take other action deemed appropriate.

STAFF RECOMMENDATION

Conduct the public hearing and, after considering testimony presented, approve the FY2026 Fee Resolution as proposed.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2025-__ FY2026 Fee Schedule_final

RESOLUTION 2025 – ___

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE REPEAL OF RESOLUTION 2024-20 AND FOR SAID RESOLUTION TO BE REPLACED WITH THIS RESOLUTION WHICH ADOPTS SCHEDULES OF REVISED FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY CITY CODE; AND PROVIDING FOR SCHEDULE E TO BE EFFECTIVE IMMEDIATELY, AND ALL REMAINING SCHEDULES TO BE EFFECTIVE ON OCTOBER 1, 2025 AS SET FORTH IN THE ATTACHED SCHEDULES UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Pursuant to Idaho Code Sections 63-1311 and 63-1311A, the City may impose and cause to be collected fees that are reasonably related to the actual cost of the service being rendered, regarding City fees for services and fee increases; and

WHEREAS, City Council deems it advisable to adopt existing fees set by earlier ordinances and resolutions in one general fee resolution; and

WHEREAS, City conducts a review of fees for services provided on an annual basis and provides recommended updates to certain fees that are reflected in the attached schedules to be effective for City's fiscal year 2026, which begins October 1, 2025; and

WHEREAS, the attached schedules provide a comparison of the fees that were set in fiscal year 2025 and the proposed fees for fiscal year 2026; and

WHEREAS, City Council has determined that the revised fees included in this Resolution, as reflected in the attached Schedules for fiscal year 2026 are appropriate and are reasonably related to the purpose for which such fees are charged;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow that all matters stated above are found to be true and correct and are incorporated herein by reference as if coped in their entirety and shall be adopted with the following:

1. That City of Moscow Resolution 2024-20 be repealed in its entirety and replaced with this Resolution, along with the fees as set forth for fiscal year 2026 in Schedules A through K, attached hereto and made a part hereof by this reference, with an immediate effective date for Schedule E, and all remaining Schedules to be effective on October 1, 2025.

2. That any Resolution or provision thereof which is inconsistent with this Resolution is hereby repealed.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	________	________	________	________
Gina Taruscio	________	________	________	________
Drew Davis	________	________	________	________
Julia Parker	________	________	________	________
Sandra Kelly	________	________	________	________
Bryce Blankenship	________	________	________	________

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this ____ day of ________________, 2025.

____
Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Moscow, held on ____________________ and attest to the Mayor's signature.

____
Laurie M. Hopkins, City Clerk

CITY OF MOSCOW
FY2026 FEE SCHEDULE

EFFECTIVE: October 1, 2025

Approved by Resolution 2025 – __

Table of Contents

Schedule A: Arts

SUBJECT	FY2025 FEES	FY2026 PROPOSED FEES
~~**ARTWALK**~~		
~~***June***~~		
~~Host Location: Business~~	~~$ 106.00~~	~~$ 106.00~~
~~Host Location: Non-Profit~~	~~$ 53.00~~	~~$ 53.00~~
~~Arts Listing (Available Only in Combination with Host Registration)~~	~~$ 26.00~~	~~$ 26.00~~
~~Youth Arts Listing (Available Only in Combination with Host Registration)~~	~~No Fee~~	~~No Fee~~
~~Food Vendor~~	~~$ 84.00~~	~~$ 84.00~~
~~Youth Food Vendor~~	~~No Fee~~	~~No Fee~~
~~Main Street Art Vendor / Demonstrator~~	~~$ 53.00~~	~~$ 53.00~~
~~Youth Main Street Art Vendor / Demonstrator~~	~~No Fee~~	~~No Fee~~
~~***October – May***~~		
~~Host Location: Business~~	~~$ 42.00~~	~~$ 42.00~~
~~Host Location: Non-Profit~~	~~$ 21.00~~	~~$ 21.00~~
~~Arts Listing (Available Only in Combination with Host Registration)~~	~~$ 11.00~~	~~$ 11.00~~
~~Youth Arts Listing (Available Only in Combination with Host Registration)~~	~~No Fee~~	~~No Fee~~
~~***Season***~~		
~~Business~~	~~$ 477.00~~	~~$ 477.00~~
~~Non-profit~~	~~$ 239.00~~	~~$ 239.00~~
PALOUSE PLEIN AIR		
Artist Registration	$ 37.00	$ 38.11
Student Artist Registration (18 Years and Older)	$ 31.50	$ 32.45
Plein Air Master Class	$ 212.00	$ 218.36
THIRD STREET GALLERY		
Art Sales Commission	20%	20%
Juried Exhibition Submission Fee	$ 21.00	$ 21.63

Schedule B: Business Licensing

SUBJECT	FY2025 FEES	FY2026 PROPOSED FEES
ALCOHOL		
Beer		
Draught, Bottled and/or Canned Beer (Consumption on Premise)	$ 200.00	$ 200.00
Bottled and/or Canned Beer (Consumption off Premise)	$ 50.00	$ 50.00
Transfer Fee	$ 50.00	$ 50.00
Liquor		
Annual Fee (Includes Wine on/off Premise)	$ 562.50	$ 562.50
Transfer Fee (Includes Wine on/off Premise)	$ 562.50	$ 562.50
Wine		
On Premise Consumption Only	$ 200.00	$ 200.00
Off Premise Consumption Only	$ 200.00	$ 200.00
On and off Premise Consumption	$ 350.00	$ 350.00
Transfer Fee	$ 50.00	$ 50.00
Inspection Fees		
To cover cost of required inspection by Fire Department and Community Development. This fee must be paid before any inspections are scheduled. If license application is withdrawn the fee will be forfeited to the city. If a building permit is required for any construction or remodeling, the inspection fee may be waived.		
New Beer, Wine and/or Liquor License (Not Eligible for Prorate)	$ 125.00	$ 125.00
Renewal of Beer, Wine and/or Liquor License (Not Eligible for Prorate)	$ 30.00	$ 30.00
Restaurant Certification (Required to Permit Admittance to Individuals Under the Age of 21)	No Fee	No Fee

Alcohol Catering Permit Fee	$ 20.00	Set by Idaho Code § 23-934A. (4)	$ 20.00	Set by Idaho Code § 23-934A. (4)
CIRCUS / TENT SHOW / AMUSEMENT				
1st Class; Circus / Tent Show (2,000+ People at One Time)	$ 260.00		$ 260.00	
2nd Class; Circus / Tent Show (Less Than 2,000 People at One Time)	$ 180.00		$ 180.00	
Merry-Go-Rounds or Mechanical Rides	$ 15.00	Per Ride	$ 15.00	Per Ride
Amusement and Other Concessions	$ 5.00	Per Exhibition	$ 5.00	Per Exhibition
PEDDLERS / SOLICITORS / CANVASSERS				
New Registration	$ 62.00		$ 62.00	
Renewal Registration (Without Fingerprints)	$ 36.00		$ 36.00	
Renewal Registration (With Fingerprints)	$ 62.00		$ 62.00	
PERSONAL DELIVERY DEVICES				
Annual License Fee	$ 250.00		$ 250.00	
SECOND HAND / PAWN DEALERS				
New License	$ 62.00		$ 62.00	
Renewal License (Without Fingerprints)	$ 36.00		$ 36.00	
Renewal License (With Fingerprints)	$ 62.00		$ 62.00	
SHARED MOBILITY OPERATOR FEES (AS DEFINED BY CITY CODE)				
Annual License Fee	$ 2,500.00		$ 2,500.00	
Annual Device Fee	$ 100.00	Per Device	$ 100.00	Per Device
Device Security Deposit (One-Time Per Device)	$ 20.00	Per Device	$ 20.00	Per Device
Impound Fee	$ 25.00	Per Day	$ 25.00	Per Day
SIDEWALK CAFÉ				
If applied for concurrently with new alcohol application, inspection fee may be waived. If alcohol is served in café area, renewal inspection fee is included in alcohol license renewal.				
New License	$ 25.00		$ 25.00	
Renewal License	$ 25.00		$ 25.00	

New License Inspection	$ 125.00		$ 125.00	
Renewal Inspection	$ 30.00		$ 30.00	
TAXICABS / PEDICABS / CARRIAGES				
Owner License / Renewal	$ 15.50	Per Vehicle	$ 15.50	Per Vehicle
New Operator License	$ 62.00		$ 62.00	
Operator License Renewal (Without Fingerprints)	$ 36.00		$ 36.00	
Operator License Renewal (With Fingerprints)	$ 62.00		$ 62.00	
VENDORS				
New Vendor License	$ 62.00		$ 62.00	
Vendor License Renewal (Without Fingerprints)	$ 36.00		$ 36.00	
Vendor License Renewal (With Fingerprints)	$ 62.00		$ 62.00	
Mobile Vending Unit				
New Unit Inspection	$ 69.00		$ 69.00	
Renewal Inspection	$ 31.00		$ 31.00	
Sidewalk Vending Unit				
New Unit Inspection	No Fee		No Fee	
Renewal Inspection	No Fee		No Fee	
APPEAL				
Appeal from Denial, Suspension, or Revocation of a Business Regulation License, Permit, Waiver, Etc. (Unless Otherwise Specifically Set Out Herein)	$ 55.00		$ 55.00	

Schedule C: Community Development

SUBJECT	FY2025 FEES		FY2026 PROPOSED FEES	
BUILDING PERMITS				
Building Permit Fees - Based on Valuation				
Valuation based on the ICC Building Valuations as published in the February issue of the Building Safety Journal with the following additions:				
Decks	$ 15.50	Per Square Foot	$ 15.75	Per Square Foot
Foundation Permits for Modular Homes				
Crawl space	$ 24.75		$ 25.25	Per Square Foot
Finished basement	$ 127.75		$ 131.50	Per Square Foot
Unfinished basement	$ 50.75		$ 52.25	Per Square Foot
Pole Buildings	$ 23.75	Per Square Foot	$ 24.25	Per Square Foot
Porches	$ 22.75	Per Square Foot	$ 23.25	Per Square Foot
Unfinished basement	$ 50.75		$ 52.25	Per Square Foot
Total Valuation				
Total Valuation of $1.00 to $2,000 (Fee Amount for First $500)	$ 27.00	Plus $3.50 for Each Additional 100 or Fraction Thereof to and Including 2,000	$ 27.50	Plus $3.50 for Each Additional $100 or Fraction Thereof to and Including $2,000
Total Valuation of $2,001 to $25,000 (Fee Amount for First $2,000)	$ 79.50	Plus $14.50 for Each Additional $1,000 or Fraction Thereof, to and Including $25,000	$ 79.50	Plus $14.50 for Each Additional $1,000 or Fraction Thereof, to and Including $25,000
Total Valuation of $25,001 to $50,000 (Fee Amount for First $25,000)	$ 413.00	Plus $10.50 for Each Additional $1,000 or Fraction Thereof, to and Including $50,000	$ 413.00	Plus $10.50 for Each Additional $1,000 or Fraction Thereof, to and Including $50,000
Total Valuation of $50,001 to $100,000 (Fee Amount for First $50,000)	$ 675.50	Plus $7.50 for Each Additional $1,000 or Fraction Thereof to and Including $100,000	$ 675.50	Plus $7.50 for Each Additional $1,000 or Fraction Thereof to and Including $100,000
Total Valuation of $100,001 and up (Fee Amount for First $100,000)	$ 1,050.50	Plus $6.00 for Each Additional $1,000 or Fraction Thereof	$ 1,050.50	Plus $6.00 for Each Additional $1,000 or Fraction Thereof

Building Permit Fees - Other				
Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	$ 32.00		$ 32.75	
Residing Permit (Residential up to 4 Units, Commercial Requires Full Building Permit)	$ 69.50		$ 71.50	
Residential Window & Exterior and Fire Door Installations (Residential up to 4 Units, Commercial Projects Require Full Building Permit)	$ 69.50		$ 71.50	
Certificate of Occupancy (Existing Commercial Buildings, Includes Life Safety Inspections)	$ 76.75		$ 79.00	
Structure Moving Permit	$ 76.75		$ 79.00	
No Permit - Failure to Obtain a Permit Before Commencing Work		Fee Equal to the Building Permit Fee		Fee Equal to the Building Permit Fee
Re-Roofing Permits for Residential Structures up to 4 Units (Commercial Re-Roofs Require Full Building Permit)	$ 69.50	Commercial Re-Roofs Require Full Building Permit	$ 71.50	Commercial Re-Roofs Require Full Building Permit

Demolition Permit				
Simple Demolition (Non-Structural Alterations)	$ 67.50		$ 69.50	
Complex Demolition (Structural or Complete Building Demolition)	$ 287.00		$ 295.50	

Inspections - Certificate of Compliance				
Building (Structural & Zoning)	$ 76.75		$ 79.00	
Commercial Roofing	$ 76.75		$ 79.00	
Foundation Only	$ 76.75		$ 79.00	
Existing Wood Stove	$ 76.75		$ 79.00	
Electrical	$ 76.75		$ 79.00	
Plumbing	$ 76.75		$ 79.00	
Heating (Mechanical)	$ 76.75		$ 79.00	
Inspections - Other				
Inspections Outside Normal Business Hours	$ 76.75	Per Hour; Minimum 2 hours	$ 79.00	Per Hour; Minimum 2 hours

