

PARKS & RECREATION COMMISSION



Robert Cooper
Chair

~Agenda~

Dwight Curtis
Staff Liaison

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday, March 28, 2019

5:15 PM

**Hamilton Indoor Recreation
Center, Multipurpose Room
1724 E F Street**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Parks and Recreation Commission February 28, 2019 Minutes (ACTION ITEM) - Robby Cooper

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments

Only for items not listed on the agenda, including responses to previous comments/questions from the public.

3. Parks and Recreation Master Plan Update 2019 Final Draft (ACTION ITEM) – Dwight Curtis

Commission will receive an update to include any additional public comments since the February 28, 2019 public workshop, along with staff recommendations.

PROPOSED ACTIONS: The Commission will review and make recommendation for the plan to go forward to the City Council or back to staff for further editing.

4. Summer Farmer's Market Information Table Reservation (ACTION ITEM) – Dwight Curtis

PROPOSED ACTIONS: Commission will review the summer's Farmer's Market schedule and determine which date to reserve the information table.

5. 2019 Parks and Facilities Tour Date (ACTION ITEM) – Robby Cooper

PROPOSED ACTIONS: Commission will set a date for the annual parks and facilities tour.

REPORTS

1. General Parks and Facilities Update -- David Schott

2. Moscow Pathways Commission Update - David Schott

3. Moscow Tree Commission Update -- David Schott

4. Recreation Programs Update – Dwight Curtis

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

- 1. Next Commission meeting is April 25, 2019**

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Robby Cooper
Commission Chair

~Meeting Minutes~

Dwight Curtis
Staff Liaison

prc@ci.moscow.id.us

208.883.7087

<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
February 28, 2019**

5:15 PM

**Hamilton Indoor Rec Center
1724 E F Street**

The meeting was called to order at 5:22 PM

MEMBERS PRESENT: Damon Burton, Robby Cooper, Mark Heinlein, Ted Kisha, Susan Petersen, Susan Steele (arrived at approximately 5:45 pm), Nancy Tribble, Sara Zaske

MEMBERS ABSENT: Justin Minden

ALSO IN ATTENDANCE: Gina Taruscio, Council Liaison; Kristin Graham, Staff; Greg Morrison, Staff; Kellisa Owens, Staff; Parks and Recreation Assistant Director David Schott; Parks and Recreation Director Dwight Curtis, Staff Liaison

1. Approval of minutes from January 24, 2019 – Robby Cooper

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

RESULT:	APPROVED BY ACCLAMATION VOTE (UNANIMOUS)
MOVER:	Petersen
SECONDER:	Tribble
AYES:	Burton, Cooper, Heinlein, Kisha, Petersen, Tribble, Zaske
ABSENT:	Minden, Steele

2. Public Comment Period – Robby Cooper

Only for items not listed on the agenda, including responses to previous comments/questions from the public; there were no public comments.

3. Edible Forest Park: Official Naming Recommendation – Dave Schott

ACTION: Commission will receive a report on the citizen vote tallies for naming the upcoming edible forest park, and make a recommendation to the City Council.

At the conclusion of the public nomination period for an official name for the new edible forest, the Tree Commission selected “Harvest Park”, the name that garnered the greatest number of nominations. The name was then presented to the public for comment; a single comment, which was in support of the proposed name, was received. The Tree Commission is now forwarding the name “Harvest Park”

to the Parks and Recreation Commission for consideration and recommendation to City Council for approval.

RESULT:	RECOMMENDATION APPROVED BY ACCLAMATION VOTE (UNANIMOUS)
MOVER:	Burton
SECONDER:	Zaske
AYES:	Burton, Cooper, Heinlein, Kisha, Petersen, Tribble, Zaske
ABSENT:	Minden, Steele

4. Lola Clyde Park Playground Equipment Selection – Dave Schott

The City received twelve design proposals for the new Lola Clyde Park playground. The public was invited to vote for their preferred design option; a total of 714 votes were received, with design number 8 receiving the most votes. The cost of this design, submitted by Burke's, is \$123,541.00. Parks and Recreation staff is recommending the commissioners approve the purchase of the playground equipment in design number 8.

Zaske expressed concern that the design selected offered few activities for children over the age of five years old, something the comments received during the public voting process seemed to indicate was wanted; Tribble agreed. Curtis said there is the option to add features in the future as funding allows. Petersen added that the long-range plans for Lola Clyde Park include many other features in addition to the playground. Zaske said she believed part of their goal and mission is to get kids outside being active, and if we can provide places where the older kids want to hang out that would seem to be working toward that mission. Taruscio asked if there is a way to evaluate what specific playground features the public would like to see included in the City's playgrounds. Curtis said there was; it would involve sending out a public survey that focused on that topic.

ACTION: Commission will receive a report on the citizen vote tallies for playground equipment for Lola Clyde Park, and make a recommendation to the City Council.

RESULT:	APPROVED BY ACCLAMATION VOTE (UNANIMOUS)
MOVER:	Petersen
SECONDER:	Burton
AYES:	Burton, Cooper, Heinlein, Kisha, Petersen, Tribble, Zaske
ABSTAINED:	Zaske
ABSENT:	Minden, Steele

Staff Reports

a. Parks and Facilities General – Dave Schott

Bids are currently being accepted for the upcoming Fire Station 2 re-roofing project; the concrete for both the Lola Clyde playground installation and the replacement of the Lena Whitmore Park sidewalk will be going out to bid soon. Further work on Harvest Park has been delayed until the City's Engineering Department completes the installation of the booster station, which will likely occur in 2021.

b. Tree Commission – Dave Schott

The Tree Commission is preparing for the annual Arbor Day celebration, which may be a collaborative effort with Gritman Medical Center this year. The date, time and location of the event will be announced in the near future. The Tree Commission is also working on their commission goals for 2019.

ACTION: No Action

5. Open Discussion – All

Kisha expressed his appreciation to the parks department for keeping the path around the Moscow School District Community Playfields plowed, and suggested adding another dog waste bag dispenser and trash can would be useful. Curtis said that this is already being planned but installation has been delayed until the weather improves.

6. Adjourn for Public Workshop – The Parks and Recreation Commission meeting was adjourned at 6:09 pm, followed immediately by the Parks and Recreation Master Plan Update Public Workshop.

7. Meeting Re-Convened: the meeting was re-convened at 7:21, following the conclusion of Parks and Recreation Master Plan Update Public Workshop.

Curtis asked the commissioners if they had any directions or comments on the presentation. The commissioners indicated they would like an opportunity to review the draft prior to making any comments. The commissioners directed the Parks and Recreation Department to present the draft to the public for comment.

8. Adjourn – The Parks and Recreation Commission meeting was re-adjourned at 7:28 pm.

Next Meeting Date: March 28, 2019.

Robby Cooper, Chair(or stamped by Deputy City Clerk)

Goal #1: Maintain a full commission

Goal #2: Review the Master Plan annually

Goal #3: Encourage attendance at other commissions' meetings, review other commissions' agendas for topics impacting Parks and Recreation, and extend invitations to the members of other commissions to attend Parks and Recreation meetings

Goal #4: Investigate a location for a second community garden

Goal #5: Examine the options for incorporating innovative recreation facilities for all children in future parks

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.