

HISTORIC PRESERVATION COMMISSION



Shelley Walker-Harmon
Commission Chair
hpc@ci.moscow.id.us

Regular Meeting
~Agenda~

Mike Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
February 26, 2026

4:30 PM

Haddock Building
504 S. Washington Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Minutes from January 22, 2026 (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. University of Idaho Historic District Update

A discussion about the work being done for the University of Idaho Historic District.

4. Grant Proposals for Water Department Building (ACTION ITEM)

The Commission will discuss grant options for funding a National Register Nomination for the City Water Department Building located at 201 N. Main Street.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

5. Fiscal Year 2027 Commission Budget (ACTION ITEM)

The City is currently preparing the 2027 fiscal year budget, and the Commission will need to submit their request by the end of February.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

6. Interpretive Signage in Friendship Square (ACTION ITEM)

The Commission will discuss the plan for adding interpretive signage in Friendship Square.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adaordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

7. Farmers Market Tabling (ACTION ITEM)

The Commission will discuss what dates to put in for a table at the Farmers Market for the 2026 market season.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

8. 2026 Goals (ACTION ITEM)

The Commission will discuss goals for the next year and the potential for commissioner presentations on topics.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

The next regular meeting of the Historic Preservation Commission is scheduled for March 26, 2026.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

HISTORIC PRESERVATION COMMISSION



Nels Reese
Commission Chair
hpc@ci.moscow.id.us

Regular Meeting
~Minutes~

Michael Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
January 22, 2026

4:30 PM

Haddock Building
504 S. Washington Street

Reese called the meeting to order at 4:32 PM

MEMBERS PRESENT: Nels Reese, Chair; April Hernandez, Laurabeth Kowalick, Renee Magee, Jack Porter, Shelley Walker-Harmon, Kayla Youngren
OTHERS: Sandra Kelly
STAFF: Mike Ray

REGULAR AGENDA

1. Approval of Minutes from October 16, 2025 (ACTION ITEM)

Porter moved for approval of the minutes as amended, seconded by Hernandez. Vote by Acclamation: Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

None offered.

3. Election of Officers for 2026 (ACTION ITEM)

The Commission will need to nominate and elect officers for 2026.

Porter moved to elect Shelly Walker-Harmon as Chair for 2026, seconded by Youngren. Roll Call Vote: Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

Porter moved to elect Nels Reese as Vice Chair for 2026, seconded by Kowalick. Roll Call Vote: Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

Porter moved to elect Laurabeth Kowalick as Secretary for 2026, seconded by Hernandez. Roll Call Vote: Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

4. University of Idaho Historic District Update

A discussion about the work being done for the University of Idaho Historic District.

Reese provided a brief update on the historic district progress (see attached), which is currently under review with the Idaho State Historic Preservation Office (SHPO) and should be finalized by May. He encouraged the Commissioners to participate in the 250th Anniversary celebration events that Idaho is collaborating on. It is also intended that University of Idaho campus tours hosted by the Commission will be conducted sometime in the future.

5. Recap of 2025 Orchid Awards (ACTION ITEM)

The 2025 Orchid Awards ceremony will be discussed, as well as ideas for the upcoming event.

The Commissioners had a short conversation about the projects that were not completed in time for the Orchid Awards last year. They also talked about finding a new speaker for this year’s ceremony and potentially honoring Christina Olson for the initiative shown and work done on the University of Idaho Historic District project.

6. Fiscal Year 2027 Commission Budget (ACTION ITEM)

The City is currently preparing the 2027 fiscal year budget, and the Commission will need to submit their request by the end of February.

There was a conversation about itemizing the budget request for next year. Staff will investigate the application process for the SHPO Certified Local Government (CLG) grant program and report back at the next meeting. The Commissioners decided to research the cost of having the Water Department building surveyed and nominated by the National Register of Historic Places.

The Commission tabled the decision to approve a FY2027 budget request until the next meeting.

