

Moscow City Council



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Tuesday, January 20, 2026

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council January 5, 2025 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

C. Disbursement Report September 2025- Sarah Decker

Staff presented the September 2025 Accounts Payable Report to the Public Works / Finance Committee on October 13th, 2025. The Committee received the report and recommended approval of the disbursement report.

ACTION: Accept the Disbursements Report for the month of September 2025.

D. Disbursement Report December 2025 - Sarah Decker

Staff presented the December 2025 Accounts Payable Report to the Public Works / Finance Committee on January 12th, 2026. The Committee received the report and recommended approval of the disbursement report.

ACTION: Accept the Disbursements Report for the month of December 2025.

E. First Quarter Financial Report October 1, 2025 to December 31, 2025 for FY2026 - Sarah Decker

Staff presented the financial report for the first quarter of Fiscal Year 2026 (October 1, 2025 to December 31, 2025) to the Public Works/Finance Committee on January 12th, 2026. The

Committee received the financial report and recommended approval as presented.
ACTION: Approve the FY2026 First Quarter Financial Report.

F. Idaho Commission on the Arts Grant Application: Public Programs in the Arts - Megan Cherry

The Arts Department seeks approval to apply for an annual grant administered by the Idaho Commission on the Arts (ICA). The Public Programs in the Arts (PPA) grant program is intended to provide program support for arts organizations in Idaho. These funds will represent off-setting revenue in the production of Palouse Plein Air. If the application is successful, funds are typically available at the end of the City of Moscow's FY26, and would be deferred for use in FY2027. This was reviewed by the Public Works/Finance Committee on January 12, 2026 and recommended for approval.

ACTION: Approve the Public Programs in the Arts (PPA) grant application for the current cycle.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

3. Public Comment (limit 15 minutes)

4. Appointment of Nichoel Baird Spencer as Community Development Director/Deputy City Administrator (ACTION ITEM) – Mayor Hailey Lewis

Mayor Lewis is proposing the appointment of Nichoel Baird Spencer for City Council confirmation as the City's next Community Development Director/Deputy City Administrator. Spencer will succeed Cody Riddle, who retired from the City of Moscow on December 5, 2025. Spencer is currently the Director of Long-Range Planning and Projects for the City of Eagle, Idaho. Spencer has served Eagle for nearly 22 years in several community planning positions. Spencer was selected from a competitive pool of qualified candidates. If confirmed, Spencer's first day in the position will be February 16, 2026.

PROPOSED ACTIONS: Confirm Nichoel Baird Spencer as the City of Moscow Community Development Director/Deputy City Administrator, or take such other action deemed appropriate

5. 2026 Council Liaison Assignments (ACTION ITEM) - Drew Davis, Council President

The Council held a Council Workshop on January 12, 2026, to discuss City Commission Council liaison assignments for the 2026 calendar year. The attached document includes the proposed Council liaison assignments for formal approval.

PROPOSED ACTIONS: Approve the proposed 2026 Commission Council liaison assignments, or take other action deemed appropriate.

6. 2026 Transportation Alternatives Program (TAP) Grant Applications (ACTION ITEM) - Alisa Anderson / Scott Bontrager

Staff has identified two projects for potential candidates for grant applications to the Transportation Alternatives Program (TAP). The first project includes roadway widening to accommodate vehicle travel lanes and bike lanes, and the installation of curb and gutter, and a shared-use path on Mountain View Road from White Avenue to State Highway 8. The second proposed project includes widening of an existing pedestrian pathway from Sixth to Fifth Street, as well as Sixth Street crossing safety improvements, and the installation of a sidewalk on Park Drive from Sixth Street to Seventh Street. This item was reviewed by the Public Works/Finance Committee on January 12, 2026, and recommended for approval.

PROPOSED ACTIONS: Authorize City staff to submit two 2026 Transportation Alternatives Program Grant Applications for \$500,000 with total project costs not to exceed \$750,000 for the Mountain View Road Improvement Project, and \$500,000 for the Sixth Street Pedestrian Improvement Project, or take other action deemed appropriate.

7. Transportation Alternatives Program (TAP) - Highway 95 Underpass Project Modification (ACTION ITEM) - Alisa Anderson / Scott Bontrager

The City of Moscow and the Moscow Urban Renewal Agency (MURA) began planning a pedestrian and bicycle underpass at South Main Street/U.S. 95 in 2018 following the completion of a feasibility study completed by Alta Science and Engineering. In 2020, the City was awarded a Transportation Alternatives Program (TAP) grant to help fund the project. The project was designed to improve pedestrian and cyclist safety by bypassing a busy five-lane intersection near the University of Idaho. In 2020, the City was awarded a Transportation Alternatives Program (TAP) grant to help fund the project. The original plan included a 710-foot-long underpass, pathway connections, and removal of the old Highway 95 bridge, with most of the \$1.07 million cost covered by federal funding. State-level delays postponed design work until 2023, and extensive environmental reviews extended into 2025. Recently, updated hydraulic analyses revealed significant sediment buildup and changed hydraulic conditions in Paradise Creek. Due to the altered creek conditions, construction of the underpass has been deemed infeasible at this time. The granting agency recommended that the City consider modifying the project scope toward alternative above-ground pedestrian safety improvements at the same intersection. Engineering staff have identified other beneficial pedestrian improvements near the south couplet intersection, and the Federal Highway Administration (FHWA) has approved the proposed scope revisions. This revised approach would meet safety and connectivity goals while staying within the current project budget. This item was reviewed by the Public Works/Finance Committee on January 12, 2026, and recommended for approval.

PROPOSED ACTIONS: Authorize City staff to modify the scope of the project and complete the design utilizing remaining funds in the current State/Local agreement, or take other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

Moscow City Council



Regular Meeting
~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, January 5, 2026

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Art Bettge, Bryce Blankenship, Drew Davis, Sandra Kelly, Hailey Lewis, Julia Parker

ABSENT: Gina Taruscio

STAFF: Bill Belknap, Mia Bautista, Tyler Palmer, Anthony Dahlinger, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council President Parker led the Pledge of Allegiance.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council December 15, 2025 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

Kelly removed item 1B from the consent agenda. Parker moved and Davis seconded to approve the consent minus Item 1B. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Belknap explained packet was missing one week of checks. The excluded checks were sent to the city council and uploaded to the packet prior to the meeting. Lewis moved and Kelly seconded to approve the payment of claims. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

Mayor Bettge presented to the City Council for consideration the reappointment of Mary Jo Hamilton to the Moscow Tree Commission. Blankenship, Lewis. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

3. Public Comment (limit 15 minutes)

Kenton Bird (Moscow) attended his first council meeting 50 years ago as a cub reporter for the Idahonian. Moscow has long been served by a strong commitment of dedication. The mayors and council since 2000 have displayed a commitment to public access, transparency, engagement, and reflection of citizen interest. He thanked the outgoing mayor and council for their service.

Victoria Seever (Moscow) to varying degrees has known all of the outgoing elected officials. She provided kind words for them and thanked them for their service.

Tym Park (Moscow) was going to speak on the direction the city is headed but instead spoke on a 49-year-

old Palestinian activist living in Detroit. He listened to her on a radio program in which she spoke on what an individual can do to help end the Israeli genocide in Gaza. He urged the council members to write a resolution to condemn the U.S. backed Israeli genocide of Palestinians living in Gaza, remembering that to remain silent is a surrender to these forces and to be complicit in the genocide itself.

John Slagboom (Moscow) congratulated the incoming elected officials. He offered volunteering to keep Moscow amazing. He thanked staff for the time in answering all his questions.

4. Reports - Reports will be taken from the Mayor and City Council Members regarding commission and committee meetings which have occurred since the December 15, 2025 City Council meeting

No reports.

5. Recognition of Council Member Julia Parker, Council Member Gina Taruscio, and Mayor Arthur Bettge

Parker said being a council member has been a great experience, she wanted the people of Moscow to understand the city has a remarkable city staff. Hope the community realizes how lucky they really are.

Lewis thanked her fellow council and mayor for the time spent together in support of Moscow. She said being a council member is more work and fun than she ever thought. She hopes the community understands the mayor and council do so with sincere love and care for the community.

Bettge said it was a true privilege serving 22 years with the City. He shared a list of things that have happened in the past 4 years. He thanked staff. He encouraged citizens to participate and make a difference.

Belknap presented Julia Parker and Art Bettge with plaques.

Kelly said it is an honor to serve with all the council. She said it's great as a council and have done a lot together as one body for the community. Council members can disagree on items yet still agree to do what's best for Moscow.

Blankenship thanked the outgoing elected officials for mentorship. It has enriched so much of the work that the council does. He hopes to carry that energy forward.

Davis said he is grateful for the phone call from Art asking to be appointed to the council. He personally thanked each outgoing official. He feels this is the most collaborative group he has worked with. He admires that everyone approaches from different perspectives but at the end of the day it's councils job to make Moscow better.

ADJOURN 2025 CITY COUNCIL

Parker moved to adjourn the 2025 City Council. Kelly seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

RECONVENE 2026 CITY COUNCIL

The meeting reconvened at 7:34 p.m.

6. Oath of Office Administered by City Clerk and Certificate of Election Presented to Mayor-elect Hailey Lewis, Council-elect Evan Holmes, Council-elect Sage McCetich, and Council-elect Scott Sumner

Hopkins administered the oath of office.

7. 2026 Council Organization (ACTION ITEM) - Bill Belknap

Under Moscow City Code Sections 2-2-13, 2-2-15, and 2-2-16, the Council is required to elect a Council President and Council Vice President during the first meeting in January each year. Additionally, the Council is also required to appoint Council members to the Public Works Finance and Administrative Committees.

PROPOSED ACTIONS:

1. Conduct nominations and elections for 2026 Council President
2. Conduct nominations and elections for 2026 Council Vice President
3. Assign 2026 Council Committee membership

Lewis explained the council is required to have a president and vice president. and the council. Belknap introduced the item adding this was done previously by workshop then acted on at city council.

Kelly nominated Drew Davis as president. Blankenship nominated himself. Both Davis and Blankenship provided reasons they would like to be council president. Votes for Drew: Kelly, Sumner, McCetich, Davis. Votes for Blankenship: Holmes, Blankenship. Drew Davis was elected as council president.

Davis nominated Bryce as vice president. There were no other nominations. Bryce Blankenship was elected as council vice president unanimously.

Council members discussed which committee they would like to serve and consensus was achieved:

- Public Works/Finance Committee: Davis, Holmes, Kelly
- Administrative Committee: Blankenship, McCetich, Sumner

Each council member provided words of thanks and excitement for the next year.

ADJOURN TO RECEPTION HONORING NEWLY ELECTED AND OUTGOING ELECTED OFFICIALS

It was moved, seconded and mutually agreed upon to adjourn at 7:54 p.m.

Hailey Lewis, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk



Accounts Payable Checks for Approval

January 14, 2026 03:25 PM

jlopez

Check #	Check Date	Fund	Account	Vendor Name	Amount
115130	01/07/2026	General Fund	Professional Services	Alex Jones	\$990.00
Check Total:					\$990.00
115131	01/07/2026	Recreation & Culture	Department Supplies	ALSCO, INC.	\$90.53
115131	01/07/2026	Recreation & Culture	Department Supplies	ALSCO, INC.	\$73.55
115131	01/07/2026	Recreation & Culture	Department Supplies	ALSCO, INC.	\$105.51
Check Total:					\$269.59
115132	01/07/2026	Fleet Management Fund	Office Supplies	Amazon Capital Services	\$14.99
115132	01/07/2026	Fleet Management Fund	Office Supplies	Amazon Capital Services	\$102.68
115132	01/07/2026	Recreation & Culture	Office Supplies	Amazon Capital Services	\$112.44
115132	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Amazon Capital Services	\$791.04
Check Total:					\$1,021.15
115133	01/07/2026	General Fund	Dues, Subscriptions & Memberships	AMER SOCIETY OF COMPOSERS	\$458.00
Check Total:					\$458.00
115134	01/07/2026	Sewer Fund	Professional Services	Anatek Labs, Inc.	\$210.00
115134	01/07/2026	Sewer Fund	Professional Services	Anatek Labs, Inc.	\$210.00
115134	01/07/2026	Sewer Fund	Professional Services	Anatek Labs, Inc.	\$210.00
Check Total:					\$630.00
115135	01/07/2026	Sewer Fund	R & M - Buildings	Apex Roofing LLC	\$3,701.25
Check Total:					\$3,701.25
115136	01/07/2026	General Fund	Uniform Expense	ARTBEAT, INC.	\$13.00
115136	01/07/2026	General Fund	Uniform Expense	ARTBEAT, INC.	\$17.50
Check Total:					\$30.50
115137	01/07/2026	Stormwater Fund	Flood Control Maintenance	ATLAS SAND & ROCK, INC	\$566.25
115137	01/07/2026	Water Fund	Operations & Maintenance Parts	ATLAS SAND & ROCK, INC	\$792.66
Check Total:					\$1,358.91
115138	01/07/2026	General Fund	Professional Services	Austin Weisse	\$180.00

