

MOSCOW FARMERS MARKET COMMISSION



JT Manning
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Agenda~

Amanda Argona
Staff Liaison
208-883-7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday
October 7, 2025

4:00 PM

Council Chambers
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Mission of the Moscow Farmers Market

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell local and regional agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission September 3, 2025 Minutes (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

4. Halloween Costume Contest (ACTION ITEM)

This will be the sixth annual costume contest to celebrate the end of the Market season.

Attached for review is the proposed in-person format.

Traditionally, we have hosted three to four judges, an emcee, and additional volunteers to assist with contestant check-in. The contest has been held from 9 am to 12 pm, with a formal presentation of awards at a City Council meeting in November. Vendor Colter and Co Photography & Events has offered photography services for the event.

PROPOSED ACTIONS: Approve format for the 2025 Halloween Costume Contest and confirm Commission member assistance; or take such other action as deemed appropriate.

REPORTS

1. Community Events Manager report

ANNOUNCEMENTS

1. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose

MOSCOW FARMERS MARKET COMMISSION



JT Manning
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Agenda~

Amanda Argona
Staff Liaison
208-883-7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday
October 7, 2025

4:00 PM

Council Chambers
206 E. 3rd St.

future agenda items for discussion.

- 2. Halloween Costume Contest awards presentation November 3, 2025 during City Council meeting in Council Chambers**
- 3. Farmers Market Commission regular meeting November 4, 2025 at Moscow City Hall in Council Chambers**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adaordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW FARMERS MARKET COMMISSION



JT Manning
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Minutes~

Amanda Argona
Staff Liaison
208.883.7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Wednesday
September 3, 2025

4:00 PM

Council Chambers
206 E. Third Street

Manning called the meeting to order at 4:05 PM

MEMBERS PRESENT: JT Manning, Chair; Gerardo Alvarez, Phil Blankenship, Josh Larson, Samantha Martinet, Jodi McClory, Kassie Smith, Kristin Strong
MEMBERS ABSENT: Colette DePhelps
OTHERS: Drew Davis
STAFF: Amanda Argona, Jennifer Fleischman

REGULAR AGENDA

1. Mission of the Moscow Farmers Market

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell local and regional agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

Martinet read the mission statement aloud.

2. Approval of Farmers Market Commission August 5, 2025 Minutes (ACTION ITEM)

Martinet moved for approval of the minutes as presented, seconded by Smith. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

None offered.

4. 2025-2026 Subcommittee Assignments (ACTION ITEM)

The Farmers Market Commission has several subcommittees to support the work of the Commission and mission of the Moscow Farmers Market. This list and assignments is reviewed annually and Commission members are offered a chance to change or remain on subcommittees. To avoid violating Idaho's Public Meeting Law, subcommittees will have no more than four Commission members assigned at a given time.

Argona provided a handout with information about the different subcommittees of the Farmers Market Commission (see attached) and requested input on assignments. The Commission members reviewed the various subcommittees and talked about member assignments. Proposed assignments were as follows:

- Policies Subcommittee – Larson (2022), Alvarez (2024), Blankenship (2024), Manning (2024)
- Craft & Food Jury Subcommittee – Martinet (2021), Larson (2022), Alvarez (2023), Smith (2023)
- Site Visit Subcommittee – DePhelps (2019), Alvarez (2023), McClory (2024), Strong (2025); Smith available as an alternate.

- Branding Subcommittee (50th Anniversary special project) – Martinet (2021), Manning (2024), Smith (2024), Strong (2025)
- Onboarding Subcommittee – Manning (2024), Martinet (2024), Smith (2024)

Martinet moved for approval of the Policies Subcommittee members as presented, seconded by Smith. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

Smith moved for approval of the Craft & Food Jury Subcommittee members as presented, seconded by McClory. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

Smith moved for approval of the Site Visit Subcommittee members as presented, seconded by Blankenship. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

Martinet moved for approval of the Branding Subcommittee members as presented, seconded by Smith. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

Smith moved for approval of the Onboarding Subcommittee members as presented, seconded by McClory. Roll Call Vote: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

REPORTS

1. Community Events Manager report

Argona shared the Manager report as provided in the packet. There was a discussion about creating a booth space for sponsored programs associated with special groups such as University of Idaho alum. Argona provided a recap on the National Farmers Market Week Celebration. Discussion ensued about the America’s Farmers Market Celebration voting period and current standings, including marketing and encouragement to vote for the Moscow Farmers Market. Shagetz Bagels is looking to expand into other traditional Jewish bread/pastry products.