Re-Inspection Fee	$ 76.75		$ 79.00	
Inspection for Which no Fee is Specifically Indicated	$ 76.75	Per Hour; Minimum 1/2 Hour	$ 79.00	Per Hour; Minimum 1/2 Hour
Additional Plan Review Required by Changes, Additions or Revisions to Approved Plans	$ 76.75	Per Hour; Minimum 1/2 Hour	$ 79.00	Per Hour; Minimum 1/2 Hour
Inspection of Building to be Moved		Same as Certificate of Compliance Inspection		Same as Certificate of Compliance Inspection
Special Inspection	$ 76.75	When Required by the Building Official	$ 79.00	When Required by the Building Official

Mobile / Manufactured Homes				
Installation Permit (Including Prefabricated Storage Buildings 300 sq. ft. or Less with Manufacturer's Structural Plans) (For Installations Not Involving Permanent Foundations. Additional Fees May Apply for Foundation Permits)	$ 70.00		$ 72.00	
Installation Permit (When Installation Includes Electrical and Plumbing) (No Additional Electrical or Plumbing Permits Required)	$ 197.00		$ 202.75	

Plan Review Fees				
Plan Review Fee (Only Projects Over $10,000 in Valuation, Excluding Commercial Windows, Doors and Roofs)		65% of Building Permit Fee. 40% of Building Permit Fee for Duplicate Plans		65% of Building Permit Fee. 40% of Building Permit Fee for Duplicate Plans
Plan Review Deposit (Credited Toward Plan Review Fee)	$ 500.00		$ 500.00	

ELECTRICAL PERMITS

Alterations and Others				
Electrical Service Change Out	$ 71.75		$ 73.75	
Extension or Addition of up to 6 Circuits	$ 46.75		$ 48.00	

Extension or Addition of More Than 6 Circuits	$ 71.75		$ 73.75	
Electric Furnaces, Heat Pump, Air Conditioners, Unit Space Heaters and Ventilation Fans	$ 8.50	Per Appliance	$ 8.75	Per Appliance
Domestic Water Pumps	$ 35.25		$ 36.25	
Commercial (Includes Multi-Family Dwellings, Fraternities and Sororities, and Distribution Wiring and Pedestals for Mobile Parks). Fee based on contract price:				
Contract Price $0 - $2,000	$ 30.00	Plus 4% Contract Price up to 2,000	$ 31.75	Plus 4% Contract Price up to $2,000
Contract Price $2,001 - $10,000	$ 110.00	Plus 3% Contract Price Over 2,000	$ 117.25	Plus 3% Contract Price Over $2,000
Contract Price $10,001 - $100,000	$ 350.00	Plus 2% of Contract Price Over 10,000	$ 374.75	Plus 2% of Contract Price Over $10,000
Contract Price Over $100,001	$ 2,150.00	Plus 1% of Contract Price Over 100,000	$ 2,303.00	Plus 1% of Contract Price Over $100,000
General Electrical Permit Fees				
Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	$ 32.00		$ 32.75	
Temporary Service	$ 22.75		$ 23.25	
New Residential Electrical Permit - Per Dwelling Unit (Single Family and Two Family Only)				
New Dwelling Unit Electrical Service and Wiring	$ 0.127	Per Square Foot	$ 0.13	Per Square Foot
Electric Furnaces and Unit Space Heaters	$ 6.20	Per Appliance	$ 6.25	Per Appliance
ENGINEERING SERVICES				
Agreements / Document Preparation				
Engineering Development Agreements (Includes Legal Review)	$ 305.00		$ 314.00	
Engineering Monumentation Agreements (Includes Legal Review)	$ 140.25		$ 144.25	
Engineering "As-Constructed" Plan Preparation	$ 305.00	Plus $39.50 Per Plan Sheet	$ 314.00	Plus $40.50 Per Plan Sheet
Engineering Easement Document Review/Preparation	$ 85.25		$ 87.75	

Engineering Variance - Council Action	$ 151.75		$ 156.25	
Engineering Inspection (Subdivision, PUD, Commercial, and Multi-Family Residential)		1.25% of Public Improvement Construction Cost as Verified by City		1.25% of Public Improvement Construction Cost as Verified by City
Miscellaneous				
Address Change Fee	$ 29.00		$ 29.75	
No Permit - Non-Compliance Review Fee	$ 76.75	Per Hour; 1 Hour Minimum	$ 79.00	Per Hour; 1 Hour Minimum
Plan Review				
Public Improvement Plan Review (2 Submittals)	$ 144.50	Plus $40.50 Per Plan Sheet	$ 148.75	Plus $42.00 Per Plan Sheet
Extended Plan Review (3rd Submittal and Beyond), Includes: Multi-Family and Commercial Site Plan, Parking Lot Development or Modification, Public Improvement Plan, and Other Miscellaneous Plan Reviews	$ 66.50	Per Hour	$ 68.25	Per Hour
Right-of-Way				
Encroachment Agreement (Administrative)	$ 83.00		$ 85.25	
Encroachment Agreement (Council Action)	$ 150.25		$ 154.75	
Vacation Request (Includes Publication and Registered Mailing)	$ 771.00		$ 794.00	
Telecommunication Review				
City Facilities Only	$ 2,085.00		$ 2,147.50	
Revisions or Modification to Existing Facilities on City Facility	$ 245.75		$ 253.00	

GAS / MECHANICAL PERMITS

Commercial (Includes Multi-Family Dwellings, Fraternities and Sororities). Fee Based on Contract Price:				
Contract Price $0 - $2,000	$ 31.00	Plus 4% Contract Price up to 2,000	$ 31.75	Plus 4% Contract Price up to $2,000
Contract Price $2,001 - $10,000	$ 114.00	Plus 3% of Contract Price Over 2,000	$ 117.25	Plus 3% of Contract Price Over $2,000
Contract Price $10,001 - $100,000	$ 364.00	Plus 2% of Contract Price Over 10,000	$ 374.75	Plus 2% of Contract Price Over $10,000
Contract Price Over $100,000	$ 2,236.00	Plus 1% of Contract Price Over 100,000	$ 2,303.00	Plus 1% of Contract Price Over $100,000
General Gas/Mechanical Permit Fees				
Air Handlers	$ 19.75	Per Each Air-Handling Unit, Including Ducts Attached Thereto	$ 20.25	Per Each Air-Handling Unit, Including Ducts Attached Thereto
Installation, Relocation or Replacement of Appliance Vent Installed and Not Included in an Appliance Permit	$ 12.50	Each	$ 12.75	Each
Gas Piping – Fixture or Appliance Outlets	$ 10.25	Per Outlet	$ 10.50	Per Outlet
Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	$ 32.00		$ 32.75	
Repair, Alteration, or Addition to each Heating Appliance, Refrigeration Unit, Cooling Unit, or Similar System, Including Installation of Controls Regulated by this Code.	$ 26.00		$ 26.75	Each
Ventilation Fan Connected to a Single Duct	$ 12.50	Each	$ 12.75	Each
Wood / Pellet Stoves	$ 22.75		$ 23.25	Each
Residential Install of Gas Fueled Furnace, Water Heater, Boiler, Fireplace, Unit or Space Heater, per Appliance by the BTU as follows:				
0 – 180 Thousand BTU	$ 38.25		$ 39.25	
181+ Thousand BTU	$ 47.75		$ 49.00	

GRADING PERMITS

Grading Permit Fees				
Permit Issuance Fee	$ 32.00		$ 32.75	
50 Cubic Yards or Less	$ 31.00		$ 31.75	
~~51 to 100 Cubic Yards~~	~~$ 45.75~~		~~$ 45.75~~	
~~10~~51 to 1,000 Cubic Yards (1st 100 Cubic Yards)	$ 45.75	Plus $21.25 for Each Additional 100 Cubic Yards or Fraction Thereof	$ 47.00	Plus $21.75 for Each Additional 100 Cubic Yards or Fraction Thereof
1,001 to 10,000 Cubic Yards (1st 1,000 Cubic Yards)	$ 244.25	Plus $17.75 for Each Additional 1,000 Cubic Yards or Fraction Thereof	$ 251.50	Plus $18.25 for Each Additional 1,000 Cubic Yards or Fraction Thereof
10,001 to 100,000 Cubic Yards (1st 10,000 Cubic Yards)	$ 410.75	Plus $81.25 for Each Additional 10,000 Cubic Yards or Fraction Thereof	$ 423.00	Plus $83.50 for Each Additional 10,000 Cubic Yards or Fraction Thereof
100,001+ Cubic Yards (1st 100,000 Cubic Yards)	$ 1,165.75	Plus $44.50 for Each Additional 10,000 Cubic Yards or Fraction Thereof	$ 1,200.75	Plus $45.75 for Each Additional 10,000 Cubic Yards or Fraction Thereof
Grading Plan Review Fees - Building Safety Division				
50 Cubic Yards or Less	No Fee		No Fee	
51 to 100 Cubic Yards	$ 31.00		$ 31.75	
101 to 1,000 Cubic Yards	$ 45.75		$ 47.00	
~~1,001 to 10,000 Cubic Yards~~	~~$ 62.25~~		~~$ 62.25~~	
~~10,001~~ 1,001 to 100,000 Cubic Yards (1st 10,000 Cubic Yards)	$ 62.25	Plus $30.00 For Each Additional 10,000 Cubic Yards or Fraction Thereof	$ 64.00	Plus $30.75 For Each Additional 10,000 Cubic Yards or Fraction Thereof
100,001 to 200,000 Cubic Yards (1st 100,000 Cubic Yards)	$ 342.50	Plus $16.75 for Each Additional 10,000 Cubic Yards or Fraction Thereof	$ 352.75	Plus $17.25 for Each Additional 10,000 Cubic Yards or Fraction Thereof
200,001+ Cubic Yards (1st 200,000 Cubic Yards)	$ 517.75	Plus $8.75 for Each Additional 10,000 Cubic	$ 533.25	Plus $9.00 for Each Additional 10,000 Cubic

		Yards or Fraction Thereof		Yards or Fraction Thereof

Grading Plan Review Fees - Engineering Division				
Review Including Erosion Control Agreement	$ 151.75		$ 156.25	
Grading Permit Security Deposit	3% of Estimated Total Cost of Grading and Excavation		3% of Estimated Total Cost of Grading and Excavation	

LAND USE AND DEVELOPMENT FEES

Discretionary Permit Fees				
Annexation Request (Includes Comprehensive Plan and Zoning Review)	$ 1,112.00		$ 1,145.00	
Conditional Use Permits	$ 583.00		$ 600.00	
Variance	$ 583.00		$ 600.00	
Zoning or Comprehensive Plan Amendments	$ 1,112.00		$ 1,145.00	

Lot Change Fees				
Lot Division Request	$ 385.00	Plus $17.00 Per Lot	$ 396.00	Plus $17.50 Per Lot
Lot Line Adjustment Request	$ 230.00	Plus $17.00 Per Lot	$ 236.50	Plus $17.50 Per Lot

Miscellaneous Fees				
Appeals (For an Appeal of Any Decision of City Board and/or Commission, Zoning Administrator Determination, or Building Official Determination)	$ 292.00		$ 300.00	
Accessory Structure Permit (One-Story Detached Residential Accessory Building Used as Tool and Storage Sheds with a Floor Area Less Than 200sq.ft. and Where no Building Permit is Required)	$ 33.25		$ 34.25	
Fence Permit (Fences Over 6 ft in Height May Require a Structural Building Permit)	$ 33.25		$ 34.25	
Floodplain Development Permit	$ 83.00		$ 85.50	

Multi-Family/Commercial Site Plan Review or Parking Lot Development/Modification Review	$ 144.50	Plus $5.75 Per Parking Space	$ 148.50	Plus $5.90 Per Parking Space
Telecommunications Zoning Review	$ 292.00		$ 300.00	
Design Manual Review	$ 403.00		$ 413.00	
Zoning Administrator Determination			$80.00	
Mobile Home and Recreational Vehicle Park Fees				
Preliminary Plan or Plan Amendment Review	$ 600.00		$ 618.00	Includes RV Park CUP
Final Plan Review	$ 280.00		$ 288.00	
Construction Permits (Issued by the Administrative Authority Upon Approval of all Final Plans by the City Council to Start Construction)	$ 562.50	Plus $6.75 Per Lot	$ 579.25	Plus $7.00 Per Lot
Planned Unit Developments (PUD) Fees				
Preliminary or Major Amendment (PUD)	$ 749.00		$ 771.00	
Final Planned Unit Development (PUD)	$ 476.25	Plus $29.50 Per Lot	$ 490.50	Plus $30.25 Per Lot
Minor Amendment or Design Review (PUD)	$ 316.00		$ 325.00	
~~***Recreational Vehicle Parks***~~				
~~Preliminary Plan Review Fee~~	~~$ 513.00~~		~~$ 513.00~~	
~~Final Plan Review Fee~~	~~$ 292.00~~		~~$ 292.00~~	
Sign Permit Fees (additional electrical permit required for electrical signs)				
Permanent Signs	$ 83.00		$ 85.50	
Portable Signs	$ 33.25		$ 34.25	
Temporary Signs	$ 16.50		$ 17.00	
Subdivision Plat Fees				
Preliminary Plat	$ 1,023.00		$ 1,053.00	
Final Plat	$ 492.00	Plus $29.50 Per Lot	$ 506.00	Plus $30.25 Per Lot