7. Interpretive Signage in Friendship Square (ACTION ITEM)

The Commission will discuss the plan for adding interpretive signage in Friendship Square.

A Commissioner will reach out to the Moscow Hotel owner again about sign placement and report back at the next meeting. The Commission talked about creating a subcommittee to finalize the photo design and had a discussion about using ink drawings for the sign. There was a conversation about possibly hosting a show downtown for the official sign placement and to present the ink and watercolor drawings.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

The next regular meeting of the Historic Preservation Commission is scheduled for February 26, 2026.

The meeting was adjourned at 5:54 PM.

Nels Reese, Chair

Date

ADVOCACY

HISTORIC TAX CREDITS

IDAHO MODERN

IDAHO HERITAGE BARN

PRESERVATION RESOURCES

COMMUNITY ACTION RESOURCE

HPMB GRANT PROGRAM

HISTORIC PROPERTIES MITIGATION BANK (HPMB) GRANT PROGRAM

SUPPORTING THE PRESERVATION OF IDAHO'S HISTORIC PLACES WITH UP TO \$50,000 PER AWARD.

Preservation Idaho is now accepting applications for the Historic Properties Mitigation Bank (HPMB) Grant Program, a competitive funding opportunity designed to support historic preservation projects throughout Idaho. The program is funded through Idaho's Leading Idaho Local Bridge (LILB) Program to mitigate adverse effects on historic properties caused by infrastructure development. Preservation Idaho administers the HPMB in partnership with the Idaho State Historic Preservation Office (SHPO) and the Local Highway Technical Assistance Council (LHTAC).

FUNDING CATEGORIES



TYPE 1 – GENERAL PRESERVATION PROJECTS

Eligible projects include:

- Historic resource surveys
- National Register nominations
- Preservation plans and reports
- Brick-and-mortar rehabilitation
- Thematic studies and historic contexts
- Design guidelines
- Historic structures reports

Maximum Award: \$50,000



TYPE 2 – HISTORIC BRIDGE PROJECTS

Eligible projects include:

- Rehabilitation or repair of NRHP-listed or eligible bridges
- Relocation of historic bridges

Maximum Award: \$50,000

[CLICK HERE TO APPLY](#)

IMPORTANT DATES – APPLICATIONS ARE OPEN!

Application Deadline: April 15, 2026 (midnight)

Award Notifications: By July 15, 2026

For questions, contact: Mary Scott at marys@preservationidaho.org.

File #AW-26-0107-LATAH

ARCH-WEST HERITAGE CONSULTING
RESPONSE TO REQUEST FOR
PROPOSAL

██████████

Proposal to Prepare a National Register of Historic Places Nomination for: First Federal Savings & Loan Building, a.k.a. Moscow Water Dept. Building



Source: University of Idaho

SUBMITTED TO:

Shelley Walker-Harmon
Moscow Historic Preservation Commission
Moscow, Idaho

██████████

PREPARED BY:

Nathan J. Moody
Arch-West Heritage Consulting
Boise, Idaho

January 29, 2026

Moscow Historic Preservation Commission
Shelley Walker-Harmon | HPC Chair
504 S. Washington St. Moscow, ID 83843
Phone: 206-304-0793 | Email: theharmonacademy@gmail.com



ARCH-WEST
HERITAGE
CONSULTING

Boise, Idaho

RE: RESPONSE TO REQUEST FOR PROPOSAL – FIRST FEDERAL SAVINGS & LOAN BLDG

Dear Mrs. Walker-Harmon & Moscow HPC Board Members

I have reviewed the information you provided regarding the proposed project at 201 N. Main St.—The First Federal Savings & Loan Building, a.k.a. the Moscow Water Department Building—and am pleased to submit this proposal for services to complete the following tasks to your satisfaction:

