

Public Works / Finance Committee



Regular Meeting
~Minutes~

Laurie M. Hopkins
City Clerk

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208.883.7015

Monday, November 10,
2025

4:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:00 p.m.

PRESENT: Hailey Lewis, Sandra Kelly, Bryce Blankenship

ABSENT: Council Member Julia Parker

OTHERS: Mayor Art Bettge; Council Member-elect Evan Holmes, Council Member-elect Sage McCetich, Council Member-elect Scott Sumner

STAFF: Mia Bautista, Anthony Dahlinger, Alisa Anderson, Sarah Decker, Laurie M. Hopkins

REGULAR AGENDA

1. Approval of Public Works/Finance Committee October 13, 2025 Minutes (ACTION ITEM) - Laurie M. Hopkins

The minutes were approved as presented.

2. Disbursement Report October 2025 (ACTION ITEM) - Sarah Decker

Presentation of the Accounts Payable Report for the month ending October 2025.

ACTION: Accept the Disbursements Report for the month of October 2025.

Decker presented the disbursement report and provided details on the major expenses including payroll, a few construction projects including the City Shop building, affordable housing grants, half the annual insurance premium, and DEQ interest and loan payment. The Committee accepted the report and that it be placed on the Council consent agenda.

3. Adoption of the Latah County All-Hazards Multi-Jurisdictional Mitigation Plan 2025 (ACTION ITEM) - Alisa Anderson / Brian Nickerson

Latah County hired Integrated Solutions Consulting to update the existing 2021 All-Hazard Mitigation Plan, in collaboration with the Idaho Office of Emergency Management, and FEMA Region 10. City staff from Community Development, Fire, Grants, Police, and Public Works participated in the updates specific to Moscow. The updated plan, called the Latah County, Idaho, Multi-Jurisdictional All-Hazard Mitigation Plan 2025 (HMP), also includes several cities such as Moscow. Its purpose is to identify hazards across the county, assess their impact on vulnerable populations and infrastructure, and propose low-cost strategies to reduce risks to lives, property, and the environment. The plan emphasizes that hazard mitigation, through land use and emergency planning is effective in preventing new problems, and it sets short- and long-term goals to meet federal, state, and local requirements. It provides a comprehensive approach that includes hazard identification, risk assessment, vulnerability analysis, mitigation strategies, and an implementation schedule. This report includes the updated plan and a Resolution from the City Council supporting and adopting the new HMP.

PROPOSED ACTIONS: Recommend approval of the resolution to support and facilitate the implementation of the new Latah County, Idaho, Multi-Jurisdictional All-Hazard Mitigation Plan 2025, or take other action deemed appropriate.

Anderson introduced the item as written above, explaining that this plan is required in all 50 states and is typically led by the Council. She noted that the County received a planning grant to update the program, which will ensure eligibility for related grant funding over the next five years. She explained that the plan focuses on identifying hazards across the county and its communities, assessing impacts on vulnerable populations and infrastructure, and proposing solutions to reduce risks to lives, property, and critical systems. Much of the mitigation work centers on land-use and emergency planning and includes many low-cost strategies with minimal community impact. The broader goal is to increase awareness and provide clear, actionable guidance for officials, agencies, and the public. A current example of this work is a project to clear portions of the Paradise Path.

Anderson added that the plan outlines potential hazards, develops risk-reduction strategies, and sets both short- and long-term mitigation goals to meet federal, state, and local requirements. It includes hazard identification, risk and vulnerability assessments, mitigation strategies, and an implementation schedule, all aimed at protecting residents, the economy, and the environment during emergencies or disasters. Two projects currently included in the plan are stormwater upsizing and the purchase of protective equipment for the Fire Department.

Kelly asked whether the City is still eligible for FEMA grants. Anderson responded that this remains unclear, as funding is tied to disaster declarations. She has not heard of any jurisdictions being denied funding, though some projects are experiencing delays of three to five months. She has also not received any notices suggesting that programs are being suspended.

Lewis asked whether further updates would be required once the reference documents are adopted. Anderson said consultants reviewed the updated plans and asked whether they would be incorporated, and noted that amendments can be requested if circumstances change, such as with a large annexation.

Blankenship commented that this plan is a good example of work that occurs behind the scenes and emphasized the importance of maintaining consistent metrics across multiple jurisdictions. Anderson concluded by noting that the smaller cities participated actively in the process.

The Committee recommended approval and that it be placed on the Council regular agenda.

4. 2026 WHITCOM Emergency Dispatch Agreement (ACTION ITEM) - Anthony Dahlinger

The City currently contracts with the WHITCOM joint dispatch center for E911 emergency and non-emergency dispatch services. The proposed agreement would continue those services through the 2026 calendar year. The proposed fee for dispatch services has increased by \$4,000 over the 2025 agreement, with a total annual cost of \$780,601. Staff has prepared the agreement for the Council's review and approval.

PROPOSED ACTIONS: Recommend approval of the Emergency Dispatch Services Agreement, or provide staff further direction.

Dahlinger introduced the item as written above. between 2024 and 2025 there were significant changes. This update is pretty much the same. The Committee recommended approval and that it be placed on the Council consent agenda.

ADJOURN

The meeting closed at 4:22 p.m.