PLUMBING PERMITS

General Plumbing Permit Fees				
Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	$ 32.00		$ 32.75	
Plumbing Residential Permit (Per Dwelling Unit, Single Family and Two Family Only)	$ 22.75	Plus $10 Per Plumbing Fixture	$ 23.25	Plus $10.25 Per Plumbing Fixture
Plumbing Appliance Installation (Water Heaters and Boilers)	$ 22.25		$ 22.75	Per Appliance
Commercial (includes multi-family dwellings, fraternities and sororities). Fee based on contract price:				
Contract Price $0 - $2,000	$ 31.00	Plus 4% Contract Price up to 2,000	$ 31.75	Plus 4% Contract Price up to $2,000
Contract Price $2,001 - $10,000	$ 114.25	Plus 3% of Contract Price Over 2,000	$ 117.50	Plus 3% of Contract Price Over $2,000
Contract Price $10,001 - $100,000	$ 364.00	Plus 2% of Contract Price Over 10,000	$ 374.75	Plus 2% of Contract Price Over $10,000
Contract Price Over $100,000	$ 2,236.00	Plus 1% of Contract Price Over 100,000	$ 2,303.00	Plus 1% of Contract Price Over $100,000
Additional fees - in addition to aforementioned permit fee and residential or commercial/industrial fees, the following charges will be made:				
Lawn Sprinkler System Backflow Device	$ 15.00	Each	$ 15.25	Each
Vacuum Breakers or Backflow	$ 15.00		$ 15.25	Each
Gray Water System	$ 76.75	Each	$ 79.00	Each
Fire Sprinkler Fees				
Fire Sprinkler Inspection and Plan Review	$ 138.75	Plus $2.00 per Sprinkler Head	$ 142.75	Plus $2.00 per Sprinkler Head

Schedule D: Community Events

SUBJECT	FY2025 FEES		FY2026 PROPOSED FEES	
MOSCOW FARMERS MARKET 26 WEEK SEASON, MAY THROUGH OCTOBER				
Tier 1: Attend 1 - 8 Markets				
Registration	$ 17.00		$ 17.00	
11' x 15' Daily Space	$ 33.00		$ 34.00	
5.5' x 15' Daily Space	$ 17.00		$ 17.00	
Tier 2: Attend 9 - 17 Markets				
Registration	$ 56.00		$ 57.00	
11' x 15' Daily Space	$ 22.00		$ 23.00	
5.5' x 15' Daily Space	$ 13.00		$ 14.00	
Tier 3: Attend 18-26 Markets				
Registration	$ 139.00		$ 143.00	
11' x 15' Daily Space	$ 17.00		$ 17.00	
5.5' x 15' Daily Space	$ 10.00		$ 10.00	
Other Vendor Categories				
Performance Vendor (Exempt from Registration Fee)	$ 8.00	Per 2.5 Hours Per Day Per Group	$ 8.00	Per 2.5 Hours Per Day Per Group
Youth Vendor (Exempt from Registration Fee)	$ 7.00	Per Day Per Group	$ 7.00	Per Day Per Group
Other Amenities / Fines				
Bicycle Benefits Sticker	$ 5.00		$ 5.00	
Electrical Hookup	$ 11.00	Per Day	$ 11.00	Per Day
Miscellaneous Merchandise Sales	$ 7,000.00	Maximum	$ 7,000.00	Maximum
Non-Neighbor Space	$ 5.00	Per Day	$ 6.00	Per Day
Third Penalty Policy Violation Fine	$ 50.00		$ 50.00	
Vehicle Surcharge	$17.00	Per Day	$17.00	Per Day
EVENT FEES				
Alcohol Use Application Fee	$ 100.00		$ 103.00	
Event Permit	$ 40.00		$ 41.00	Plus $103.00 Idaho Transportation Department permitting, if applicable

Street Parade Permit	$ 120.00	Plus $100.00 Idaho Transportation Department permitting, if applicable. Plus Public Works Street Division traffic control fees if provided by City	$ 123.00	Plus $103.00 Idaho Transportation Department permitting, if applicable Plus Public Works Street Division traffic control fees if provided by City

Schedule E: Documents, Maps, and Publications

SUBJECT	FY2025 FEES		FY2026 PROPOSED FEES	
DOCUMENTS				
City Code (Free on Website)				
Initial Cost	$ 267.80		$ 267.80	
Annual Charge for Updating	$ 52.00		$ 52.00	
Zoning Code	$ 21.00		$ 21.00	
Copies of City Records/Documents				
Idaho Residents and Employees of Idaho Residents as defined by Idaho Code § 74-101(15)				
Where a request for public records of the City of Moscow exceeds ~~is for more than~~ one hundred (100) pages of paper records; or the request includes records from which non-public information must be separated, deleted, and/or redacted; or where actual labor associated with processing~~locating and copying documents for~~ a request exceeds two (2) person hours, the requestor shall be charged the copy and/or labor costs allowed by Idaho Code § 74-102(10) unless the requestor demonstrates an exemption pursuant to Idaho Code § 74-102(10)(f), as determined by the City Clerk. *The Clerk or designee may require advance payment of the cost of copying and the cost of labor to process the public record request pursuant to Idaho Code § 74-102(12). Any money received by the City shall be credited to the account for which the expense being reimbursed was or will be charged.*				
~~Other~~ Paper Copies of City Documents (No Charge for First 100 Pages)	$ 0.10	Per Page	$ 0.10	Per Page
Audio or Video Copy		Amount allowed by Idaho Code § 74-102(10)		Amount allowed by Idaho Code § 74-102(10)
Non-Idaho Residents				
All Records				Actual costs for processing public record requests pursuant to I.C. 74-102(10)(g)
Duplication of computer-based digital records				$30.00 – for any data request of twenty (20) Gigabytes or less $5.00 for each additional 20 Gigabytes in any single request larger than twenty (20) Gigabytes

Digital Drawings (Free on Website)				
Standard Drawings	$ 5.00	Per Page	$ 5.00	Per Page
Construction Drawings	$ 1.00	Per Page	$ 1.00	Per Page

Mailing List				
Public Hearing Mailing List (Provided on Mailing Labels)	$ 25.75		$ 25.75	

Plans (Free on Website)				
Comprehensive Water System Plan	$ 36.00		$ 36.00	
Comprehensive Sewer System Plan	$ 36.00		$ 36.00	
Multimodal Transportation Plan	$ 36.00		$ 36.00	
Construction Specifications	$ 5.00		$ 5.00	

PRINTING

Copies / Printing				
8 ½ x 11	$ 0.10		$ 0.10	
8 ½ x 14	$ 0.25		$ 0.25	
11 x 17	$ 0.50		$ 0.50	
18 x 24	$ 1.00		$ 1.00	
24 x 36	$ 2.00		$ 2.00	
24” Roll	$ 1.00	Per Foot	$ 1.00	Per Foot
36” Roll	$ 1.25	Per Foot	$ 1.25	Per Foot

Maps				
City Limits				
8 ½ x 11	$ 1.00		$ 1.00	
11 x 17	$ 1.00		$ 1.00	
22 x 30	$ 1.50		$ 1.50	
Digital Contours	$ 125.00	Per Title	$ 125.00	Per Title
Miscellaneous Maps (Address, City Limit, Area of City Impact, Comprehensive Plan, Zoning, L.I.D., Plat, Street Numbers, Water, Storm, Sanitary, Road, Street, etc.)	$ 5.00		$ 5.00	
Zoning Map (22 x 30)	$ 1.50		$ 1.50	

Plotter Orthophotos				
8 ½ x 11	$ 3.00		$ 3.00	
11 x 17	$ 4.00		$ 4.00	

18 x 24	$ 5.00		$ 5.00	
24 x 36	$ 10.00		$ 10.00	
24” Roll	$ 5.00	Per Foot	$ 5.00	Per Foot
30” Roll	$ 6.00	Per Foot	$ 6.00	Per Foot
36” Roll	$ 7.50	Per Foot	$ 7.50	Per Foot
42” Color	$ 9.00	Per Foot	$ 9.00	Per Foot
Plot Set Up Fee	$ 5.00	Per Additional Layer	$ 5.00	Per Additional Layer

Plotter Printing				
8 ½ x 11	$ 2.00		$ 2.00	
11 x 17	$ 2.50		$ 2.50	
18 x 24	$ 3.00		$ 3.00	
24 x 36	$ 5.00		$ 5.00	
24” Roll	$ 2.00	Per Foot	$ 2.00	Per Foot
30” Roll	$ 2.50	Per Foot	$ 2.50	Per Foot
36” Roll	$ 3.00	Per Foot	$ 3.00	Per Foot
36” Color	$ 4.00	Per Foot	$ 4.00	Per Foot
42” Roll	$ 4.50	Per Foot	$ 4.50	Per Foot
42” Color	$ 5.00	Per Foot	$ 5.00	Per Foot
Plot Set Up Fee	$ 5.00	Per Additional Layer	$ 5.00	Per Additional Layer

Schedule F: Finance

SUBJECT	FY2025 FEES		FY2026 PROPOSED FEES	
ACCOUNTS RECEIVABLES PENALTIES				
Credit / Debit Card Convenience Fee	$ 2.00	Or 2.5%, Whichever is Greater	$ 2.00	Or 2.5%, Whichever is Greater
Electronic ACH Convenience Fee	$ 1.00		$ 1.00	
Non-Sufficient Funds (NSF) Returned Check Charge	$ 25.00	Per Check	$ 25.00	Per Check
Notice of Delinquency (Occurs 46 Days After Billing)	$ 15.00	Or 5%, Whichever is Greater	$ 15.00	Or 5%, Whichever is Greater
DEPOSITS - UTILITY				
Commercial	$ 175.00		$ 175.00	
Residential	$ 125.00		$ 125.00	
TURN OFF / ON FEE				
Non-Payment - First Occurrence	$ 30.00		$ 30.00	
Non-Payment - Repeat Occurrences (Within 12 Months)	$ 60.00		$ 60.00	

Schedule G: Other Fees

SUBJECT	FY2025 FEES		FY2026 PROPOSED FEES	
INFORMATION SYSTEMS				
Fiber optic lease (per month) (effective 1/1/25 through 12/31/25)	$ 0.07	Strand Per Foot		
Fiber optic lease (per month) (effective 1/1/26 through 12/31/26)			$ 0.08	Strand Per Foot
Rack space lease (per month) (effective 1/1/25 through 12/31/25)	$ 46.76	Per LU		
Rack space lease (per month) (effective 1/1/26 through 12/31/26)			$ 48.16	Per LU

Schedule H: Parks & Recreation

SUBJECT	FY2025 FEES		FY2026 PROPOSED FEES	
New recreational programs that do not appear in this fee resolution are often developed and implemented during the fiscal year.				
COMMUNITY FORESTRY				
Subdivision Development Tree	$ 900.00	Per Tree	$ 927.00	Per Tree
Tree Service Contractor License	$ 25.00		$ 25.75	Annual
EGGAN YOUTH CENTER				
$1.00 / $2.00 (Child/Adult) non-resident fee is charged for programs in addition to the fees listed.				
Center Rental				
Youth Center Rental	$ 41.60	Per Hour	$ 42.75	Per Hour
Youth Center Events/Programs				
5K for Childhood Cancer Awareness	$ 26.00	Per Person	$ 26.75	Per Person
Breakfast with Santa - Family	$ 31.20		$ 32.00	
Breakfast with Santa - Individual	$ 9.30		$ 9.50	
Kids Kamps	$ 26.00		$ 26.75	Per Day
Kids Night Out	$ 12.50		$ 12.75	
~~Little Actors~~	~~$ 93.60~~			
Palouse Youth Triathlon Individual	$ 20.80		$ 21.25	
Palouse Youth Triathlon - Team	$ 60.30		$ 62.00	
Phillips Farm Day Camp	$ 165.00		$ 169.75	
Saws, Hammers, & Drills	$ 78.50		$ 80.75	
Snow Ball - Couple	$ 33.25		$ 34.00	
Snow Ball - Additional Adult/Child(ren)	$ 13.50		$ 13.75	Per Person
HAMILTON INDOOR RECREATION CENTER				
Gym Rental				
Full Gym	$ 98.80	Per Hour	$ 101.75	Per Hour
Half Gym	$ 57.25	Per Hour	$ 58.75	Per Hour
Gym Use – Requiring Floor Tarp	$ 33.25		$ 34.00	One Time
Multipurpose Room Rental				
Group I – City Business	No Fee		No Fee	
Group II – Non-Profit Groups, Service Clubs	$ 41.50	Per Hour	$ 42.50	Per Hour
Group III – Private Parties, Wedding Receptions,	$ 98.75	Per Hour	$ 101.50	Per Hour

Commercial, For-Profit Organizations				
Group IV – Other Governmental Organizations	$ 41.50	Per Hour	$ 42.50	Per Hour

HAMILTON LOWE AQUATIC CENTER

Season Pool Passes				
Adult (18+ Years)				
Non-Resident	$ 144.75		$ 149.00	
Resident	$ 129.25		$ 133.00	
Child (4 - 17 Years)				
Non-Resident	$ 129.25		$ 133.00	
Resident	$ 108.75		$ 112.00	
Senior (65+ Years)				
Non-Resident	$ 129.25		$ 133.00	
Resident	$ 108.75		$ 112.00	
Family (Up to 5 Members)				
Non-Resident	$ 252.50		$ 260.00	
Non-Resident Additional Member	$ 18.25	Each	$ 18.75	Each
Resident	$ 210.50		$ 216.75	
Resident Additional Member	$ 15.25	Each	$ 15.50	Each
Daily Admission				
Children (Under 3 Years)	No Fee		No Fee	
Children (4 - 17 Years)	$ 6.00		$ 6.25	
Adults (18 - 64 Years)	$ 8.00		$ 8.25	
Seniors (65+ Years)	$ 6.00		$ 6.25	
~~Child Coupon Sales~~	~~$ 6.00~~			
Lessons / Classes / Training				
American Red Cross (ARC)				
Swim Lessons (All Levels)	$ 52.00		$ 53.50	Per Class
Lifeguard Training	$ 163.25		$ 168.00	
Lifeguard Instructor	$ 163.25		$ 168.00	
Water Safety Instructor	$ 163.25		$ 168.00	
Guardstart	$ 69.75		$ 71.75	
Aquacize & Water Class				
Season Pass	$ 72.25		$ 74.25	
10-punch Pass	$ 46.75		$ 48.00	
Drop-in	$ 8.35		$ 8.50	Per Class
Swim Lessons				
Customized Lesson (1 Student)	$ 53.75	Per Hour	$ 55.25	Per Hour

Customized Lesson (2 Students)	$ 64.50	Per Hour	$ 66.25	Per Hour
Customized Lesson (3 Students)	$ 71.75	Per Hour	$ 73.75	Per Hour
Adaptive Lesson	$ 52.00	Per Hour	$ 53.50	Per Hour
Other				
Aquatic Center Picnic Table Rental	$ 9.25	Per Hour, Per Table	$ 9.50	Per Hour, Per Table
Swim Team Rentals	$ 7.35	Per Hour, Per Lane	$ 7.50	Per Hour, Per Lane
Locker rentals	$ 0.50		$ 0.50	Per Use
~~Bathroom Personals~~	~~$ 0.25~~			
ID Card Replacement Fee	$ 6.00		$ 6.00	
Private Event Rental				
Up to 150 patrons	$ 448.50	Per Hour	$ 461.75	Per Hour
151 to 300 patrons	$ 532.25	Per Hour	$ 548.00	Per Hour
300 + patrons	$ 717.50	Per Hour	$ 739.00	Per Hour
Fun Run Inflatable	$ 227.25	Per Set Up	$ 234.00	Per Set Up

RECREATION - ADULT

$1.00 / $2.00 (Child/Adult) non-resident fee is charged for programs in addition to the fees listed.