- Complete comprehensive research on the building’s history, construction, significance, and integrity
- Visit the site to document and photograph the building
- Prepare a National Register of Historic Places nomination for the property under the National Register Criteria for Evaluation framework, using current National Park Service forms and compliant with NPS and Idaho SHPO guidelines and expectations
- Update the property’s record in the Idaho Cultural Resources Information System (ICRIS), as required by SHPO
- Consult with SHPO and your Commission throughout the listing process
- Attend three (3) meetings with your Commission
- Present the final nomination at the Idaho State Review Board meeting

I have outlined the proposed scope of work, deliverables, estimated timeline, and detailed fee/expense breakdown to accomplish the above tasks comprehensively and as efficiently as is reasonably practicable. I have also detailed my recent experience with NRHP and ICRIS projects. I look forward to working with your office on this important endeavor. Should you have any questions regarding this proposal, please don’t hesitate to contact me.

Sincerely,

Nathan J. Moody
Architectural Historian | Arch-West Heritage Consulting



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Consultant Profile

Arch-West Heritage Consulting, LLC

Boise, Idaho

Contact Information

Phone: 208-484-2739

Email: archwest.heritage@gmail.com

Nathan J. Moody — Lead Consultant

Architectural Historian | Heritage Consultant

Professional Qualifications

- Meets the Secretary of the Interior Professional Qualifications Standards in *Architectural History* and *History*
- Over two years of experience in National Register of Historic Places (NRHP) nominations and historic property surveys
- Over two years of experience with the Idaho Cultural Resources Information System (ICRIS)

Education

- Master of Arts—History | University of Idaho
- Graduate Certificate—Historic Preservation | University of Kentucky

Affiliations

- Society of Architectural Historians—Idaho rep., Marion Dean Ross Chapter
- Preservation Idaho—Education Committee

Personal Association with Moscow & Recent Experience

I am particularly interested in completing this project for you, given my working relationship with members of your Commission and my recent experience in Moscow. As you are aware, the primary services you request for this project—NRHP nomination and ICRIS survey—have been the near-exclusive focus of my heritage consulting work during the past two years. Between 2024 and 2025, Shelley Walker-Harmon and I led a team that surveyed 80+ resources for a proposed historic district at the University of Idaho. That survey is viewable here:

<https://icris-history.idaho.gov/projects/50877>

In conjunction with the above-mentioned survey, I prepared the NRHP nomination for the district, working closely with the Idaho SHPO staff and the university. Nels Reese has been involved in this project since its inception and provided significant advisory support in my authorship of the nomination. Your Commission invited me to present the work completed to date during a scheduled HPC meeting in February 2025. The project has since progressed into its final phase, and the University of Idaho Historic District is expected to be listed on the National Register of Historic Places this year.

Advocating for myself, I believe my recent experience in Moscow, my working relationship with members of your Commission, and my familiarity with the ICRIS platform, NPS requirements, and the forms on which this nomination will be prepared (NPS 10-900 & 10-900a), make me an ideal consultant for this project.

My CV is accessible here:

[Nathan J Moody CV 2025.docx](#)

My LinkedIn is accessible here:

<https://www.linkedin.com/in/nathan-j-moody-arch-west/>

Scope of Work

This scope of work includes all tasks I have identified as necessary to achieve this project's objectives. I have organized it into five phases:

PHASE 1: Project Kickoff & Preliminary Research

PHASE 2: Field Documentation & Local Research

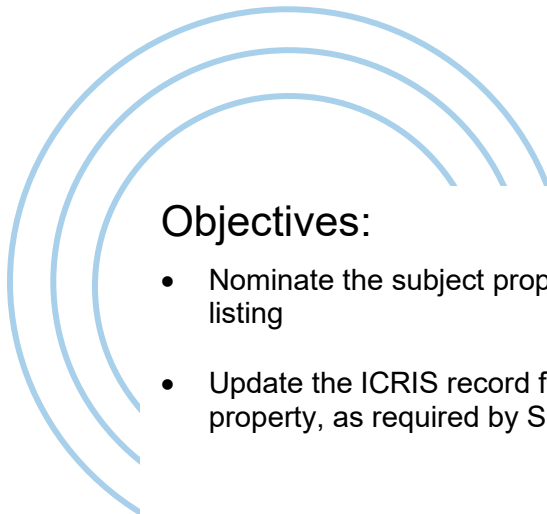
PHASE 3: Primary Historical Research & Analysis

