

TRANSPORTATION COMMISSION



Scott Sumner
Commission Chair
trans@ci.moscow.id.us

Regular Meeting
~Agenda~

Michael Ray
Staff Liaison
208.883.7008

<https://www.ci.moscow.id.us/581/Agendas-and-Minutes>

Thursday
December 11, 2025

4:00 PM

Council Chambers
206 E. Third Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. **Approval of Minutes from November 13, 2025 (ACTION ITEM)**

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide Staff with further direction.

2. **Public Comment**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit remarks to three (3) minutes.

3. **LHTAC Grant Application (ACTION ITEM) – Alisa Anderson/Scott Bontrager**

The City will be preparing a new Surface Transportation Block Grant application which is due to the Local Highway Technical Assistance Council (LHTAC) in January of 2026. Staff from the Grants and Engineering Divisions will present details on the project.

PROPOSED ACTIONS: Discuss the proposed application and provide Staff with feedback if necessary.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS/MEETINGS

- The next regular Transportation Commission meeting is scheduled for January 8, 2026.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

TRANSPORTATION COMMISSION



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Commission Chair
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Regular Meeting
~Minutes~

Michael Ray
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<https://www.ci.moscow.id.us/556/Transportation-Commission>

Thursday
November 13, 2025

4:00 PM

Council Chambers
206 E. Third Street

Sumner called the meeting to order at 4:04 PM

MEMBERS PRESENT: Scott Sumner, Chair; Ben Calabretta, Tanya Denison, Steve Mills, Bob Sanders, Sarah Tucker
MEMBERS ABSENT: Mary DuPree, Joel Hamilton, Mike McGahan
STAFF: Jennifer Fleischman, Mike Ray

REGULAR AGENDA

1. Approval of Minutes from September 11, 2025 (ACTION ITEM)

Presentation of minutes for approval.

Mills moved for approval of the minutes as written, seconded by Sanders. Roll Call Vote: Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit remarks to three (3) minutes.

None offered.

3. Pine View Addition Right-of-Way Vacation Request (ACTION ITEM) – Mike Ray

On May 6, 2024, Moscow City Council approved the annexation, Comp Plan designation, zoning designation, and preliminary subdivision plat for a 22.93-acre property referred to as Pine View Addition. The applicant has submitted a right-of-way vacation request for a prior right-of-way dedication which extended through the Pine View Addition property and currently provides access to two adjacent parcels. Prior to final plat approval for the Pine View Addition, the existing right-of-way is required to be vacated per State of Idaho Statutes.

Ray presented the proposed Right-of-Way (ROW) Vacation request as described above. The new Pine View subdivision would create streets to provide access to all properties who are currently using this ROW for their driveway use. Though it is public ROW, most community members treat it as private property and do not use it as a walking path. The current ROW and new proposed platted ROW are similar in shape and size, with some changes to how it connects to the east. The proposed new platted road would not connect with D Street, because D Street ROW does not currently extend east far enough to reach the new subdivision.

Calabretta moved to recommend that City Council vacate the Right-of-Way as proposed, seconded by Mills. Roll Call Vote: Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

- *The next regular Transportation Commission meeting is scheduled for December 11, 2025.*

The meeting was adjourned at 4:17 PM

Scott Sumner, Chair

Date

DRAFT

AGENDA ITEM TITLE

Surface Transportation Block Grant – Small Urban Funds Grant Application

PROJECT DESCRIPTION




The Surface Transportation Block Grant (STBG) Small Urban funds are allocated for projects in urban areas with populations greater than 5,000 and less than 50,000 as determined by the U.S. Census Bureau. Current urban areas are based on the 2020 census. Funds may be used for new construction, reconstruction or rehabilitation of roadways functionally classified by FHWA as urban arterials or urban collectors. The local match requirement is 7.34%.

In Idaho, there are 19 small urban areas with a population between 5,000 and 50,000. These Local Highway Jurisdictions (LHJs) are eligible for LHTAC's Small Urban program through a statewide competitive application process. Successful applicants are awarded funds for a project based on estimated costs. Projects may include: rehabilitation of existing roadways, new construction of roadways (including curbs, gutters, sidewalks, and storm drain facilities), overlay or chip seal projects, or to create or update transportation plans. Grant applications are due to the Local Highway Technical Assistance Council (LHTAC) on January 8, 2026, 4:00 p.m. MST.

City of Moscow staff have identified a project located on "D" Street from Hwy. 95 (North Main Street) to Hayes Street as an excellent candidate for an STBG Small Urban grant request. The current scope of the project includes approximately 10,500 square yards of asphalt grinding, placement of pavement overlay geotextile, 1,800 tons of asphalt paving, and the construction of 20 ADA-compliant pedestrian ramps.

The total project costs are estimated at \$1,271,828. The grant request will be an amount not to exceed \$1,179,475. Matching funds of 7.34% in the amount of \$93,353 are allocated in the 2027 Capital Improvement Plan. If awarded, the proposed project would be designed in 2026, and construction would take place in the summer of 2027.

Legend

	Grind & Inlay	10570 SY
	ADA Ramp	20 EA
	Catch Basin	19 EA
	Adjust Utility	28 EA

"D" Street Grind & Inlay Project for STBG Small Urban Program Grant Application