Volleyball				
~~Co-Rec Early Bird~~	~~$ 296.50~~	~~Per Team~~	~~$ 296.50~~	~~Per Team~~
Co-Rec Team	$ 308.50	Per Team	$ 317.75	Per Team
Basketball (Moscow/Pullman league)				
Team	$ 624.00	Per Team	$ 642.75	Per Team
Horseshoes				
Doubles	$ 10.40	Per Person	$ 10.50	Per Person
Singles	$ 10.40	Per Person	$ 10.50	Per Person
Soccer				
Team	$ 568.00	Per Team	$ 585.00	Per Team
Softball				
Team	$ 884.00	Per Team	$ 910.50	Per Team
Co-Rec	$ 520.00	Per Team	$ 535.50	Per Team

RECREATION – GENERAL

$1.00 / $2.00 (Child/Adult) non-resident fee is charged for programs in addition to the fees listed.

~~***Programs / Classes***~~				
~~Athletic Performance Training~~	~~$ 119.60~~		~~$ 119.60~~	

~~Birding (Beginning)~~	~~$ 12.00~~		~~$ 12.00~~	
~~Get Moving~~	~~$ 114.90~~		~~$ 114.90~~	
~~Green Cleaning~~	~~$ 12.00~~		~~$ 12.00~~	
~~Mah Jong Class~~	~~$ 41.85~~		~~$ 41.85~~	
~~Mushroom Hunting~~	~~$ 51.00~~		~~$ 51.00~~	
~~Naturally Clean Home~~	~~$ 12.00~~		~~$ 12.00~~	
~~Open Life Drawing Studio~~	~~$ 13.00~~		~~$ 13.00~~	
Community Garden				
Plot Rental	$ 55.10	Per Plot	$ 56.75	Per Plot
Clean-Up Deposit	$ 25.00	Per Plot	$ 25.75	Per Plot
~~Cornhole Challenge~~				
~~Early Bird~~	~~$ 15.60~~		~~$ 15.60~~	
~~After Early Bird~~	~~$ 20.80~~		~~$ 20.80~~	
Dog Obedience				
Advanced Obedience	$ 66.80		$ 68.75	
Beginning Obedience	$ 66.80		$ 68.75	
Kinderpuppy	$ 66.80		$ 68.75	
Rally Obedience	$ 66.80		$ 68.75	
Field Use				
Private Group Athletic Use (examples include football, baseball, rugby, lacrosse, etc.)	$ 15.00		$ 15.25	Per Participant, Per Season
Additional Field Prep	$ 75.00		$ 77.25	
Field Set-Up	$ 23.00	Per Set Up	$ 23.50	Per Set Up
Field Preparation	$ 75.00		$ 77.25	
Field Reservation (All Day, Includes 1 Field Prep)	$ 100.00		$ 103.00	
Light Usage	$ 20.00	Per Hour	$ 20.50	Per Hour
Mayor's Golf Tournament				
Individual	$ 100.00		$ 103.00	
Team of Four (4)	$ 400.00		$ 412.00	
~~Salmon River Trip~~				
~~Adult~~	~~$ 86.30~~		~~$ 86.30~~	
~~Youth (8-17 Years)~~	~~$ 75.60~~		~~$ 75.60~~	
Tone & Stretch				
Season Pass	$ 90.00		$ 92.50	

10 Class Punch Card	$ 60.00		$ 61.75	
Drop In	$ 7.00	Per Class	$ 7.25	Per Class
Moscow Tree Commission				
Workshops and Classes	$ 20.00		$ 20.50	Per Class

RECREATION - YOUTH				
$1.00 / $2.00 (Child/Adult) non-resident fee is charged for programs in addition to the fees listed.				
Baseball / Softball				
3rd - 5th Junior Fast Pitch			$ 82.25	
~~Early Bird~~	~~$ 74.10~~			
~~Regular~~	~~$ 80.00~~			
6th - 8th Senior Fast Pitch			$ 82.25	
~~Early Bird~~	~~$ 74.10~~			
~~Regular~~	~~$ 80.00~~			
T-Ball Coach Pitch			$ 53.50	
~~Early Bird~~	~~$ 46.00~~			
~~Regular~~	~~$ 52.00~~			
Basketball				
K - 5th			$ 56.75	
~~Early Bird~~				
~~Regular~~	~~$ 55.10~~			
Flag Football				
1st – 2nd Grades			$ 61.50	
3rd – 4th Grades			$ 61.50	
~~Early Bird~~	~~$ 53.80~~			
~~Regular~~	~~$ 59.80~~			
~~Karate~~				
~~Regular~~	~~$ 57.45~~		~~$ 57.45~~	
Micro Soccer				
U5-U7 (Spring and Fall)			$ 51.00	
~~Early Bird~~	~~$ 43.65~~			
~~Regular~~	~~$ 49.65~~			
U8-U12 (Spring and Fall)			$ 58.25	
~~Early Bird~~	~~$ 49.65~~			
~~Regular~~	~~$ 56.65~~			
~~Skyhawks Camps~~				
~~Basketball~~	~~$ 129.00~~		~~$ 129.00~~	

~~Basketball / Swim~~	~~$ 159.00~~		~~$ 159.00~~	
~~Flag Football (Monday, Tuesday, Wednesday)~~	~~$ 99.00~~		~~$ 99.00~~	
~~Flag Football / Swim (Monday – Friday)~~	~~$ 130.00~~		~~$ 130.00~~	
~~Mini Hawk~~	~~$ 159.00~~		~~$ 159.00~~	
~~Multi-sport~~	~~$ 130.00~~		~~$ 130.00~~	
~~Soccer / Swim~~	~~$ 159.00~~		~~$ 159.00~~	
~~Tennis~~	~~$ 130.00~~		~~$ 130.00~~	
~~Tennis / Swim~~	~~$ 159.00~~		~~$ 159.00~~	
~~Tiny Hawk Soccer~~	~~$ 159.00~~		~~$ 159.00~~	
Volleyball				
~~Early Bird~~	~~$ 44.20~~			
3rd – 6th Grades	$ 49.15		$ 50.50	
Other				
Shirts / Jerseys	$ 20.00		$ 20.50	Each
PARKS				
Park Rentals				
Extra Tables in Conjunction with Park Rental	$ 20.50	Fee Per 4 Tables	$ 21.00	Fee Per 4 Tables
Park Shelter Reservations	$ 26.00	4 Hour Block	$ 26.75	4 Hour Block
Recycling Deposit Fee (Attendance of More than 50 Participants)	$ 50.00		$ 51.50	
East City Park Stage Rental	$ 26.00	Per Shelter	$ 26.75	Per Shelter

Schedule I: Public Safety

SUBJECT	FY2025 FEE		FY2026 PROPOSED FEES	
FIRE				
Inspections				
Fire Code Inspections	$ 30.00		$ 30.00	
Fire Nuisance Alarms				
1st Nuisance Alarm (Within 12 months)	No Fee		No Fee	
2nd Nuisance Alarm (Within 12 months)	No Fee		No Fee	
3rd Nuisance Alarm (Within 12 months)	$ 25.00		$ 25.00	
4th Nuisance Alarm (Within 12 months)	$ 50.00		$ 50.00	
5 or More Nuisance Alarms (Within 12 months)	$ 100.00	Per Occurrence	$ 100.00	Per Occurrence
Nuisance Abatement	$ 200.00	Plus Removal at Cost	$ 200.00	Plus Removal at Cost
Permits				
Compressed Gases	$ 30.00		$ 30.00	
Fireworks	$ 30.00		$ 30.00	
Flammable or Combustible Liquids	$ 30.00		$ 30.00	
Covered Malls	$ 30.00		$ 30.00	
Tents, Canopies and Temporary Membrane Structures	$ 30.00		$ 30.00	
POLICE				
Background Checks				
City of Moscow Police Department – Name Check	$ 20.00		$ 20.00	
Idaho State Police – Fingerprints	$ 42.00		$ 42.00	
Idaho State Police – Name Check	$ 20.00		$ 20.00	
Health and Welfare Statewide Child Abuse Registry Check	$ 20.00		$ 20.00	
Bicycle License				
Lifetime Ownership Tag	$ 7.00		$ 7.00	

Burglary / Robbery Alarms				
False Alarms	$ 50.00	Per Occurrence	$ 50.00	Per Occurrence
City Code Violations				
General City Code infraction (unless otherwise specified herein or established by Idaho State Code)	$ 72.00		$ 72.00	
Prosecution Diversion Programs				
Prosecutor Diversion Program Administration	$ 250.00		$ 250.00	
Criminal History Letters				
A letter typed on letterhead stationery indicating the absence of a criminal history in this department. Excludes police records checks requested by federal, state or local government agencies	$ 30.00		$ 30.00	
Dog Licensing / Related Animal Fees				
Lifetime License / Registration				
Altered	$ 35.00		$ 35.00	
Unaltered	$ 25.00		$ 25.00	
Duplicate / Replacement	$ 5.75		$ 5.75	
Adoption				
Out / Altered	$ 15.00		$ 15.00	
Out / Unaltered	$ 27.50		$ 27.50	
Placing Own Animal In	$ 20.00		$ 20.00	
Impound				
First Time	$ 20.00		$ 20.00	
Second Time	$ 30.00		$ 30.00	
Third Time	$ 40.00		$ 40.00	
Fourth Time and Each Subsequent Time	$ 60.00		$ 60.00	
Additional Fees				
Boarding	$ 20.00	Per Day or Part Thereof	$ 20.00	Per Day or Part Thereof
Euthanasia	$ 100.00		$ 100.00	
Euthanization Order Appeal			$100.00	
Surcharge fee - altered	$ 20.00		$ 20.00	
Surcharge fee - unaltered	$ 30.00		$ 30.00	

Fingerprinting				
Fingerprinting Requested by a Person / Company (Excludes Fingerprinting Related to Criminal or Other City Matters)	$ 20.00		$ 20.00	
Miscellaneous Fees				
E-911 Service Fee	$ 1.00	Per Month	$ 1.00	Per Month
Police Escort Services / Special Event Security				
Sunday through Saturday (Non-Holiday)	$ 75.00	Per Officer; 2 Hour Minimum	$ 75.00	Per Officer; 2 Hour Minimum
Holiday	$ 130.00	Per Officer; 2 Hour Minimum	$ 130.00	Per Officer; 2 Hour Minimum

Escort services, traffic direction and any special event requiring police services including, but not limited to, parades, house moving and other events where advance police assistance or supervision is requested or required.

