

Public Works / Finance Committee



Regular Meeting
~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, October 13, 2025

4:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:00 p.m.

PRESENT: Hailey Lewis, Sandra Kelly, Julia Parker

OTHERS: Mayor Art Bettge, Council Member Drew Davis

STAFF: Bill Belknap, Sarah Decker, Mike Ray, Lucy Facy, Dustin Blaker, Laurie M. Hopkins

REGULAR AGENDA

1. Approval of Public Works/Finance Committee September 8, 2025 Minutes (ACTION ITEM) - Laurie M. Hopkins

The minutes were approved as presented.

2. Disbursement Report September 2025 (ACTION ITEM) - Sarah Decker

Presentation of the Accounts Payable Report for the month ending September 2025.

ACTION: Accept the Disbursements Report for the month of September 2025.

Decker presented the disbursement report and provided details on the major expenses including payroll, comprehensive water/sewer update, city shop, annual PBAC support, Camas St water main project, and purchase of more water meters. The Committee accepted the report and that it be placed on the Council consent agenda.

3. Lot Line Adjustment between 1204 Spruce Circle and 1204 Thatuna Avenue (ACTION ITEM) - Lucy Faley

The applicants, Thomas McDonough and Chadburn and Camberly Daniels, are requesting a lot line adjustment between two properties located at 1204 Thatuna Avenue and 1204 Spruce Circle. The proposed lot line adjustment would increase the lot size of 1204 Spruce Circle from approximately 12,000 sf to approximately 13,282 sf and reduce 1204 Thatuna from 12,907 sf to 11,625 sf (a redistribution of 1,282 sf.) The applicants are requesting the lot line adjustment to resolve the encroachment of an existing fence on the McDonough property which has historically been understood to be the common property line. Both lots are part of the Evergreen Hills subdivision and are zoned Low-Density Single Family Residential (R-1). The R-1 Zoning District requires a minimum lot area of 9,600 square feet and a minimum lot width of 80 feet. The proposed lot line adjustment does not affect access to either lot. The proposed lot line adjustment meets all zoning code requirements, including building setbacks.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment request with no conditions; or recommend approval of the lot line adjustment request with conditions; or recommend denial of the lot line adjustment request; or provide staff with further direction.

Faley introduced the item as written above. This change will only affect the rear setback. The Committee recommended approval and that it be placed on the Council consent agenda.

4. Approval of Axon Enterprise, Inc. Purchase Agreement (ACTION ITEM) — Dustin Blaker

The Moscow Police Department's current fleet of Body Worn Cameras (BWC), in-car camera systems and X26 Tasers have reached, or are nearing the end of their service life and/or are no longer being supported. MPD is currently contracted with Watchguard, which is a part of Motorola Solutions, for their BWC and in-car camera systems through June 2026. With the impending need to replace current equipment and the ending of the current contract with Watchguard approaching, MPD researched several different potential vendors, including Motorola Solutions, Utility and Axon Enterprises. MPD received quotes from each prospective vendor and found Axon Enterprises was not only the best value, it would allow for MPD to purchase and upgrade all three equipment systems (BWC, in-car camera systems and Tasers) with a single vendor. This purchase agreement would be in effect for a five (5) year term.


PROPOSED ACTIONS: Recommend approval of the purchase agreement with Axon Enterprises and the associated NASPO participation resolution; or provide staff further direction.

Blaker introduced the item as written above. In car cameras have been in the vehicles prior to 2002. The City has contracted with Watchguard since 2012. Tasers are on the 4th generation with constantly changing technology. The body worn cameras (BWC) were implemented in 2021 and have had major issues such as swelling of batteries, malfunctions, and even stopped recording. He went through each quote. Both Lewiston and Pullman have worked with Axon and have positive things to say about their customer service. The old tasers will be returned to Tazer or offer them to another city that needs an upgrade to their Tasers. Belknap explained the total cost is \$399,000. The City had \$200,000 from General Fund accumulation during the open budget and the \$200,000 received from Whitcom from the database charges we have paid for the last 15 years.

The Committee recommended approval and that it be placed on the Council regular agenda.

ADJOURN

The meeting closed at 4:23 p.m.

Minutes Approved On
November 10, 2025

(Clerk Signature)