PHASE 4: Preparation/Submission of Deliverables

PHASE 5: Post Submission Communications & Tasks

These phases are detailed in the following pages. The services they outline are intended to be completed in order. I have included an estimate of work hours for each phase. These estimates are based on the information available to me as of the date of this proposal. Please contact me immediately if the proposed scope omits any services or tasks your office would request, or if you believe this scope is insufficient to achieve the project's objectives to your satisfaction.

I have identified the property at 201 N. Main St. (hereinafter, the "subject property") as the site and all improvements within the boundaries of Latah County Assessor Parcel #RPM054000B021A [Figures 1 & 2].



Objectives:

- Nominate the subject property for NRHP listing
- Update the ICRIS record for the subject property, as required by SHPO

Subject Property Information

Address: 201 N. Main St. Moscow, Idaho 83843
Ada County Parcel ID: RPM054000B021A
Legal Description (Short Form): Lieuallen's 2nd Add Blk B Lots 21-24 Incl Exempt
Owner of Public Record: City of Moscow
Site Area: 0.23 acres (10,000 sf)

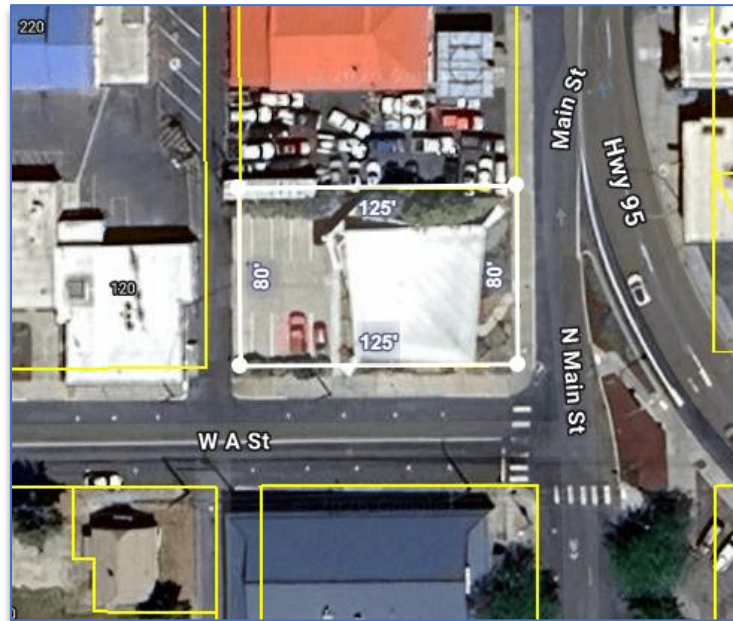


Figure 1: Site Aerial View. Source: MLS Tax Suite.

