

PARKS & RECREATION COMMISSION



Cat Harner
Chair
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**Regular Meeting
Minutes**

David Schott / Betsy Rawls
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
December 11, 2025**

5:25 PM

**Hamilton Indoor Rec Center
1724 E F Street**

The meeting was called to order at 5:25 p.m.

WELCOME AND ATTENDANCE

MEMBERS PRESENT: Cat Harner (Chair), Gretchen Hayes (Vice Chair), Ted Kisha, Mark Heinlein, Sally Greene, Richard Gayler, Emily Klarquist

MEMBERS ABSENT: Alyssa Knight, Susan Steele

ALSO IN ATTENDANCE: Hailey Lewis (Council Liaison), Betsy Rawls (Staff Liaison), David Schott (Staff Liaison), Tyler Ochoa (Staff), Hadley Cabitto (Staff), Allison Anders (Staff), Evan Holmes (Council Member-Elect), Brandon Schreiner, Cynthia King, Sage McCetich (Council Member-Elect)

REGULAR AGENDA

- 1. Approval of Parks and Recreation Commission September 25, 2025, Minutes (ACTION ITEM) – Cat Harner**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented.

Emily Klarquist pointed out a misspelling of her last name in the minutes that were presented for approval. Gretchen moved to approve the minutes with the amendment of Emily's last name.

Roll call vote: Ayes: Unanimous. Motion carried.

- 2. Public Comment and Response to Previous Comments (limited to 15 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

Evan Holmes introduced himself as the newly elected member of Moscow City Council and shared his background with the National Park Service.

Cynthia King introduced herself as a reporter for the Moscow Report, a local news column.

Brandon Schreiner of Surf Soccer Club expressed concern for the lack of public restrooms at Oyler Field. David responded that the City is aware of the issue and has plans to renovate the

restrooms at the Eggan Youth Center in a way that would make them publicly accessible to those using Oylear Field and that the project is currently scheduled for 2035. Schreiner stressed the urgency of the issue, stating that the current situation involving port-o-potties is not adequate for the volume of people regularly using the field.

3. Consideration of the Parks and Recreation Commission Capital Improvement Ad Hoc Committee Formation (ACTION ITEM) – David Schott

At previous Parks and Recreation Commission meeting, the Commission discussed the creation of an ad hoc committee to review, evaluate, and create recommendations on relevant portions of the City of Moscow Capital Improvement Plan (CIP); it also discussed the appointment of three sitting members of the Parks and Recreation Commission to serve on the committee.

PROPOSED ACTIONS: Approve the creation of the Parks and Recreation Commission Capital Improvement Ad Hoc Committee formation and appoint three Parks and Recreation Commission sitting members; or provide staff with further instructions.

David proposed to create a Parks and Recreation Commission Capital Improvement Ad Hoc Committee that would be in existence for a set amount of time to help provide insight on and prioritize projects currently included in the City of Moscow Parks and Recreation Capital Improvement Plan (CIP). Before moving ahead, Richard requested that the Commission backtrack and address the original intent for establishing the committee to ensure that the original goal would not be forgotten or excluded with the current motion's specification about the committee's focus on the CIP. Further discussion was had regarding the Parks and Recreation Commission's autonomy and role in relation to the CIP. Richard proposed an alternative motion that did not specifically include the CIP, and the motion was seconded by Ted Kisha. Before a vote was held, members discussed and clarified the difference between the two motions and whether they should be combined in a new draft motion. After discussion, Richard withdrew his motion, and Ted seconded the withdrawal.

Sally moved to create the Ad Hoc Committee as initially proposed in the meeting agenda. Emily seconded.

Cat left the meeting at: 5:50pm.

Role call vote: Ayes: Mark, Ted, Emily, Sally. Nays: Gretchen. Abstain: Richard. Motion carried.

The Commission discussed who would serve on the Ad Hoc Committee. Cat, Ted, Richard, Emily, and Sally all expressed interest. In order to keep the number of committee members at no more than three, as specified in the motion, Sally and Richard withdrew their names from consideration.

Richard motioned to appoint Ted, Cat, and Emily. Ayes: Unanimous. Motion carried.

UPDATES/REPORTS

1. 10/06/25 Annual Report to City Council Recap – Cat Harner / Betsy Rawls

Betsy reported that the presentation went smoothly, with good questions and positive feedback from City Council.

2. Presentation of the new Activities Guide – Betsy Rawls

Recreation staff have nearly completed the Moscow Parks and Recreation Spring/Summer 2026 Activity Guide, which will be made available to the public on January 1, 2026. The current draft of the activity guide was shared for all meeting attendees to review. Betsy highlighted that the guide was designed with a more user-friendly lay-out than previous years' guides and iterated that Recreation staff are still making final edits before the guide will be published. Community members who will receive mailed copies of the guide include those who have participated in Parks and Rec programs in the last couple of years; it was also noted that the Recreation department would like to explore the opportunity for increased funding for publication and mailing of future activity guides in the next budget cycle in order to reach more residents. In addition to mailed copies, printed copies will be available at the HIRC and other City building locations after January 1st.

The activity guide received very positive feedback and support from all commission members.

3. Recreation and Pool Update – Betsy Rawls

The Recreation department is using a new HIRC Gym calendar that will be updated regularly. Betsy demonstrated where to find the calendar links on the City of Moscow website, asking commission members to direct the public to this calendar moving forward. Recreation staff are also currently working on creating a similar online calendar for every Parks and Recreation playfield to improve public access to field schedules.

The Parks and Recreation social media pages have been highly active and are receiving higher traffic with the increased, consistent sharing of information on Recreation programs and facilities.

4. Parks Facilities Community Forestry Update – David Schott

David submitted the Tree City USA and Growth Award to the Arbor Day Foundation and is working with the University of Idaho to conceptualize a partnership for the annual Arbor Day celebration. David shared that the University of Idaho recently received its Tree Campus USA certification.

Other updates included the Parks staff's work on setting up the downtown holiday lights and rebuilding a walking bridge at Anderson Frontier Park; the repainting of the interior of the Eggan Youth Center by Facilities staff; and the latest work done by the Rotary Club on the planter beds at Jim Lyle Rotary Park.

Ted Kisha brought up concerns regarding the City's failing ornamental plum trees and is interested in alternative plantings.

1. UPCOMING EVENTS / MEETINGS:

Next Park and Recreation Meeting: January 25th, 2026

ADJOURN

The meeting adjourned at 6:30 PM.