Check #	Check Date	Fund	Account	Vendor Name	Amount	
					Check Total:	\$180.00
115139	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	AUTOZONE, INC.	\$96.99	
					Check Total:	\$96.99
115140	01/07/2026	General Fund	R & M - Equipment	BLUE RIBBON LINEN SUPPLY, INC.	\$10.00	
115140	01/07/2026	General Fund	R & M - Equipment	BLUE RIBBON LINEN SUPPLY, INC.	\$10.00	
115140	01/07/2026	General Fund	R & M - Equipment	BLUE RIBBON LINEN SUPPLY, INC.	\$10.00	
115140	01/07/2026	General Fund	R & M - Equipment	BLUE RIBBON LINEN SUPPLY, INC.	\$10.00	
					Check Total:	\$40.00
115141	01/07/2026	Streets Fund	Ice & Snow	BROKEN ARROW, INC.	\$608.95	
115141	01/07/2026	Streets Fund	Ice & Snow	BROKEN ARROW, INC.	\$597.36	
					Check Total:	\$1,206.31
115142	01/07/2026	Fleet Management Fund	Office Supplies	CANON SOLUTIONS AMERICA, INC.	\$6.31	
					Check Total:	\$6.31
115143	01/07/2026	General Fund	Professional Services	Carson Beckman	\$540.00	
					Check Total:	\$540.00
115144	01/07/2026	Recreation & Culture	Professional Services	City of Pullman	\$6,602.42	
					Check Total:	\$6,602.42
115145	01/07/2026	Water Fund	Professional Services	COEUR D'ALENE SVC STN EQUIP INC	\$566.00	
					Check Total:	\$566.00
115146	01/07/2026	Fleet Management Fund	Motor Fuels & Lubricants	COLEMAN OIL CO.	\$869.70	
115146	01/07/2026	Fleet Management Fund	Motor Fuels & Lubricants	COLEMAN OIL CO.	\$24.26	
115146	01/07/2026	Fleet Management Fund	Motor Fuels & Lubricants	COLEMAN OIL CO.	\$50.00	
					Check Total:	\$943.96
115147	01/07/2026	Water Fund	Operations & Maintenance Parts	CORE & MAIN	\$2,104.64	
					Check Total:	\$2,104.64
115148	01/07/2026	Water Fund	Other Miscellaneous Supplies	Crown Enterprises	\$24.94	
					Check Total:	\$24.94
115149	01/07/2026	General Fund	Department Supplies	CULLIGAN, LLC	\$14.90	
115149	01/07/2026	Sewer Fund	Professional Services	CULLIGAN, LLC	\$40.95	
					Check Total:	\$55.85
115150	01/07/2026	General Fund	Professional Services	Devin Moura	\$540.00	
					Check Total:	\$540.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
115151	01/07/2026	General Fund	Emergency Communication 911	ECC/IDAHO MILITARY DIVISION	\$844.76
				Check Total:	\$844.76
115152	01/07/2026	Recreation & Culture	Refunds & Reimbursements	Emelyn Marie Hoobler	\$58.30
				Check Total:	\$58.30
115153	01/07/2026	General Fund	Professional Services	Eric Grimes	\$270.00
				Check Total:	\$270.00
115154	01/07/2026	General Fund	Professional Services	Evan Shirley-Wooley	\$90.00
				Check Total:	\$90.00
115155	01/07/2026	General Fund	Janitorial Services & Supplies	EVCAR, INC.	\$2,218.00
115155	01/07/2026	Recreation & Culture	Janitorial Services & Supplies	EVCAR, INC.	\$2,400.00
115155	01/07/2026	Recreation & Culture	Janitorial Services & Supplies	EVCAR, INC.	\$976.00
115155	01/07/2026	Fleet Management Fund	Janitorial Services & Supplies	EVCAR, INC.	\$138.66
115155	01/07/2026	Streets Fund	Janitorial Services & Supplies	EVCAR, INC.	\$138.67
115155	01/07/2026	Recreation & Culture	Janitorial Services & Supplies	EVCAR, INC.	\$138.67
115155	01/07/2026	Water Fund	Janitorial Services & Supplies	EVCAR, INC.	\$520.00
115155	01/07/2026	Sewer Fund	Janitorial Services & Supplies	EVCAR, INC.	\$1,680.00
				Check Total:	\$8,210.00
115156	01/07/2026	Sewer Fund	R & M - Equipment	Ferguson Waterworks	\$188.08
				Check Total:	\$188.08
115157	01/07/2026	Sanitation Fund	Waste Connection Trans	FINLEY BUTTES LANDFILL	\$146,253.15
				Check Total:	\$146,253.15
115158	01/07/2026	Recreation & Culture	R & M - Buildings	FISHER SYSTEMS, INC.	\$52.00
115158	01/07/2026	Recreation & Culture	R & M - Buildings	FISHER SYSTEMS, INC.	\$26.00
115158	01/07/2026	Water Fund	Professional Services	FISHER SYSTEMS, INC.	\$138.00
				Check Total:	\$216.00
115159	01/07/2026	General Fund	Postage Expense	FRANCOTYP-POSTALIA, INC.	\$180.00
				Check Total:	\$180.00
115160	01/07/2026	Water Fund	Water Conservation Program	Gretchen Isakson	\$75.00
				Check Total:	\$75.00
115161	01/07/2026	General Fund	R & M - Buildings	GROPP, LLC	\$1,186.40
115161	01/07/2026	General Fund	R & M - Buildings	GROPP, LLC	\$847.50
				Check Total:	\$2,033.90
115162	01/07/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$143.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
115162	01/07/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$143.00
115162	01/07/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$143.00
115162	01/07/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$143.00
115162	01/07/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$143.00
115162	01/07/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$143.00
115162	01/07/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$143.00
115162	01/07/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$143.00
115162	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	HAHN RENTAL CENTER, INC.	\$144.70
Check Total:					\$1,288.70
115163	01/07/2026	1912 Center Fund	Professional Services	HEART OF THE ARTS, INC.	\$7,000.00
115163	01/07/2026	1912 Center Fund	Utility Expense	HEART OF THE ARTS, INC.	\$3,750.00
Check Total:					\$10,750.00
115164	01/07/2026	Sewer Fund	R & M - Buildings	Home Depot U.S.A, Inc.	\$216.49
115164	01/07/2026	Water Fund	Other Miscellaneous Supplies	Home Depot U.S.A, Inc.	\$12.77
115164	01/07/2026	Sewer Fund	Department Supplies	Home Depot U.S.A, Inc.	\$10.94
Check Total:					\$240.20
115165	01/07/2026	General Fund	VEBA Program	HRA VEBA TRUST	\$50,400.00
115165	01/07/2026	Sewer Fund	VEBA Program	HRA VEBA TRUST	\$4,800.00
115165	01/07/2026	Streets Fund	VEBA Program	HRA VEBA TRUST	\$4,200.00
115165	01/07/2026	Water Fund	VEBA Program	HRA VEBA TRUST	\$8,400.00
115165	01/07/2026	Fleet Management Fund	VEBA Program	HRA VEBA TRUST	\$2,400.00
115165	01/07/2026	Information Systems Fund	VEBA Program	HRA VEBA TRUST	\$2,400.00
115165	01/07/2026	Stormwater Fund	VEBA Program	HRA VEBA TRUST	\$1,800.00
Check Total:					\$74,400.00
115166	01/07/2026	General Fund	Humane Society Allocation	HUMANE SOCIETY OF THE PALOUSE	\$4,991.58
Check Total:					\$4,991.58
115167	01/07/2026	Recreation & Culture	Concession Supplies	IDAHO BEVERAGES, INC.	\$172.00
115167	01/07/2026	Recreation & Culture	Concession Supplies	IDAHO BEVERAGES, INC.	\$68.00
Check Total:					\$240.00
115168	01/07/2026	Water Fund	Lab Supplies	IDEXX DISTRIBUTION, INC.	\$1,835.39
Check Total:					\$1,835.39
115169	01/07/2026	General Fund	Professional Services	Jacob Cleveland	\$180.00
Check Total:					\$180.00
115170	01/07/2026	General Fund	Professional Services	Joey Williams	\$1,440.00

Check #	Check Date	Fund	Account	Vendor Name	Amount	
					Check Total:	\$1,440.00
115171	01/07/2026	General Fund	Refunds & Reimbursements	Kelly White	\$20.00	
					Check Total:	\$20.00
115172	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	KENWORTH SALES COMPANY	\$197.61	
					Check Total:	\$197.61
115173	01/07/2026	General Fund	Office Supplies	LANDGROVE COFFEE, INC.	\$246.75	
115173	01/07/2026	Water Fund	Other Miscellaneous Supplies	LANDGROVE COFFEE, INC.	\$137.50	
					Check Total:	\$384.25
115174	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	LES SCHWAB TIRE CENTERS	\$1,347.96	
115174	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	LES SCHWAB TIRE CENTERS	\$51.99	
					Check Total:	\$1,399.95
115175	01/07/2026	Water Fund	Office Supplies	Looking Glass	\$89.27	
115175	01/07/2026	Water Fund	Office Supplies	Looking Glass	\$8.35	
115175	01/07/2026	General Fund	Office Supplies	Looking Glass	\$25.46	
115175	01/07/2026	General Fund	Office Supplies	Looking Glass	\$32.55	
115175	01/07/2026	General Fund	Office Supplies	Looking Glass	\$11.28	
115175	01/07/2026	General Fund	Office Supplies	Looking Glass	\$23.00	
115175	01/07/2026	Stormwater Fund	Office Supplies	Looking Glass	\$25.46	
115175	01/07/2026	Stormwater Fund	Office Supplies	Looking Glass	\$11.50	
115175	01/07/2026	Stormwater Fund	Office Supplies	Looking Glass	\$18.37	
115175	01/07/2026	Stormwater Fund	Office Supplies	Looking Glass	\$18.37	
115175	01/07/2026	Stormwater Fund	Office Supplies	Looking Glass	\$11.50	
					Check Total:	\$275.11
115176	01/07/2026	General Fund	Professional Services	Luca Atencio	\$180.00	
					Check Total:	\$180.00
115177	01/07/2026	General Fund	Professional Services	Lucas Ogden	\$90.00	
					Check Total:	\$90.00
115178	01/07/2026	General Fund	Professional Services	Madison Zumhofe	\$540.00	
					Check Total:	\$540.00
115179	01/07/2026	General Fund	Professional Services	Mason Hubble	\$450.00	
					Check Total:	\$450.00
115180	01/07/2026	General Fund	Professional Services	Minert & Associates, Inc.	\$212.00	
115180	01/07/2026	General Fund	Professional Services	Minert & Associates, Inc.	\$175.00	

Check #	Check Date	Fund	Account	Vendor Name	Amount
Check Total:					\$387.00
115181	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	MOSCOW GLASS & AWNING, INC.	\$74.00
Check Total:					\$74.00
115182	01/07/2026	General Fund	Rental Property & Equipment	MOSCOW VOLUNTEER FIRE DEPARTMENT	\$1,750.00
Check Total:					\$1,750.00
115183	01/07/2026	Streets Fund	Ice & Snow	MOTLEY-MOTLEY, INC.	\$1,320.00
Check Total:					\$1,320.00
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$154.04
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$371.80
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$(154.04)
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$156.81
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$144.08
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$151.38
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$(18.00)
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$162.08
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$36.95
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$27.99
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$47.67
115184	01/07/2026	Fleet Management Fund	R & M - Equipment	Napa Auto Parts	\$419.95
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$146.83
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$122.28
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$18.16
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$136.05
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$35.52
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$35.25
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$8.45
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$(33.33)
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$219.15
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$34.88
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$42.32
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$87.98
115184	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$(36.00)
Check Total:					\$2,318.25
115185	01/07/2026	General Fund	Professional Services	Nate Bass	\$270.00
Check Total:					\$270.00
115186	01/07/2026	General Fund	Professional Services	Nick Canto	\$810.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
				Check Total:	\$810.00
115187	01/07/2026	Sewer Fund	Chemicals	NORCO, INC.	\$540.00
				Check Total:	\$540.00
115188	01/07/2026	General Fund	Employee Recognition	Northwest Engraving Services	\$25.00
115188	01/07/2026	General Fund	Department Supplies	Northwest Engraving Services	\$140.00
				Check Total:	\$165.00
115189	01/07/2026	Water Fund	Department Supplies	ODP Business Solutions LLC	\$218.67
115189	01/07/2026	Water Fund	Other Miscellaneous Supplies	ODP Business Solutions LLC	\$62.67
115189	01/07/2026	General Fund	Office Supplies	ODP Business Solutions LLC	\$41.90
115189	01/07/2026	General Fund	Office Supplies	ODP Business Solutions LLC	\$10.07
115189	01/07/2026	General Fund	Office Supplies	ODP Business Solutions LLC	\$16.99
				Check Total:	\$350.30
115190	01/07/2026	Sewer Fund	Chemicals	OXARC, INC.	\$497.22
				Check Total:	\$497.22
115191	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.	\$371.11
115191	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.	\$(404.14)
115191	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.	\$404.14
				Check Total:	\$371.11
115192	01/07/2026	Water Fund	Water Conservation Program	PAUL AND ANDREA O' SULLIVAN	\$125.00
				Check Total:	\$125.00
115193	01/07/2026	Recreation & Culture	R & M - Grounds	PRE-MIX INC	\$1,084.00
				Check Total:	\$1,084.00
115194	01/07/2026	General Fund	Firearms Program	Primary Weapons Systems	\$8,123.76
				Check Total:	\$8,123.76
115195	01/07/2026	Fleet Management Fund	Operations & Maintenance Parts	Productivity Plus	\$79.62
				Check Total:	\$79.62
115196	01/07/2026	General Fund	Public Transportation	REGIONAL PUBLIC TRANSPORTATION, INC	\$35,082.25
				Check Total:	\$35,082.25
115197	01/07/2026	General Fund	Street Excavation Permits	ROACH CONSTRUCTION CO.	\$50.00
				Check Total:	\$50.00
115198	01/07/2026	General Fund	Travel & Meetings	Rosauers Supermarkets, Inc.	\$47.32
				Check Total:	\$47.32

Check #	Check Date	Fund	Account	Vendor Name	Amount
115199	01/07/2026	Sewer Fund	Miscellaneous Services & Charges	SE Moscow Sewer District	\$135.00
				Check Total:	\$135.00
115200	01/07/2026	General Fund	Professional Services	Shadow Trackers	\$74.00
				Check Total:	\$74.00
115201	01/07/2026	General Fund	Office Supplies	Staples Advantage	\$121.38
115201	01/07/2026	Water Fund	Office Supplies	Staples Advantage	\$165.20
				Check Total:	\$286.58
115202	01/07/2026	General Fund	Uniform Expense	The Country Stitch	\$13.00
				Check Total:	\$13.00
115203	01/07/2026	General Fund	Professional Publications	Thomson Reuters-West	\$99.76
115203	01/07/2026	General Fund	Professional Publications	Thomson Reuters-West	\$384.17
				Check Total:	\$483.93
115204	01/07/2026	Sewer Fund	R & M - Equipment	TMG SERVICES, INC.	\$297.60
				Check Total:	\$297.60
115205	01/07/2026	Water Fund	Professional Services	Total Lawn Care, Inc.	\$655.00
115205	01/07/2026	Water Fund	Professional Services	Total Lawn Care, Inc.	\$685.00
				Check Total:	\$1,340.00
115206	01/07/2026	General Fund	Department Supplies	Transunion Risk and Alternative	\$175.55
				Check Total:	\$175.55
115208	01/07/2026	General Fund	Department Supplies	U.S. Postal Service (CMRS-FP)	\$27.20
115208	01/07/2026	General Fund	Postage Expense	U.S. Postal Service (CMRS-FP)	\$45.88
115208	01/07/2026	General Fund	Postage Expense	U.S. Postal Service (CMRS-FP)	\$1.48
115208	01/07/2026	General Fund	Postage Expense	U.S. Postal Service (CMRS-FP)	\$409.23
115208	01/07/2026	General Fund	Postage Expense	U.S. Postal Service (CMRS-FP)	\$1.63
115208	01/07/2026	General Fund	Postage Expense	U.S. Postal Service (CMRS-FP)	\$6.66
115208	01/07/2026	General Fund	Postage Expense	U.S. Postal Service (CMRS-FP)	\$287.86
115208	01/07/2026	General Fund	Postage Expense	U.S. Postal Service (CMRS-FP)	\$163.75
115208	01/07/2026	Streets Fund	Postage Expense	U.S. Postal Service (CMRS-FP)	\$3.00
				Check Total:	\$946.69
115209	01/07/2026	Water Fund	Department Supplies	Uline	\$2,283.16
				Check Total:	\$2,283.16
115210	01/07/2026	General Fund	Uniform Expense	Uniforms2Gear,Inc.	\$109.25
				Check Total:	\$109.25

