

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Agenda~

David Schott
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<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
August 27, 2025

3:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

1. **Welcome Pam Brunsfeld to the Harvest Park Subcommittee - All**

REGULAR AGENDA

1. **Approval of the Harvest Park Subcommittee May 7, 2025, Minutes (ACTION ITEM) – Mark Heinlein**

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff with further directions.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of a Fall Plantings (ACTION ITEM) – Mark Heinlein**

The subcommittee will discuss the date, time, and logistics of the fall plantings at Harvest Park. The City has received a gracious donation of chestnut trees from Zena Hartung slated to be planted this fall on the site that has been prepared. A prior discussion suggested incorporating the planting of walnut and burr oak trees. Moreover, the City has received a shade tree donation from Michael Haseltine to plant a northern catalpa near the future amphitheater/educational area to honor Tina Baldwin and her daughter Kenyon Cornelius, both of whom died recently. Finally, there is a tentative plan for a grant funded fall planting of bunch grasses above and below the retaining wall in the dog leg area. This would be a fall forb planting by the Moscow High Environmental Club along the east retaining wall with herbaceous species grown privately, likely in October. The upper classes from Palouse Prairie Charter School are likely sowing seed at a later time.

PROPOSED ACTIONS: Approve the date, time, and logistics for fall plantings; or take other such action deemed appropriate.

4. **Consideration of the Vice Chair of the Harvest Park Subcommittee (ACTION ITEM) – David Schott**

With the resignation of Zena Hartung, the Vice Chair position within the Harvest Park Subcommittee is vacant.

PROPOSED ACTIONS: Approve the Vice Chair of the Harvest Park Subcommittee; or take other such action deemed appropriate.

5. Discussion: Interpretive Signage and Website for Harvest Park – All

The Harvest Park Subcommittee will begin discussions about the overall strategy for interpretive signage and the city website for Harvest Park with the ultimate goal of creating a policy. The Harvest Park Management Plan states, “Signage and/or plaques need to be developed for education and to recognize volunteers and donors. Examples might include a “giving tree” in a central location or individual call out areas.” Currently, the FY2025 budget has \$2,000 available for signage.

PROPOSED ACTIONS: No action, discussion.

REPORTS / UPDATES

UPCOMING EVENTS / MEETINGS

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2025 are as follows:

1. **November 13, 2025, from 3:00 p.m. to 4:00 p.m.**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City’s ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.