Parking Violations				
Commercial Zones	$ 25.00	3 Hour Limitation	$ 25.00	3 Hour Limitation
Double Parking	$ 25.00		$ 25.00	
5 Minute Parking Zone	$ 25.00		$ 25.00	
Improper Parking, Other Than Listed	$ 25.00		$ 25.00	
Loading Zone Business & Campus Area	$ 25.00		$ 25.00	
No Parking 3am - 6am (City and Campus)	$ 25.00		$ 25.00	
No Parking Designation in Residential District	$ 25.00		$ 25.00	
Parking Behind Fire Station	$ 25.00		$ 25.00	
Parking Boot Removal	$ 100.00	Per Incidence	$ 100.00	Per Incidence
Parking Citation Late Fee (Not Paid Within 15 Calendar Day Period)	$ 10.00		$ 10.00	
Parking in Alley, on Sidewalk, Blocking Driveway	$ 25.00		$ 25.00	
Parking in Fire Lane, Street & Off-Street	$ 40.00		$ 40.00	
Parking in Front of Fire Station	$ 40.00		$ 40.00	
Parking in School Bus Zone	$ 25.00		$ 25.00	
Parking Obstructing Traffic	$ 25.00		$ 25.00	
Parking Unattended, Motor Running	$ 25.00		$ 25.00	

Parking within 15 ft of Fire Hydrant	$ 40.00		$ 40.00	
MCC 11-4-12 Prohibited Parking Trucks/Similar Vehicles	$ 25.00		$ 25.00	
MCC 11-4-13 Handicapped Parking	$ 100.00		$ 100.00	

Parking Permits				
Green Permit (City Hall, Jackson and Jefferson Street Lots)				
Monthly Permit	$ 55.00	Per Month	$ 55.00	Per Month
Quarterly Permit	$ 137.00	Per Quarter	$ 137.00	Per Quarter
Annual Permit	$ 390.00	Annual	$ 390.00	Annual
Construction Uses in Right-of-Way	$ 44.00	Per Day	$ 44.00	Per Day

Smoking in Restricted Area Violations				
First Offense (If Paid Within 14 Days of Notice of Violation)	$ 10.00		$ 10.00	
Second Offense (If Paid Within 14 Days of Notice of Violation)	$ 25.00		$ 25.00	
A First or Second Offense Not Paid Within 14 Days of Notice of Violation or a Third Offense	$ 50.00		$ 50.00	

Towing				
Towing Charged by the Commercial Towing Service		Actual Cost		Actual Cost
Storage of 3/4 Ton Size Pickups and Smaller Vehicles	$ 15.00		$ 15.00	
Storage of Vehicles Larger Than 3/4 Ton Pickups	$ 20.00		$ 20.00	
Vehicle Inventory Fee	$ 11.00		$ 11.00	

Schedule J: Public Works

SUBJECT	FY2025 FEE		FY2026 PROPOSED FEE	
PERMIT FEES AND CHARGES - SEWER				
General Facilities Charge Equivalent Plumbing Fixture Unit (PFU) (22 PFU = Equivalent Residential Unit (ERU))	$ 128.00		$ 131.00	
Inspections				
Sewer service inspections	$ 75.00		$ 75.00	
SE Moscow Water and Sewer District Inspection Fee Surcharge (properties outside city limits)	$ 5.00		$ 5.00	
Video Inspection of Public Sewer Main Construction	$ 306.61	Per Hour	$ 310.33	Per Hour
Other Fees				
Permit fee	$ 40.00		$ 40.00	
No Permit – Noncompliance Review Fee	$ 60.00	Per Hour; 1 Hour Minimum	$ 60.00	Per Hour; 1 Hour Minimum
Sewer service disconnection ~~with street cut~~. The customer will provide the excavation required to expose the main, pump out ground water, shore or slope hole as needed, provide traffic control as needed, and fill/compact. City will provide mechanical cap.	$ 1,220.00		$ 175.00	
~~Sewer service disconnection without street cut~~	~~$ 45.00~~		~~$ 45.00~~	
Orchard Avenue sewer connection surcharge – only for addresses above 1400 and streets north of Ponderosa	$ 1,400.00		$ 1,400.00	
Tap Fees				
Sewer Tapping Fee: The customer will provide the excavation required to expose the main, pump out ground water, shore or slope hole as needed, provide traffic control as needed, fill/compact.	$ 379.80		$ 434.04	
SE Moscow Water and Sewer District Tapping Fee Surcharge (Properties Outside City Limits)	$ 5.00		$ 5.00	

Commercial Portable Waste Discharge at the Wastewater Treatment Plant				
Load up to 300 gallons	$ 23.02		$ 23.54	
Each subsequent gallon	$ 0.32		$ 0.33	

PERMIT FEES AND CHARGES – WATER

Bacterial Testing (at the discretion of the City)				
Samples	$ 116.60	Per Each	$ 122.59	Per Each
Construction Flushing				
Flushing costs due to failed bacteriological samples or additional construction requirements	$ 357.80		$ 412.88	Per Hour
Disinfection				
Test	$ 854.60		$ 892.70	
General Facilities Charge				
5/8" x 3/4" Meter (20 Gal/Min; Meter Equiv – 1.0)	$ 2,853.00		$ 2,914.00	
1" Meter (50 Gal/Min; Meter Equiv – 2.5)	$ 7,134.00		$ 7,285.00	
1 1/2" Meter (100 Gal/Min; Meter Equiv – 5.0)	$ 14,267.00		$ 14,570.00	
2" Meter (160 Gal/Min; Meter Equiv – 8.0)	$ 22,827.00		$ 23,313.00	
Larger Than 2"	By Special Contract With the City		By Special Contract With the City	
Pressure testing fees (tests performed by City)				
Test	$ 1,088.67		$ 1,139.47	
Installation of service and meters. Customer provides the street cut, excavation to expose the main, water removal, traffic control, backfill, temporary (cold mix) street patch. City will provide service material and tap.				
5/8" Meter	$ 2,104.55		$ 1,935.08	
1" Meter	$ 2,118.55		$ 1,946.27	
1 1/2" Meter	$ 5,831.33		$ 5,017.12	
2" Meter	$ 6,317.68		$ 5,330.88	
Other Meters	At Cost		At Cost	
Installation of meters (meters installed by City for projects linked to the latest City of Moscow Standards)				
5/8" Meter	$ 306.42		$ 202.53	
1" Meter	$ 496.00		$ 213.72	

1.5” Meter	$ 965.00		$ 310.79	
2” Meter	$ 1,501.77		$ 376.55	
Other Meters	At Cost		At Cost	
Other Fees				
Permit Fee	$ 42.00		$ 42.00	
No Permit - Non-Compliance Review Fee	$ 60.00	Per Hour; 1 Hour Minimum	$ 60.00	Per Hour; 1 Hour Minimum
Turn On/Off After Regular Working Hours	$ 135.44		$ 150.29	
Water Service Inspection	$ 78.75		$ 78.75	
Meter Box Adjustment and Relocation	At Cost		At Cost	
Water service Disconnection (Abandonment) with street cut	$ 1,153.50		$ 1,355.94	
Water service disconnection (Abandonment) without street cut	$ 568.50		$ 770.94	
Labor and Materials to Repair Meter Boxes Damaged by Neglect or Careless Operation of Motor Vehicles	At Cost		At Cost	
Labor and Materials to Repair Damage to Water Distribution System	At Cost		At Cost	
Orchard Avenue Water Connection Surcharge – Only for Addresses Above 1400 and Streets North of Ponderosa	$ 1,400.00		$ 1,400.00	
Fire Line Fees				
Fire line or other (3" and larger diameter); customer provides the street cut, excavation to expose the main, water removal, traffic control, backfill, temporary (cold mix) street patch, tapping sleeve, gate valve and valve box.	$ 1,343.00	Minimum Amount	$ 758.00	Minimum Amount
Fire line or other (2" or smaller); customer provides a corporation elbow and curb stop rather than sleeve and gate valve provided by customer ~~in 'a' above~~. Customer is to provide ~~all other work as outlined above*~~ the street cut, excavation to expose the main, water removal, traffic control, backfill, temporary (cold mix) street	$ 891.20	Minimum Amount	$ 306.20	Minimum Amount

patch, tapping saddle, gate valve and valve box.		
Residential Sprinkler Upsize – Meter upsize from 5/8” to 1” to accommodate a domestic fire sprinkler system is allowed in one and two family dwellings. GFCs will be charged at the 5/8” meter rate and the meter installation at the 1” meter rate. Meter size, for GFC calculation purposes, will still be calculated using standard practices. The domestic fire sprinkler upsize must be solely driven by the fire flow needs of the dwelling to qualify.		At cost
Relocation of meters – Limited to same property		
No new tap of main		
5/8” to 1”	At Cost	At Cost
1 ½” to 2”	At Cost	At Cost
New tap of main - no street cut		
5/8” meter	$ 2,656.50	$ 2,656.50
1” meter	$ 2,672.25	$ 2,672.25
1 ½” meter	$ 2,703.75	$ 2,703.75
2” meter	$ 2,730.00	$ 2,730.00
New tap of main - street cut		
5/8” meter	$ 3,727.50	$ 3,727.50
1” meter	$ 3,748.50	$ 3,748.50
1 ½” meter	$ 3,780.00	$ 3,780.00
2” meter	$ 3,811.50	$ 3,811.50
Resetter Installation - 5/8" - 2" Inch Meter	At Cost	At Cost

SERVICE RATES (MONTHLY) - SEWER

Residential Service		
Single family and duplexes or other multiple units served by separate meters.	$ 57.22	$ 58.51
Trailer homes (per unit) defined as multiple units served by a common meter (like a mobile home park)	$ 42.08	$ 43.03

Multi-family dwellings including duplexes (per unit) defined as multiple units served by a common water meter.	$ 42.08		$ 43.03	
Commercial Users				
Commercial – Low (For commercial users with combined Biochemical Oxygen Demand / Total Suspended Solids (BOD/TSS) of 0-200 mg/L)	$ 78.61	Plus $5.93 per 100 cubic feet metered water	$ 80.38	Plus $6.06 per 100 cubic feet metered water
Commercial – Medium (For commercial users with combined BOD/TSS of 201-400 mg/L	$ 78.61	Plus $8.21 per 100 cubic feet metered water	$ 80.38	Plus $8.39 per 100 cubic feet metered water
Commercial – High (For Commercial Users with combined BOD/TSS of 401+ mg/L)	$ 78.61	Plus $10.07 per 100 cubic feet metered water	$ 80.38	Plus $10.30 per 100 cubic feet metered water
These strength-based categories are based on user type contribution of combined Biochemical Oxygen Demand/Total Suspended Solids (BOD/TSS). Users are placed in the applicable category using California State Water Resource Board standards that correspond with the activities undertaken in each establishment based on their response to a City of Moscow Commercial User Survey.				
Small Commercial Office with Irrigation Limited to Commercial – Low users with exterior irrigation and an average monthly winter water use of less than 700 cubic feet per month.	$ 78.61	Plus use rate for 200 cubic feet ($11.86)	$ 80.38	Plus use rate for 200 cubic feet ($12.12)
For the purpose of determining the monthly sewer rates based on the volume of metered water, metered water will be averaged periodically using meter readings of winter water use period so the irrigation period may be excluded.				
Mixed Use Service – Defined as different sewer customers listed in this section of the fee resolution that are served by a single water meter. For existing mixed-use customers, a weighted model will be used to estimate the contribution based on metered water use. The estimated contribution of each customer served by the meter will be charged as a percentage of the total monthly use at the associated non-residential rate. Future mixed-use accounts will be assessed at the	$ 78.61		$ 80.38	

highest contribution rate for all metered water consumption.				
University of Idaho	$ 1,325,911.03	Annual Charge	$ 1,355,744	Annual Charge
SE Moscow Water and Sewer District Sewer Service Surcharge (outside City limits)	$ 3.00		$ 3.00	

SERVICE RATES (MONTHLY) - WATER

Bulk Water Usage				
Construction or portable bulk water meter with backflow assembly	$ 114.40		$ 118.98	
Construction or portable bulk water equipment rental fee	$ 25.00	Per Month	$ 25.00	Per Month
Bulk water rate per 1,000 gallons	$ 8.22		$ 8.55	
Bulk water equipment repairs	At Cost		At Cost	
Fixed Charge				
Single family/duplex/tri-plex meter (definition is a single meter servicing each dwelling unit)	$ 43.06		$ 44.78	
Multi-family (definition is a meter servicing more than one dwelling unit, based on meter size)				
5/8 inch	$ 43.06		$ 44.78	
1 inch	$ 53.85		$ 56.00	
1 1/2 inch	$ 107.42		$ 111.72	
2 inch	$ 171.90		$ 177.78	
3 inch	$ 322.36		$ 335.05	
Commercial accounts based on meter size				
5/8 inch	$ 43.06		$ 44.78	
1 inch	$ 53.85		$ 56.00	
1 ½ inch	$ 107.42		$ 111.72	
2 inch	$ 171.90		$ 177.78	
3 inch	$ 322.36		$ 335.05	

4 inch	$ 543.18		$ 564.91	
High fire demand	$ 77.77		$ 80.88	

Consumption Charge				
Water and Sewer rate charge for water and sewer furnished outside the boundaries of the City	200% of the minimum service charge and water rate charge		200% of the minimum service charge and water rate charge	
Residential/Duplex or Triplex (Definition serviced by a single meter per dwelling unit)				
0-700 per cubic feet (CCF)	$ 3.20	Per CCF	$ 3.33	Per CCF
701-2000 per cubic feet (CCF)	$ 3.80	Per CCF	$ 3.95	Per CCF
Over 2000 cubic feet (CCF)	$ 6.44	Per CCF	$ 6.70	Per CCF
Multi-family or commercial accounts (one meter serving multiple units) (CCF)	$ 4.21	Per CCF	$ 4.38	Per CCF
Moscow Cemetery (CCF)	$ 3.58	Per CCF	$ 3.72	Per CCF

STREET / STORM FEES

Banner				
Large banner installation and removal	$ 150.00	Per Banner	$ 150.00	Per Banner
Small banner installation and removal	$ 45.00	Per Banner	$ 45.00	Per Banner

Stormwater user fee per Equivalent Service Unit (ESU)				
Standard User Fee	$ 8.40	Per ESU	$ 8.65	Per ESU
Direct Discharger	$ 1.68	Per ESU	$ 1.73	Per ESU
MS4 Owner/Operator	$ 6.72	Per ESU	$ 6.92	Per ESU
K-12 Educational Activities	$ 6.72	Per ESU	$ 6.92	Per ESU

