

## Public Works / Finance Committee



### Regular Meeting ~Minutes~

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Laurie M. Hopkins  
City Clerk

208.883.7015

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**Monday, February 11, 2019**

**3:00 PM**

**Council Chambers  
206 E. Third St.**

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**The meeting was called to order at TIME.**

PRESENT: Jim Bolland, Art Bettge, Anne Zabala

OTHERS: Mayor Bill Lambert, Council Member Gina Taruscio

STAFF: Jen Pfiffner, Sarah Banks, David Schott, Bill Belknap, Mia Vowels, Tyler Palmer, Laurie M. Hopkins, Caylee Birge

### **REGULAR AGENDA**

**1. Approval of Public Works/Finance Committee January 28, 2019 Minutes (ACTION ITEM) - Laurie M. Hopkins**

Presentation of minutes for approval.

**PROPOSED ACTIONS:** Approve, amend, or take other such action deemed appropriate.

The minutes were approved as presented.

**2. Disbursement Report January 2019 (ACTION ITEM) - Sarah Banks**

Staff will present the Accounts Payable Report for the month ending January, 2019.

**ACTION:** Sign the Disbursements Report for the month of January, 2019.

Banks went over the major expenditures for the month including final payment for the airport realignment. The Committee recommended approval and that it be placed on the Council consent agenda.

**3. Resolution for Destruction of City Records (ACTION ITEM) - Laurie M. Hopkins**

In 2008, the City Council adopted Resolution 2008-12 classifying City records as temporary, semi-permanent, and permanent, each with a retention schedule. Idaho Code allows for the destruction of temporary and semi-permanent records according to the retention schedule and the adoption of a resolution listing the various types of records. City Staff from City departments have reviewed retention schedules and current records in order to recommend documents for destruction. The proposed Resolution is based upon the review by participating departments and the list has been reviewed by the City Attorney.

**PROPOSED ACTIONS:** Recommend approval of the resolution, or provide staff further direction.

Hopkins introduced the item as written above. The Committee recommended approval and that it be placed on the Council consent agenda.

**4. Hamilton Indoor Recreation Center Exterior Painting Project 2019 Bid Award (ACTION ITEM) - David Schott**

The Parks and Recreation Department is requesting authorization to retain Dye Hard Painting for the Hamilton Indoor Recreation Center Exterior Painting Project 2019 in the amount of \$48,000 with a ten percent contingency of \$4,800 for a total amount not to exceed \$52,800.

This project consists of painting the exterior of the Hamilton Indoor Recreation Center, a 20,200 square foot composition board siding facility, built in 2004. This includes: removal of all surface contamination; pressure washing to clean the HIRC; removal and replacement of failed caulking where necessary; prime replaced cement compositions; and apply two (2) coats of exterior paint.

**PROPOSED ACTIONS:** Recommend Council authorization to accept the low bid from Dye Hard Painting for the Hamilton Indoor Recreation Center Exterior Painting Project 2019 in the amount of \$48,000 with a ten percent contingency of \$4,800 for a total amount not to exceed \$52,800, or take other such action deemed appropriate.

Schott introduced the item as written above. Anticipation for the project is completion in July.

**5. City Facility Bond Election Ordinance Approval (ACTION ITEM) - Bill Belknap**

Over the last several decades, the City has discussed the need to construct a new police services facility to replace the deficient facility currently located at the corner of Fourth and Washington Streets. In 2015, the City Council identified the deteriorating and substandard Police Facility as a significant major challenge facing the community. On December 17, 2018, the City Council approved the Southview site purchase agreement and provided staff with direction to pursue the development of a bond measure that would address all three facilities to include the construction of the new Police Services Facility, remodeling of the Fourth Street Building for Engineering and Community Development, and the installation of new roofing and siding systems and minor associated remodeling to the Mann building to accommodate the Information Systems Department. The next step in the process is to pass a bond ordinance which establishes the May 21st bond election ballot question, the total bond amount, estimated interest cost and tax payer impact per \$100,000 of assessed taxable valuation. Staff, in conjunction with bond counsel and our financial adviser, have prepared the bond ordinance for the Council's consideration and passage.

**PROPOSED ACTIONS:** Forward the ordinance on to the full Council for consideration at the February 19, 2019 City Council meeting, or provide staff further direction.

Belknap introduced the item going through the background of the City's major challenge areas from the strategic planning document. Locations were reviewed and the Southview property was approved by City Council to secure purchase and prepare for a May 2019 bond. Three projects are included in the bond: new police facility, remodel of the current police facility, and a remodel of the Paul Mann Building. Total amount of the proposed bond is \$9.64 million including bond issuance expenses. Due to the City's outstanding AA- bond rating, we are expecting to receive a very favorable bond interest rate of 2.21% for a 10 year bond. This would result in a savings of

almost \$2.3 Million in interest expense as compared to a 20 year bond term while only increasing the tax payer impact by just over \$4 per month on a typical \$250,000 home. Mayor Lambert said the interest rate is terrific and how we spend money in the city is critical. City buildings are part of the infrastructure and we need to stay ahead of it. He thanked the City Council in advance for the support of the bond. The Committee recommended moving the ordinance to the full Council for consideration.

## **REPORTS**

### **1. Third Street Bridge Project Update - Tyler Palmer**

Palmer reported the City has received the 404 permit. Final designs are being discussed with True North and shop drawings should be available at the next update.

## **ADJOURN**

The meeting adjourned at 3:21 p.m.

