

SUSTAINABLE ENVIRONMENT COMMISSION



Steve McGeehan
Commission Chair
sec@ci.moscow.id.us

Regular Meeting
~Agenda~

Kyle Steele
Staff Liaison
208-883-7133

<https://www.ci.moscow.id.us/551/Sustainable-Environment-Commission>

Tuesday
January 20, 2026

6:00 PM

Mayors Conference Room
1st Floor City Hall
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. **Welcome new Council Liaison – Evan Holmes**
2. **Approval of Sustainable Environment Commission November 18, 2025 Minutes (ACTION ITEM)**

Minutes presented for approval.

PROPOSED ACTIONS: approve the minutes as presented; approve minutes with amendments; or provide staff further direction.

3. **Public Comment and Response to Previous Comments (limited to 10 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

PROPOSED ACTIONS: receive the public comment.

4. **Election of Officers (ACTION ITEM)**
Per Moscow City Code Title 3 Chapter 10, Section 10-3, the commission must elect officers who shall serve one-year terms as chair and vice-chair.
5. **Letter of Support for Water Conservation Plan (ACTION ITEM)**
The SEC will discuss updates to the Water Conservation Plan and vote to approve.

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6. Water Quality in Moscow

Evan Timar, the City's Public Utility Manager-Sewer, will discuss wastewater operations at the Water Reuse and Recycling Facility.

PROPOSED ACTIONS: receive the report and take other action as appropriate.

7. Community Solar Project

Kelli will provide an update on the potential for solar panels at the City Shop

PROPOSED ACTIONS: receive the report and take other action as appropriate.

8. Update on the Energy Efficiency and Electrification Fair

Steve and Kelli will provide an update on the EEE Fair and discuss ideas for marketing materials/give aways.

PROPOSED ACTIONS: receive the report and take other action as appropriate.

REPORTS

1. City Sustainability Report- Kelli Cooper
2. Moscow High School Subcommittee Report – Ash Werner
3. Climate Action Working Group – TBA

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

SUSTAINABLE ENVIRONMENT COMMISSION



Steve McGeehan
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Regular Meeting
~Minutes~

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Tuesday
November 18, 2025

6:00 PM

Mayors Conference Room
1st Floor City Hall
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The meeting was called to order at 6:00 p.m.

PRESENT: Steve McGeehan, Gordon Wilson, Sam Gallagher, Victoria Seever, Sophia Gilbert, Ash Warner; Tina Hilding; Al Poplawski

Council: Bryce Blankenship

STAFF: Kelli Cooper

REGULAR AGENDA

1. Approval of Sustainable Environment Commission October 21st, 2025 Minutes (ACTION ITEM)

Minutes presented for approval.

PROPOSED ACTIONS: approve the minutes as presented; approve minutes with amendments; or provide staff further direction.

Victoria moved to approve the minutes as presented. Sam seconded.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

PROPOSED ACTIONS: receive the public comment.

There were several visitors. A few new council members stopped in; Evan Holmes and Sage McCetich.

Cynthia King from Moscow Report was also present.

3. Water Quality in Moscow – part two

Kyle Steele (Moscow Environmental Services Manager) will discuss water topics relevant to Moscow including the operation of the Water Reclamation and Reuse Facility (WRRF), water testing, and the Water Conservation Plan.

PROPOSED ACTIONS: receive the report and take other action as appropriate

New discharge permit is now open for public comment. Public comments will be reviewed, and a final draft will be published.

The City of Moscow's website has a virtual WRF tour online that anyone can view. Kelli presented this feature and discussed it in more detail.

Kelli shared updates to the Water Conservation Plan document.

Kelli is asking SEC for a letter of recommendation to take the Plan to Council for final adoption.

1. City Sustainability Report- Kelli Cooper

Stream maintenance program is in the works for Paradise Creek.

Kelli has been giving lessons in classrooms again.

The City will be co-sponsoring the Energy Efficiency and Electrification Fair

2. Moscow High School Subcommittee Report –

Rotary Club provided a large donation to their club this year.

They continue to have a partnership with Yellowstone National Park where students take part in service learning trips.

The interns have logged in over 300 hours of conservation work.

They are participating in Envirothon in Challis this year for the first time.

3. Climate Action Working Group – Tina Hilding

Tina will be writing an article for the Daily News on sustainable measures for the holiday season and the expiring electric car rebates.

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

1. Next SEC meeting set for 2026

2. **ADJOURN**

The meeting adjourned at 7 PM



Steve McGeehan, Chair *(or stamped by Deputy City Clerk)*



Heart of the Arts



Sustainable Environment Commission

A Volunteer Commission of the City of Moscow



Kyle Steele
Environmental Services
Manager

Bill Belknap
City Administrator



Regular Meeting Time:
Third Tuesday
of the month
6:00 p.m.

Mayor's Conference Room
of City Hall
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Please check with City Hall
to confirm meeting times or
to volunteer for this or other
City Commissions



Sustainable Environment
Commission
c/o Kyle Steele
P.O. Box 9203
Moscow, ID 83843-1703
Website: www.ci.moscow.id.us

City Hall
206 East 3rd Street
Phone (208) 883-7000
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January XX, 2026

Dear Mayor Lewis and members of the Moscow City Council:

Please accept this letter as affirmative support by the Sustainable Environment Commission for the proposed Water Conservation Plan. The proposed plan uses a multi-strategy approach to maximize conservation across a diverse customer base:

1. Updates to existing programs-

- Increases dollar amount for rebates to keep up with inflation
- Add a new level for ultra-high efficiency toilets
- Increase the incentive for the Wisescape® rebate program
- Updates Devices Program for indoor and outdoor water use
- Updates to Wisescape® Guidebook
- Updates to New Construction Fixture Rebate to incentivize highest efficiency and increase participation

2. Add new programs

- Communicate city preferences through existing plan review documents
- Add new rebates for hot water recirculation pumps and systems
- Develop commercial site-specific programs. These rebates are designed to meet any business's water conservation needs.

3. Centralizing efforts

- Integrates all existing and new programs into one plan for easier tracking and reporting.

The existing programs have been very successful and well received by our community. The proposed updates will continue these successes and create new opportunities for water conservation. It should be noted that Moscow's water conservation efforts were wholeheartedly supported by the latest Citizen Survey. Lastly, all proposed changes can fit within the current program budget.

Water remains a critical sustainability issue for the City of Moscow. The Sustainable Environment Commission is grateful for our city's continued efforts in water conservation and strongly supports the updates to the Water Conservation Plan.

Sincerely,

Steve McGeehan
Chair

City Commissions are advisory to the Mayor and City Council and this communication does not represent the official position of the City of Moscow.