Other Fees				
Informational sign installation	$ 124.00	Plus Cost of Sign	$ 124.00	Plus Cost of Sign

Right-Of-Way				
Right-of-way Permit	$ 40.00	Plus $100.00 Idaho Transportation Department permitting, if applicable	$ 50.00	Plus $103.00 Idaho Transportation Department permitting, if applicable
Security deposit rate schedule (total valuation of work in ROW)				
$100 to $500	$ 245.00		$ 245.00	

$501 to $1,000	$ 367.50		$ 367.50	
$1,001 to $1,500	$ 490.00		$ 490.00	
$1,501 to $2,000	$ 615.00		$ 615.00	
$2,001 to $2,500	$ 735.00		$ 735.00	
$2,501 to $3,000	$ 860.00		$ 860.00	
$3,001 to $3,500	$ 980.00		$ 980.00	
$3,501 to $4,000	$ 1,100.00		$ 1,100.00	
$4,001 to $4,500	$ 1,230.00		$ 1,230.00	
Greater than $4,500	$ 1,850.00		$ 1,850.00	
Multiple Projects (up to four (4) active projects)	$ 3,675.00		$ 3,675.00	
Street/Sidewalk Closure Permit	$ 50.00	Plus $100.00 Idaho Transportation Department permitting, if applicable	$ 50.00	~~Plus $100.00 Idaho Transportation Department permitting, if applicable~~
Traffic Control Devices / Setup				
~~All~~ Parade Routes ~~and Locations (Fee is for devices only, does not include labor)~~		Time and Materials		~~Time and Materials~~City Labor Cost Plus Rental Fee for All Required Traffic Control Devices
Neighborhood Block Party Traffic Control (setup and devices) One Block Standard Set-Up	$ 100.00		$ 100.00	Per Day
Crowd Control Barriers				
Barrier rental fee	$ 2.00	Per Barrier Per Event	$ 2.00	Per Barrier Per Event
Replacement cost (if damaged or lost)	$ 130.00		$ 130.00	Per Barrier
~~City Barricades for Private Projects~~ Traffic Control Device Rental Fees (applicable only when the City supplies devices on an emergency ~~or prearranged~~ basis for securing construction sites, approved parades, ~~-~~or other emergency traffic revisions – Planned standard traffic control operations shall not be eligible for device rental and shall be furnished by private traffic control providers) (Limited Availability) (Maximum 10 devices per project)				
Construction Sign				
Per Day	$ 10.43		$ 10.95	
Per Week	$ 39.12		$ 41.08	
Per Month	$ 117.37		$ 123.24	

Construction Sign with Tripod		
Per Day	$ 22.17	$ 23.28
Per Week	$ 83.46	$ 87.63
Per Month	$ 165.19	$ 173.45
Hi-Level Sign Stand		
Per Day	$ 3.91	$ 4.11
Per Week	$ 11.74	$ 12.33
Per Month	$ 33.69	$ 35.37
Type II Barricade		
Per Day	$ 9.13	$ 9.59
Per Week	$ 33.91	$ 35.61
Per Month	$ 99.98	$ 104.98
Type III Barricade		
Per Day	$ 35.21	$ 36.97
Per Week	$ 138.23	$ 145.14
Per Month	$ 411.88	$ 432.47
Construction Drum		
Per Day	$ 13.04	$ 13.69
Per Week	$ 50.86	$ 53.40
Per Month	$ 143.45	$ 150.62
Tubular Markers		
Per Day	$ 5.22	$ 5.48
Per Week	$ 16.95	$ 17.80
Per Month	$ 47.82	$ 50.21
28" Orange Traffic Cones		
Per Day	$ 1.30	$ 1.37
Per Week	$ 5.22	$ 5.48
Per Month	$ 13.04	$ 13.69
Type A, B, C Warning Lights		
Per Day	$ 2.61	$ 2.74
Per Week	$ 6.52	$ 6.85
Per Month	$ 17.39	$ 18.26
Set-up	$ 67.38	$ 70.75
Removal	$ 67.38	$ 70.75

Traffic Control (Setup / Devices) for On-Street Events (Downtown Street Closures between A Street and Lewis Street; On-Street events within the Entertainment Dist.)			
Recommended – 3rd Street to 5th Street			
Daytime	$ 95.00	$ 100.00	Per Day
Nighttime	$ 148.00	$ 155.00	Per Day
3rd Street to 6th Street (Includes 5th Street closure to alley)			
Daytime	$ 102.00	$ 107.00	Per Day
Nighttime	$ 159.00	$ 167.00	Per Day

1st to 3rd Street (Includes 2nd Street closure to alley)			
Daytime	$ 102.00	$ 107.00	Per Day
Nighttime	$ 159.00	$ 167.00	Per Day
Partial Closures/Number of Continuous Blocks			
One Block			
Daytime	$ 95.00	$ 100.00	Per Day
Nighttime	$ 148.00	$ 155.00	Per Day
Two Blocks			
Daytime	$ 102.00	$ 107.00	Per Day
Nighttime	$ 159.00	$ 167.00	Per Day
Three Blocks			
Daytime	$ 108.00	$ 113.00	Per Day
Nighttime	$ 172.00	$ 181.00	Per Day
Four Blocks			
Daytime	$ 114.00	$ 120.00	Per Day
Nighttime	$ 183.00	$ 192.00	Per Day
Other street closures (per block)			
Daytime	$ 95.00	$ 100.00	Per Day
Nighttime	$ 148.00	$ 155.00	Per Day
Special Event Staffing			
Standard Rate per employee	$ 40.00	$ 40.00	Per Hour
After-hours / Overtime Rate per employee	$ 60.00	$ 60.00	Per Hour
~~Holiday Rate per employee~~	~~$ 100.00~~	~~$ 100.00~~	~~Per Hour~~

Fees for staffing events including, but not limited to, Parades, Block parties, emergency road closures, and other traffic control services.

Schedule K: Sanitation

SUBJECT	FY2025 FEE		FY2026 PROPOSED FEE	
RATES FOR RESIDENTIAL UNITS				
Roll Cart - Variable Size, Variable Rate System (Cart Collected Weekly)				
35 Gallon	$ 22.14	Per Month	$ 22.14	Per Month
65 Gallon	$ 28.43	Per Month	$ 28.43	Per Month
95 Gallon	$ 34.78	Per Month	$ 34.78	Per Month
35 Gallon on Demand - Base Fee	$ 16.74	Per Month	$ 16.74	Per Month
35 Gallon on Demand - Per Service	$ 2.10	Each	$ 2.10	Each
Roll Cart Size Exchange (after initial 30-day period)	$ 20.07	Each	$ 20.64	Each
Roll Cart Replacement (lost, stolen, damage from abuse)	$ 65.19	Each	$ 67.05	Each
Carry-Out Service				
Outside of Building (additional per can/unit/month)	$ 13.70		$ 13.70	
Inside of Building (additional per bag/unit/month)	$ 15.55		$ 15.55	
Return Service (blocked roll cart, roll cart not set out on time or otherwise not able to be serviced by Franchise) per calendar year				
First Occurrence	No Charge		No Charge	
Second Occurrence	$ 14.97		$ 15.40	
Third and Following Occurrences	$ 29.90		$ 30.75	
Residential units utilizing mechanical containers or compactors shall be billed at the business rate for such equipment				
Miscellaneous				
Apartment Single Stream Recycling Fee	$ 5.50	Per Unit / Per Month	$ 5.50	Per Unit / Per Month
Apartment Recycling Center Base Fee	$ 1.50	Per Unit / Per Month	$ 1.50	Per Unit / Per Month
Garbage Exceeding Service Level	$ 6.60	Per Can / Bag	$ 6.60	Per Can / Bag
SOLID WASTE PROCESSING FACILITY ACCESS SERVICE				
Transfer Station Tipping Fee (MSW)	$ 102.77	Per Ton	$ 105.34	Per Ton
Compost Materials	No Charge		No Charge	
Clean Wood Waste	No Charge		No Charge	
Inert / Demolition Materials Tipping Fee (NMSW)	$ 41.11	Per Ton	$ 41.73	Per Ton
Mixed Materials Tipping Fee (MSW/NMSW)	$ 71.10	Per Ton	$ 72.17	Per Ton

Minimum Fee - MSC, NMSW or Mixed - includes 200 lbs. MSW or 460 lbs. NMSW or 280 lbs. Mixed	$ 10.00	Per Trip	$ 10.00	Per Trip
Large Appliances	$ 6.90	Each	$ 6.90	Each
Appliances that do not have the Chlorofluorocarbon removed, and do not have a certified removal sticker	$ 27.71	Per Appliance	$ 27.71	Per Appliance
Vehicle Bodies	$ 43.35	Each	$ 43.35	Each
Tires	$ 236.25	Per Ton	$ 325.00	Per Ton
Asbestos	$ 167.50	Per Ton	$ 167.50	Per Ton
The foregoing rates are not all-inclusive. The City may establish and/or change rates for unique or special waste.				

RATES FOR BUSINESS UNITS AND COMMERCIAL CANS				
Commercial Single Stream Recycling Fee	$ 5.50	Per Unit / Per Month	$ 5.50	Per Unit / Per Month
Additional Commercial Recycling Cart	$ 5.50	Per Unit / Per Month	$ 5.50	Per Unit / Per Month
Loose yardage on ground	$ 34.58	Per Cubic Yard	$ 35.44	Per Cubic Yard
Extra Service for dumpster / mechanical containers with 24-hour notice	$ 39.23	Per Dump Plus Tipping Fee	$ 40.35	Per Dump Plus Tipping Fee
Extra service for dumpsters/mechanicals containers	$ 16.95	Per Cubic Yard	$ 17.37	Per Cubic Yard
Compactor Service Pick Up	$ 243.40	Per Pick Up Plus Tipping Fee	$ 243.40	Per Pick Up Plus Tipping Fee
Small Compactor Yardage	$ 86.45	Per Cubic Yard	$ 86.45	Per Cubic Yard

Commercial Roll Carts - Variable size, variable rate system (monthly fee per roll cart collected weekly)				
35 Gallon	$ 19.74	Per Month	$ 19.74	Per Month
65 Gallon	$ 29.61	Per Month	$ 29.61	Per Month
95 Gallon	$ 39.40	Per Month	$ 39.40	Per Month
Roll Cart Size Exchange (after initial 60-day period)	$ 20.07	Each	$ 20.64	Each
35/65/95 Roll Cart Replacement (lost, stolen, damage from abuse)	$ 65.19	Each	$ 67.05	Each
200 Gallon Solid Waste Container	$ 51.27	Per Month	$ 51.27	Per Month
200 Gallon Recycling Container	$ 11.89	Per Month	$ 11.89	Per Month
300 Gallon Recycling Container	$ 15.38	Per Month	$ 15.38	Per Month
200/300 Gallon Container Replacement (abuse, misuse,	$ 493.15	Each	$ 507.25	Each

damage as a result of fault from customer)

TYPES OF SERVICES				
Franchisee services/value of recycled materials retained by Franchisee: RMC hauled, emptied and exchanged by Franchisee	$ 52.17	Per Haul	$ 52.17	Per Haul
Franchisee services/value of recycled materials retained by customer: RMC hauled, emptied and exchanged by Franchisee.	$ 62.29	Per Haul	$ 62.29	Per Haul
Customer service/value of recycled materials retained by customer: RMC hauled and exchanged by customer	$ 0.00	Per Haul	$ 0.00	Per Haul

RATES FOR DUMPSTERS/MECHANICAL CONTAINERS PER MONTH (SALES TAXES WILL BE ADDED)

FY2025 FEE

			Times per Week				
Size / Yd	**Rental**	**Tax**	**1**	**2**	**3**	**4**	**5**
1	$ 15.35	$ 0.92	$ 59.57	$ 122.64	$ 185.15	$ 235.23	$ 295.50
2	$ 17.50	$ 1.05	$ 117.82	$ 238.75	$ 362.46	$ 495.11	$ 636.67
3	$ 32.30	$ 1.94	$ 173.75	$ 354.84	$ 542.15	$ 743.74	$ 959.85
4	$ 37.46	$ 2.25	$ 229.67	$ 470.94	$ 720.58	$ 984.69	$ 1,265.49
6	$ 49.00	$ 2.94	$ 341.53	$ 703.12	$ 1,077.43	$ 1,465.31	$ 1,873.61
8	$ 60.86	$ 3.65	$ 453.42	$ 935.37	$ 1,440.08	$ 1,982.51	$ 2,545.70

FY2026 FEE

			Times per Week				
Size / Yd	**Rental**	**Tax**	**1**	**2**	**3**	**4**	**5**
1	$ 15.78	$ 0.95	$ 57.52	$ 118.42	$ 178.78	$ 227.14	$ 285.33
2	$ 18.00	$ 1.08	$ 113.77	$ 230.54	$ 349.99	$ 478.08	$ 614.77
3	$ 33.22	$ 1.99	$ 167.77	$ 342.64	$ 523.50	$ 718.16	$ 926.83
4	$ 38.53	$ 2.31	$ 221.77	$ 454.74	$ 695.79	$ 950.82	$ 1,221.96
6	$ 50.40	$ 3.02	$ 329.78	$ 678.93	$ 1,040.37	$ 1,414.90	$ 1,809.16
8	$ 62.60	$ 3.76	$ 437.82	$ 903.19	$ 1,390.54	$ 1,914.31	$ 2,458.13

DUMPSTER LOCKING MECHANISMS				
Dumpster Locking Mechanisms	$ 3.80	Per Month	$ 3.90	Per Month
Producers who request that their mechanical containers be temporarily removed shall be charged for removal and re-delivery of the container.	$ 49.35	Per Move	$ 50.76	Per Move

SPECIAL HAULS				
Pickup truck when requested by customer from landfill to City	$ 90.46	Plus Tipping Fee	$ 93.05	Plus Tipping Fee
Packer truck when requested by customer				
On day of service	$ 77.49	Plus Tipping Fee	$ 79.70	Plus Tipping Fee
From landfill to city	$ 160.03	Plus Tipping Fee	$ 164.60	Plus Tipping Fee

ROLL-OFF UNIT (FEES PAID DIRECTLY TO INLAND NORTH WASTE)				

Special haul rates shall be charged for collection and disposal of dead animals.

