

PARKS & RECREATION COMMISSION



Cat Harner
Chair
prc@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Betsy Rawls
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
December 11, 2025

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission September 25, 2025, Minutes (ACTION ITEM) – Cat Harner

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff with further directions.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of the Parks and Recreation Commission Capital Improvement Ad Hoc Committee Formation (ACTION ITEM) – David Schott

The Parks and Recreation Commission has expressed interest in creating an ad hoc committee to review, evaluate, and create recommendations on relevant portions of the City of Moscow Capital Improvement Plan (CIP). If approved, the ad hoc committee would be task specific and terminate after the task is complete. Any recommendations from the ad hoc committee would be brought back to the full commission for consideration during a regular Parks and Recreation Commission meeting.

The ad hoc committee, consisting of three active Parks and Recreation Commission members, will be required to follow Idaho Open Meeting Laws. It is anticipated that the ad hoc committee will meet monthly beginning in 2026 and terminate by October 2026 when CIP submittals and updates are due from staff.

The commission will also discuss and appoint three sitting members of the Parks and Recreation Commission to serve on the ad hoc committee.

PROPOSED ACTIONS: Approve the creation of the Parks and Recreation Commission Capital Improvement Ad Hoc Committee formation and appoint three Parks and Recreation Commission sitting members; or provide staff with further instructions.

UPDATES/REPORTS

- 1. 10/06/25 Annual Report to City Council Recap – Cat Harner / Betsy Rawls**
- 2. Presentation of the new Activities Guide – Betsy Rawls**
- 3. Recreation and Pool Update – Betsy Rawls**
- 4. Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS:

- 1. Next Park and Recreation Meeting: January 22, 2026**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



Cat Harner
Chair
prc@ci.moscow.id.us

Regular Meetings Minutes

David Schott
Staff Liaison
208-883-7098

Thursday
September 25, 2025

5:15 PM

Hamilton Indoor Rec Center
1724 E F ST

The meeting was called to order at 5:15 p.m.

WELCOME AND ATTENDANCE ANNOUNCEMENTS

PRESENT: Cat Harner (Chair), Ted Kiska, Susan Steele, Mark Heinlein, Sally Greene, Alyssa Knight, Emily Larquist

STAFF: Hailey Lewis (Council Liaison), Betsy Rawls (Staff Liaison), David Schott (Staff Liaison), Tyler Ochoa

REGULAR AGENDA

1. Approval of Parks and Recreation Commission August 28, 2025, Minutes (ACTION ITEM) – Cat Harner

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff with further directions.

Ted moved to approve the minutes. Mark seconded.

Roll call vote: Ayes: Unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

Sally Greene says there will be a fundraiser to raise money for the pickleball ball courts October 18th and the 1912 Center.

Cynthia King will be reporting on several City of Moscow commissions, including this one, for the Moscow Report, a local news column.

4. Consideration of the Moscow City Council Annual Report (ACTION ITEM) – Cat Harner / David Schott

The Parks and Recreation Commission provide an annual report to Council each year. This year the annual report will be presented on October 6, 2025, in Council Chambers at City Hall at 7:00 P.M. The commission will review the final draft of the annual report.

PROPOSED ACTIONS: Approve the annual report to Moscow City Council; or provide staff with further instructions.

David highlighted a few large projects this year; facility improvement day out at the Moscow School District Community Playfields, Harvest Park volunteer projects, Bee City USA Subcommittee, farmers markets, fall pollinator project, Eggan Youth Center multipurpose room and pesticide free park.

Sally moved to approve the report as presented. Mark seconded.

Roll call vote: Ayes: Unanimous. Motion carried.

5. Discussion: Parks and Recreation Capital Projects - David Schott

At the August 28 Parks and Recreation Commission meeting, staff provided an update on the Capital Improvement Plan (CIP) for Parks and Recreation. To organize the commission's thoughts, staff suggested each commission member send three capital project ideas. Staff would then consolidate the list and look for common themes. Staff will present the findings for the commission to discuss.

PROPOSED ACTIONS: No action, discussion.

David highlighted the new projects generated from members of the Parks and Recreation Commission, Moscow School District community playfield lighting, coverings for the pools, community gardens, skate park, splash pad, dog park, and Berman Creekside resurfacing. Group would like to see activities for young teens to have access too.

UPDATES/REPORTS

5. Recreation and Pool Update – Betsy Rawls

Pool held an adult triathlon and dog day.
Overall credit card purchases were up for last season.

The HIRC has a lot of interest in karate and cheer.

6. Parks, Facilities and Community Forestry Update – David Schott

David asked commissioners to make sure they fill out the City survey if received and return it if they got one in the mail.

Pool is shutting down for the year.

On October 18th Berman Park will be having a pollinator planting project. Harvest Park will be having a tree planting in October.

Tree commission is giving away tree seedlings at their fall Farmers Market tabling.

1. UPCOMING EVENTS / MEETINGS:

Next Park and Recreation Meeting: October 30th

ADJOURN

The meeting adjourned at 6:15 PM

