

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, December 1, 2025

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council November 17, 2025 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

C. Proposed Lot Division Located at 1026 North Mountain View Road - Lucy Falcy

The applicant, Church and Church Inc, is requesting a lot division to create three lots of approximately 11,792 square feet, 12,501 square feet, and 12,496 square feet in size from an existing 36,789 square foot parcel located at 1026 North Mountain View Road. An existing single-family dwelling, 1026 Mountain View Road, will remain on the newly created westernmost lot and will be located 21.9 feet from its new eastern lot line. The subject property is located in the Low-Density Single-Family Residential (R-1) Zoning District. Within the R-1 Zoning District, lots are required to be a minimum of 9,600 square feet in size and have a minimum lot width of 80 feet. All three proposed lots meet the minimum lot area and width requirements of the R-1 Zone, and the existing single-family dwelling will meet all setback requirements. This item was reviewed by the Administrative Committee on November 24, 2025 and recommended for approval.

ACTION: Approve the lot division request with no conditions.

D. Proposed Lot Line Adjustment between 505 and 517 South Jackson Street - Lucy Falcy

The applicants, Jackson Street LLC and New Saint Andrews College Inc, are requesting a lot line adjustment between two properties located at 505 and 517 South Jackson Street. The proposed lot line adjustment would increase the lot size of 517 South Jackson Street by

approximately 344 square feet by bringing the northwest corner of the site further north 5.5 feet, thereby squaring off the lot and reflecting the historic use of the area by Jackson Street LLC. 505 South Jackson Street will be approximately 3,353 square feet and 517 South Jackson Street will be 9,966 square feet following the lot line adjustment. There will be no change to the current parking lot use at 505 South Jackson Street. Both properties are part of the Cox's Lots subdivision and located in the Central Business (CB) Zoning District. There is no minimum lot size, setbacks, or parking requirements within the CB Zone. The proposed lot line adjustment meets all zoning code requirements. This item was reviewed by the Administrative Committee on November 24, 2025 and recommended for approval.

ACTION: Approve the lot line adjustment with no conditions.

E. Moscow Police Department – Annual Small Grant Requests and Awards – Alisa Anderson

The Moscow Police Department (MPD) annually secures grants to support equipment purchases, traffic enforcement, and safety programs that promote community policing and public safety. These include the Bulletproof Vest Partnership, which provides custom-fitted vests to officers, and the Traffic Enforcement Grant from the Idaho Transportation Department, funding high-visibility enforcement efforts like seatbelt and impaired driving campaigns. Additionally, MPD participates in a Law Enforcement grant from the Idaho Office of Drug Policy to prevent underage drinking and drug use through checks, patrols, and educational partnerships with the University of Idaho. These grants enhance officer safety, foster community collaboration, and enable targeted enforcement and prevention initiatives across Moscow. The MPD is requesting approval of the funding requests and awards for small grants applied for in an amount not to exceed a combined total of \$50,000 for the FY2026 fiscal year. This item was reviewed by the Administrative Committee on November 24, 2025, and recommended for approval.

ACTION: Approve the funding requests and awards for small grants applied for by the Moscow Police Department not to exceed a combined total of \$50,000 for the FY2026 fiscal year.

F. City Shop Public Art Project - Megan Cherry

In anticipation of the construction of the new City Shop facility, the Moscow Arts Commission discussed and voted to recommend installation of a mural. Arts staff conducted budget research by analyzing factors such as the cost per square foot and project scope in 10 calls for mural artwork posted between 2024 - 2025 in the United States. The \$55,000 project budget, proposed to be funded by the 1% for Arts fund, will accommodate \$36,000 to construct a wall with integrated lighting to serve as a permanent mural location; \$6000 to be paid to a painting contractor to complete site prep, priming, and anti-graffiti clear coat; \$1000 honoraria for up to three design finalists; and an artwork commission honorarium of \$10,000. The project is now set to move into the submission phase upon approval of the RFQ and artist agreements by City Council. At present, the project is slated for an initial submission period from January - February 2026, with the goal of completing installation at the end of September 2026. This item was reviewed, and recommended for approval, by the Administrative Committee on November 24, 2025.

ACTION: Approve the RFQ and proposed installation.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

3. Public Comment (limit 15 minutes)

4. Citizen Commission Report - Historic Preservation Commission - Mike Ray / Nels Reese

5. Acknowledgment of Election Results (ACTION ITEM) - Bill Belknap

Per Idaho Code 50-412, the City Council is required to accept the canvassed election results from Latah County, including the breakdown by precinct. The acceptance must be included in the City Council meeting minutes.

PROPOSED ACTIONS: Accept canvassed election results from Latah County; or take other action deemed appropriate.

6. Access Agreement-City of Moscow and New Saint Andrews College (ACTION ITEM) - Cody Riddle

City Staff is recommending approval of an agreement that will allow New Saint Andrews College (NSA) access across unimproved City property adjacent to the college building at 112 N. Main Street. The access easement will allow NSA to improve a non-conforming parking lot that has historically served tenants of the building. This item was reviewed by the Administrative Committee on November 24, 2025, and forwarded to the full Council without a recommendation.

PROPOSED ACTIONS: Approve the access easement; or take other action deemed appropriate.

7. America250 in Idaho Celebration Fund Grant Request (ACTION ITEM) - Alisa Anderson

America250 in Idaho is a multi-year statewide celebration leading up to the 250th anniversary of the United States in 2026, with efforts supported by the Idaho Office of the Governor, the Idaho State Historical Society, and other agencies. Designated from 2024 to 2027, this period encourages Idahoans to reflect on their history, strengthen community ties, and honor American ideals through various events and projects. The Celebration Fund offers grants of up to \$2,500 to help local communities create themed celebrations such as parades, art, exhibits, and festivals, particularly around July 4th, 2026. The application portal is open until December 31, 2025. No local match is required, but a support letter from the Mayor is necessary. For Moscow, staff has prepared a grant proposal to fund banners that will enhance the city's festivities, contributing to the broader effort to celebrate America's milestone anniversary. This item was reviewed by the Administrative Committee on November 24, 2025, and recommended for approval.

PROPOSED ACTIONS: Approve submittal of the grant request for \$2,500 with the corresponding Resolution to the Idaho A250 Celebration Fund to purchase street banners or take other action deemed appropriate.

8. Idaho Community Development Block Grant Survey Final Results Report – Alisa Anderson

REPORTS

City Council

Mayor

ADJOURN

Adjourn to Executive Session per Idaho Code 74-206 (1)(f) – The meeting will not reconvene.

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.