Rate for hazardous wastes and for infectious and potentially harmful waste shall be the actual cost for such service as billed by the City, plus 10% for administrative costs.

Delivery / Exchange / Pickup (Per Trip)	$ 126.33	Plus Tipping Fee	$ 129.94	Plus Tipping Fee
Rental Rate: No Rental Fees on Holidays (Plus 6% Sales Tax)				
8 Yards	$ 5.63	Per Day	$ 5.79	Per Day
11 Yards	$ 6.76	Per Day	$ 6.95	Per Day
15 Yards	$ 7.89	Per Day	$ 8.12	Per Day
22 Yards	$ 9.00	Per Day	$ 9.26	Per Day
30 Yards	$ 11.26	Per Day	$ 11.58	Per Day
45 Yards	$ 15.77	Per Day	$ 16.22	Per Day
Rental Sales Tax:				
8 Yards	$ 0.34	Per Day	$ 0.35	Per Day
11 Yards	$ 0.41	Per Day	$ 0.42	Per Day
15 Yards	$ 0.47	Per Day	$ 0.49	Per Day
22 Yards	$ 0.54	Per Day	$ 0.56	Per Day
30 Yards	$ 0.68	Per Day	$ 0.69	Per Day
45 Yards	$ 0.95	Per Day	$ 0.97	Per Day
Damage Deposit (Depending on container size and intended use. Applied toward hauling and tonnage charges if no damage occurs)	$ 100.00 to $500.00		$ 100.00 to $ 500.00	
Sorting Fee (Unacceptable items found in container. Hazardous waste, tires, large appliances, etc.)	$ 106.98		$ 110.04	
Removal Delay Fee (Applies each occasion container is kept beyond scheduled removal date, without prior approval from	$ 126.33		$ 129.94	

Inland North Waste representative)

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 4, 2025

AGENDA ITEM TITLE

Alley West of Main Street Sewer - Change Order #1 (ACTION ITEM) - Bob Buvel

RESPONSIBLE STAFF

Bob Buvel, Senior Civil Engineer

ADDITIONAL PRESENTER(S)

DESCRIPTION

On April 7th, 2025, City Council approved the award of the Alley West of Main Street Sewer Project Contract to Devout Excavation in the amount of $366,913.32 and authorized staff approval of construction change orders in an amount not to exceed 10% of the contract amount. The project involves the replacement of the sewer main in the alley west of Main Street, between 4th and 6th Streets. The original contract included the removal and replacement of three catch basins that conflicted with the installation of the new sanitary sewer main. When the contractor tried to reconnect the new catch basins to the existing storm pipe, the condition of the pipe prevented the contractor from creating a solid connection. Staff concluded it would be prudent to replace the storm pipe and connect the catch basins with manufactured connections during this project. The contractor has confirmed that they can complete the scope of work included in the original contract, and they would be able to complete the installation of approximately 460 LF of 12" ADS Storm Pipe as well. The price change has been addressed in the draft of Change Order #1. After the execution of Change Order #1, the project expenditure amount would increase from $366,913.32 to $409,679.51, or an 11.7% increase.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval of Change Order #1 with Devout Excavation to increase the contract amount by $42,766.19 to $409,679.51, and authorize staff approval of construction change orders in an amount not to exceed 10% of the adjusted contract amount, or take other action deemed appropriate.

STAFF RECOMMENDATION

Approve Change Order #1 with Devout Excavation to increase the contract amount by $42,766.19 to $409,679.51, and authorize staff approval of construction change orders in an amount not to exceed 10% of the adjusted contract amount.

OTHER RESOURCES

FISCAL IMPACT

Funds for the project will be expended from capital accumulation in the Sewer Main Program (330-230-770-45).

PERSONNEL IMPACT

Engineering Division staff will administer construction contract and inspection.

ATTACHMENTS

1. Change Order Proposal #4 - Storm Drain
2. Alley W. of Main Sewer Storm Replacement - Change Order 01

CO-004 12" Storm Pipe Replacement

Client: City Of Moscow **Date:** 7/24/2025
Job Name: Alley West Of Main Sewer Project
Season: Summer
Change Order: 0.004

DEVOUT EXCAVATION

Contrator Personnel

Personnel	Quantity	S.T.	O.T.	Days	S.T. Rate	O.T. Rate	Total $
Superintendent	1	8		4	$125.00	$187.50	$4,000.00
Operator	1	8		4	$60.00	$90.00	$1,920.00
Laborer	3	8		4	$55.00	$82.50	$5,280.00
Truck Driver	1	8		4	$68.00	$102.00	$2,176.00
					Admin	20%	$2,675.20
					Per Diem	$4,272.00	$4,272.00
						Total:	**$20,323.20**

PER DIEM (total per day): $178.00

Equipment

Description	Quantity	Hours/Day	Days	Rate	Total $
Dump Truck	1	8	4	$90.00	$2,880.00
Trailer - Tilt Deck	1	5	1	$20.00	$100.00
Excavator Hitachi 60G	1	8	4	$85.00	$2,720.00
1,000# Compactor (Day Rate)	1	1	4	$250.00	$1,000.00
Trailer - Job/Tool	1	8	4	$40.00	$1,280.00
Small Tools	1	4	4	$50.00	$800.00
				Total:	**$8,780.00**

Bid Item / Materials

Description	Quantity	Units	Unit Rate	Total $
12" X 20' ADS N-12 HWY CORR POLY, AASHTO M294, TYPE "S", DUAL WALL, 12650020IB	460	LF	$13.00	$5,980.00
4" SEWER X 12" - 15" ADS N12 MULTI-SIZED INSERTA TEE	13	EA	$145.04	$1,885.52
12" ADS 1264WT INJECTION MOLDED WATER-TIGHT TEE WITH 3 GASKETS	3	EA	$328.99	$986.97
Excavated Materials Disposal	153	TN	$5.00	$765.00
5/8" Backfill	153	TN	$10.00	$1,530.00
Asphalt Disposal	14	TN	$5.00	$70.00
			Markup (15%)	$1,672.12
			Total:	**$12,889.61**

Install Approximately 460 LF 12" ADS Storm Pipe to include 13 ea. roof drainage pipes.

Tax $773.38
Devout Total $42,766.19

Devout Excavation

Approval Signature Date

City of Moscow

Approval Signature Date

CHANGE ORDER NO.: 1

Owner:	City of Moscow	Owner's Project No.:	104-023
Engineer:		Engineer's Project No.:	
Contractor:	Devout Excavation	Contractor's Project No.:	
Project:	Alley West of Main Sewer Project – 4th to 6th Street		
Date Issued:	August 5, 2025	Effective Date of Change Order:	

The Contract is modified as follows upon execution of this Change Order:

Description:

Change Order Request #01 –

Added Bid Items as follows:

- CO1-01 REMOVE AND REPLACE EXISTING STORM SEWER Lump Sum
  Remove/Dispose Existing Storm Sewer
  Remove/Dispose Asphalt Surface
  Remove/Dispose Excavated Material
  Install Approx. 461 L.F. of 12-Inch ADS Storm Dual Wall Storm Pipe
  Reconnect 13 Roof Drains with 4" Insterta Tees
  Reconnect 3 Catch Basins with 12-Inch Tees

Attachments:

- Change Proposal from Devout Excavation

Change in Contract Price	Change in Contract Times
Original Contract Price: $ 366,913.32	Original Contract Times: Substantial Completion: N/A Ready for final payment:
[Increase] [Decrease] from previously approved Change Orders No. _ to No._: $ N/A	**[Increase] [Decrease]** from previously approved Change Orders No. _to No. _ Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: $ 366,913.32	Contract Times prior to this Change Order: Substantial Completion: N/A Ready for final payment:
[Increase] this Change Order: $ 42,766.19	**[Increase]** this Change Order: Substantial Completion: N/A Ready for final payment: N/A
Contract Price incorporating this Change Order: $ 409,679.51	Contract Times with all approved Change Orders: Substantial Completion: N/A Ready for final payment:

Approved by City of Moscow		Accepted by Contractor	
By:		By:	
Title:		Title:	
Date:		Date:	

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 4, 2025

AGENDA ITEM TITLE

Street Banner Policy Update (ACTION ITEM)- Tyler Palmer

RESPONSIBLE STAFF

Tyler Palmer, Deputy City Supervisor

ADDITIONAL PRESENTER(S)

DESCRIPTION

The City of Moscow has long maintained a program for the placement of banners in the downtown area for the display of government banners as well as public notification of special events. The program, administered by the Streets Department, has been updated several times over many years, with a formalized policy adopted by the City Council in 2013. Since the adoption of the 2013 policy, the location and use of light pole banners within the City has changed such that it requires an update. The revised policy provides the policy purpose, permitted uses, banner standards, application process and fees, and prioritization criteria to address when multiple requests are received for the same period of time. The policy establishes that the use of light pole banners and over-the-street banners are restricted for governmental use and is not intended to establish or be utilized as a public forum.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve the updated Street Banner Policy and associated Resolution, or take other action deemed appropriate.

STAFF RECOMMENDATION

Approve the updated Street Banner Policy and associated Resolution

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2025- Banner Policy _Final with attachment (002)

RESOLUTION 2025-___

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE REPEAL OF THE CITY OF MOSCOW DOWNTOWN BANNER POLICY AND PROCEDURES ADOPTED ON DECEMBER 16, 2013, AND FOR SAID POLICY AND PROCEDURES TO BE REPLACED WITH THIS RESOLUTION ADOPTING AN UPDATED POLICY FOR THE CITY OF MOSCOW REGARDING LIGHT POLE BANNERS AND OVER THE STREET BANNERS; AND PROVIDING THIS RESOLUTION SHALL BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, on December 16, 2013, the City approved the City of Moscow Downtown Banner Policy and Procedures (2013 Policy and Procedures) to guide the use and installation of banners within downtown Moscow; and

WHEREAS, since the adoption of the 2013 Policy and Procedures, the location and use of light pole banners within the City has changed; and

WHEREAS, the City finds that it is appropriate to update the prior 2013 Policy and Procedures to reflect current uses;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho that all matters stated above are true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

1. That the 2013 City of Moscow Downtown Banner Policy and Procedures be repealed in its entirety and replaced with this Resolution, hereby approving and adopting a revised Street Banner Policy, attached hereto as Exhibit "A" and incorporated herein by this reference.

2. That any City of Moscow Resolution inconsistent with the Street Banner Policy adopted herein shall be and are hereby superseded by the policy attached.

3. That the provisions of this Resolution and the attached shall be deemed severable and the invalidity of any provisions of this Resolution or the attached Exhibit "A" shall not affect the validity of the remaining provisions.

4. That this Resolution shall become effective upon its passage and approval.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	________	________	________	________
Gina Taruscio	________	________	________	________

Drew Davis	________	________	________	________
Julia Parker	________	________	________	________
Sandra Kelly	________	________	________	________
Bryce Blankenship	________	________	________	________

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this _____ day of _____________, 2025.

____
Arthur D. Bettge, Mayor

CERTIFICATION and **ATTESTATION**. I hereby certify that the above is a true copy of the Resolution passed at a regular meeting of the City Council, City of Moscow, Idaho held on _______________, 2025 and attest to the Mayor's signature.

____
Laurie M. Hopkins, City Clerk

Exhibit "A"

City of Moscow

Street Banner Policy

Adopted ____________, 2025, through Resolution 2025-

I. Policy Purpose

The City of Moscow maintains banners on selected light poles in the City, in addition to a single, over-the-street banner on Main Street, for sole governmental purposes, as shown on the City of Moscow Banner Location Map, included as Attachment "A", incorporated herein by this reference. The governmental purposes include community beautification, promotion of City and other governmental entities through the display of governmental entity logos, and the promotion of City and City-sponsored community events and programs. The use of light pole banners and over-the-street banners is restricted for governmental use and is not intended to establish or be utilized as a public forum.

This policy is intended to establish the allowed uses of light pole and over-the-street banners within the City of Moscow.

II. Light Pole Banners

A. Permitted Use. Light pole banners shall be reserved solely for governmental use for the purpose of community beautification, display of governmental entity logos, and the promotion of City and City-sponsored events or programs.

B. Banner Standards. The City reserves the right to review and approve all banners requested to be displayed on behalf of other governmental entities. Governmental entity banners shall be limited to logos, entity names, entity slogans (e.g. "Heart of the Arts"), and/or complimentary visual backgrounds and graphic designs.

C. Entities are encouraged to promote their identity using logos and graphic design to minimize visual clutter and are not permitted to include commercial marketing or advertising.

D. Reservation of Event Banner Locations. The City shall identify, and reserve select light pole banner locations for the purpose of promoting City-sponsored events or programs. During the time in which the Event Banner Locations are not utilized for promoting City-sponsored events, the City may install City or other governmental entity banners in such locations at the sole discretion of the City consistent with this policy.

