

Moscow City Council



Regular Meeting ~Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, August 18, 2025

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council August 4, 2025 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

C. Disbursement Report July 2025 - Sarah Decker

Staff presented the July 2025 Accounts Payable Report to the Public Works / Finance Committee on August 11th, 2025. The Committee received the report and recommended approval of the disbursement report.

ACTION: Accept the Disbursements Report for the month of July 2025.

D. Moscow-Pullman Airport Grant Agreement Approval - Bill Belknap

The Moscow-Pullman Airport (PUW) has been awarded two Airport Improvement Program grants. One grant will fund the purchase of a new Aircraft Rescue and Fire Fighting vehicle and extraction tools (AIP 72) with a grant award of \$1,096,979, and the second will fund the expansion of the existing airport apron (AIP 73) with a grant award of \$550,316. All required local match funding will be provided by PUW, with no additional funding required from the airport sponsors. Additionally, the Idaho Transportation Department, Division of Aeronautics, has awarded the City a grant for the airport apron project of \$225,000 with no local match required. Staff has prepared two resolutions authorizing the acceptance of these three grant awards for the Council's review and approval. This was reviewed by the Public

Works/Finance Committee on August 11, 2025, and recommended for approval.

ACTION: Approve the two resolutions authorizing acceptance of the three grant awards.

E. Development Agreement Amendment for 2216 S. Main St. (Fountain's Business Park) - Bob Buvel

On December 2, 2024, City Council approved a development agreement with Joel Cohen, the owner of 2216 S. Main also known as the Fountain Business Park. As part of the agreement, the City of Moscow agreed to pay the cost to upsize the existing 6-inch water main located in US95 to a 10-inch main. The water main was oriented in a way that it could be continued east when Nelson Avenue is extended. During preparations for construction, 4G realized they had misread the plans and that the work was going to extend all the way across the highway rather than half. 4G re-negotiated with Mr. Coen to reflect that cost. During the construction of the 10-inch main in the highway, the contractor discovered several unforeseen conditions that impeded production and required additional time and materials. Unforeseen conditions like a buried retaining wall, unmapped utilities and city-directed design revisions required the contractor to procure and install additional fittings, perform additional delicate excavation and implement traffic control for a longer period of time. The contractor tracked time and equipment for these issues and that document has been included. Mr. Cohen has requested the city's contribution to the project be increased from \$57,000.00 to \$79,737.00 to reflect the true cost to install the 10-inch line. Prior to the original agreement, staff reached out to a third party contractor for a quote to do the work. M.L. Albright's responded with a quote of \$67,880.00 to bore this pipe and \$83,930.00 to trench install this pipe. That bid has been included. The revised cost with Mr. Cohen and 4G is still less than the third party bid to trench this work. The Development Agreement Amendment reflects the revised price to complete the work. This item was reviewed by the Public Works and Finance Committee on August 11, 2025 and recommended for approval.

ACTION: Approve the Development Agreement Amendment.

F. Third Amendment to Solid Waste Franchise Agreement Exhibit G - Tyler Palmer

Fees associated with the services provided under the Solid Waste Franchise Agreement between the City of Moscow and Latah Sanitation, Inc., dba Inland North Waste, are adjusted each fiscal year to reflect changes in the cost of operations, as reflected by fluctuations in the Consumer Price Index (CPI), as published by the U.S. Bureau of Labor Statistics. The statistics used are for a one-year period and represent the end-of-year adjusted figures for the annual change in the calendar year, as published in January of each year. The figure for 2024 was 2.86%. Staff has prepared an amended Exhibit G to reflect these changes for the Council's review and approval. This was reviewed by the Public Works/Finance Committee on August 11, 2025, and recommended for approval.

ACTION: Approve the Third Amendment to Exhibit "G" of the Solid Waste Franchise Agreement.

REGULAR AGENDA

- 2. Public Comment (limit 15 minutes)**
- 3. Citizen Commission Report - Sustainable Environment Commission - Kyle Steele / Steve McGeehan**
- 4. East City Park Stage Project Update (ACTION ITEM) - Cody Riddle**

On May 6, 2024, City Council approved a contract with Design West Architects to develop a 30% conceptual design and cost estimate for replacement of the East City Park Stage. The design was to build upon a previous design and outreach effort that concluded in 2012, and the subsequent construction of the existing restroom building that was completed in the spring of 2013. The original design effort, and restroom construction, was based on an extensive public outreach effort that dates back to 2010. Staff and the Project Architect, Ned Warnick with Design West Architects, provided the Council with project updates on June 3 and December 16, 2024. Council directed staff to complete the 30% design effort and emphasized the importance of additional public outreach. Staff will provide a summary of outreach, the feedback received, and present the resulting concept design and cost estimate.

PROPOSED ACTIONS: Accept report and provide feedback as appropriate.

5. Street Banner Policy Update (ACTION ITEM) - Bill Belknap

The City of Moscow has long maintained a program for the placement of banners in the downtown area for the display of government banners as well as public notification of special events. The program, administered by the Streets Department, has been updated several times over many years, with a formalized policy adopted by the City Council in 2013. Since the adoption of the 2013 policy, the location and use of light pole banners within the City has changed such that it requires an update. The revised policy provides the policy purpose, permitted uses, banner standards, application process and fees, and prioritization criteria to address when multiple requests are received for the same period of time. The policy establishes that the use of light pole banners and over-the-street banners are restricted for governmental use and is not intended to establish or be utilized as a public forum. This item was reviewed by the Council during the August 4, 2025 Council meeting and at which time the Council requested amendments to the draft policy. This is back for the Council's review and further consideration.

PROPOSED ACTIONS: Approve the updated Street Banner Policy and associated Resolution, or take other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.