

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Agenda~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
September 2, 2025

5:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Moscow Tree Commission August 5, 2025, Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff with further directions.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of the October 7, 2025, Tree Commission Meeting (ACTION ITEM) – David Schott

The staff liaison will be out of town this week. The commission will discuss the cancellation of the October 7, 2025, meeting or reschedule the meeting.

PROPOSED ACTIONS: Approve the cancelation of October 7, 2025, Tree Commission meeting; or take other action as deemed appropriate.

4. Consideration of the September 27, 2025, Farmers Market (ACTION ITEM) – Ellis Eifert

The Tree Commission will discuss staffing and materials for September 27, 2025, Farmers Market. The general theme is fall is a great time to plant trees. The commission will be giving away free tree seedlings. Seedlings offered will be forty-four of each of the three species: Ponderosa Pine, Redoiser Dogwood, and Red Flowering Current/Bur-English Oak. This does include the nursery providing the bagging.

PROPOSED ACTIONS: Approve staffing and materials for the September 27, 2025, Farmers Market; or take other action as deemed appropriate.

5. Consideration of the November 3, 2025, City Council Annual Report (ACTION ITEM) – Ellis Eifert – David Schott

The Tree Commission will discuss the draft annual report presented by staff.

PROPOSED ACTIONS: Approve draft Annual Report to City Council; or take other action as deemed appropriate.

UPDATES/REPORTS

UPCOMING EVENTS / MEETINGS

1. **Next Tree Commission Meeting: November 4, 2025**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Minutes~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

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Tuesday
August 5, 2025

5:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 5:00 PM.

PRESENT: Mary Jo Hamilton; Ellis Eifert; David Rauk; Jeanne Leffingwell; Pam Brunfield
Gina Taruscio

STAFF: David Schott

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Moscow Tree Commission July 1, 2025 Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff with further direction.

Mary Jo moved to approve the minutes as presented. Jeanne seconded.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes).

Leonard Garrison-Co Leader of Palouse chapter of the Citizen Climate Lobby stopped in. Leonard is seeking sponsors for an electrification fair they are hosting in April 2026.

3. Consideration of the 2026 Arbor Day Celebration (ACTION ITEM) – David Rauk / David Schott

On June 3, 2025, the Tree Commission approved an initial meeting with the University of Idaho (UI) to partner in the 2026 Arbor Day celebration. Commission member David Rauk and staff met with the UI Sustainability Manager, Olivia Weibe, to discuss the partnership. The university expressed interest in the idea after our preliminary meeting.

PROPOSED ACTIONS: Approve the partnership with the University of Idaho for the 2026 Arbor Day celebration; or take other action as deemed appropriate.

Group discussed details and possibilities if a partnership would take place.

Jeanne moved to approve a partnership with University of Idaho for the 2026 Arbor Day Celebration. Pam seconded.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

4. Consideration of the October 7, 2025, Tree Commission Meeting (ACTION ITEM) – David Schott

The staff liaison will be out of town this week. The commission will discuss the cancellation of the October 7, 2025, meeting or reschedule the meeting.

PROPOSED ACTIONS: Approve the cancellation of the October 7, 2025, Tree Commission meeting; or take other action as deemed appropriate.

David asked to table this topic until September.

5. Consideration of the Tree City USA Growth Award Categories (ACTION ITEM) – Ellis Eifert / David Rauk

The Tree Commission reviewed and discussed the current categories of the Arbor Day Foundations Tree City USA Growth Award at their July 1, 2025, meeting. Reviewing these categories is an effort to generate future ideas and projects for the Tree Commission to work towards. The commission will identify and create a short list of project ideas to work on in the future. The link will take you to the Tree City USA Growth Award under “Download Activity List.” <https://www.arborday.org/our-work/tree-city-usa/growth-award>

PROPOSED ACTIONS: Identify and approve future Tree Commission projects; or take other such actions as deemed appropriate.

The group discussed some ideas such as, downtown tree inventory, tree ornament workshop for Winter Market in December.

They are not going to approve or vote on any projects yet.

UPDATES/REPORTS

UPCOMING EVENTS / MEETINGS

1. Next Tree Commission Meeting: September 2, 2025

ADJOURN The meeting was adjourned at 6 PM



Ellis Eifert, Chair *(or stamped by Deputy City Clerk)*

DRAFT