Check #	Check Date	Fund	Account	Vendor Name	Amount
115211	01/07/2026	Recreation & Culture	Department Supplies	Walter E. Nelson Co.	\$349.23
				Check Total:	\$349.23
115212	01/07/2026	Capital Projects Fund	Buildings	Wellens General Contractor	\$325,334.37
115212	01/07/2026	Water Capital Fund	Buildings	Wellens General Contractor	\$19,853.66
115212	01/07/2026	Sewer Capital Fund	Buildings	Wellens General Contractor	\$23,839.16
				Check Total:	\$369,027.19
115213	01/14/2026	Information Systems Fund	Professional Services - IS	Access Unlimited & Security, Inc.	\$1,496.28
				Check Total:	\$1,496.28
115214	01/14/2026	Recreation & Culture	Refunds & Reimbursements	Adina Saffron-Robison	\$37.17
				Check Total:	\$37.17
115215	01/14/2026	Recreation & Culture	Refunds & Reimbursements	Alexys Olivia Howard	\$37.17
				Check Total:	\$37.17
115216	01/14/2026	Fleet Management Fund	Shop Supplies	ALSCO, INC.	\$73.83
115216	01/14/2026	Recreation & Culture	Department Supplies	ALSCO, INC.	\$53.99
115216	01/14/2026	Fleet Management Fund	Shop Supplies	ALSCO, INC.	\$58.96
115216	01/14/2026	General Fund	Janitorial Services & Supplies	ALSCO, INC.	\$53.78
115216	01/14/2026	General Fund	Janitorial Services & Supplies	ALSCO, INC.	\$18.68
115216	01/14/2026	Fleet Management Fund	Shop Supplies	ALSCO, INC.	\$(5.83)
115216	01/14/2026	Fleet Management Fund	Shop Supplies	ALSCO, INC.	\$60.70
115216	01/14/2026	Fleet Management Fund	Shop Supplies	ALSCO, INC.	\$86.15
115216	01/14/2026	Recreation & Culture	Department Supplies	ALSCO, INC.	\$64.98
115216	01/14/2026	Fleet Management Fund	Shop Supplies	ALSCO, INC.	\$70.38
115216	01/14/2026	Recreation & Culture	Department Supplies	ALSCO, INC.	\$64.98
115216	01/14/2026	General Fund	Department Supplies	ALSCO, INC.	\$40.00
115216	01/14/2026	General Fund	Department Supplies	ALSCO, INC.	\$32.08
115216	01/14/2026	General Fund	Department Supplies	ALSCO, INC.	\$28.66
115216	01/14/2026	General Fund	Department Supplies	ALSCO, INC.	\$36.90
115216	01/14/2026	Transit Center	Department Supplies	ALSCO, INC.	\$58.68
115216	01/14/2026	Transit Center	Department Supplies	ALSCO, INC.	\$47.84
				Check Total:	\$844.76
115217	01/14/2026	Fleet Management Fund	Shop Supplies	Amazon Capital Services	\$57.99
				Check Total:	\$57.99
115218	01/14/2026	Recreation & Culture	Refunds & Reimbursements	Amber Webb	\$37.17
				Check Total:	\$37.17
115219	01/14/2026	Water Fund	Professional Services	Anatek Labs, Inc.	\$385.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
115219	01/14/2026	Water Fund	Professional Services	Anatek Labs, Inc.	\$200.00
115219	01/14/2026	Water Fund	Professional Services	Anatek Labs, Inc.	\$200.00
Check Total:					\$785.00
115220	01/14/2026	Recreation & Culture	Refunds & Reimbursements	Andrea Noble Stuen	\$55.75
Check Total:					\$55.75
115221	01/14/2026	General Fund	Uniform Expense	ARTBEAT, INC.	\$52.00
Check Total:					\$52.00
115222	01/14/2026	Water Fund	Utility Accounts Receivable	ASHLEE & NATHAN TOONE	\$9.70
115222	01/14/2026	Water Fund	Utility Accounts Receivable	ASHLEE & NATHAN TOONE	\$8.99
115222	01/14/2026	Sanitation Fund	Utility Accounts Receivable	ASHLEE & NATHAN TOONE	\$3.54
115222	01/14/2026	Sewer Fund	Utility Accounts Receivable	ASHLEE & NATHAN TOONE	\$7.28
115222	01/14/2026	Stormwater Fund	Utility Accounts Receivable	ASHLEE & NATHAN TOONE	\$1.75
Check Total:					\$31.26
115223	01/14/2026	General Fund	Travel & Meetings	ASSOCIATION OF IDAHO CITIES	\$50.00
115223	01/14/2026	General Fund	Travel & Meetings	ASSOCIATION OF IDAHO CITIES	\$50.00
115223	01/14/2026	General Fund	Travel & Meetings	ASSOCIATION OF IDAHO CITIES	\$200.00
115223	01/14/2026	Water Fund	Travel & Meetings	ASSOCIATION OF IDAHO CITIES	\$50.00
Check Total:					\$350.00
115224	01/14/2026	Water Fund	Heat, Lights & Utilities	Avista Utilities	\$29,968.97
115224	01/14/2026	Streets Fund	Street Lighting	Avista Utilities	\$24,262.29
115224	01/14/2026	Sewer Fund	Heat, Lights & Utilities	Avista Utilities	\$23,320.70
115224	01/14/2026	General Fund	Heat, Lights & Utilities	Avista Utilities	\$3,082.44
115224	01/14/2026	General Fund	Heat, Lights & Utilities	Avista Utilities	\$6,663.18
115224	01/14/2026	Fleet Management Fund	Heat, Lights & Utilities	Avista Utilities	\$1,748.70
115224	01/14/2026	Recreation & Culture	Heat, Lights & Utilities	Avista Utilities	\$272.19
115224	01/14/2026	Transit Center	Heat, Lights & Utilities	Avista Utilities	\$91.23
115224	01/14/2026	Recreation & Culture	Heat, Lights & Utilities	Avista Utilities	\$1,254.98
115224	01/14/2026	General Fund	Heat, Lights & Utilities	Avista Utilities	\$546.31
115224	01/14/2026	Recreation & Culture	Heat, Lights & Utilities	Avista Utilities	\$756.14
115224	01/14/2026	General Fund	Heat, Lights & Utilities	Avista Utilities	\$424.87
115224	01/14/2026	Recreation & Culture	Heat, Lights & Utilities	Avista Utilities	\$1,810.82
115224	01/14/2026	Recreation & Culture	Heat, Lights & Utilities	Avista Utilities	\$60.31
115224	01/14/2026	Stormwater Fund	Heat, Lights & Utilities	Avista Utilities	\$373.78
Check Total:					\$94,636.91
115225	01/14/2026	Sewer Fund	Utility Accounts Receivable	BENJAMIN and BARBARA KIRCHMEIER	\$34.61
115225	01/14/2026	Water Fund	Utility Accounts Receivable	BENJAMIN and BARBARA KIRCHMEIER	\$26.47

Check #	Check Date	Fund	Account	Vendor Name	Amount
115225	01/14/2026	Water Fund	Utility Accounts Receivable	BENJAMIN and BARBARA KIRCHMEIER	\$17.11
115225	01/14/2026	Stormwater Fund	Utility Accounts Receivable	BENJAMIN and BARBARA KIRCHMEIER	\$5.12
				Check Total:	\$83.31
115226	01/14/2026	General Fund	Recruitment Expense	BEST WESTERN PLUS UNIVERSITY INN	\$117.00
115226	01/14/2026	General Fund	Recruitment Expense	BEST WESTERN PLUS UNIVERSITY INN	\$254.00
				Check Total:	\$371.00
115227	01/14/2026	General Fund	Dues, Subscriptions & Memberships	BMI GENERAL LICENSING	\$459.00
				Check Total:	\$459.00
115228	01/14/2026	Transit Center	R & M - Buildings	CAMTEK INC.	\$105.00
				Check Total:	\$105.00
115229	01/14/2026	General Fund	R & M - Equipment	CANON SOLUTIONS AMERICA, INC.	\$40.75
115229	01/14/2026	Information Systems Fund	Department Supplies	CANON SOLUTIONS AMERICA, INC.	\$79.05
115229	01/14/2026	General Fund	R & M - Equipment	CANON SOLUTIONS AMERICA, INC.	\$28.57
115229	01/14/2026	General Fund	R & M - Equipment	CANON SOLUTIONS AMERICA, INC.	\$5.24
115229	01/14/2026	General Fund	R & M - Equipment	CANON SOLUTIONS AMERICA, INC.	\$32.38
115229	01/14/2026	Recreation & Culture	Office Supplies	CANON SOLUTIONS AMERICA, INC.	\$10.80
115229	01/14/2026	General Fund	R & M - Equipment	CANON SOLUTIONS AMERICA, INC.	\$174.13
115229	01/14/2026	General Fund	R & M - Equipment	CANON SOLUTIONS AMERICA, INC.	\$19.60
115229	01/14/2026	General Fund	R & M - Equipment	CANON SOLUTIONS AMERICA, INC.	\$104.93
115229	01/14/2026	Water Fund	R & M - Equipment	CANON SOLUTIONS AMERICA, INC.	\$21.91
115229	01/14/2026	Sewer Fund	Professional Services	CANON SOLUTIONS AMERICA, INC.	\$58.22
115229	01/14/2026	Recreation & Culture	R & M - Equipment	CANON SOLUTIONS AMERICA, INC.	\$61.39
				Check Total:	\$636.97
115230	01/14/2026	General Fund	Airport Development	City of Pullman	\$15,750.00
115230	01/14/2026	General Fund	Charges & Services - Airport	City of Pullman	\$32,013.00
				Check Total:	\$47,763.00
115231	01/14/2026	General Fund	Airport Development	City of Pullman	\$106,046.90
				Check Total:	\$106,046.90
115232	01/14/2026	General Fund	Professional Development	Clayton Tash	\$1,491.00
				Check Total:	\$1,491.00
115233	01/14/2026	Water Fund	Meters	CONSOLIDATED SUPPLY CO.	\$4,501.38
115233	01/14/2026	Water Fund	Meters	CONSOLIDATED SUPPLY CO.	\$539.10
115233	01/14/2026	Water Fund	R & M - Equipment	CONSOLIDATED SUPPLY CO.	\$3,087.49
				Check Total:	\$8,127.97

Check #	Check Date	Fund	Account	Vendor Name	Amount
115234	01/14/2026	Capital Projects Fund	Buildings	DARDAN ENTERPRISES, INC.	\$712.50
115234	01/14/2026	Capital Projects Fund	Buildings	DARDAN ENTERPRISES, INC.	\$4,550.90
				Check Total:	\$5,263.40
115235	01/14/2026	Water Fund	Professional Services	DIGLINE, INC.	\$70.20
115235	01/14/2026	Sewer Fund	Professional Services	DIGLINE, INC.	\$70.20
				Check Total:	\$140.40
115236	01/14/2026	MSD Community Play Fields	R & M - Grounds	Douglas A Wasankari	\$960.00
				Check Total:	\$960.00
115237	01/14/2026	Sewer Fund	Rental Equipment	EquipmentShare.com, Inc.	\$6,003.75
				Check Total:	\$6,003.75
115238	01/14/2026	General Fund	Postage Expense	FEDERAL EXPRESS CORP	\$37.35
				Check Total:	\$37.35
115239	01/14/2026	Sewer Fund	R & M - Equipment	Ferguson Waterworks	\$686.53
115239	01/14/2026	Sewer Fund	R & M - Equipment	Ferguson Waterworks	\$1,135.20
				Check Total:	\$1,821.73
115240	01/14/2026	Sewer Fund	Improvements	Forged Excavation LLC	\$5,191.59
				Check Total:	\$5,191.59
115241	01/14/2026	General Fund	Professional Services	Gallagher Benefit Services	\$3,333.33
				Check Total:	\$3,333.33
115242	01/14/2026	General Fund	Uniform Expense	Galls, LLC	\$50.19
				Check Total:	\$50.19
115243	01/14/2026	MSD Community Play Fields	R & M - Grounds	Gateway Materials, Inc.	\$519.40
				Check Total:	\$519.40
115244	01/14/2026	Water Fund	R & M - Equipment	GROPP, LLC	\$356.96
				Check Total:	\$356.96
115245	01/14/2026	Sewer Fund	Lab Supplies	HACH COMPANY	\$697.99
				Check Total:	\$697.99
115246	01/14/2026	General Fund	R & M - Equipment	HOWARD HUGHES APPLIANCE & TV	\$219.26
				Check Total:	\$219.26
115247	01/14/2026	General Fund	Department Supplies	IDAHO SECRETARY OF STATE	\$30.00
				Check Total:	\$30.00
115248	01/14/2026	General Fund	Rental Property & Equipment	IDAHO STATE POLICE	\$7,356.25

Check #	Check Date	Fund	Account	Vendor Name	Amount
115248	01/14/2026	General Fund	Rental Property & Equipment	IDAHO STATE POLICE	\$2,293.75
				Check Total:	\$9,650.00
115249	01/14/2026	Water Fund	Lab Supplies	IDEXX DISTRIBUTION, INC.	\$839.67
				Check Total:	\$839.67
115250	01/14/2026	General Fund	Professional Services	INFOSEND, INC.	\$3,900.43
				Check Total:	\$3,900.43
115251	01/14/2026	General Fund	Dues, Subscriptions & Memberships	International Association for	\$65.00
				Check Total:	\$65.00
115252	01/14/2026	Streets Fund	Ice & Snow	JOHN S. POCOCK, LLC	\$2,423.25
115252	01/14/2026	Streets Fund	Ice & Snow	JOHN S. POCOCK, LLC	\$2,403.75
115252	01/14/2026	General Fund	Department Supplies	JOHN S. POCOCK, LLC	\$2,352.00
				Check Total:	\$7,179.00
115253	01/14/2026	Sewer Fund	Utility Accounts Receivable	JUDY PACKER	\$27.25
115253	01/14/2026	Water Fund	Utility Accounts Receivable	JUDY PACKER	\$16.48
115253	01/14/2026	Sanitation Fund	Utility Accounts Receivable	JUDY PACKER	\$8.14
115253	01/14/2026	Water Fund	Utility Accounts Receivable	JUDY PACKER	\$2.69
115253	01/14/2026	Stormwater Fund	Utility Accounts Receivable	JUDY PACKER	\$1.58
				Check Total:	\$56.14
115254	01/14/2026	General Fund	Uniform Expense	Ken Patton	\$103.87
				Check Total:	\$103.87
115255	01/14/2026	General Fund	R & M - Buildings	McCoy Plumbing & Heating, Inc.	\$71.90
				Check Total:	\$71.90
115256	01/14/2026	Information Systems Fund	Professional Services - IS	MIICOR INC.	\$4,138.00
115256	01/14/2026	Information Systems Fund	Professional Services - IS	MIICOR INC.	\$4,980.00
				Check Total:	\$9,118.00
115257	01/14/2026	Water Fund	Other Miscellaneous Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$7.68
115257	01/14/2026	Streets Fund	Maintenance	MOSCOW & PULLMAN BUILDING SUPPLY	\$32.98
115257	01/14/2026	Streets Fund	Maintenance	MOSCOW & PULLMAN BUILDING SUPPLY	\$27.98
115257	01/14/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$31.32
115257	01/14/2026	Streets Fund	Traffic Control	MOSCOW & PULLMAN BUILDING SUPPLY	\$119.92
115257	01/14/2026	Streets Fund	Traffic Control	MOSCOW & PULLMAN BUILDING SUPPLY	\$89.94
115257	01/14/2026	Recreation & Culture	Travel & Meetings	MOSCOW & PULLMAN BUILDING SUPPLY	\$19.43
115257	01/14/2026	Streets Fund	Travel & Meetings	MOSCOW & PULLMAN BUILDING SUPPLY	\$19.42
115257	01/14/2026	Fleet Management Fund	Travel & Meetings	MOSCOW & PULLMAN BUILDING SUPPLY	\$19.43

Check #	Check Date	Fund	Account	Vendor Name	Amount
115257	01/14/2026	Water Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$19.43
115257	01/14/2026	Sewer Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$19.43
115257	01/14/2026	Stormwater Fund	Travel & Meetings	MOSCOW & PULLMAN BUILDING SUPPLY	\$19.43
115257	01/14/2026	General Fund	Travel & Meetings	MOSCOW & PULLMAN BUILDING SUPPLY	\$19.43
115257	01/14/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$103.47
115257	01/14/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$41.39
115257	01/14/2026	Water Fund	R & M - Equipment	MOSCOW & PULLMAN BUILDING SUPPLY	\$6.58
115257	01/14/2026	Water Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$79.99
115257	01/14/2026	Sewer Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$15.14
115257	01/14/2026	General Fund	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$14.44
115257	01/14/2026	Stormwater Fund	Maintenance	MOSCOW & PULLMAN BUILDING SUPPLY	\$114.37
115257	01/14/2026	Streets Fund	Maintenance	MOSCOW & PULLMAN BUILDING SUPPLY	\$3.61
115257	01/14/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$36.68
115257	01/14/2026	Fleet Management Fund	Operations & Maintenance Parts	MOSCOW & PULLMAN BUILDING SUPPLY	\$1.51
115257	01/14/2026	Water Fund	Other Miscellaneous Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$16.14
115257	01/14/2026	Recreation & Culture	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$131.60
115257	01/14/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$10.99
115257	01/14/2026	Recreation & Culture	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$326.11
115257	01/14/2026	MSD Community Play Fields	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$231.98
115257	01/14/2026	MSD Community Play Fields	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$271.90
115257	01/14/2026	MSD Community Play Fields	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$188.26
115257	01/14/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$164.85
115257	01/14/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$105.98
115257	01/14/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$55.04
115257	01/14/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$4.27
115257	01/14/2026	Sewer Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$16.49
115257	01/14/2026	Water Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$52.98
115257	01/14/2026	Fleet Management Fund	Operations & Maintenance Parts	MOSCOW & PULLMAN BUILDING SUPPLY	\$8.07
115257	01/14/2026	Water Fund	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$36.08
115257	01/14/2026	General Fund	Janitorial Services & Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$2.98
115257	01/14/2026	Sewer Fund	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$23.98
115257	01/14/2026	Fleet Management Fund	Operations & Maintenance Parts	MOSCOW & PULLMAN BUILDING SUPPLY	\$12.49
115257	01/14/2026	General Fund	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$17.81
115257	01/14/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$16.48
115257	01/14/2026	General Fund	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$19.49
115257	01/14/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$8.16
115257	01/14/2026	Stormwater Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$10.99
115257	01/14/2026	General Fund	Downtown Maintenance	MOSCOW & PULLMAN BUILDING SUPPLY	\$20.98
115257	01/14/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$17.39
115257	01/14/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$196.22

