

MOSCOW FARMERS MARKET COMMISSION



JT Manning
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Agenda~

Amanda Argona
Staff Liaison
208-883-7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday
November 4, 2025

4:00 PM

Council Chambers
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Mission of the Moscow Farmers Market

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell local and regional agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission October 7, 2025 Minutes (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

4. Limiting of Vendor Types (ACTION ITEM)

The 2025 Market season included 159 Vendors eligible for participation. Since the expansion onto E. 4th Street, the Market now hosts 110 spaces but continues to experience waitlists particularly for Craft Artisan Vendors. Staff has put together a report that shows the number of Vendor types, number of weeks at capacity, and number of Vendors on waitlists. Commission members and staff have fielded concerns regarding whether the Market has reached a point in placing a moratorium on certain Vendor types, or if changes need to be considered to the current process for granting space assignments and/or accepting Vendors. Vendor acceptance is thoroughly outlined in Appendix 6 of the Market Handbook. Any proposed changes to acceptance, moratoriums, etc. must be vetted by the Policy Subcommittee for further review by the entire Commission.

PROPOSED ACTIONS: Task Policy Subcommittee with review of limiting Vendor types in their annual scope of work or take such other action deemed appropriate.

5. 2025-2026 Policy Subcommittee scope of work (ACTION ITEM)

The subcommittee is tasked with reviewing and/or editing the following for the 2026 Market Handbook. Members met on Tue., Oct. 28 to propose a scope of work which includes review of the following policies:

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- Annual Vendor Orientation
- Appendix 6
 - Forage Vendors
 - Adding Products
 - Product classification for foraged, non-plant derived materials (may also apply to Vendor Categories)
- Pricing

Subcommittee members for the 2025-2026 review period are Larson (2022), Alvarez (2024), Manning (2024), and Blankenship (2024). All were present at the subcommittee meeting.

PROPOSED ACTIONS: Accept the proposed scope of work as presented or take such other action as deemed appropriate.

REPORTS

1. **Branding Subcommittee 50th anniversary report – Manning, Martinet, Smith, Strong, Argona**
2. **Community Events Manager report – Argona**

ANNOUNCEMENTS

1. **Chair and Vice-Chair nominations due by Fri., Nov. 21**
Email aargona@ci.moscow.id.us with nominations. Voting will take place at Dec. 2 meeting.
2. **Proposed Items for Future Agendas**
Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.
 - a. **Policies Subcommittee report**
 - b. **Strategic Plan update**
 - c. **Conference selection and attendance**
3. **Farmers Market Commission regular meeting December 2, 2025 at Moscow City Hall in Council Chambers**

ADJOURN

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