

Moscow City Council



Regular Meeting ~Amended Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

**Monday, September 15,
2025**

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION

Constitution Week

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council September 2, 2025 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

C. Approval of Disbursement Report August 2025 - Sarah Decker

Staff presented the August 2025 Accounts Payable Report to the Public Works / Finance Committee on September 8th, 2025. The Committee received the report and recommended approval of the disbursement report.

ACTION: Accept the Disbursements Report for the month of August 2025.

D. Moscowberfest Alcohol Use Request in Entertainment District - Amanda Argona

The Moscow Chamber of Commerce + Visitor Center is hosting their annual Moscowberfest on Saturday, October 4th, from 4 pm to 8 pm on Main Street between 3rd and 6th Streets. This event is now in its fifth year and is stylized in the spirit of fall folk festivals. The applicant anticipates no more than six (6) licensed beer and/or wine vendors, a variety of food trucks, trailers, and tents, and up to eleven (11) vendors facilitating street games, activities, and competitions. The event has been reviewed and approved as of August 25, 2024. Following

standard operating procedures for events with alcohol that are within the Entertainment District boundaries, the Moscow Chamber of Commerce + Visitor Center is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration. This was reviewed by the Public Works/Finance Committee on September 8 and recommended for approval.

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of Moscowberfest for the duration of the event.

E. Modest Music Fest Alcohol Use Request in Entertainment District - Amanda Argona

Humble Burger is celebrating ten (10) years as a brick & mortar with the revival of their Modest Music Fest on Saturday, September 27th, from 4:30 pm to 9 pm on Main Street between 5th and 6th Streets. The applicant will also serve as the only licensed beer and/or wine vendor, hosting several stages with live music. The event has been reviewed and approved as of August 27, 2024. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Humble Burger is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration. This was reviewed by the Public Works/Finance Committee on September 8 and recommended for approval.

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of Modest Music Fest for the duration of the event.

F. Humane Society of the Palouse Services Agreement Renewal - Anthony Dahlinger

The City of Moscow's current agreement for services with the Humane Society of the Palouse (HSOP) ends September 30, 2025. The new agreement would commence on October 1, 2025, and is to be in effect for three years. The HSOP provides care and custody of dogs that are impounded by the Moscow Police Department or citizens after being found running at large or for other violations of city code. The updated agreement increases the annual compensation from \$59,899 to \$63,147 to account for Consumer Price Index increases that have outpaced the Agreement's 3% annual escalator. In addition, the agreement now allows the HSOP to place dogs being held for more than 30 days to be placed in temporary foster care with the approval of the Chief of Police, increases the extraordinary veterinary care limit when the City would be responsible for costs from \$100 to \$300, and adds a requirement for the City to compensate the HSOP for City directed impound of animals other than dogs or cats when there is no other option for the care and safety on the animals at the rate of \$10 per day. This was reviewed by the Public Works/Finance Committee on September 8, 2025 and recommended for approval.

ACTION: Approve of the Agreement for Services with the Humane Society of the Palouse.

REGULAR AGENDA

2. Public Comment (limit 15 minutes)

3. Citizen Commission Report - Farmers Market Commission - Amanda Argona / JT Manning

4. Public Hearing: Park Valley Addition Preliminary Plat (ACTION ITEM) - Mike Ray

The applicant, Mike Salisbury, is requesting a preliminary plat of a 4.59-acre area to create 12 lots ranging from 7,207 to 59,241 square feet in size, referred to as Park Valley Subdivision. The subject property was originally platted as a portion of Phase III of the Southgate 3rd Addition and

the applicant is requesting a replat of the property. The Planning and Zoning Commission conducted a public hearing on August 13, 2025 and recommended approval of the preliminary plat request with no conditions.

PROPOSED ACTIONS: Conduct the public hearing upon the preliminary plat and upon consideration of any testimony presented, approve the preliminary plat for Park Valley Addition and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or approve the preliminary plat with conditions and direct staff to prepare a Reasoned Statement of Relevant Criteria; or reject the preliminary plat and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take other such action deemed appropriate.

