

HISTORIC PRESERVATION COMMISSION



Nels Reese
Commission Chair
hpc@ci.moscow.id.us

Regular Meeting
~Agenda~

Mike Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
August 28, 2025

4:30 PM

Haddock Building
504 S. Washington Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

- 1. Approval of Minutes from July 24, 2025 (ACTION ITEM)**
PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.
- 2. Public Comment**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.
- 3. Farmers Market Tabling Recap**
A discussion about how the tabling at the Moscow Farmers Market went.
- 4. University of Idaho Historic District Update**
A discussion about the work being done for the University of Idaho Historic District.
- 5. 2025 Orchid Awards (ACTION ITEM)**
The Orchid Awards will be discussed, as well as strategies for finding appropriate candidates.
PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.
- 6. Interpretive Signage in Friendship Square (ACTION ITEM)**
The Commission will discuss the plan for adding interpretive signage in Friendship Square.
PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

The next regular meeting of the Historic Preservation Commission is scheduled for September 25, 2025.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

HISTORIC PRESERVATION COMMISSION



Nels Reese
Commission Chair
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Regular Meeting
~Minutes~

Mike Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
July 24, 2025

4:30 PM

Haddock Building
504 S. Washington Street

Reese called the meeting to order at 4:32 PM

MEMBERS PRESENT: Nels Reese, Chair; April Hernandez, Renee Magee, Vincent O'Connor, Jack Porter, Shelley Walker-Harmon
MEMBERS ABSENT: Eleanor Evans, Laurabeth Kowalick, Kayla Youngren
OTHERS: Drew Davis, Dan Everhart (SHPO), Alexis Matrone (SHPO)
STAFF: Lucy Falcy

REGULAR AGENDA

1. Approval of Minutes from June 26, 2025 (ACTION ITEM)

Reese moved for approval of the minutes as written, seconded by Porter. Vote by Acclamation: Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

None offered.

3. Idaho State Historic Preservation Office Update (ACTION)

Dan Everhart and Alexis Matrone of the State Historic Preservation Office in Boise will introduce themselves and provide an update on their programs and work.

Dan Everhart and Alexis Matrone talked about their roles of the State Historic Preservation Office (SHPO) and the various commissions within that office. They outlined how commissions can help protect historical buildings through design standards and preservation plans. The presenters encouraged the Commissioners to apply for a SHPO grant for preservation planning, training, survey, or design work. Moscow has previously received \$20,000 in grants from Historical Preservation Office since 2003. They also explained the needs and objectives of historical preservation plans. The SHPO application window is from November 1st to January 30th and the City would be required to front the grant funds and be reimbursed. This will continue to be discussed during the August meeting.

4. 2025 Orchid Awards (ACTION ITEM)

The topic of the Orchid Awards will be discussed, as well as strategies for finding appropriate candidates.

The Commissioners discussed various properties to be potentially nominated for the upcoming Orchid Awards. This will continue to be discussed during the August meeting.

5. Interpretive Signage in Friendship Square (ACTION ITEM)

The Commission will discuss the plan for adding interpretive signage in Friendship Square.

The Commissioners tabled this discussion. It was noted that the Commission would need the Moscow Hotel property owner’s feedback on sign placement location before they review the details further.

REPORTS

Reese gave a report on the history and refurbishment of the 1912 Center. The 1912 Center won an Idaho State Orchid Award.

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

The next regular meeting of the Historic Preservation Commission is scheduled for August 28, 2025. The next meeting is planned to be held at the 1912 Center for a tour of the renovations.

The meeting was adjourned at 6:09 PM.

Nels Reese, Chair

Date

