

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee
~Agenda~

David Schott
Staff Liaison
208-883-7098

prc@ci.moscow.id.us

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
February 19, 2026

8:30 AM

**Haddock Building First
Floor Conference Room
504 Washington Street**

WELCOME AND INTRODUCTIONS

REGULAR AGENDA

1. **Approval of Bee City USA Subcommittee Commission November 13, 2025, Minutes (ACTION ITEM) – Iris Mayes**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**
Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the 2026 Alturas Park Pollinator Projects (ACTION ITEM) – Iris Mayes / David Schott**
The Bee City USA Subcommittee approved replacing the Alturas Park water feature as the 2026 pollinator project. Parks will take the lead in providing the infrastructure. The subcommittee will discuss a species list for the project.

PROPOSED ACTIONS: Approve the 2026 pollinator planting species list; or take other such action deemed appropriate.

4. **Consideration of the City of Moscow Utility Billing Newsletter (ACTION ITEM) – David Schott**
Each month, the city distributes utility bills. Included in the utility bill is a one-page, two-sided newsletter to provide information to the public. The subcommittee will discuss interest in creating content of the newsletter.

PROPOSED ACTIONS: Approve participation in the City of Moscow utility billing newsletter and authorize the subcommittee and staff to develop draft content for consideration and approval of the Bee City USA Subcommittee; or take other such action deemed appropriate.

5. Consideration of the FY2027 Bee City USA Subcommittee Budget (ACTION ITEM) – David Schott

The subcommittee will review the FY2026 budget and discuss the FY2027 upcoming budget request. FY2027 will begin on October 1, 2026, and end on September 30, 2027.

The FY2026 budget has allocated \$1,000 for plantings, events, and membership dues to support the Bee City USA affiliation.

PROPOSED ACTIONS: Approve the FY2027 budget request for the Bee City USA Subcommittee; or take other such action deemed appropriate.

6. Consideration of the 2025 Bee City USA Subcommittee Officers (ACTION ITEM) – Iris Mayes

Each year the Bee City USA Subcommittee elects a Chair and Vice Chair for each calendar year. The subcommittee will elect officers from the current membership. The current Chair is Iris Mayes. The current Vice Chair is Mark Heinlein.

ACTION: Elect the Chair and Vice Chair positions.

REPORTS / UPDATES

1. Harvest Park Volunteer Project, March 28, 2026 – Mark Heinlein

UPCOMING EVENTS / MEETINGS

1. May 21, 2026: 8:30 a.m., Haddock Building First Floor Conference Room

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee
~Minutes~

David Schott
Staff Liaison
208-883-7098

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<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
November 13, 2025**

8:30 AM

**Haddock Building First
Floor Conference Room
504 Washington Street**

This meeting was called to order at 8:30 a.m.

PRESENT: Iris Mayes; Chair, Mark Heinlein; Vice Chair, Steve Lemeshko

STAFF: David Schott

VISITORS:

WELCOME AND INTRODUCTIONS

REGULAR AGENDA

1. Approval of Bee City USA Subcommittee Commission August 28, 2025, Minutes (ACTION ITEM) – Iris Mayes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Heinlein moved to approve the minutes with amendments. Lemeshko Seconded. Roll call vote.
Ayes: Unanimous.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

NONE

3. Consideration of the 2026 Arbor Day Celebration (ACTION ITEM) – Iris Mayes / David Schott

The Moscow Tree Commission is in preliminary discussions with the University of Idaho to partner for the 2026 Arbor Day celebration. The subcommittee will discuss any interest in having a table at the April 24, 2026 Arbor Day celebration to promote pollinators.

Working with the U of I to try and mix it up a little to engage students.

Possible location: South end of the Arboretum and tables with different groups.

Mayes added that the Harvest Park committee has already voted yes to have a table at this event.

PROPOSED ACTIONS: Approve the tabling request for the 2026 Arbor Day Celebration; or take other such action deemed appropriate.

Mayes invited a motion to approve the Bee City USA subcommittee participation in the 2026 Arbor Day Celebration as it evolves. Heinlein moved to approve the table request for the 2026 Arbor Day Celebration. Lemeshko Seconded. Roll call vote. Ayes: Unanimous.

- 4. Consideration of the 2026 Pollinator Projects (ACTION ITEM) – Iris Mayes / David Schott**
The Bee City USA Subcommittee will review the five-year pollinator list and discuss 2026 pollinator planting projects. Two Park project ideas have been suggested. One, replacing the Alturas Park water feature with a pollinator garden. Two, Berman Creekside Park Butterfly Garden infill.

PROPOSED ACTIONS: Approve the 2026 pollinator planting project location; or take other such action deemed appropriate.

Location: Alturas

Activities: Water feature replacement with a pollinator garden, keep pillars, rock garden, Parks department would build canvas. Develop a species list.

Future:

Look at Second & Main Street and if it could be included in a plan somehow. Schott indicated there is supposed to be a tree there.

Berman Creek butterfly garden in 2027.

Mayes invited a motion to approve the Alturas Park for the 2026 Pollinator Project location.

Heinlein moved to approve the Alturas Park for the 2026 Pollinator Project location. Lemeshko Seconded. Roll call vote. Ayes: Unanimous.

REPORTS / UPDATES

1. 2025 Berman Creekside Park Pollinator Planting Project Report – All
 - a. Mark, Steve and Pam were there
 - b. 5256 plants for infill
 - c. Leaving the volunteer Willow there and Parks will maintain it
 - d. Develop a species list

UPCOMING EVENTS / MEETINGS

1. February 19, 2026: 8:30 a.m., Haddock Building First Floor Conference Room

ADJOURN 9:05 a.m.

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