

MOSCOW ARTS COMMISSION



Aaron Johnson
Commission Chair
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Regular Meeting ~Minutes~

Megan Cherry
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<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday,
July 8, 2025**

5:00 PM

**Council Chambers
206 E. Third Street**

Johnson called the meeting to order at 5:06 P.M.

MEMBERS PRESENT: Aaron Johnson, Chair: Michelle Chamberlain, Sue Clark, Kim Crimmins, Sandra Stoops, Donna Woolston, Stefan Yauchzee
MEMBERS ABSENT: Cindy Barnhart, Sonja Foard, Gail Martin, Erica Wagner, Jacob Wilson
OTHERS: Bryce Blankenship
STAFF: Megan Cherry, Britany Luft

REGULAR AGENDA

1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all forms of art and culture. Fulfillment of this purpose shall be based upon the following values:

- *Recognition and promotion of artists' value by creating opportunities for work to be experienced.*
- *Facilitation and promotion of the social, educational, and economic value of all forms of art and culture in the community.*
- *Performance of leadership, collaboration, and outreach in the conversation between all forms of art and culture with partner agencies, city leaders, and the community.*

Crimmins read the mission statement.

2. Approval of Minutes from May 13, 2025 (ACTION ITEM)

Yauchzee moved to approve the minutes as presented, seconded by Clark. Roll Call Vote: Ayes: (7). Abstentions: (0). Nays: None. Unanimous. Motion carried.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

None.

Commission member Sonja Ford arrives at 5:11pm.

4. Peanut Project Request for Proposal (RFP) (ACTION ITEM)

At the May 13th, 2025, meeting, the MAC discussed a small vinyl mural project to be located in the City Hall parking lot. Following the discussion, staff prepared an RFP document for the MAC's consideration.

PROPOSED ACTION: *Recommend approval of the Peanut Project RFP, recommend changes to the RFP, or take such other action deemed appropriate.*

Staff discussed the need to clarify the terminology and measurements outlined in the RFP to accurately specify the placement of the vinyl wrap project in the City Hall parking lot. Cherry will update the language on the entry form prior to distribution.

Foard moved to approve the Peanut Project RFP, with a few recommended changes as described above, seconded by Yauchzee. Roll Call Vote: Ayes (8) Abstentions: (0). Nays: None. Unanimous. Motion carried.

5. Mural at City Shop (ACTION ITEM)

The MAC discussed the possibility of installing public art at the City Shop site at regular meetings on: November 12th, 2024; December 10th, 2024; and January 14th, 2025. Following those discussions, City staff groups met to evaluate what is feasible and compatible with the operation of the site. The MAC is now invited to consider a project scope including the installation of a concrete wall to replace a section of the existing chain link fence on the Polk Street side of the facility. The wall is proposed as a support for a new mural with an anticipated life span of 5-8 years. While the mural is anticipated to be a temporary feature, the wall would remain as a site for future mural installations. If the MAC votes to recommend the project concept, staff will solicit input on the project theme from staff members at the City Shop for the MAC to consider. Once both the MAC and Shop staff members have provided creative input, Arts staff will draft an RFQ document for consideration at a later meeting.

PROPOSED ACTION: *Recommend the City Shop public art project concept, recommend changes to the project concept, or take such other action deemed appropriate.*

[Cherry shares the attached PowerPoint presentation with the Committee.]

The Commission discussed potential locations for public art installation at the intersection of Public and Polk. One option considered was replacing a 75-foot section of the existing fence with a concrete wall designated as a permanent site for the 5-8 year cycle. The estimated budget for constructing the concrete wall is \$50,000. The artist call for the mural is planned for October-December 2025, with installation scheduled for May-July 2026. The Commission also reviewed the maintenance costs associated with the concrete wall, including repainting every 5-8 years, and considered alternative materials such as stone or tile mosaics for increased durability and reduced upkeep.

In terms of artwork content, the Commission discussed collecting ideas that highlight neighborhood features and elements that City Shop staff would like to see during their daily commutes. To facilitate content gathering, staff proposed options such as including information about the project in the monthly utility billing newsletter and adding a QR code linking to an online survey or comment form on the City webpage.

Additionally, staff agreed to the preparation of a draft RFQ for presentation at a later meeting, pending site approval.

Crimmins proposed to move forward with the project concept in general, as described above, with possible public comment to generate in the future, seconded by Stoops.

Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Unanimous. Motion carried.

REPORTS

1. Volunteer Hour Tally for May and June 2025 (Cherry)

2. Staff Report (Cherry)

June Artwalk

The June Artwalk went very smoothly. The Chamber of Commerce will be assuming responsibility for the future organization of Artwalk, and they will be forming a dedicated Artwalk Committee.

Portable Collection Exhibition

The next scheduled gallery exhibition will feature the Portable Collection. This presents an excellent opportunity for condition assessments and public display. Installation is planned for either this upcoming weekend (July 11th - 13th) or the following week.

Moscow Poet Laureate

There have been zero submissions so far, and the deadline is August 2025. The staff is hopeful that they will start to see submissions as the deadline approaches.

Palouse Plein Air

A total of 26 artists have registered for the Palouse Plein Air exhibition. The deadline for submissions is September 4th.

The meeting adjourned at 5:58 PM.

Minutes Approved On

AUG 12 2025

Clerk/Deputy Signature