

# MOSCOW TREE COMMISSION



Mark Heinlein  
Harvest Park Subcommittee  
Chair

Harvest Park Subcommittee  
Regular Meeting  
~Agenda~

David Schott  
Staff Liaison  
208.883.7098

tree@ci.moscow.id.us

<https://www.ci.moscow.id.us/557/Tree-Commission>

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Wednesday  
November 12, 2025

3:00 PM

Mayors Conference Room  
206 E 3rd Street

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## WELCOME AND ATTENDANCE

## REGULAR AGENDA

**1. Approval of the Harvest Park Subcommittee August 27, 2025, Minutes (ACTION ITEM) – Mark Heinlein**

Presentation of minutes for approval.

**PROPOSED ACTIONS:** Approve minutes as presented; approve minutes with amendments; or provide staff with further directions.

**2. Public Comment and Response to Previous Comments (limited to 15 minutes)**

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

**3. Consideration of the Vice Chair of the Harvest Park Subcommittee (ACTION ITEM) – David Schott**

With the resignation of Zena Hartung, the Vice Chair position within the Harvest Park Subcommittee is vacant.

**PROPOSED ACTIONS:** Approve the Vice Chair of the Harvest Park Subcommittee; or take other such action deemed appropriate.

**4. Consideration of a 2026 Spring Planting Project (ACTION ITEM) – Mark Heinlein**

The Harvest Park Subcommittee will discuss and begin planning a spring planting project at Harvest Park. Mark will overwinter native planting material acquired through donation and propagation for Harvest Park. The subcommittee will also discuss potential groups to do the work.

**PROPOSED ACTIONS:** Approve the 2026 Harvest Park spring planting project; or take other such action deemed appropriate.

**5. Consideration of the 2026 Arbor Day Celebration (ACTION ITEM) – Mark Heinlein / David Schott**

The Moscow Tree Commission is in preliminary discussions with the University of Idaho to partner for the 2026 Arbor Day celebration. The subcommittee will discuss any interest in having a table at the April 24, 2026 Arbor Day celebration to promote Harvest Park.

**PROPOSED ACTIONS:** Approve the tabling request for the 2026 Arbor Day Celebration; or take other such action deemed appropriate.

**6. Discussion: On Site Propagation – Mark Heinlein**

The subcommittee will have a discussion regarding on site propagation.

**PROPOSED ACTIONS:** No action, discussion.

**7. Discussion: Idaho Center on Disabilities and Human Development Meeting – Mark Heinlein**

Mark met with representatives of the Idaho Center on Disabilities and Human Development. Mark will report on the meeting to the subcommittee.

**PROPOSED ACTIONS:** No action, discussion.

**REPORTS / UPDATES**

**1. Management of Ongoing Projects - All**

**UPCOMING EVENTS / MEETINGS**

Harvest Park Subcommittee meetings are held in the Mayors Conference Room of City Hall located at 206 E 3rd Street. Regular meetings in 2026 are as follows:

1. February 11, 2026, from 3:00 p.m. to 4:00 p.m.
2. May 13, 2026, from 3:00 p.m. to 4:00 p.m.
3. August 12, 2026, from 3:00 p.m. to 4:00 p.m.
4. November 11, 2026, from 3:00 p.m. to 4:00 p.m.

**ADJOURN**

**NOTICE:** It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at [adacoordinator@ci.moscow.id.us](mailto:adacoordinator@ci.moscow.id.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.