ANNOUNCEMENTS

1. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

- *Strategic Plan review and update:*

Smith requested a review of the number of vendors that can be waitlisted in each category.

2. Upcoming Deadlines and Subcommittee meetings

- *Mon., Sep. 15 – Annual Citizen Commission report to Council*

The City Council meeting will be at 7 pm and Commission members are encouraged to attend in support.

- *Sat., Oct. 25 – Halloween Costume Contest*

Judges will be selected at the October meeting.

3. Farmers Market Commission regular meeting October 7, 2025 at Moscow City Hall in Council Chambers

The meeting was adjourned at 5:02 PM

JT Manning, Chair

Date

Halloween Costume Contest Rubric

0 – Poor

Theme: Unable to determine theme
Creativity: Costume is pre-packaged costume
Execution: Required no effort in designing

1 – Average

Theme: Is apparent but common
Creativity: Uses mostly pre-packaged items
Execution: Some effort made in designing

2 – Great

Theme: Is apparent and slightly less common
Creativity: Uses a combination of homemade and pre-packaged items
Execution: Clear effort in gathering pieces to design

3 – Outstanding

Theme: Is apparent and uncommon
Creativity: Costume almost entirely homemade
Execution: Evidence of time and effort put into design

Contestant #	Category	Theme	Creativity	Execution	Total
1	<input type="checkbox"/> Sprout-Individual <input type="checkbox"/> Sprout-Group (2+) <input type="checkbox"/> Junior-Individual <input type="checkbox"/> Adult-Individual <input type="checkbox"/> Pair/Duo <input type="checkbox"/> Group (3+)				
2	<input type="checkbox"/> Sprout-Individual <input type="checkbox"/> Sprout-Group (2+) <input type="checkbox"/> Junior-Individual <input type="checkbox"/> Adult-Individual <input type="checkbox"/> Pair/Duo <input type="checkbox"/> Group (3+)				
3	<input type="checkbox"/> Sprout-Individual <input type="checkbox"/> Sprout-Group (2+) <input type="checkbox"/> Junior-Individual <input type="checkbox"/> Adult-Individual <input type="checkbox"/> Pair/Duo <input type="checkbox"/> Group (3+)				
4	<input type="checkbox"/> Sprout-Individual <input type="checkbox"/> Sprout-Group (2+) <input type="checkbox"/> Junior-Individual <input type="checkbox"/> Adult-Individual <input type="checkbox"/> Pair/Duo <input type="checkbox"/> Group (3+)				

MOSCOW
FARMERS MARKET
 COMMISSION



Halloween Costume Contest

- Sprout-Individual
- Sprout-Group (2+)
- Junior - Individual
- Adult - Individual
- Pair/Duo
- Group (3+)

Theme/Character(s)

Halloween Costume Contest

- Sprout-Individual
- Sprout-Group (2+)
- Junior - Individual
- Adult - Individual
- Pair/Duo
- Group (3+)

Theme/Character(s)

Halloween Costume Contest

- Sprout-Individual
- Sprout-Group (2+)
- Junior - Individual
- Adult - Individual
- Pair/Duo
- Group (3+)

Theme/Character(s)

Halloween Costume Contest

- Sprout-Individual
- Sprout-Group (2+)
- Junior - Individual
- Adult - Individual
- Pair/Duo
- Group (3+)

Theme/Character(s)

Halloween Costume Contest

Contestant Name(s)



Halloween Costume Contest

Contestant Name(s)



Halloween Costume Contest

Contestant Name(s)



Halloween Costume Contest

Contestant Name(s)