E. Agreements with Governmental Entities. The City may enter into agreements with other governmental entities to reserve certain light pole locations for that entity's sole use. Such agreements shall require compliance with this policy the banner standards and payment of an annual fee for the installation and maintenance of the light pole banners.

F. City Sponsored Events and/or Programs. The City Council shall be the body that determines what events the City sponsors for the purposes of this Policy. Unless waived by the City Council, the entity responsible for the City-sponsored event shall be required to pay the fee, as established by resolution, for the installation and removal of the event light pole banners.

III. <u>Over-the-Street Banner</u>

A. Permitted Uses. The over-the-street banner is reserved for governmental use for the purpose of advertising and promoting City sponsored and other governmental entity's local community events. It is not intended to serve as a designated public forum or for general commercial or non-commercial advertising of any kind.

B. Application Process and Fees. Applications for an over-the-street banner shall be submitted to the Streets Department (650 N. Van Buren Street) on the form provided by the City. Applications shall be submitted no less than thirty (30) days before the requested banner installation date. If the application is approved, the applicant shall be required to pay the banner installation fee as established by resolution unless waived by the City. Applications will be accepted each year starting on the following dates:

1. First City business day in January for banner installations from July through December of that year.

2. First City business day in July for banner installations from January through June of the following year.

C. Approval. The Public Works Director, or their designee, will review and approve applications based on City priorities and banner availability. Approval is not guaranteed and depends on Street Department resources.

D. Prioritization Criteria. Where the City receives multiple requests for the over-the-street banner for the same period, the City shall prioritize the approval based on the following order of prioritization:

1. City events

2. City-sponsored events

3. Other governmental entity events

4. Display Period. Over-the-street banners shall be displayed for no more than fourteen (14) days and shall not be displayed more than once every six (6) months. Display duration is subject to change at the City's discretion.

E. Banner Standards.

1. All banners must be constructed in accordance with the Banners Standards as shown on Attachment "B", attached hereto and incorporated herein by this reference.

2. Banner text must be specified on the application form and should include the event, date, organization, and logo.

3. Damaged banners will be removed. Fees shall apply for replacement.

F. Event Reservations. The City reserves the right to reserve use of the over-the-street banner during certain community events including, but not limited to:

1. University of Idaho Homecoming

3. University of Idaho Spring and Fall Commencement

3. Lionel Hampton Jazz Festival

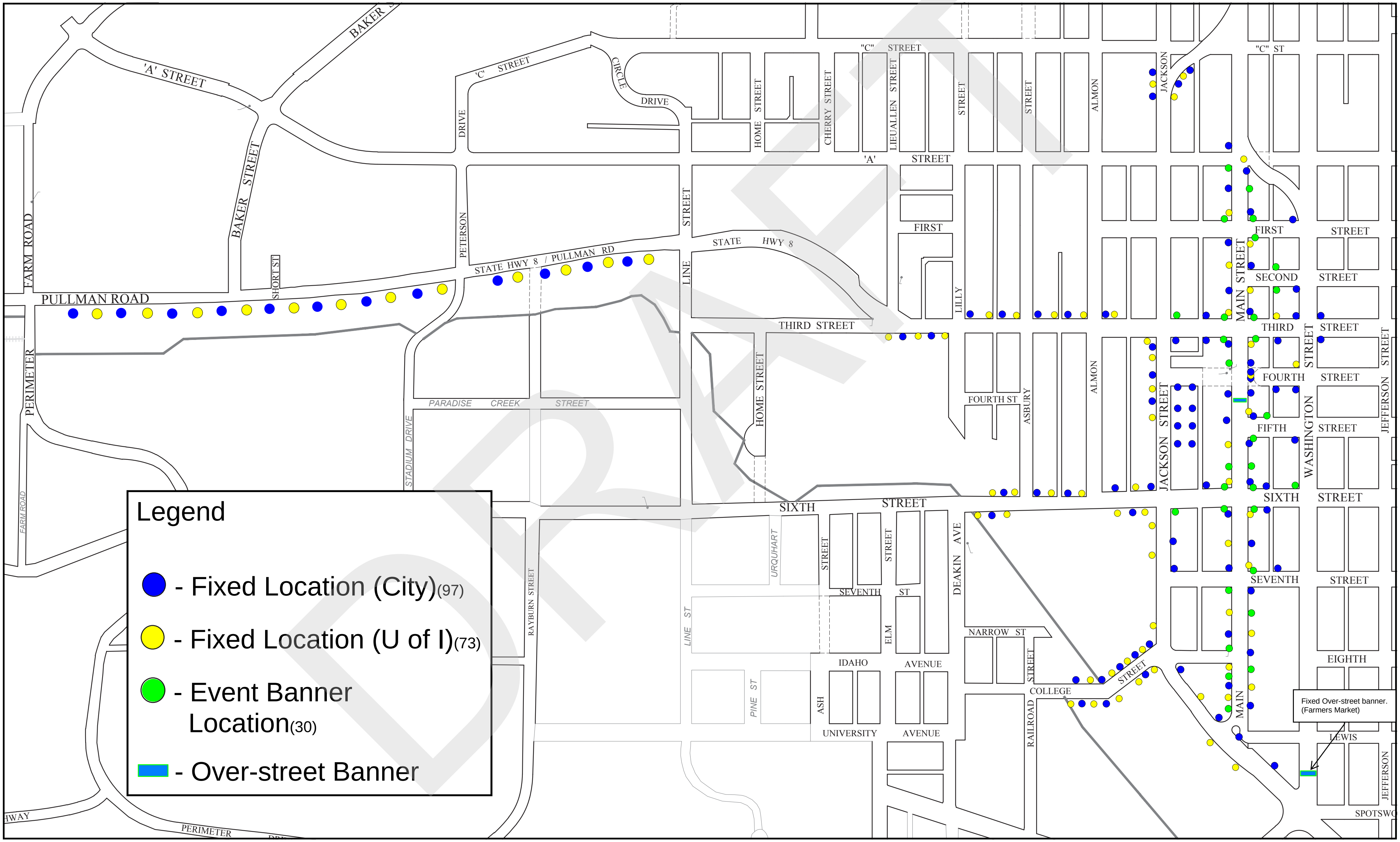
4. University of Idaho Parent and Family Weekends

IV. <u>Compliance with Laws</u>

Should any law or regulation be enacted that requires deviations to this Policy, City staff shall comply with the existing law and regulation and shall present to Council as soon as practicable amendments to this Policy to remain consistent with any applicable laws and regulations that may be enacted after the adoption of this Policy.

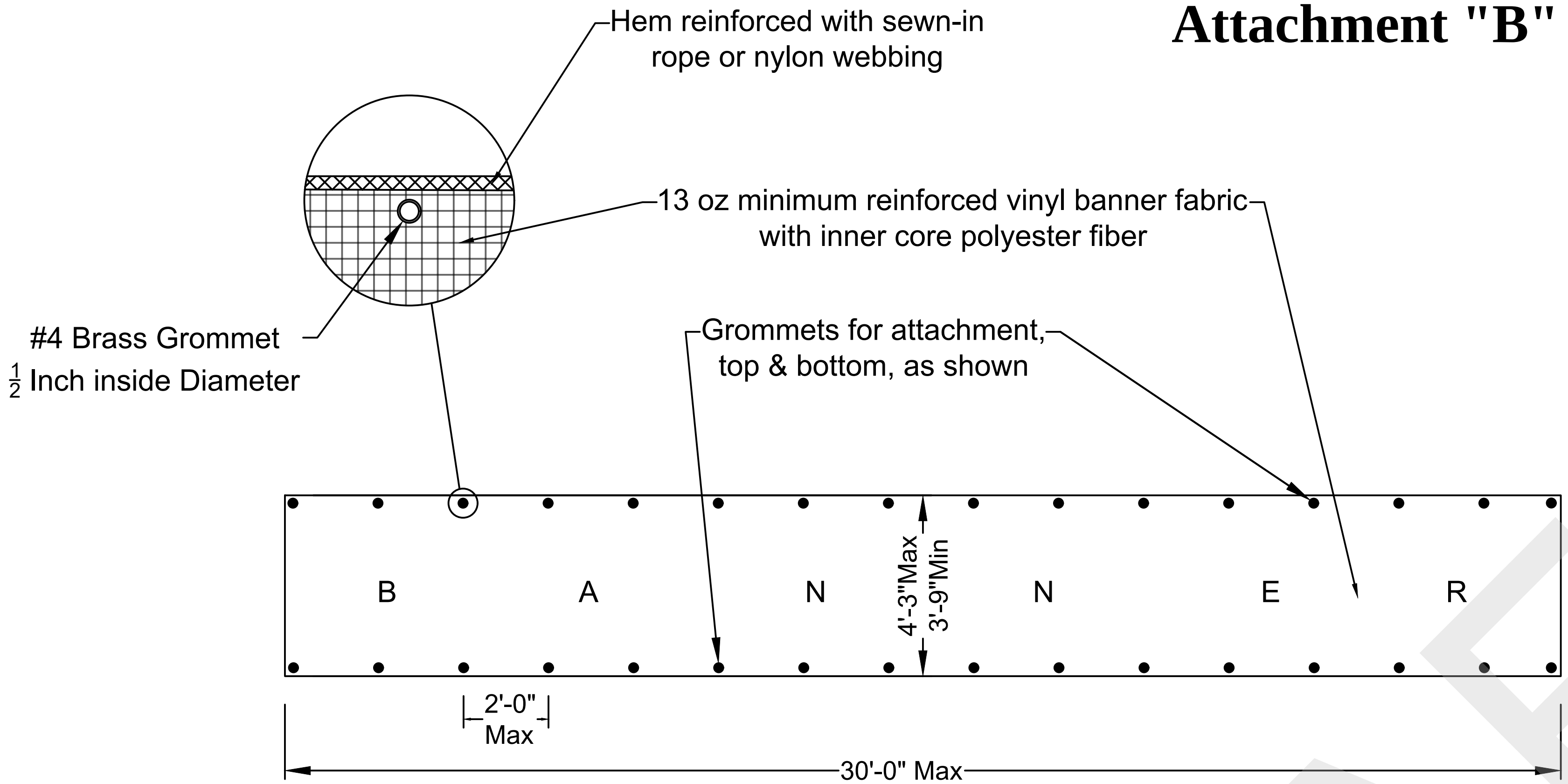
Attachment "A"

City of Moscow Banner Location Map

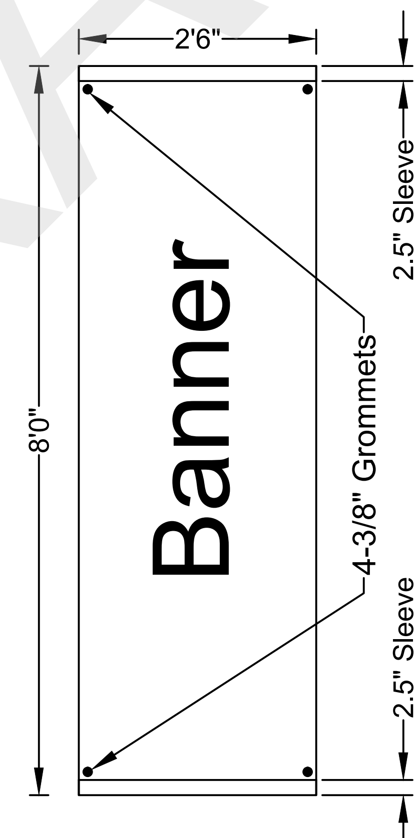


Updated 5-22-2025

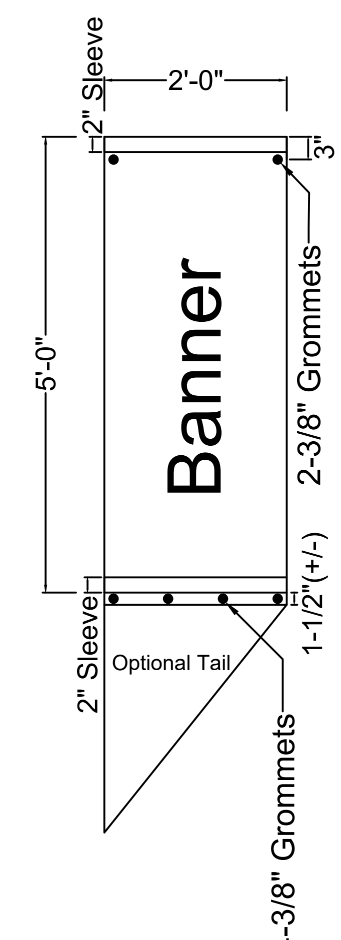
Attachment "B"



Over-Street Banner



Large Pole Banner



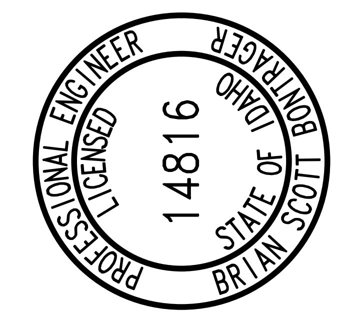
Small Pole Banner

Notes:

1. Banner must be approved for 'over-traffic' use
2. Any deviation from this standard must be approved by the Streets Manager

REVISIONS

DATE	DESCRIPTION
X-X-XXXX	None



DRAFTED BY: M.Lenzi

CHECKED BY: S.Bontrager

DRAWING SCALE: NTS

DATE: 12-17-2024

Banner

CITY OF MOSCOW
ENGINEERING DEPARTMENT

DRAWING NUMBER: 00a