

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Agenda~

David Schott
Staff Liaison

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<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
November 4, 2025

5:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Moscow Tree Commission September 2, 2025, Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff with further directions.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of the Tree Service Certification General Knowledge Test Questions (ACTION ITEM) – David Rauk / David Schott

It is unlawful for any person to engage in the business of planting, pruning, or removing a public tree or shrub for a fee without being licensed as required by City Code.

Any Tree Service Contractor engaged in the business of tree service for a fee shall obtain a license from the Administrator. Such a license requires the contractor or at least one employee of the business or owner to possess a Tree Service Certification as required by City Code.

As one part of the Tree Service Certification, the applicant must complete a written examination to be administered by the Administrator.

The Tree Commission will review the revised draft test questions for the General Knowledge exam.

PROPOSED ACTIONS: Approve the general knowledge test questions; or take other action as deemed appropriate.

4. Consideration of Moscow Garden Club of Latah County Presentation (ACTION ITEM) – David Rauk

Tree Commission member, David Rauk, has been invited by the Moscow Garden Club to present on behalf of the Moscow Tree Commission to the club on November 12, 2025. David Rauk will describe the event to the commission.

PROPOSED ACTIONS: Approve David Rauk presenting at the Moscow Garden Club of Latah County November 12, 2025, meeting; or take other action as deemed appropriate.

5. Consideration of the Fall 2026 Farmers Market Seedling Giveaway (ACTION ITEM) – Ellis Eifert – David Schott

The Tree Commission will discuss options for the 2026 fall seedling giveaway at the Farmers Market. The Pitkin Nursery has requested the Tree Commission's seedling list to allow time to propagate any seedling requests. The budget approved in FY2026 is \$500.

PROPOSED ACTIONS: Approve the seedling list for the 2026 fall Farmers Market; or take other action as deemed appropriate.

6. Consideration of the Spring 2027 Arbor Day Seedlings (ACTION ITEM) – Ellis Eifert – David Schott

The Tree Commission will discuss options for the 2027 Arbor Day celebration. The commission gives away tree seedlings at the first Farmers Market each year as part of Arbor Day. The Pitkin Nursery has requested the Tree Commission's species list to allow time to propagate any seedling requests. Moscow City Council has not considered and approved the FY2027 budget but historically the budget supports \$750 towards Arbor Day seedlings.

PROPOSED ACTIONS: Approve the seedling list for the 2027 Arbor Day celebration; or take other action as deemed appropriate.

7. Consideration of the 2026 Arbor Day Theme (ACTION ITEM) – Ellis Eifert – David Rauk
Ellis Eifert, David Rauk and David Schott met with the UI to discuss the 2026 partnership between the City and UI for the 2026 Arbor Day celebration. Ellis and David R. will provide an update to the commission. The commission will then discuss ideas on an overall theme for the celebration to present to the UI.

PROPOSED ACTIONS: Approve 2026 Arbor Day overall theme to present to the University of Idaho; or take other action as deemed appropriate.

UPDATES/REPORTS

1. **9/25 Farmers Market Seedling Giveaway Report – All**
2. **Tree Cookie Workshop Update – Jeanne / Pam**
3. **Annual Report to City Council - Ellis**

UPCOMING EVENTS / MEETINGS

1. **Next Tree Commission Meeting: December 2, 2025**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.