Check #	Check Date	Fund	Account	Vendor Name	Amount
115257	01/14/2026	MSD Community Play Fields	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$122.16
115257	01/14/2026	Recreation & Culture	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$106.25
				Check Total:	\$3,059.12
115258	01/14/2026	General Fund	Economic Development	MOSCOW CHAMBER OF COMMERCE, INC.	\$5,463.75
				Check Total:	\$5,463.75
115259	01/14/2026	MSD Community Play Fields	R & M - Grounds	MUNDY'S MACHINE & WELDING	\$89.18
				Check Total:	\$89.18
115260	01/14/2026	General Fund	Department Supplies	Northwest Engraving Services	\$171.50
				Check Total:	\$171.50
115261	01/14/2026	Sewer Fund	R & M - Equipment	Owen Equipment, Inc.	\$850.00
				Check Total:	\$850.00
115262	01/14/2026	Sewer Fund	Chemicals	OXARC, INC.	\$12,419.73
				Check Total:	\$12,419.73
115263	01/14/2026	Information Systems Fund	Telephones & Communications	PORT OF WHITMAN COUNTY	\$502.91
				Check Total:	\$502.91
115264	01/14/2026	Information Systems Fund	Professional Services - IS	Right! Systems, Inc.	\$1,604.00
				Check Total:	\$1,604.00
115265	01/14/2026	Recreation & Culture	Refunds & Reimbursements	Robert Skilton	\$37.17
				Check Total:	\$37.17
115266	01/14/2026	General Fund	Department Supplies	Rosauers Supermarkets, Inc.	\$15.97
				Check Total:	\$15.97
115267	01/14/2026	Sanitation Fund	Utility Accounts Receivable	SARA ZASKE	\$140.60
				Check Total:	\$140.60
115268	01/14/2026	Recreation & Culture	Refunds & Reimbursements	Sophia Nicole Granger	\$37.17
				Check Total:	\$37.17
115269	01/14/2026	Information Systems Fund	Telephones & Communications	SoundLine Communications	\$1,856.50
				Check Total:	\$1,856.50
115270	01/14/2026	Sewer Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$172.99
115270	01/14/2026	Sewer Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$164.99
115270	01/14/2026	Sewer Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$230.97
115270	01/14/2026	General Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$24.99
115270	01/14/2026	Water Fund	R & M - Grounds	Spence Hardware & Supply, Inc.	\$65.80

Check #	Check Date	Fund	Account	Vendor Name	Amount
115270	01/14/2026	Water Fund	Meters	Spence Hardware & Supply, Inc.	\$1.78
115270	01/14/2026	Fleet Management Fund	Operations & Maintenance Parts	Spence Hardware & Supply, Inc.	\$11.68
115270	01/14/2026	Streets Fund	Maintenance	Spence Hardware & Supply, Inc.	\$14.14
115270	01/14/2026	Streets Fund	Maintenance	Spence Hardware & Supply, Inc.	\$15.92
115270	01/14/2026	Streets Fund	Maintenance	Spence Hardware & Supply, Inc.	\$11.97
115270	01/14/2026	Streets Fund	Maintenance	Spence Hardware & Supply, Inc.	\$7.96
115270	01/14/2026	Sewer Fund	Uniform Expense	Spence Hardware & Supply, Inc.	\$51.74
115270	01/14/2026	Water Fund	Other Miscellaneous Supplies	Spence Hardware & Supply, Inc.	\$23.98
115270	01/14/2026	Water Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$165.03
115270	01/14/2026	Recreation & Culture	Department Supplies	Spence Hardware & Supply, Inc.	\$14.99
115270	01/14/2026	Recreation & Culture	Department Supplies	Spence Hardware & Supply, Inc.	\$106.32
115270	01/14/2026	Stormwater Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$76.16
115270	01/14/2026	General Fund	R & M - Buildings	Spence Hardware & Supply, Inc.	\$6.20
115270	01/14/2026	General Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$57.98
115270	01/14/2026	General Fund	Miscellaneous Services & Charges	Spence Hardware & Supply, Inc.	\$66.48
115270	01/14/2026	Sewer Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$9.58
115270	01/14/2026	MSD Community Play Fields	R & M - Buildings	Spence Hardware & Supply, Inc.	\$30.98
115270	01/14/2026	MSD Community Play Fields	R & M - Buildings	Spence Hardware & Supply, Inc.	\$48.85
115270	01/14/2026	Recreation & Culture	Department Supplies	Spence Hardware & Supply, Inc.	\$40.76
115270	01/14/2026	Recreation & Culture	R & M - Grounds	Spence Hardware & Supply, Inc.	\$82.99
115270	01/14/2026	General Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$39.98
115270	01/14/2026	Sewer Fund	R & M - Equipment	Spence Hardware & Supply, Inc.	\$21.96
115270	01/14/2026	Sewer Fund	Uniform Expense	Spence Hardware & Supply, Inc.	\$155.23
115270	01/14/2026	General Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$27.99
115270	01/14/2026	Sewer Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$5.66
115270	01/14/2026	Streets Fund	Maintenance	Spence Hardware & Supply, Inc.	\$17.96
115270	01/14/2026	Stormwater Fund	Maintenance	Spence Hardware & Supply, Inc.	\$127.92
115270	01/14/2026	Fleet Management Fund	R & M - Equipment	Spence Hardware & Supply, Inc.	\$142.99
115270	01/14/2026	Water Fund	Other Miscellaneous Supplies	Spence Hardware & Supply, Inc.	\$35.48
115270	01/14/2026	Recreation & Culture	Department Supplies	Spence Hardware & Supply, Inc.	\$79.42
115270	01/14/2026	Sewer Fund	Uniform Expense	Spence Hardware & Supply, Inc.	\$113.04
Check Total:					\$2,272.86
115271	01/14/2026	Recreation & Culture	R & M - Buildings	Stoneway Electric Supply Co.	\$41.44
115271	01/14/2026	Recreation & Culture	R & M - Buildings	Stoneway Electric Supply Co.	\$10.56
115271	01/14/2026	MSD Community Play Fields	R & M - Buildings	Stoneway Electric Supply Co.	\$75.28
115271	01/14/2026	MSD Community Play Fields	R & M - Buildings	Stoneway Electric Supply Co.	\$157.08
115271	01/14/2026	MSD Community Play Fields	R & M - Buildings	Stoneway Electric Supply Co.	\$(18.33)
Check Total:					\$266.03
115272	01/14/2026	General Fund	Travel & Meetings	The Grove Hotel	\$358.00

Check #	Check Date	Fund	Account	Vendor Name	Amount	
					Check Total:	\$358.00
115273	01/14/2026	Recreation & Culture	Department Supplies	THE LOCK SHOP OF NORTH IDAHO, INC.	\$7.50	
					Check Total:	\$7.50
115274	01/14/2026	General Fund	Advertising & Publishing	TRIBUNE PUBLISHING COMPANY	\$127.00	
					Check Total:	\$127.00
115275	01/14/2026	General Fund	Postage Expense	U S POSTMASTER	\$382.00	
115275	01/14/2026	General Fund	Postage Expense	U S POSTMASTER	\$382.00	
					Check Total:	\$764.00
115278	01/14/2026	Sewer Fund	Lab Supplies	USABLUBOOK	\$179.52	
115278	01/14/2026	Water Fund	Other Miscellaneous Supplies	USABLUBOOK	\$28.21	
					Check Total:	\$207.73
115279	01/14/2026	Water Fund	R & M - Equipment	Western States Equipment Co.	\$1,936.06	
					Check Total:	\$1,936.06

Check #	Check Date	Fund	Account	Vendor Name	Amount
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Total Amount Being Paid: \$1,058,956.56



Accounts Payable Checks for Approval

January 14, 2026 03:17 PM

jlopez

Check #	Check Date	Fund	Account	Vendor Name	Amount
432	01/14/2026	Sanitation Fund	Sales Tax Payable	LATAH SANITATION, INC.	\$1,151.57
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$175,891.57
432	01/14/2026	Sanitation Fund	Operations & Maintenance	LATAH SANITATION, INC.	\$5,651.04
432	01/14/2026	Sanitation Fund	Operations & Maintenance	LATAH SANITATION, INC.	\$16,429.63
432	01/14/2026	Sanitation Fund	Operations & Maintenance	LATAH SANITATION, INC.	\$51,071.26
432	01/14/2026	Sewer Fund	Bio-Solids Disposal	LATAH SANITATION, INC.	\$22,102.94
432	01/14/2026	Sanitation Fund	Accounts Receivable - Misc	LATAH SANITATION, INC.	\$(80,460.61)
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$13,065.83
432	01/14/2026	Sanitation Fund	Contractual Miscellaneous Rate	LATAH SANITATION, INC.	\$23,222.63
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$202.73
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$5,904.45
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$4,848.00
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$17,390.91
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$600.00
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$470.48
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$2,576.32
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$4,181.98
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$619.60
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$40.20
432	01/14/2026	Sanitation Fund	Collection Services Inside City	LATAH SANITATION, INC.	\$244.58
432	01/14/2026	Sanitation Fund	Contractual Miscellaneous Rate	LATAH SANITATION, INC.	\$9,830.90
Check Total:					\$275,036.01

Check #	Check Date	Fund	Account	Vendor Name	Amount
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Total Amount Being Paid: \$275,036.01

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Tuesday, January 20, 2026



AGENDA ITEM TITLE

Disbursement Report September 2025- Sarah Decker

RESPONSIBLE STAFF

Sarah Decker, Director of Finance & Employee Services

ADDITIONAL PRESENTER(S)

DESCRIPTION

Accounts Payable Report for the month ending September 30th, 2025. A summary of the major expenditures has been approximated by category and represents 95% of the total expenditure of \$3,666,740.40.

Payroll	\$1,351,781.00
Professional Services	\$166,115.00
Sanitation	\$459,407.00
Capital Outlay	\$373,029.00
Capital Outlay - Improvement	\$191,721.00
Capital Outlay - Buildings	\$599,999.00
Minor Equipment	\$6,297.00
Supplies	\$120,080.00
Utilities	\$88,240.00
Contractual Payments	\$72,878.00
ACH Wells Fargo	\$60,389.00
Total	\$3,489,936.00

REVIEWED BY

PROPOSED ACTIONS

ACTION: Accept the Disbursements Report for the month of September 2025.

STAFF RECOMMENDATION

Accept the Disbursements Report for the month of September 2025.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. September Revenue Report 2025
2. Cash & Investments Balances - September 2025
3. Disbursement Report - September 2025
4. Major Expenditures Report September 2025

RECEIPTS REPORT FOR SEPTEMBER 2025

FUND NAME		Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
Fund #												
101	GENERAL	27,726.52	128,774.83	8,945.27	0.00	152,315.23	19,320.60	319,580.04	33,791.92	300.00	5,238.00	695,992.41
105	STREETS	3,957.78	0.00	0.00	0.00	0.00	0.00	0.00	7,185.31	0.00	0.00	11,143.09
120	RECREATION AND CULTURE	0.00	0.00	0.00	0.00	25,798.79	0.00	0.00	727.16	19,165.04	65.45	45,756.44
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	9,068.75	0.00	0.00	0.00	0.00	0.00	0.00	9,068.75
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	-2,590.69	0.00	0.00	0.00	0.00	0.00	-2,590.69
220	WATER	0.00	0.00	0.00	0.00	966,187.75	0.00	2,019.42	4,364.84	0.00	0.00	972,572.01
230	SEWER	0.00	0.00	0.00	0.00	765,707.68	0.00	1,723.81	14,620.37	0.00	0.00	782,051.86
235	STORMWATER	0.00	0.00	0.00	0.00	50,786.31	0.00	0.00	0.00	0.00	0.00	50,786.31
240	SANITATION	0.00	0.00	0.00	0.00	461,433.40	0.00	0.00	0.00	0.00	0.00	461,433.40
290	FLEET	0.00	0.00	0.00	0.00	83,365.46	0.00	0.00	0.00	0.00	0.00	83,365.46
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	139,456.60	0.00	0.00	0.00	0.00	0.00	139,456.60
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
335	STORMWATER CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350	CAPITAL PROJECTS	0.00	0.00	-2,500.00	0.00	0.00	0.00	27,788.02	0.00	0.00	0.00	25,288.02
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	2,763.68	0.00	0.00	0.00	2,763.68
590	BOND & INTEREST	3,775.84	0.00	0.00	0.00	0.00	0.00	612.57	0.00	0.00	0.00	4,388.41
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		35,460.14	128,774.83	6,445.27	9,068.75	2,642,460.53	19,320.60	354,487.54	60,689.60	19,465.04	5,303.45	3,281,475.75

City of Moscow
Cash and Investments
Balances as of 9/30/2025

Fund	Year to Date Balance
General Fund	\$ 6,385,693.04
Street Fund	\$ 2,601,613.97
Recreation & Culture	\$ 1,580,505.26
MSDCP	\$ 155,602.03
1912 Fund	\$ 44,688.88
Transit Center	\$ 18,594.51
Water Fund	\$ 3,198,354.45
Sewer Fund	\$ 3,031,563.35
Stormwater Fund	\$ 617,070.51
Sanitation Fund	\$ 1,640,898.11
Fleet	\$ 5,563,311.31
Information Systems	\$ 1,709,812.22
Water Capital	\$ 9,377,429.71
Sewer Capital	\$ 27,694,129.61
Stormwater Capital	\$ 331,669.65
Capital Projects	\$ 18,776,956.18
Sanitation Capital	\$ 12,205,200.79
LID Construction	\$ -
Hamilton	\$ 795,592.01
Bond & Interest	\$ 574,970.04
LID Funds	\$ 0.11
Payroll Service	\$ 1,231,832.40
Total Cash & Investments	\$ 97,535,488.14

