

Public Works / Finance Committee



Regular Meeting
~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, February 9, 2026

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that council committee meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

REGULAR AGENDA

- 1. Selection of Committee Chair and Vice Chair (ACTION ITEM)**
- 2. Approval of Public Works/Finance Committee January 12, 2026 Minutes (ACTION ITEM) - Laurie M. Hopkins**
- 3. Disbursement Report January 2026 (ACTION ITEM) - Sarah Decker**
Presentation of the Accounts Payable Report for the month ending January 2026.
ACTION: Accept the Disbursements Report for the month of January 2026.

- 4. Selective Traffic Enforcement Program – Grant Application (ACTION ITEM) - Alisa Anderson / Eric Warner**

The Moscow Police Department (MPD) is requesting participation in the national Selective Traffic Enforcement Program (STEP), sponsored by the Idaho Transportation Department (ITD) Office of Highway Safety (OHS). The program aims to reduce traffic crashes resulting in fatalities and serious injuries. Through problem identification, participating agencies focus on addressing specific behaviors and safety deficiencies within their jurisdictions. MPD is requesting to submit a grant application due on February 27, 2026, in an amount not to exceed \$75,000 with an in-kind match of \$18,750 for FY2027.

PROPOSED ACTIONS: Recommend approval for the Moscow Police Department to apply for the Selective Traffic Enforcement Program, requesting grant funding assistance not to exceed \$75,000, with an in-kind match of \$18,750 for FY2027, or provide staff with further direction.

- 5. Verizon Wireless Communications Facility Lease Agreement (ACTION ITEM) - Bill Belknap**

The City of Moscow leases space on the City's water reservoirs to wireless communications providers. In 2004, the City entered into a lease agreement with Cellco Partnership (dba Verizon Wireless) to lease space on the Jim Lyle Rotary Park water reservoir and to build the joint restroom/equipment structure that exists in the park. That agreement spanned 25 years and will end in 2029. Verizon Wireless has expressed the desire to renew and extend the lease agreement. Staff has prepared a new lease agreement that would renew the lease for up to another 25 years

with an initial term of 5 years and five additional 5-year renewal terms. At the end of the current lease term in 2029, the lease fees would be increased to the City's existing lease rate of \$15,690 per year to \$35,420.40 per year with 3% annual escalator each year thereafter. The lease agreement is before the Council for consideration.

PROPOSED ACTIONS: Recommend approval of the lease agreement; or provide staff further direction.

6. Public Transportation Services Agreement with Regional Public Transportation (dba SMART Transit) (ACTION ITEM) - Bill Belknap

For over 20 years, the City of Moscow has provided financial support to Regional Public Transportation (RPT) (dba SMART Transit) for the provision of public transit services in Moscow, including fixed route and on-demand (dial-a-ride) services. During that time period, the City has never had a formal agreement with RPT for these services. Staff have prepared an agreement with RPT to document the services the City receives in exchange for the annual financial support. The agreement includes a five year term with annual financial support in the amount of \$140,329 per year with a 1% annual escalator. The University of Idaho provides equal annual financial support to RPT to fund public transit services to the students, faculty, and staff in the community. The agreement is before the Council for consideration.

PROPOSED ACTIONS: Recommend approval of the public transit services agreement with Regional Public Transportation, or provide staff further direction.

7. Southeast Moscow Water and Sewer District Service Agreement Extension (ACTION ITEM) - Bill Belknap

The City of Moscow accepts and treats wastewater from the Southeast Moscow Water and Sewer District through an agreement between the District and City. The District was formed in 1974 as an independent Water and Sewer District. It is located on the southeast corner of Moscow, and comprises primarily of residential properties, the majority of which are located outside City-Limits, in Latah County. The District has contracted with the City for sewage conveyance and disposal services since October of 1980. The long-standing agreement allows properties in the District to connect to City facilities. Similarly, it allows the conveyance of wastewater through the District from properties located outside its boundaries. The current agreement will expire on March 1, 2026. The City and District have been engaged in agreement renewal discussions for almost two years and have now reached a general agreement on revisions to the existing agreement terms. However, the new agreement will not be prepared and adopted prior to the expiration of the existing agreement. The City has prepared an agreement to extend the existing agreement to December 31, 2026, to allow time to finalize the agreement and have it approved by both bodies.

PROPOSED ACTIONS: Recommend approval of the extension agreement with the Southeast Moscow Water and Sewer District, or provide staff further direction.

8. BUILD Grant Local Match Commitment Resolution (ACTION ITEM) - Bill Belknap

Whitman County has been actively working to advance improvements to Sand Road and Kirkendahl Road to provide an alternative east-west route for freight traffic to utilize to reduce traffic within downtown Pullman. This improvement would also benefit Moscow by reducing freight traffic in downtown Moscow. This route was studied in the recent Pullman-Whitman County Freight Alternatives Study completed by the Palouse Regional Transportation Planning Organization. Whitman County would like to apply for a Federal BUILD grant to complete the design and engineering for the project. As envisioned in the study, the project would begin at the Mountain View/Highway 8 intersection with the installation of a signal and continue south and then west with improvements to Mountain View Road and Palouse River Drive continuing west

to U.S. Highway 195. On September 15, 2025, the Council approved a Memorandum of Understanding with Whitman County to jointly fund consultant services for the preparation of the BUILD grant application. The total estimated planning and design cost, inclusive of WSDOT Local Programs and Local Highway Technical Assistance Council administration, is \$2.53 million, of which \$1.1 million is attributable to improvements within the City of Moscow. Within the draft application, the City and Whitman County are proposing a 10% match commitment toward these costs, which would be \$110,000 for the City. Staff has prepared a resolution to affirm this match contribution should the grant be awarded. The match funding would come from the Capital Project fund accumulations.

PROPOSED ACTIONS: Recommend approval of the match commitment resolution, or provide staff further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.