

# Public Works / Finance Committee



Regular Meeting  
~Minutes~

Laurie M. Hopkins  
City Clerk

[www.ci.moscow.id.us](http://www.ci.moscow.id.us)

208.883.7015

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Monday, September 8, 2025

4:00 PM

Council Chambers  
206 E. Third St.

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**The meeting was called to order at 4:00 p.m.**

PRESENT: Hailey Lewis, Sandra Kelly, Drew Davis

ABSENT: Julia Parker

OTHERS: Mayor Art Bettge

STAFF: Bill Belknap, Mia Bautista, Cody Riddle, Anthony Dahlinger, Laurie M. Hopkins

## REGULAR AGENDA

### 1. Approval of Public Works/Finance Committee August 11, 2025 Minutes (ACTION ITEM) - Laurie M. Hopkins

The minutes were approved as presented.

### 2. Disbursement Report August 2025 (ACTION ITEM) - Sarah Decker

Presentation of the Accounts Payable Report for the month ending August 2025.

**ACTION:** Accept the Disbursements Report for the month of August 2025.

Belknap provided the major expenses for the August disbursement report which included payroll, a few construction projects, a new VacTruck, and a DEQ loan payment. The Committee recommended approval and that it be placed on the Council consent agenda.

### 3. Moscowberfest Alcohol Use Request in Entertainment District (ACTION ITEM) - Amanda Argona

The Moscow Chamber of Commerce + Visitor Center is hosting their annual Moscowberfest on Saturday, October 4th, from 4 pm to 8 pm on Main Street between 3rd and 6th Streets. This event is now in its fifth year and is stylized in the spirit of fall folk festivals. The applicant anticipates no more than six (6) licensed beer and/or wine vendors, a variety of food trucks, trailers, and tents, and up to eleven (11) vendors facilitating street games, activities, and competitions. The event has been reviewed and approved as of August 25, 2024. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, the Moscow Chamber of Commerce + Visitor Center is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration.

**PROPOSED ACTIONS:** Recommend approval of the resolution allowing for the temporary suspension of the open container law within the event footprint of Moscowberfest for the duration of the event; or provide staff with further direction.

Riddle introduced the item as written above. This is the 5th year of this event. Registration locations are at Main and 3rd and Main and 5th. A third check-in location could be considered for next year if attendance warrants it. The Committee recommended approval and that it be placed on the Council consent agenda.

**4. Modest Music Fest Alcohol Use Request in Entertainment District (ACTION ITEM) - Amanda Argona**

Humble Burger is celebrating ten (10) years as a brick & mortar with the revival of their Modest Music Fest on Saturday, September 27th, from 4:30 pm to 9 pm on Main Street between 5th and 6th Streets. The applicant will also serve as the only licensed beer and/or wine vendor, hosting several stages with live music. The event has been reviewed and approved as of August 27, 2024. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Humble Burger is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration.

**PROPOSED ACTIONS:** Recommend approval of the resolution allowing for the temporary suspension of the open container law within the event footprint of Modest Music Fest for the duration of the event; or provide staff with further direction.

Riddle introduced the item as written above. Nate Woolf, owner of Humble Burger, said he wanted to revive the music fest which stopped being held in 2020. There will only be one stage on Main Street for five bands throughout the evening. The Committee recommended approval and that it be placed on the Council consent agenda.

**5. Humane Society of the Palouse Services Agreement Renewal (ACTION ITEM) - Anthony Dahlinger**

The City of Moscow's current agreement for services with the Humane Society of the Palouse (HSOP) ends September 30, 2025. The new agreement would commence on October 1, 2025, and is to be in effect for three years. The HSOP provides care and custody of dogs that are impounded by the Moscow Police Department or citizens after being found running at large or for other violations of city code. The updated agreement increases the annual compensation from \$59,899 to \$63,147 to account for Consumer Price Index increases that have outpaced the Agreement's 3% annual escalator. In addition, the agreement now allows the HSOP to place dogs being held for more than 30 days to be placed in temporary foster care with the approval of the Chief of Police, increases the extraordinary veterinary care limit when the City would be responsible for costs from \$100 to \$300, and adds a requirement for the City to compensate the HSOP for City directed impound of animals other than dogs or cats when there is no other option for the care and safety on the animals at the rate of \$10 per day.

**PROPOSED ACTIONS:** Recommend approval of the Agreement for Services with the Humane Society of the Palouse, or provide staff further direction.

Dahlinger introduced the item as written above. The HSOP is still reviewing the agreement, but he does not anticipate any changes. Belknap explained the annual adjustment was to accommodate some of the increased inflation that has happened over the last couple years. The Committee recommended approval and that it be placed on the Council consent agenda unless changes are made in which it should be placed on the regular agenda.

**ADJOURN**

The meeting closed at 4:14 p.m.

*Minutes Approved On*  
**October 13, 2025**  
  
(Clerk Signature)