DISBURSEMENTS REPORT FOR SEPTEMBER 2025

DATE	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	WELLSFARGO CC ACH	ACCOUNTA PAYABLE ACH	VOID CHECKS	PAYROLL	PAYROLL	GRAND TOTALS
		9/3/2025	9/10/2025	9/17/2025	9/24/2025	9/11/2025 9/25/2025	9/10/2025	9/25/2025	9/5/2025	9/19/2025	
BATCH #		AP 9.3.2025	AP 9.10.2025	AP 8.17.2025	AP 8.24.2025	AP 9.6.2025 AP 9.19.2025	AP 9.10.2025	AP 9.3.2025	PR 155-156-157	PR 158	
CHECK #'s		113808-113871	113872-113988	113989-114055	114056-114132	September's CC ACH's	September's ACH's	113845	21674		
Fund #	ACH for Wells Fargo to be Imported										0.00
101	GENERAL	20,346.69	24,623.65	24,854.18	21,329.38	32,252.49			378,814.01	413,843.40	916,063.80
105	STREETS	22,453.93	38,160.02	5,301.81	596.48	2,130.11			32,709.62	32,170.82	133,522.79
120	RECREATION AND CULTURE	21,138.05	11,780.95	9,325.25	27,312.34	6,314.87		(3,599.89)	81,811.91	70,215.35	224,298.83
121	MSD COMM. PLAY FIELDS	1,094.96	179.26	1,402.39					1,967.48	2,017.31	6,661.40
123	1912 CENTER										0.00
128	TRANSIT CENTER	20.60	129.36	600.74	946.43						1,697.13
220	WATER	86,973.18	46,237.86	74,642.13	91,248.30	3,691.84			55,733.83	56,819.69	415,346.83
230	SEWER	70,538.85	20,052.55	15,956.75	11,757.71	2,201.04	21,488.37		56,920.03	57,978.76	256,894.06
235	STORMWATER	3,876.65	2,664.93	977.00	29.14				18,725.01	19,438.94	45,711.67
240	SANITATION	38,715.01	131,730.95		402.19	179.48	306,669.33		3,925.19	4,014.46	485,636.61
290	FLEET	6,253.48	27,063.00	12.82	17,742.91	2,386.90			14,609.17	14,156.87	82,225.15
295	INFORMATION SYSTEMS		100.00	1,638.69		11,232.00			17,562.54	18,346.93	48,880.16
320	WATER CAPITAL PROJECTS				205,000.94						205,000.94
330	SEWER CAPITAL PROJECTS	146,061.38	110,805.15	894.70	52,081.65						309,842.88
335	STORMWATER CAPITAL PROJECTS										0.00
340	SANITATION CAPITAL PROJ										0.00
350	CAPITAL PROJECTS		2,500.00		532,458.15						534,958.15
355	LID CONSTRUCTION										0.00
380	HAMILTON - PARKS & REC										0.00
590	BONDS & INTEREST										0.00
890	URBAN RENEWAL AGENCY										0.00
941	PAYROLL CLEARING FUND										0.00
	TOTAL	417,472.78	416,027.68	135,606.46	960,905.62	60,388.73	328,157.70	(3,599.89)	662,778.79	689,002.53	3,666,740.40

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Tuesday, January 20, 2026



AGENDA ITEM TITLE

Disbursement Report December 2025 - Sarah Decker

RESPONSIBLE STAFF

Sarah Decker, Director of Finance & Employee Services

ADDITIONAL PRESENTER(S)

DESCRIPTION

Accounts Payable Report for the month ending December 31st, 2025. A summary of the major expenditures has been approximated by category and represents 96% of the total expenditure of \$3,933,875.84.

Payroll	\$1,395,408.00
Professional Services	\$340,614.00
Sanitation	\$386,244.00
Capital Outlay	\$137,229.00
Capital Outlay - Improvements	\$17,843.00
Capital Outlay - Buildings	\$823,630.00
Minor Equipment	\$397,147.00
Supplies	\$119,430.00
Utilities	\$91,088.00
Contractual Payments	\$33,475.00
ACH Wells Fargo	\$39,665.00
Total	\$3,781,773.00

REVIEWED BY

PROPOSED ACTIONS

ACTION: Accept the Disbursements Report for the month of December 2025.

STAFF RECOMMENDATION

Accept the Disbursements Report for the month of December 2025.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. December Revenue Report 2025
2. Cash & Investments Balances - December 2025
3. Disbursement Report December 2025
4. Major Expenditures Report December 2025

RECEIPTS REPORT FOR DECEMBER 2025

FUND NAME		Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
Fund #												
101	GENERAL	212,386.88	137,961.83	123,317.70	0.00	148,694.67	14,295.29	312,667.57	36,990.57	0.00	5,334.75	991,649.26
105	STREETS	25,333.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,333.85
120	RECREATION AND CULTURE	0.00	0.00	25.00	0.00	10,764.39	0.00	0.00	-137.80	0.00	2.00	10,653.59
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	10,628.34	0.00	0.00	0.00	0.00	0.00	0.00	10,628.34
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	WATER	0.00	0.00	0.00	0.00	596,778.49	0.00	1,871.96	13.77	0.00	0.00	598,664.22
230	SEWER	0.00	0.00	0.00	0.00	715,843.63	0.00	1,597.94	16,455.68	0.00	0.00	733,897.25
235	STORMWATER	0.00	0.00	0.00	0.00	52,322.26	0.00	0.00	0.00	0.00	0.00	52,322.26
240	SANITATION	0.00	0.00	0.00	0.00	492,123.89	0.00	0.00	0.00	0.00	0.00	492,123.89
290	FLEET	0.00	0.00	0.00	0.00	68,775.32	0.00	0.00	0.00	0.00	0.00	68,775.32
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	139,172.45	0.00	0.00	3,045.66	0.00	0.00	142,218.11
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
335	STORMWATER CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350	CAPITAL PROJECTS	0.00	0.00	569.64	0.00	0.00	0.00	25,759.02	0.00	0.00	0.00	26,328.66
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	2,534.98	0.00	0.00	0.00	2,534.98
590	BOND & INTEREST	27,264.33	0.00	0.00	0.00	0.00	0.00	337.29	0.00	0.00	0.00	27,601.62
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		264,985.06	137,961.83	123,912.34	10,628.34	2,224,475.10	14,295.29	344,768.76	56,367.88	0.00	5,336.75	3,182,731.35

City of Moscow
Cash and Investments
Balances as of 12/31/2025

Fund	Year to Date Balance
General Fund	\$ 2,988,850.71
Street Fund	\$ 1,821,927.05
Recreation & Culture	\$ 1,156,581.16
MSDCP	\$ 140,632.25
1912 Fund	\$ 51,426.63
Transit Center	\$ 57,472.73
Water Fund	\$ 1,879,751.16
Sewer Fund	\$ 2,982,435.28
Stormwater Fund	\$ 581,678.02
Sanitation Fund	\$ 2,277,234.87
Fleet Fund	\$ 6,564,827.62
Information Systems	\$ 1,786,383.82
Water Capital	\$ 11,247,461.92
Sewer Capital	\$ 28,847,502.57
Stormwater Capital	\$ 383,883.79
Sanitation Capital	\$ 11,471,015.90
Capital Projects	\$ 19,706,514.79
LID Construction	\$ -
Hamilton	\$ 795,470.07
Bond & Interest	\$ 615,827.18
LID Funds	\$ -
Payroll Service	\$ 1,327,468.02
Total Cash & Investments	\$ 96,684,345.54

DISBURSEMENTS REPORT FOR DECEMBER 2025

DATE	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	WELLSFARGO CC ACH	ACCOUNTS PAYABLE ACH	VOID CHECKS	PAYROLL	PAYROLL	GRAND TOTALS
		12/3/2025	12/10/2025	12/18/2025	12/23/2025	12/30/2025	12/22/2025	12/3/2025	12/12/2025	12/26/2025		
BATCH #		AP 12.3.2025	AP 12.10.2025	AP 12.18.2025	AP 12.23.2025	AP 12.30.2025	AP 12.12.2025	12/10/2025 12/30/2025 AP 12.3.2025 AP 12.10.2025 AP 12.30.2025		PR168-169	PR 170	
CHECK #'s		114886-114947	114948-115012	115013-115063	115064-115101	115102-115129	December CC ACH's	December ACH's		21682	21683	
Fund #	ACH for Wells Fargo to be Imported											0.00
101	GENERAL	13,133.72	23,056.98	29,638.73	13,259.98	400,674.76	17,611.78			428,757.64	414,327.22	1,340,460.81
105	STREETS	1,313.53	24,288.15	1,675.04	4,752.72		195.77			32,442.00	33,571.84	98,239.05
120	RECREATION AND CULTURE	9,554.99	12,292.99	2,314.73	126.59	834.97	1,024.30			66,477.68	60,688.80	153,315.05
121	MSD COMM. PLAY FIELDS	1,991.84		4,941.00		6,718.60						13,651.44
123	1912 CENTER											0.00
128	TRANSIT CENTER	352.88	1,142.84	1,012.09								2,507.81
220	WATER	3,517.48	63,513.95	293,027.95	29,456.29	90,268.96	1,147.21			54,255.43	59,695.49	594,882.76
230	SEWER	16,334.29	52,963.48	2,825.07	37,569.29	16,778.81	6,947.82	22,102.94		59,499.58	62,826.09	277,847.37
235	STORMWATER	17,075.86	1,685.85	510.78	47.50		1,700.18			20,189.93	20,825.92	62,036.02
240	SANITATION	6.02	131,983.69	136.05				232,156.87		4,082.17	4,155.20	372,520.00
290	FLEET	939.74	7,896.15	270.27	21,464.67	6,669.74	902.48			14,735.32	15,300.47	68,178.84
295	INFORMATION SYSTEMS	10,025.16		23,946.13		9,883.18	10,135.19			21,418.21	22,159.21	97,567.08
320	WATER CAPITAL PROJECTS			42,445.77				1,158.07				43,603.84
330	SEWER CAPITAL PROJECTS			50,934.56		11,196.40		1,158.07				63,289.03
335	SANITATION CAPITAL PROJ											0.00
340	SANITATION CAPITAL PROJ					14,456.02						14,456.02
350	CAPITAL PROJECTS			700,549.17				30,771.55				731,320.72
355	LID CONSTRUCTION											0.00
380	HAMILTON - PARKS & REC											0.00
590	BONDS & INTEREST											0.00
	TOTAL	74,245.51	318,824.08	1,154,227.34	106,677.04	557,481.44	39,664.73	287,347.50	0.00	701,857.96	693,550.24	3,933,875.84

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Tuesday, January 20, 2026



AGENDA ITEM TITLE

First Quarter Financial Report October 1, 2025 to December 31, 2025 for FY2026 - Sarah Decker

RESPONSIBLE STAFF

Sarah Decker, Director of Finance & Employee Services

ADDITIONAL PRESENTER(S)

DESCRIPTION

REVIEWED BY

This was reviewed by the Public Works/Finance Committee on January 12th, 2026 and recommended for approval.

PROPOSED ACTIONS

ACTION: Approve the FY2026 First Quarter Financial Report.

STAFF RECOMMENDATION

Accept the FY2026 First Quarter Financial Report (October 1, 2025 to December 31, 2025.)

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Quarterly Financials - December 2025 - Council Report
2. Quarterly Financials - December 2025 - Summary

City of Moscow
QUARTERLY FINANCIAL REPORT
Budget For Fiscal Year Ending 9/30/2026
SUMMARY FINANCIAL REPORT BY FUND - BUDGET AND ACTUAL

Fund	Original Budget	Final Budget	December-25 YTD	Percent of Year 25% Budget to Actual To Date
101 General Fund Revenues	20,689,006	20,689,006	2,657,694	12.85%
Salaries & Benefits	11,523,791	11,523,791	2,534,401	21.99%
Operations	4,236,421	4,236,421	1,329,112	31.37%
Capital Outlay	43,700	43,700	0	0.00%
Transfers	4,885,094	4,885,094	1,637,692	33.52%
Total General Fund Expenditures	20,689,006	20,689,006	5,501,205	26.59%
105 Street Department Revenues	3,317,697	3,317,697	205,240	6.19%
Salaries & Benefits	1,012,770	1,012,770	212,055	20.94%
Operations	1,699,068	1,699,068	382,170	22.49%
Capital Outlay	0	0	0	0.00%
Transfers	605,859	605,859	226,465	37.38%
Total Street Fund Expenditures	3,317,697	3,317,697	820,690	24.74%
120 Recreation & Culture Revenues	3,677,226	3,677,226	782,845	21.29%
Salaries & Benefits	2,294,167	2,294,167	404,057	17.61%
Operations	1,353,434	1,353,434	218,163	16.12%
Capital Outlay	24,000	24,000	17,725	73.85%
Debt Service	0	0	0	0.00%
Transfers	5,625	5,625	5,625	100.00%
Total Parks & Rec Expenditures	3,677,226	3,677,226	645,571	17.56%
121 MSD Community Playfields Revenues	305,320	305,320	59,961	19.64%
Salaries & Benefits	72,966	72,966	6,321	8.66%
Operations	174,332	174,332	29,664	17.02%
Transfers	58,022	58,022	20,522	35.37%
Total MSD Community Playfields	305,320	305,320	56,507	18.51%
123 1912 Center Revenues	160,490	160,490	40,123	25.00%
Operations	138,500	138,500	33,385	24.10%
Capital Outlay	21,990	21,990	0	0.00%
Total 1912 Center Expenditures	160,490	160,490	33,385	20.80%
128 Transit Center Revenues	43,075	43,075	47,203	109.58%
Operations	43,075	43,075	8,229	19.10%
Transfers	0	0	0	0.00%
Total Transit Center Fund	43,075	43,075	8,229	19.10%
220 Water Fund Revenues	8,812,725	8,812,725	2,060,360	23.38%
Salaries & Benefits	1,619,873	1,619,873	348,649	21.52%
Operations	3,685,778	3,685,778	942,771	25.58%
Capital Outlay	436,232	436,232	155,695	35.69%
Debt Service	536,422	536,422	134,111	25.00%
Transfers	2,534,420	2,534,420	730,505	28.82%
Total Water Fund Expenditures	8,812,725	8,812,725	2,311,731	26.23%
230 Sewer Fund Revenues	9,868,026	9,868,026	2,655,810	26.91%
Salaries & Benefits	1,648,963	1,648,963	361,882	21.95%
Operations	4,141,224	4,141,224	833,243	20.12%
Capital Outlay	160,000	160,000	24,482	15.30%
Debt Service	403,644	403,644	14,322	3.55%
Transfers	3,514,195	3,514,195	1,013,774	28.85%
Total Sewer Fund Expenditures	9,868,026	9,868,026	2,247,703	22.78%

City of Moscow
QUARTERLY FINANCIAL REPORT
Budget For Fiscal Year Ending 9/30/2026
SUMMARY FINANCIAL REPORT BY FUND - BUDGET AND ACTUAL

Fund	Original Budget	Final Budget	December-25 YTD	Percent of Year 25% Budget to Actual To Date
235 Stormwater Fund Revenues	1,489,532	1,489,532	358,653	24.08%
Salaries & Benefits	559,386	559,386	125,818	22.49%
Operations	646,170	646,170	114,109	17.66%
Capital Outlay	40,000	40,000	0	0.00%
Debt Service	0	0	0	0.00%
Transfers	243,976	243,976	98,494	40.37%
Total Stormwater Fund Expenditures	1,489,532	1,489,532	338,421	22.72%
240 Sanitation Fund Revenues	7,581,059	7,581,059	1,653,402	21.81%
Salaries & Benefits	238,733	238,733	25,622	10.73%
Operations	6,796,558	6,796,558	1,158,702	17.05%
Capital Outlay	0	0	0	0.00%
Transfers	545,768	545,768	136,442	25.00%
Total Sanitation Fund	7,581,059	7,581,059	1,320,766	17.42%
290 Fleet Management Revenues	5,416,121	5,416,121	1,256,874	23.21%
Salaries & Benefits	406,154	406,154	88,955	21.90%
Operations	4,457,967	4,457,967	135,660	3.04%
Capital Outlay	552,000	552,000	34,994	6.34%
Debt Service	0	0	0	0.00%
Transfers	0	0	0	0.00%
Total Fleet Management Expenditures	5,416,121	5,416,121	259,609	4.79%
295 Information Systems	2,566,009	2,566,009	454,998	17.73%
Salaries & Benefits	599,684	599,684	113,062	18.85%
Operations	1,961,325	1,961,325	236,858	12.08%
Capital Outlay	0	0	0	0.00%
Transfers	5,000	5,000	5,000	100.00%
Total Information Systems Expenditures	2,566,009	2,566,009	354,919	13.83%
Revenue for Miscellaneous Funds				
320 Water Construction Fund	12,024,437	12,024,437	658,779	5.48%
330 Sewer Construction Fund	29,420,331	29,420,331	998,935	3.40%
335 Stormwater Capital Fund	597,083	597,083	49,839	8.35%
340 Sanitation Construction Fund	12,818,197	12,818,197	202,338	1.58%
350 Capital Projects Fund	19,694,724	19,694,724	2,017,461	10.24%
355 LID Construction Fund	0	0	0	0.00%
380 Hamilton P & R	32,000	32,000	5,223	16.32%
590 Bond & Interest Debt Service Fund	1,065,384	1,065,384	30,941	2.90%
595 LID Bonded Debt Service Fund	0	0	0	0.00%
Total Miscellaneous Fund Revenue	75,652,156	75,652,156	3,963,515	5.24%
Expenses for Miscellaneous Funds				
320 Water Construction Fund	12,024,437	12,024,437	58,274	0.48%
330 Sewer Construction Fund	29,420,331	29,420,331	191,599	0.65%
335 Stormwater Capital Fund	597,083	597,083	0	0.00%
340 Sanitation Construciton Fund	12,818,197	12,818,197	142,330	1.11%
350 Capital Projects Fund	19,694,724	19,694,724	990,273	5.03%
355 LID Construction Fund	0	0	0	0.00%
380 Hamilton P & R	32,000	32,000	8,000	25.00%
590 Bond & Interest Debt Service Fund	1,065,384	1,065,384	600	0.06%
595 LID Bonded Debt Service Fund	0	0	0	0.00%
Total Miscellaneous Fund Expenses	75,652,156	75,652,156	1,391,075	1.84%
Total City Revenue (1)	139,578,442	139,578,442	16,196,678	11.60%
Total City Expenses	139,578,442	139,578,442	15,289,811	10.95%

Note: Citizens are invited to inspect the detailed supporting records of the above financial statements.

