

HISTORIC PRESERVATION COMMISSION



Wendy McClure
Commission Chair

~Agenda~

Mike Ray
Staff Liaison

hpc@ci.moscow.id.us

208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

**Thursday
March 28, 2019**

4:30 PM

**Mayor's Conference Room
206 E Third Street**

Call to order

1. Approval of minutes from January 24, 2019 and February 28, 2019

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. 2019 Preservation Moscow

Discuss possible topics for 2019 Preservation Moscow.

ACTION: Discuss and provide staff with feedback and further direction if necessary.

3. Final Review of City Hall Interpretive Sign

The City Hall interpretive sign base has been fabricated and the sign face needs to be finalized for installation in the spring.

ACTION: Review the draft sign and provide staff with feedback and further direction.

4. 2019 Orchid Awards

Discuss Orchid Awards for 2019 and Preservation Idaho's Orchids and Onions Awards Event which is occurring in Moscow on June 8, 2019.

ACTION: Discuss and provide staff with feedback and further direction if necessary.

5. FY2020 Commission Budget

Review the proposed FY2020 Commission budget.

ACTION: Discuss the FY2020 Commission budget and provide staff further direction if necessary.

6. Thorn Creek/Highway 95 Realignment Interpretive Signage Project

The City has been contacted by the Idaho Transportation Department about the possibility of incorporating interpretive signage at the proposed scenic pullout that will be constructed as part of the Highway 95 realignment project.

ACTION: Discuss the proposed signage project and provide staff further direction if necessary.

7. Historic District Street Signage Update

8. Announcements/Other Business

Adjourn

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

HISTORIC PRESERVATION COMMISSION



Wendy McClure
Commission Chair

~Meeting Minutes~
February 28, 2019

Mike Ray
Staff Liaison

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The meeting was called to order at 4:34 PM

MEMBERS PRESENT: Wendy McClure, Chair; Jared Norman, Jack Porter, Nels Reese, Chris Sokol
MEMBERS ABSENT: Sandra Kelly
STAFF: Mike Ray, Jim Boland

1. Approval of minutes from January 24, 2019

Minutes not available.

2. Election of Secretary

Porter nominated Sokol to serve as Secretary for the 2019 calendar year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Porter
SECONDER:	Reese

Motion carried by acclamation.

3. City Hall Interpretive Signage

Commissioners provided feedback to staff, who will work on minor adjustments.

4. 2019 Preservation Moscow

Commissioners discussed a scaled-back version of the publication to reduce costs. The last 4-page publication was \$1900 and the 8-page version cost \$3547. Barb Coyner has indicated her willingness to work on a 4-page publication.

5. 2019 Orchid Awards

For the next event, Commissioners discussed bringing Fred Walters from Idaho Heritage Trust as guest speaker and to do a workshop on a practical topic such as windows, etc. Also discussed potential nominees and an event budget.

6. Historic District Street Signage Update

Discussed three possible sign types: street signs within Fort Russell Historic District; a sign at East City Park to a map such as the Downtown Historic District signs recently installed by Public Works; and, wayfinding signs on peripheral streets and bike paths to direct people to the Fort Russell. Ray will invite Tyler Palmer to the next meeting to discuss these ideas.

7. Announcements/Other Business

None.

Adjourn

The meeting adjourned at 5:50 pm.

Wendy McClure, Chair

**MOSCOW HISTORIC PRESERVATION COMMISSION
FY 2020 BUDGET REQUEST**

Publication of "Preservation Moscow" newsletter	3,500.00
Orchid Awards	60.00
Membership dues and journals	240.00
National Trust for Historic Preservation	60.00
National Alliance of Historic Preservation Commissions	80.00
Preservation Idaho	100.00
Education, Training, Workshops, and Events	200.00
Interpretive Signs	2,500.00
City Historian Program with Latah Historical Society	3,000.00
Budget Request	9,500.00