

PARKS & RECREATION COMMISSION



Cat Harner
Chair
prc@ci.moscow.id.us

Regular Meeting
~Minutes~

David Schott
Staff Liaison
208-883-7098

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
April 24, 2025

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:15pm

PRESENT: Cat Harner, Chair; Ted Kisha; Sally Green; Richard Gaylor, Susan Steele, Jeff Pilcher

STAFF: Kristie Ingham; David Schott, Tyler Ochoa

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission March 27, 2025 Minutes (ACTION ITEM) – Cat Harner

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Green moved to approve the minutes. Pilcher seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

None

3. Consideration of the 2025 Annual Parks and Facilities Tour (ACTION ITEM) – David Schott

The Parks and Recreation Commission typically conducts an annual park and facilities tour in late summer. However, staff are requesting the commission consider May 22 for the annual parks and facilities tour in lieu of the May meeting due to logistical issues with the vans. The commission will also discuss desired sites to visit.

PROPOSED ACTIONS: Approve the May 22 tour and site visit locations; or take other action deemed appropriate.

Schott presented PRC with the Annual Parks and Facilities tour date to be May 22 due to challenges with the vans with summer programs with the Egan. It will also not be as hot in the vans doing it at an earlier date. Schott also would like PRC ideas of places to see on the tour. Schott gave some ideas such as the West Palouse River Drive property, Milton Arthur Park as the playground is now completed, the MSDCP, East City Park, Ghormley Park, Indian Hills Park as the new bathrooms have been completed, and Anderson Frontier Park. Harner suggested Lola

Clyde if the grant updates have been done. The grants for Lola Clyde Schott informed PRC that they should be completed hopefully by year end, but are not in the process as of right now.

Kisha moved to approve the 2025 Annual Parks and Facilities Tour to May 22. Steele seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

4. Consideration of the Farmers Market Shirts for Commission Members (ACTION ITEM) – Tyler Ochoa

Staff will present proposed shirts and costs for Parks and Recreation Commission members for the upcoming Farmers Market dates.

PROPOSED ACTIONS: Approve Farmers Market shirts; or take other action deemed appropriate.

Ochoa presented PRC with T-Shirt mockups that Ingham designed by Moscow Appeal. The shirts are light green with the City Logo, Parks & Recreation Commission with the commissioner's name under the Logo. The 4 prices vary from one hundred percent cotton to jersey. Ochoa is asking the commission to pick the shirt type and the design to move with the order. If each commissioner could email the size or catch him after meeting to place the order in time for the next meeting to hand them out

Pilcher moved to approve the Farmers Market Shirts for the Commission Members and the jersey type material. Kisha seconded. Roll Call vote: Ayes: Unanimous Nays: None. Motion carried

5. Report: MSDCPF Facility Improvement Day (ACTION ITEM) – Tyler Ochoa / David Schott
Staff will present an overview of the first annual MSDCPF Facility Improvement Day.

PROPOSED ACTIONS: Accept report.

Ochoa presented PRC with the facility improvement day update. Ochoa made a flyer that was sent out to the schools and community. This was a general facility pick up day for the community to come together to help the facility for the beginning of the year. On Fields 1,3 and 4 everyone helped spread new turf surface infield, rake aeration plugs, pull material away from backstops and did infield weeding. On Field 2 the community helped clean the dugouts, weeded the infield, and helped to rake the infield. Everyone helped clean and pick up the parking lot. Cal Ripken, Babe Ruth, City Council Members and MSD High School players came out to help as well.

UPDATES/REPORTS

1. Recreation and Pool Update – Tyler Ochoa

Recreation is busy right now. We have not had a manager for over a month and Ochoa is the acting interim manager as of right now. The micro soccer season is in full swing. Junior/Senior softball teams have been made, and practices are about to kick off. Ochoa and staff have almost concluded all pool hiring. The opening day for the pool again has been moved to June 9th. Cabitto has been rocking working full time with the recreation department. She has been helping to keep our facility afloat along with working on Kids Kamp.

2. Parks, Facilities and Community Forestry Update – David Schott

Spring is in full swing in Parks and Facilities. Facilities just finished up with City Council custodial bids. The city is now working on a library lease as the city owns the building and leases the building. The city wide downtown cleanup was this past Friday with a great turn out. The MPC has now been dissolved as most things they discussed PRC discuss or the MTC discuss. Arbor day is tomorrow at Berman Creek side tomorrow from 1:15pm-2:15pm

everyone is welcome to attend. Heinlein has been working hard at Harvest Park. He has been doing a lot of plantings. Heinlein will be doing another smaller volunteer planting day this Saturday there. The Annual fishing day at Hordemanns Pond this Saturday with Fish and Wildlife along with The Lyons club.

UPCOMING EVENTS / MEETINGS:

1. Next Park and Recreation Meeting: May 22, 2025

ADJOURN 5:45pm

DRAFT