(1) Budgeted revenues included Beginning Fund Balance and Budgeted expenses include Ending Fund Balance; Actuals do not include Fund Balance.

City of Moscow
QUARTERLY FINANCIAL REPORT

Budget For Fiscal Year Ending 9/30/2026

SUMMARY FINANCIAL REPORT BY FUND - BUDGET AND ACTUAL

	Original Budget	Final Budget	December-25 YTD	Percent of Year 25% Budget to Actual To Date
General Fund				
Revenues	20,689,006	20,689,006	2,657,694	12.85%
Salaries & Benefits	11,523,791	11,523,791	2,534,401	21.99%
Operations	4,236,421	4,236,421	1,329,112	31.37%
Capital Outlay	43,700	43,700	0	0.00%
Transfers	4,885,094	4,885,094	1,637,692	33.52%
Total General Fund Expenditures	20,689,006	20,689,006	5,501,205	26.59%
Bond & Interest Debt Service Revenue	1,065,384	1,065,384	30,941	2.90%
Bond & Interest Debt Service Expenditures	1,065,384	1,065,384	600	0.06%
Other Governmental Funds				
Revenues	7,503,808	7,503,808	1,135,371	15.13%
Salaries & Benefits	3,379,903	3,379,903	622,433	18.42%
Operations	3,408,409	3,408,409	671,612	19.70%
Capital Outlay	45,990	45,990	17,725	38.54%
Transfers	669,506	669,506	252,612	37.73%
Debt Service	0	0	0	0.00%
Total Other Governmental Expenditures	7,503,808	7,503,808	1,564,382	20.85%
All Capital Projects Funds				
Revenues	74,586,772	74,586,772	3,932,574	5.27%
Capital Outlay	74,586,772	74,586,772	1,390,475	1.86%
Total Capital Projects Expenditures	74,586,772	74,586,772	1,390,475	1.86%
Enterprise Funds				
Revenues	27,751,342	27,751,342	6,728,225	24.24%
Salaries & Benefits	4,066,955	4,066,955	861,971	21.19%
Operations	15,269,730	15,269,730	3,048,825	19.97%
Capital Outlay	636,232	636,232	180,177	28.32%
Debt Service	940,066	940,066	148,433	15.79%
Transfers	6,838,359	6,838,359	1,979,215	28.94%
Total Enterprise Fund Expenditures	27,751,342	27,751,342	6,218,621	22.41%
Internal Service Funds				
Revenues	7,982,130	7,982,130	1,711,872	21.45%
Salaries & Benefits	1,005,838	1,005,838	202,017	20.08%
Operations	6,419,292	6,419,292	372,518	5.80%
Capital Outlay	552,000	552,000	34,994	6.34%
Debt Service	0	0	0	0.00%
Transfers	5,000	5,000	5,000	100.00%
Total Fleet & IS Expenditures	7,982,130	7,982,130	614,528	7.70%
Total City Revenue (1)	139,578,442	139,578,442	16,196,678	11.60%
Total City Expenses	139,578,442	139,578,442	15,289,811	10.95%

Note: Citizens are invited to inspect the detailed supporting records of the above financial statements.

(1) Budgeted revenues included Beginning Fund Balance and Budgeted expenses include Ending Fund Balance; Actuals do not include Fund Balance.

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Tuesday, January 20, 2026



AGENDA ITEM TITLE

Idaho Commission on the Arts Grant Application: Public Programs in the Arts - Megan Cherry

RESPONSIBLE STAFF

Megan Cherry, Arts Program Manager

ADDITIONAL PRESENTER(S)

DESCRIPTION

The Arts Department seeks approval to apply for an annual grant administered by the Idaho Commission on the Arts (ICA). The Public Programs in the Arts (PPA) grant program is intended to provide program support for arts organizations in Idaho. These funds will represent off-setting revenue in the production of Palouse Plein Air. If the application is successful, funds are typically available at the end of the City of Moscow's FY26, and would be deferred for use in FY2027.

REVIEWED BY

This was reviewed by the Public Works/Finance Committee on January 12, 2026 and recommended for approval.

PROPOSED ACTIONS

ACTION: Approve the Public Programs in the Arts (PPA) grant application for the current cycle.

STAFF RECOMMENDATION

Approve the Public Programs in the Arts (PPA) grant application for the current cycle.

OTHER RESOURCES

FISCAL IMPACT

This grant typically represents between \$5000 and \$6000 in revenue to offset costs to produce the Arts Department's regular annual programming.

PERSONNEL IMPACT

Personnel time will be required to submit the application and the final report at the end of the granting period.

ATTACHMENTS

1. 2027_ICA_PPA_Program Description
2. 2027_ICA_PPA_Application_blank

Opportunities

List of all current Opportunities

Current Applications

ID	Application Title	Organization	Status
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Opportunity Details

 [Start New Application](#)

25240 - Public Programs in the Arts - FY 2027

Opportunity Details

Entry Track / PPA

Final Application Deadline: Jan 31, 2026 11:59 PM

Status: Posted
Posted Date: Dec 1, 2025 9:27 AM
Award Amount Range: Not Applicable
Project Dates: 07/01/2026 - 06/30/2027
Award Announcement Date:

Program Officer: John McMahan
Phone: (208) 334-2119 x
Email: John.McMahon@arts.idaho.gov

Description

Description

Purpose

This annual grant opportunity supports Idaho's established arts organizations that provide public programs in the arts. These programs represent the highest standards of excellence, engage the public, encourage community access, education, and participation in the arts, and follow best practices in business management and administration. An organization must first apply in Entry Track before being eligible for PPA as determined by staff and panel recommendation.

Process

Applications are adjudicated by a panel of community arts professionals. Award amounts depend on available funds. A final report is due by July 31, which must then be approved for the grantee to remain eligible for future funding.

Amount

Grant amounts are based on a funding formula that includes a panel review assessment, organizational budget, and past Commission funding.

Program Dates

July 1, 2026 – June 30, 2027

Eligibility and Restrictions

- Applicant must be a nonprofit, IRS tax exempt 501(c)(3) organization; or be a unit of local, county, tribal, or state government, including schools and school districts. Nonprofit organizations must have a valid 501(c)(3) Determination Letter with an effective date at least three years prior to the grant application deadline date.
- Applicant must provide a Unique Entity Identifier (UEI).
- Applicant must have a minimum of a three-year program history as of the grant application deadline date.
- Applicant must compensate professional artists and administrators.
- The organization's primary purpose must be the production, presentation, or support of the arts and it must demonstrate a history of maintaining high artistic standards.
- Applicant must have completed at least one year of Entry Track funding and have received notification of PPA status.
- Final reports for past Commission grants must be submitted and approved.

PPA CYCLE

New PPA recipients may enter during any year of the cycle once PPA notification has been received from staff. PPA is reviewed on a three-year cycle.

	2025	2026	2027
January	application due	application due	application due
April	full panel review	interim (staff) review	interim (staff) review
July	final report due	final report due	final report due

(cycle repeats)

Evaluation Criteria

Artistic Merit (40 points)

- Organization produces programs of artistic merit appropriate to its mission
- Describes process used to ensure excellence in artistic programs and services

Community Involvement and Access (40 points)

- Identifies the community served and understands the needs of that community
- Describes how new, nontraditional, and underserved audiences are reached
- Provides evidence of community support for programs, as demonstrated by initiatives, partnerships, or collaborations
- Complies with ADA and Section 504 accessibility requirements

Management (20 points)

- Provides organizational structure, board and staff responsibilities, and consistent volunteer involvement
- Planning is appropriate for reaching the target audience (marketing, audience development, long range, etc.)
- Evaluation methods indicate programs are effective
- Budget is clear and indicates stability and diverse income sources
- Explains significant changes in budget amounts, deficits, multi-year grants, etc.





Submitted Applications

List of all current submitted Applications

[Application Preview](#) [Attachments](#) [Alert History](#) [Map](#)

Application Details

 [Edit Application](#)

 [Withdraw](#)

25412 - City of Moscow Arts Department

Application Details

Opportunity: 25240-Public Programs in the Arts - FY 2027
Opportunity Due Date: Jan 31, 2026 11:59 PM
Program Area: Entry Track / PPA
Status: Editing
Stage: Final Application

Initial Submit Date:
Initially Submitted By:
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

First Name*: Megan Middle Name Cherry
First Name Last Name
Email*: mcherry@ci.moscow.id.us
Address*: 206 E 3rd Street



City State/Province Postal Code/Zip

Phone*: (208) 883-7036
Phone
###-###-####

Organization Information

Name*: City of Moscow, Art Department
Official IRS Name*: City of Moscow
Organization Type*: Government - Municipal
Organization Website: https://www.ci.moscow.id.us/
Address*: PO Box 9203

Moscow Idaho
City State/Province
County: 83843
Postal Code/Zip

Phone*: (208) 883-7000 7036
###-###-#### Ext.

E-mail Address*: mcherry@ci.moscow.id.us

Applicant Institution*: None of the above

Unique Entity Identifier

The Idaho Commission on the Arts and its grants are supported, in part, by federal funding. **All organizations must obtain a Unique Entity Identifier (UEI) to comply with federal regulations. Applications submitted without a Unique Entity Identifier will be rejected as incomplete.**

1. Create a user account at <https://sam.gov/> to request a UEI. You do NOT need to create a full entity registration once a user account has been established.
2. If your organization does business directly with the federal government and you currently have a full entity registration, you have automatically been assigned a UEI. You will need to login to your SAM.gov user account to retrieve your UEI.

Unique Entity Identifier*: F6UBA482WBN7
12 digit alphanumeric code

Eligibility and Budget

Eligibility

We are a 501(c)(3) nonprofit, or a school, or unit of local, county, tribal, or state government, and we had this tax exempt status for 3 years prior to the application



for 3 years prior to the application
deadline*:

**We employ paid administrative
staff*:**

Summary

**In 50 words or less, describe what
you will do with grant funding.*:**

Budget

Enter the most recently completed fiscal year (actual)

Annual Operating Revenue:

NEA Required Fields

NEA Required Fields

**My (or my organization's) primary
discipline is*:**

This project primarily involves*:

**Funds will primarily support this
type of activity*:**

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Tuesday, January 20, 2026



AGENDA ITEM TITLE

Appointment of Nichoel Baird Spencer as Community Development Director/Deputy City Administrator (ACTION ITEM) – Mayor Hailey Lewis

RESPONSIBLE STAFF

Bill Belknap, City Administrator

ADDITIONAL PRESENTER(S)

DESCRIPTION

Mayor Lewis is proposing the appointment of Nichoel Baird Spencer for City Council confirmation as the City's next Community Development Director/Deputy City Administrator. Spencer will succeed Cody Riddle, who retired from the City of Moscow on December 5, 2025. Spencer is currently the Director of Long-Range Planning and Projects for the City of Eagle, Idaho. Spencer has served Eagle for nearly 22 years in several community planning positions. Spencer was selected from a competitive pool of qualified candidates, and if confirmed, her first day in the position will be February 16, 2026.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Confirm Nichoel Baird Spencer as the City of Moscow Community Development Director/Deputy City Administrator, or take such other action deemed appropriate

STAFF RECOMMENDATION

Confirm Nichoel Baird Spencer as the City of Moscow Community Development Director/Deputy City Administrator

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

None

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Tuesday, January 20, 2026



AGENDA ITEM TITLE

2026 Council Liaison Assignments (ACTION ITEM) - Drew Davis, Council President

RESPONSIBLE STAFF

Bill Belknap, City Administrator

ADDITIONAL PRESENTER(S)

DESCRIPTION

The Council held a Council Workshop on January 12, 20206, to discuss City Commission Council liaison assignments for the 2026 calendar year. The attached document includes the proposed Council liaison assignments for formal approval.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve the proposed 2026 Commission Council liaison assignments, or take other action deemed appropriate.

STAFF RECOMMENDATION

Approve the proposed 2026 Commission Council liaison assignments

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. 2026 City Council Assignments DRAFT

DRAFT
2026 CITY COUNCIL ASSIGNMENTS

Council President – Drew Davis
 Council Vice President – Bryce Blankenship

ADMINISTRATIVE COMMITTEE **4th MONDAYS, 4:00 P.M.**

Chair – _____
 Vice Chair – _____
 Members – Bryce Blankenship, Sage McCetich, Scott Sumner

PUBLIC WORKS/FINANCE COMMITTEE **2nd MONDAYS, 4:00 P.M.**

Chair – _____
 Vice Chair – _____
 Members – Drew Davis, Evan Holmes, Sandra Kelly

City Standing Commissions and Committees:

Arts Commission.....	<u>Scott Sumner</u>
Fair & Affordable Housing Commission.....	<u>Evan Holmes</u>
Farmers Market Commission.....	<u>Drew Davis</u>
Historic Preservation Commission.....	<u>Sandra Kelly</u>
Human Rights Commission.....	<u>Sage McCetich</u>
Parks & Recreation Commission.....	<u>Scott Sumner</u>
Planning & Zoning Commission.....	<u>Sage McCetich</u>
Sustainable Environment Commission.....	<u>Evan Holmes</u>
Transportation Commission.....	<u>Bryce Blankenship</u>
Tree Commission.....	<u>Evan Holmes</u>

Other Appointments:

1912 Center Facility Committee.....	Mayor Appoints/Council Confirm	
1912 Center Use Committee.....	Mayor Appoints/Council Confirm	
Associated Students of University of Idaho Liaison.....		<i>delayed</i>
Moscow Volunteer Fire Department.....		<u>Drew Davis</u>
Palouse Basin Aquifer Committee.....		<u>Bryce Blankenship</u>
SMART Board.....		<u>Hailey Lewis</u>
Urban Renewal Agency Board Member.....	Mayor Appoints/Council Confirm	<u>Sandra Kelly</u>
(2 yr term expiring 2026)		
Urban Renewal Agency Board Member.....	Mayor Appoints/Council Confirm	<u>Drew Davis</u>
(2 yr term expiring 2027)		

COMMITTEE / CITY COUNCIL STAFF REPORT



DATE: Tuesday, January 20, 2026

AGENDA ITEM TITLE

2026 Transportation Alternatives Program (TAP) Grant Applications (ACTION ITEM) - Alisa Anderson / Scott Bontrager

RESPONSIBLE STAFF

Alisa Anderson, Grants Manager, Scott Bontrager, City Engineer

ADDITIONAL PRESENTER(S)

DESCRIPTION

The Local Highway Technical Assistance Council (LHTAC) in partnership with the Idaho Transportation Department, is now soliciting applications for the Transportation Alternatives Program (TAP) to add projects to fiscal years 2028, 2029, and 2030. The purpose of TAP funding is to provide for a variety of alternative transportation projects and to advance Idaho Transportation Department (ITD) strategic goals of mobility, safety, and economic opportunity. The TAP program provides funding for programs and projects defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, and safe routes to school educational projects. Staff has identified two projects for potential candidates for grant applications.