5. Public Hearing: Sierra Vista Planned Unit Development and Preliminary Plat (ACTION ITEM) - Mike Ray

The applicant, Mike Salisbury, is requesting a proposed preliminary subdivision plat and Planned Unit Development (PUD) of a 2.97-acre area to create 8 lots ranging from 9,189 to 19,589 square feet in size, referred to as Sierra Vista Subdivision. The subject property was originally platted as Phase III of the Southgate 3rd Addition and the applicant is requesting a replat and Planned Unit Development (PUD) on the property. The Planning and Zoning Commission conducted a public hearing on August 13, 2025 and recommended approval of the PUD and preliminary plat request with no conditions.

PROPOSED ACTIONS: Conduct the public hearing upon the PUD and preliminary plat and upon consideration of any testimony presented:

1. Approve the preliminary PUD for Sierra Vista Addition with no conditions and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or approve the preliminary PUD with conditions and direct staff to prepare a Reasoned Statement of Relevant Criteria; or reject the preliminary PUD and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take other such action deemed appropriate.
2. If the preliminary PUD is approved, approve the preliminary plat for Sierra Vista Addition with no conditions and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or approve the preliminary plat with conditions and direct staff to prepare a Reasoned Statement of Relevant Criteria; or reject the preliminary plat and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take other such action deemed appropriate.

6. Approval of Expansion of the Moscow Police Department K9 Program (ACTION ITEM) - Anthony Dahlinger / Ryan Snyder

The Moscow Police Department is requesting approval to expand the current K9 program to include one additional narcotics detection K9. The department's sole K9, Ragnar, began his tour of duty in August 2022 and his efforts to combat illicit drugs in the community have been a great success. K9 Ragnar is currently four years old, which equates to him being approximately halfway through his working lifespan. It is the intention of the MPD to continue the use of canines to assist in keeping Moscow safe and most importantly, save lives by keeping deadly drugs like fentanyl out of the community. Expansion of the K9 program at this time is highly beneficial as it would allow for a staggered succession of the K9 units in the future. The Additional K9 would also allow the police department the ability to schedule the two K9 units to be on opposing shifts, ensuring that a K9 unit would be on patrol both during daylight and nighttime hours. Funds in the police department's FY26 Drug Investigation Expense budget (101-071-632-42) have been identified and authorized for use to purchase the second K9 animal. These are pre-existing funds stemming from prior forfeitures and seizures from criminal drug cases. Also approved in the FY26 budget on August 4, 2025, was the purchase of an additional patrol vehicle to be unfitted to become the

second K9 patrol vehicle (budget line: 290-132-770-75).

PROPOSED ACTIONS: Approve the expansion of the Moscow Police Department K9 program, or take other action deemed appropriate.

7. Whitman County BUILD Grant Application Memorandum of Understanding (ACTION ITEM) - Bill Belknap

Whitman County has been actively working to advance improvements to Sand Road and Kirkendahl Road to provide an alternative east-west route for freight traffic to utilize to reduce traffic within downtown Pullman. This improvement would also benefit Moscow by reducing freight traffic in downtown Moscow. This route was studied in the recent Pullman-Whitman County Freight Alternatives Study completed by the Palouse Regional Transportation Planning Organization. Whitman County would like to apply for a Federal BUILD grant to complete the design and engineering for the project. As envisioned in the study, the project would begin at the Mountain View/Highway 8 intersection with the installation of a signal and continue south and then west with improvements to Mountain View Road and Palouse River Drive continuing west to U.S. Highway 195. The City and Whitman County would like to engage Welch Comer Engineers to assist with the grant application and completion of the Benefit Cost Analysis for the January application cycle. Given the tight timeline and the fact that the City already has a master services agreement with Welch-Comer, we are proposing to have the City contract with Welch in an amount not to exceed \$45,000. Whitman County would fund 70% of the cost, and the City would fund the remaining 30%, which is reflective of each entity's proportionate share of the estimated \$18.9 million project. Staff have prepared a Memorandum of Understanding (MOU) to document this joint project.

PROPOSED ACTIONS: Approve the proposed Memorandum of Understanding with Whitman County, or take other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.