The first project would include improvements to Mountain View Road from 400 feet north of White Avenue to State Highway 8, including installing approximately 1,250 feet of curb and gutter, implementing minor stormwater improvements, and constructing about 1,200 linear feet of shared-use path along the east side of Mountain View Road, providing a continuous shared-use pathway from Heron's Hideout Park to State Highway 8, where the Idaho Transportation Department is planning the installation of a traffic signal in 2028. This corridor will connect to the south end of the upcoming construction of the South Mountain View Road TAP project, scheduled for completion in Fall 2026, thereby closing a vital gap in multi-modal infrastructure between White Avenue and State Highway 8. The proposed project would expand north-south mobility options for pedestrians, cyclists, and other non-motorized users. The total estimated cost of the project is not expected to exceed \$750,000, with a maximum funding request of \$500,000 from the Transportation Alternatives Program. The remaining funds of \$250,000 will be provided by the City's Roadway Improvement capital accumulation.

The second project would include the replacement and expansion of an aging, heavily traveled pedestrian and bicycle route from a cul-de-sac at the end of Fifth Street to Sixth Street near Short's Funeral Chapel. The project will include an upgraded crosswalk over Sixth Street, connecting to Park Drive with new sidewalks on the west side from Sixth to Seventh Street. This corridor serves residents, students attending Lena Whitmore Elementary and Moscow Middle School, and a developing medical office hub along Sixth Street, which has seen significant growth. Currently, lacking sidewalks on Park Street, the connecting Sixth Street corridor functions as a key multimodal route with two bus stops within two blocks. The scope involves installing approximately 610 linear feet of curb and 776 linear feet of sidewalk, along with sidewalk extensions and rapid flashing beacons at the mid-block crossing on Sixth Street to improve pedestrian safety. The goal of this project is to improve overall connectivity for

pedestrians throughout the city, with a particular focus on enhancing safety for children during the school year. By providing safe, accessible routes to Lena Whitmore Elementary School and Moscow Middle School, the project supports the city’s broader goal of expanding and improving its pedestrian network in response to increased pedestrian activity. The total project cost is estimated to remain within the funding cap of \$500,000 provided by the Transportation Alternatives Program, requiring a 7.34% local match. Both proposed grant applications were reviewed by the Public Works/Finance Committee on January 12, 2026, and recommended for approval.

REVIEWED BY

This item was reviewed by the Public Works/Finance Committee on January 12, 2026, and recommended for approval.

PROPOSED ACTIONS

PROPOSED ACTIONS: Authorize City staff to submit two 2026 Transportation Alternatives Program Grant Applications for \$500,000 with total project costs not to exceed \$750,000 for the Mountain View Road Improvement Project, and \$500,000 for the Sixth Street Pedestrian Improvement Project, or take other action deemed appropriate.

STAFF RECOMMENDATION

Authorize City staff to submit two 2026 Transportation Alternatives Program Grant Applications for \$500,000 with total project costs not to exceed \$750,000 for the Mountain View Road Improvement Project, and \$500,000 for the Sixth Street Pedestrian Improvement Project

OTHER RESOURCES

The project will be administered by LHTAC with support from City staff and will be designed and inspected by consultant staff to be determined at a later date.

FISCAL IMPACT

Local match will be expended from Roadway Improvements capital accumulation.

PERSONNEL IMPACT

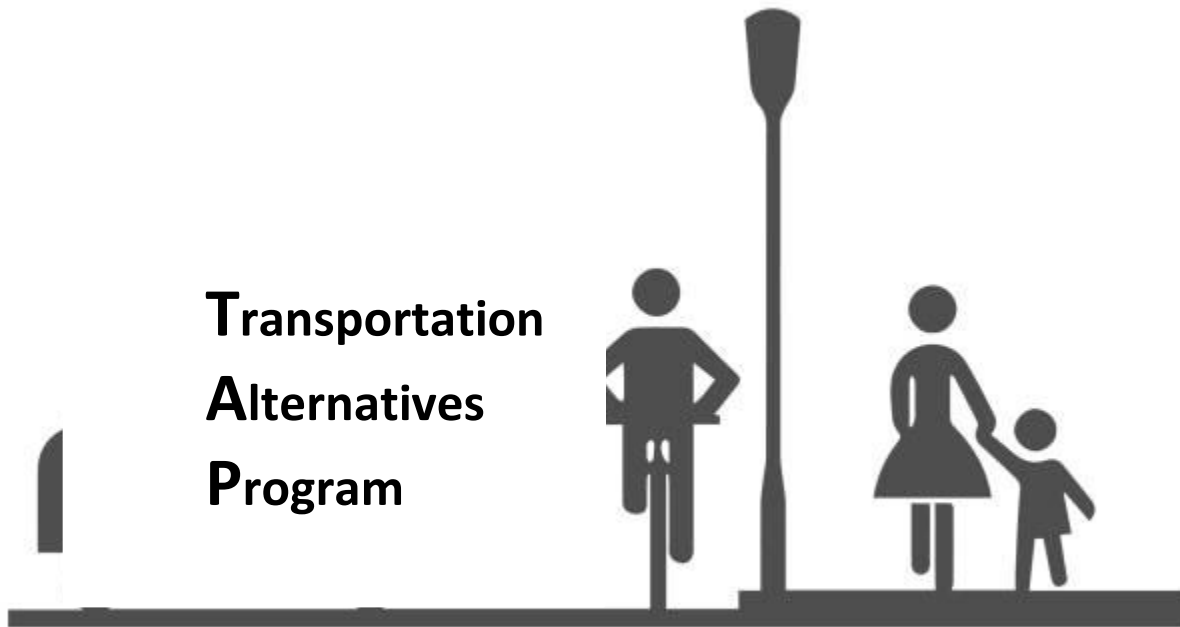
Grants, Engineering, Finance

ATTACHMENTS

- 1. TAP-Infrastructure-Application-2026-SG_Revised-December-2025-1 (1)

Transportation Alternatives Program (TAP): 2026 Application - Infrastructure Projects

**Submittal Deadline: Thursday January 22nd, 2026, 4:00 pm MST
(revised December 2025)**



Local Highway Technical Assistance Council
3330 Grace Street
Boise, Idaho 83703
208-344-0565
Fax 208-344-0789
www.LHTAC.org



INCLUDED IN THIS PACKET

1. APPLICATION INFORMATION.....	2
2. PROGRAM GUIDANCE	4
3. APPLICATION	8
4. SCORING	10

1. APPLICATION INFORMATION

1.1 INSTRUCTIONS

There are several changes to the TAP Infrastructure application from prior years. Major changes include:

- The ITD TAP coordinators have been updated. Please make sure you contact the appropriate ITD staff as required for your application.
- Guidance for how projects must adhere to Senate Bills 1140 and 1144 has been developed.

The following items are due to LHTAC or ITD TAP Coordinator by January 15, 2026:

- Pre-application checklist
- Environmental screening form
- TAP estimating worksheet

The forms will be returned to the applicant with signatures or with comments to be addressed prior to submission of the application. Forms with comments must still be signed prior to submission of application.

A completed application will include the following:

- Cover Sheet that includes the local sponsor and project name.
- Applicant information and funding preferences (page 9).
- Project Map that clearly defines project location with easily identifiable beginning and end points.
- Responses to questions 1-5.
- Letter or resolution from your agency stating a match commitment.
- ITD 1983 form – ROW Certificate.
- Supplemental Application Questions for projects within an MPO (if applicable).
- Railroad agreement (if applicable).
- The pre-application checklist, environmental screening form and TAP estimating worksheet.
- Application certification, signed page 7.

Completed applications should be submitted as a single electronic file to APPLICATIONS@LHTAC.ORG by 4:00 p.m. (MST) on **Thursday, January 22, 2026**.

Application resources can be found on LHTAC's website www.lhtac.org/programs/TAP

1.2 PROGRAM BACKGROUND

The Local Highway Technical Assistance Council (LHTAC) in partnership with the Idaho Transportation Department is now soliciting applications for the Transportation Alternatives Program (TAP) to add projects to fiscal years 2028, 2029, 2030. The purpose of TAP funding is to provide for a variety of alternative transportation projects and to advance ITD's strategic goals of Mobility, Safety and Economic Opportunity. The TAP program provides funding for programs and projects defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, and safe routes to school educational projects. Approximately \$7.5M is available each year with up to 95% going toward infrastructure projects and the rest funding non-infrastructure Safe Routes to School (SR2S) projects. The \$7.5M annual funding allocation is based on the IIJA Act.

ELIGIBLE PROJECTS: According to ITD Administrative Policy 5081, funds can be used for on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities act of 1990.

Examples of eligible projects:

- Paths/sidewalks along or adjacent to an existing roadway.
- Connecting sidewalks/paths between two terminal points.
- Curb ramps and other horizontal and vertical barriers to accessibility.
- Pedestrian crossing facilities across an existing roadway including signing and/or signalization.
- Reconstructing an existing non-compliant pathway or sidewalk.
- Pedestrian bridges or underpasses.

Senate Bill 1140 and 1144: By submitting an application, applicants are certifying these projects meet the intent of SB 1140 and SB1144, passed in April 2025. Approved TAP projects will satisfy the requirement that standalone bicycle and pedestrian projects be proposed in specific locations near schools, parks, or other designated bicycle or pedestrian areas.

APPLICATION:

The application for the Transportation Alternatives Program is included in this package, and can be found on the LHTAC website, www.LHTAC.org, under the Programs tab, then TAP Program.

The application is due Thursday January 15th at 4:00 p.m. (MST) and should be submitted electronically in a single PDF file to APPLICATIONS@LHTAC.ORG. The applications will be scored by the Transportation Alternatives Program (TAP) Selection and Evaluation Committee. Applicants will be notified of award in March 2026.

Limit two applications per eligible applicant.

FUNDING:

Standard TAP infrastructure awards are capped at \$500,000 in Federal-aid (plus 7.34% local match, for a total project size of \$536,700). You may submit up to two applications, however only one application will be funded per jurisdiction, unless all jurisdictions who submit applications receive an award and there is funding remaining. Jurisdictions may submit one application for a non-scalable TAP project (up to \$1M in federal funds). Competitive non-scalable TAP projects are projects that cannot be phased. Examples of non-scalable TAP projects should include large elements like pedestrian bridges, underpasses, or pedestrian tunnels. Non-scalable TAP applications count toward the two-application limit per jurisdiction. See Section 2 for additional information about standard and non-scalable infrastructure application guidance.

2. PROGRAM GUIDANCE FOR 2026

Statement of Purpose: To share guidelines for the Transportation Alternatives Program.

Program Administration Team: Local Highway Technical Assistance Council and Idaho Transportation Department.

Guidelines and/or Rules:

Basic Structure:

- Application is available by October 2, 2025.
- Application is due January 22, 2026.
- Applicant is required to submit a signed document stating everything in the application is accurate and they are able to pay the 7.34% local match.
- Projects on a state route require coordination with the ITD District TAP Coordinator prior to application submittal. Start this coordination early in the application window to allow time for a site visit or communication about project limitations within ITD Right-Of-Way.
- Projects off-system require coordination with LHTAC TAP Coordinator prior to application submittal.
- ITD design standards and federal regulations (include link) apply to all projects funded with TAP funds.

Project Types:

- Standard Project:
 - Up to \$500k federal funds (plus 7.34% local match, total project \$536,700).
 - Projects may be phased.
 - May submit two (2) applications each cycle.
- Non-Scalable Project:
 - Up to \$1M federal funds (plus 7.34% local match, total project \$1,073,400).
 - Must include a non-scalable element: pedestrian bridge, pedestrian tunnel, etc.
 - May only submit one (1) non-scalable application each cycle. Agencies may submit one (1) standard project application in addition to a non-scalable application.

Application:

- Projects must be located within the public right of way, primarily serving a transportation use.
- Limit of two applications per City, County, or Highway District (includes up to 1 Non-Scalable TAP application).

TAP Coordinators:

If a project falls within the Idaho Transportation Department (ITD) Right-of-Way (ROW), then the local sponsor must coordinate with the appropriate ITD district representative listed below. ITD must review and approve the scope of the project and provide a letter of support to be included in the project application. During design, the ITD District will have opportunities to provide comments at milestone project submittals including (but not limited to) preliminary design, final design, and plans, specifications, and estimate (PS&E) submittal. Coordination with your district representative early in the application process is recommended.

- District 1 (North Idaho): Rob Beachler (208) 772-1216
- District 2 (North-Central Idaho): Jole Wells (208) 799-4226
- District 3 (Southwest Idaho): Aaron Bauges (208) 334-8964
- District 4 (South-Central Idaho): Andrew Young
- District 5 (Southeast Idaho): Melodie Halstead (208) 239-3370
- District 6 (East Idaho): Jeff Sneddon (208) 745-5863
- LHTAC (Local roads statewide): Amanda LaMott (208) 344-0565

Scoring:

- Scoring will be by the Transportation Alternatives Program (TAP) Selection and Evaluation Committee as appointed by the Idaho Transportation Department comprising of professionals and stakeholders from various locations across Idaho.
- The MPOs will collaboratively score and rank the supplemental questions for projects that fall within MPO boundaries.
- LHTAC staff will provide project recommendations to the LHTAC Council in March 2026 and the ITD Board at the April 2026 meeting.

Funding:

- Fund approximately \$7.5M in projects annually.
- Funding available in 2028 (partial), 2029, and 2030.
- Maximum federal award of \$500k for standard projects. Maximum federal award of \$1M for non-scalable projects.
- No in-kind match.
- Local jurisdictions may design the project in-house if they have a licensed engineer who can complete Federal-aid compliant design, but this work cannot be reimbursed by the TAP grant.
- Local jurisdictions must hire a Construction Administration consultant as part of the federal project to complete the construction engineering and inspection. The local agency may augment the construction engineering and inspection agreement by providing additional inspection. This work cannot be reimbursed by the TAP grant.
- All projects will require a 7.34% local match of federal funds.
- Project costs may exceed the federal funds allocated to a project, but the local sponsor is required to pay 100% of cost overruns, unless additional federal funding is available at the time of the request.

Eligible use of Funds:

- Hire an engineer off the ITD term agreement list to complete the design to Federal-aid standards.
- Fund construction of the project through federally compliant acquisition process (state and federal procurement rules must be followed).
- Fund construction engineering and inspection (CE&I) services by a consultant off the ITD term agreement list. Local sponsor cannot perform construction administration but can help augment inspection on TAP projects.

Eligible applicants:

- City, County, or Highway District.
- Transit agency.

- Natural resource or public land agency.
- School district, local education agency, or school.
- Tribal government.
- Any other local or regional governmental entity with responsibility for or oversight of transportation or recreational trails.
- A State, at the request of an eligible entity listed above.

Sponsor certifies the following conditions of application:

- Sponsor is familiar with Transportation Alternatives Program eligibility criteria.
- All Right-of-Way (ROW) was acquired in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act and no environmental issues are known to exist.
- If the project falls within ITD Right-Of-Way (ROW), sponsor has coordinated with the appropriate ITD District and has accurately represented the project scope.
- This project doesn't impact any rail lines. If a track is being crossed, sponsor has a documented agreement with the railroad attached to this application.
- Sponsor budget accurately reflects the anticipated cost of the proposed project.
- The information in the application accurately reflects available knowledge of staff.
- Sponsor understands this is a reimbursement grant, must furnish the local cash match upfront, will be reimbursed as work progresses and invoices must be submitted with accompanying documentation.
- The project must be designed and constructed following federal guidelines in order for the sponsor to be eligible for the 92.66% federal reimbursement.
- If the applicant decides to remove this project after the project has begun, the sponsor may be required to pay 100% of all federal funds expended.
- Sponsor accepts responsibility for future maintenance and operating costs of the completed project.

Sponsor Signature (Authorized Official)

Date

Sponsor Printed Name

Title

3. APPLICATION

Project Title: _____

Applicant Agency: _____

Mailing Address (this may be a P.O. Box):

 Include a physical address if different from your mailing address:

 Please list the person from your agency we should call if we have questions regarding this project application.

Contact Name: _____

Phone: _____

Email: _____

***A second contact is required in case the first contact is no longer with your agency.**

*Second Contacts Name: _____

Phone: _____

Email: _____

State Highway Route(s) if applicable _____

Beginning Mile Posts(s) if applicable _____

Ending Mile Posts(s) if applicable _____

- Project Area:**
- Urbanized - Areas with population over 200,000
 - Urban - Areas with population of 5,001 to 200,000
 - Rural - Areas with population of 5,000 or less

Project costs:

Total Federal Funds (92.66%): _____

Total Local Match (7.34%): _____

Total Project Cost Estimate: _____

Federal reimbursement requested for: (select all that apply)

- Design activities
- Construction activities

Preference	
Design	
2027	<input type="checkbox"/>
2028	<input type="checkbox"/>
2029	<input type="checkbox"/>
Construction	
2028	<input type="checkbox"/>
2029	<input type="checkbox"/>
2030	<input type="checkbox"/>

Unscored Application Criteria:

- Provide a map clearly showing project limits
- (pass/fail) Do you own the necessary Right-of-Way for your project? Applicant must document this with an ITD-1983 form. Do you have all necessary easements or access agreements for the project? Provide if applicable.
- (pass/fail) If your project falls within railroad Right-of-Way, do you have a written agreement from the railroad supporting your project?

Please provide a response for questions 1-5

1. (35 pts) Project Description: Describe your project and why it is important to your community. Include information on distinct elements applicable to the program including sidewalks, bike lanes, shared use path etc. (Limit 1 page).
2. (15 pts) Planning and Readiness: Is this project in your jurisdiction's transportation plan or comprehensive plan and has it been updated in the last 5 years? Do you have an ADA Transition Plan? (agencies with less than 50 employees are not required to have an ADA Transition Plan) If this project is within an MPO boundary, have you coordinated with them on the scope of this project? Do you have a resolution from your jurisdiction's governing body committing to the project match? (Limit ½ page).
3. (20 pts) Mobility: Describe how this project will increase mobility in your community? Does it tie into an existing pedestrian system and/or provide connectivity? Will the project increase biking or walking trips? Does this project remove a known barrier to accessibility? (limit ½ page).
4. (20 pts) Safety: Describe how this project will improve safety for cyclists, pedestrians, children, and those with disabilities in your community. (Limit ½ page).
5. (10 points) Do you have support from your community and/or neighboring agencies? (limit 5 pages).
 - If your project is within a Metropolitan Planning Organization (MPO) boundary, one of your five letters must be from your MPO indicating this project is in alignment with the Metropolitan Transportation Plan.
 - If your agency is part of a regional transportation group or coalition, it is recommended to include a letter from them supporting your project.

Total: 100 points

Application Checklist:

- Signed page 7 from this application packet.
- Responses to the unscored application criteria.
- Responses to questions 1-5.
- Pre-application checklist – signed by ITD or LHTAC TAP Coordinator by January 15, 2026.
- Environmental Screening Form – signed by LHTAC or ITD District Environmental Planner by January 15, 2026.
- TAP estimating worksheet - signed by LHTAC or ITD District Environmental Planner by January 15, 2026.
- Letter or resolution from your agency stating a match commitment.
- ITD 1983 form – ROW Certificate.
- Supplemental Application Questions for projects within an MPO (if applicable).
- Agreement with the railroad (if applicable).

4. SCORING

1. Project Description: 35 pts
 - a. Description clearly describes the scope and limits of the project. Describes the project elements, benefits they provide, and clearly shows how they address the needs of the project. Elements may include shoulders, bike lanes, sidewalks, shared use paths, traffic calming, street lighting and/or street furniture. 25-35 pts
 - b. Description moderately describes the scope and limits of the project. Describes the project elements, moderately shows how they address the needs of the project, and the benefits they provide. 15-25 pts
 - c. Description includes minimal information to understand the scope and limits of the project. Describe the project elements, how they address the needs of the project, and the benefits they provide. 0-15 pts
2. Planning and Readiness: 15 pts
 - a. Project is supported by a transportation plan or comprehensive plan updated w/in 5 years containing a written bicycle/pedestrian plan. Application includes a resolution from the governing body committing to pay the local match. MPO has been coordinated with and is supportive (if applicable). 10-15pts
 - b. Project is supported by a transportation plan or comprehensive plan older than 5 years without a written bicycle/pedestrian plan. Application includes resolution from governing body committing to pay the local match. MPO may or may not have been contacted (if applicable). 5-10 pts
 - c. No transportation plan. Application may or may not have a resolution from governing body committing to pay the local match. MPO may or may not have been contacted (if applicable). 0-5 pts
3. Mobility: 20 pts
 - a. Description states how this project will increase mobility and accessibility in the community, how the project ties into an existing pedestrian facility or installs new facilities where none previously existed. Clearly provides examples of new connections to services and goods (i.e. residential to school, residential to commercial, commercial to health care, etc.). Removes a known barrier to accessibility. 10-20 pts
 - b. Description states how this project will increase mobility and accessibility in the community. Limited description for how the project ties into an existing pedestrian facility or installs new facilities where none previously existed with limited examples of new connections this provides. 5-10 pts
 - c. Description includes minimal information about how the project will increase mobility and accessibility in the community. Does not provide information on new connections. 0-5 pts
4. Safety: 20 pts
 - a. Description clearly states how this project will improve safety for cyclists, pedestrians, children, and those with disabilities. Description includes pedestrian and/or bicycle counts, crash data, remarks from the local police, and other data driven documentation of safety enhancements. 15-20pts
 - b. Description moderately describes how this project will improve safety for some users. Limited data driven sources safety enhancements. 10-15pts
 - c. Project description provides little or no safety improvements. 0-10pts
5. Letters of support: 10 pts
 - a. Five signed, unique and current letters or statements of support. If this project is within ITD Right-of-Way, one of the letters must be from the ITD District. 7-10pts
 - b. Form letters or not unique letters of support. 4-7 pts
 - c. Less than five letters of support. 0-4pts

COMMITTEE / CITY COUNCIL STAFF REPORT



DATE: Tuesday, January 20, 2026

AGENDA ITEM TITLE

Transportation Alternatives Program (TAP) - Highway 95 Underpass Project Modification (ACTION ITEM) - Alisa Anderson / Scott Bontrager

RESPONSIBLE STAFF

Alisa Anderson, Grants Manager, Scott Bontrager, City Engineer

ADDITIONAL PRESENTER(S)

DESCRIPTION

In 2018, the City and the Moscow Urban Renewal Agency (MURA) jointly funded a feasibility study for a pedestrian underpass on South Main/U.S. 95. The study included conceptual design, hydrological analysis, and cost estimation. In February 2020, the City submitted a Transportation Alternatives Program (TAP) grant application, which is the same grant program that previously funded the Troy Highway underpass. The Highway 95 Underpass project involved constructing a bike and pedestrian underpass within the existing stream banks of Paradise Creek at the U.S. Highway 95 crossing. This structure would enable pedestrians and cyclists to bypass the five-lane intersection where Hwy. 95 and S.H. 8 converge with Main Street near the University of Idaho campus. The project also included the removal of the old Hwy. 95 bridge. The underpass was planned to be approximately 710 feet long and 10 feet wide, similar to the Styner/White underpass on Hwy. 8. Additionally, a new pathway along the west side of Main Street was included to connect to existing pathways and improve pedestrian connectivity through new sidewalks. The original estimated total project cost was \$1,073,400, with federal funding covering approximately \$994,612 (92.66%). The City's local match was \$78,788, with MURA contributing 50% of that amount (\$39,394). The project was scheduled for design in the summer and fall of 2022, with construction planned for 2023.

Following the award of the grant, delays at the state level slowed progress. The design consultant did not receive notice to proceed until April 2023. Their scope included surveying, geotechnical and material testing, hydrological analysis, and modeling, all subject to third-party review. Environmental assessments, including cultural and archaeological reviews and wetland evaluations, extended throughout 2023 and 2024 and into 2025 before final design could advance. As the consultant prepared design plans for review, they re-surveyed and studied current conditions in Paradise Creek to update hydraulic models. In October 2025, the consultant reported significant sediment buildup in the creek channel, accumulating from flooding events over the past few years, making it infeasible to achieve the original minimum clearance requirements of 8 feet in height and 10 feet in width for the underpass. The sediment accumulation was substantial enough that, according to a pre-design engineering analysis, the proposed Highway 95 underpass became infeasible due to these stream changes. Following this determination, the granting agency recommended that the City consider modifying the project scope toward alternative above-ground pedestrian safety improvements at the same intersection.

Staff have identified alternate pedestrian improvements that align with the original safety and connectivity goals of the project. The revised design scope still includes the removal of the old Hwy. 95 bridge but instead focuses on sidewalk and pedestrian ramp improvements along the south side of SH-8

and the west side of US-95. This also includes adding a pedestrian crossing along the west leg of the SH-8 and US-95 intersection. This revised approach aims to meet safety and connectivity goals while providing a sustainable and cost-effective solution for pedestrian access at the intersection. If the City were to decide not to proceed with the project, the City would need to repay approximately \$200,000 in design expenses to date, and it would likely negatively impact the City's ability to secure other TAP grants in the future. This item was reviewed by the Public Works/Finance Committee on January 12, 2026, and recommended for approval.

REVIEWED BY

This item was reviewed by the Public Works/Finance Committee on January 12, 2026, and recommended for approval.

PROPOSED ACTIONS

PROPOSED ACTIONS: Authorize City staff to modify the scope of the project and complete the design utilizing remaining funds in the current State/Local agreement, or take other action deemed appropriate.

STAFF RECOMMENDATION

Authorize City staff to modify the scope of the project and complete the design utilizing remaining funds in the current State/Local agreement.

OTHER RESOURCES

FISCAL IMPACT

Design scope modifications will continue to be funded using the remaining \$125K associated with consultant design in the existing State/Local agreement.

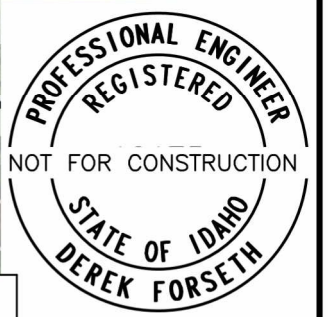
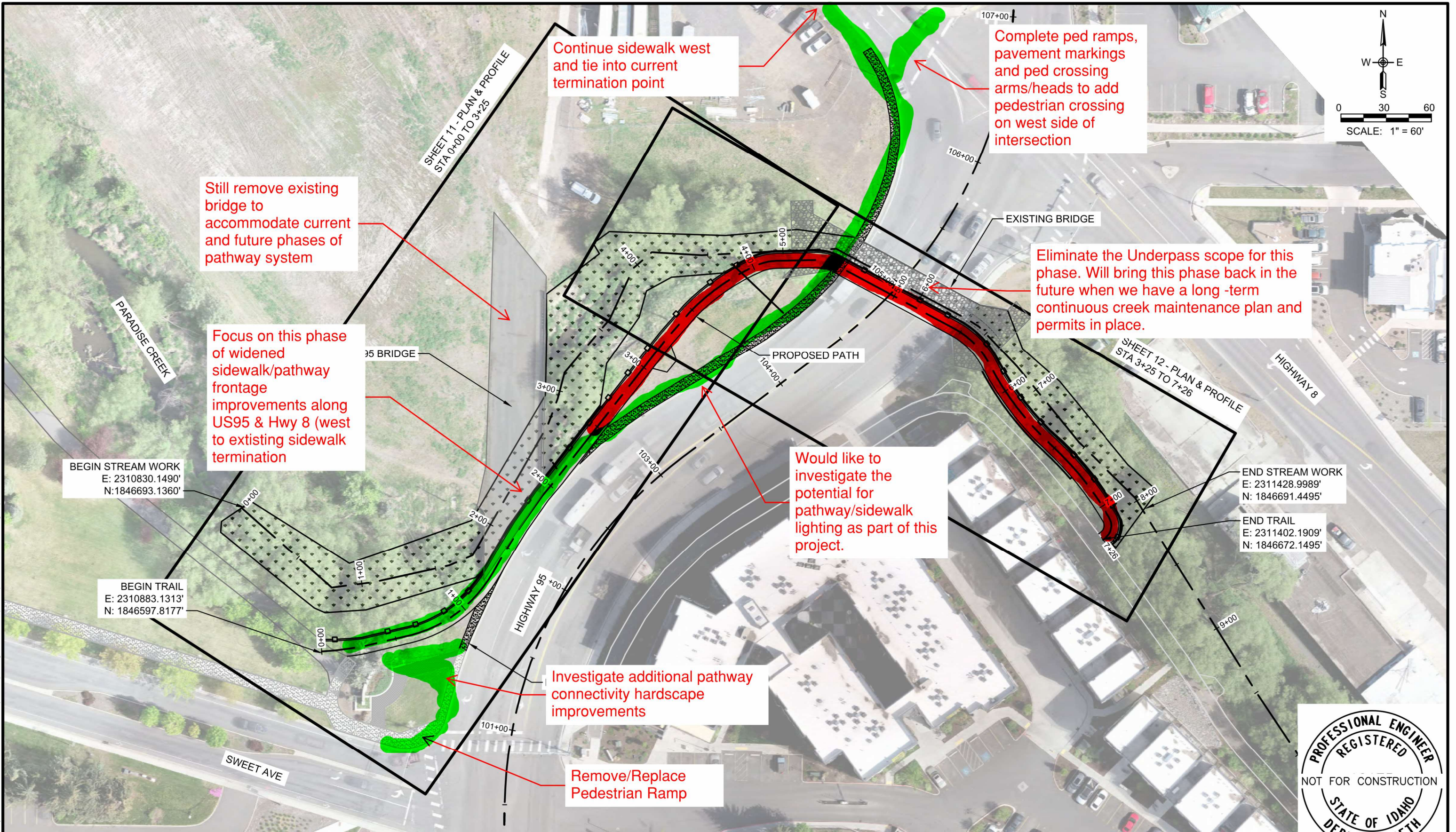
PERSONNEL IMPACT

Grants, Engineering, Finance

ATTACHMENTS

- 1. KN 22943 TAP South Main Ped Underpass - Revised Scope

P:\Engineering\City of Moscow US95 Underpass\Design Phase\CAD\03 Final Design\DESIGN_HW95 Underpass_Draft Final_20251001.dwg 10/6/2025



(A)	XX/XX/XX	XXXX	XX	XX	DRAFTER:	EH, SM, BR	COORDINATE SYSTEM:	NAD83, ISPW US FT GROUND
					DESIGNER:	S. MOROSKY	SCALE:	1" = 60'
					CHECKED:	D. FORSETH	APPROVED:	D. FORSETH
NO.	DATE	REVISIONS	BY	CHK	DATE:	10/3/2025	DATE:	10/3/2025



PEDESTRIAN UNDERPASS
MOSCOW, IDAHO

PROJECT OVERVIEW & SHEET INDEX

DATE:	10/6/2025
PROJECT NO.:	A022(943)/23061-30
SHEET NO.:	5 OF 30