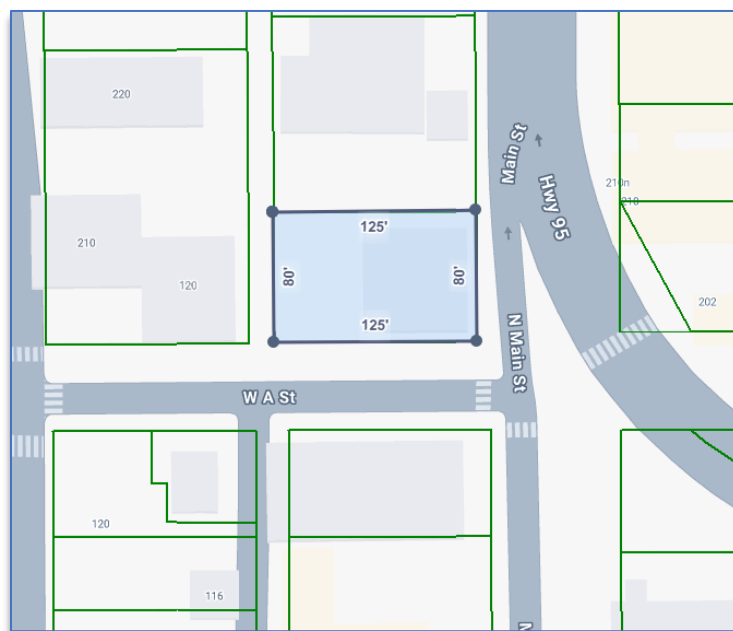


Figure 2: Site Map. Source: MLS Tax Suite.

PHASE 1: Project Kickoff & Preliminary Research

This phase includes pre-field planning and research. I have already conducted some preliminary research in preparing this proposal. I contacted SHPO to obtain any pertinent information their office has regarding the property. Throughout the project, I will continue to consult with SHPO regarding their expectations for research and reporting to ensure the final deliverables meet or exceed SHPO and NPS requirements with minimal revisions. I will prepare a work file and conduct the preliminary property research needed to organize the field research and documentation phase. Additionally, I request that your office provide any information you’ve already compiled on the subject property, along with a list of contacts I may consult during my primary research phase.¹

On January 27th, SHPO completed a determination of eligibility for the subject property and provided the following statement, which will guide the scope of work for subsequent phases:

SHPO staff have determined that the building is **individually eligible** for listing on the NRHP under Criteria A and C. It is eligible under Criterion A in the area of significance of ECONOMICS for its association with the development of local financial institutions. The property is also eligible under Criterion C in the area of significance of ARCHITECTURE as an important example of midcentury modern architecture in Idaho. Due to this latter context, the level of significance for the property is likely statewide. The period of significance would be 1963 (the date of the building’s completion) to 1976 (50 years ago) or the building’s closure as a savings and loan (whichever date is earlier).

I have allocated time in this phase for a project kickoff meeting with your Commission. I propose we meet during one of your regularly scheduled meetings. I will join virtually via Zoom or phone. The purpose of this meeting will be to discuss my proposed methodology, identify existing research, discuss additional research considerations, and adjust my scope of work as necessary.

<i>Estimated Hours</i>	4
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PHASE 2: Field Documentation & Local Research

During this phase, I will travel to Moscow to view and document the subject property and conduct research at local archives. There are undoubtedly relevant materials available only in Moscow, which I propose to research during my trip to document the property. Local archives I have identified include the Latah County Historical Society Research Office & Archive and the University of Idaho Library. Photographic and documentary evidence collected through this research will assist in my evaluation of the building’s integrity.

If possible, I also propose an in-person meeting at your office while I am in Moscow. The purpose of this meeting will be to discuss the preliminary research completed, incorporate any new research your Commission has compiled, and address any questions or concerns that arise from the site visit and preliminary research phase.

I estimate this phase can be completed in two (2) days in Moscow, with two (2) overnight stays. The estimate below does not include travel. Travel hours and expenses related to travel and lodging are assessed separately.

<i>Estimated Hours</i>	16
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¹ I have already received and reviewed the four documents you provided on January 24th.

PHASE 3: Primary Historical Research & Analysis

This phase involves all online and non-local archival, oral, and other investigatory research necessary to achieve project objectives. The ICRIS entry for the subject property contains very limited information. Accordingly, this project will require substantial online research using sources such as county records, newspapers, journals, maps, and digital archives. Additionally, it will likely require research visits to municipal libraries and the Idaho State Archives.

As noted above, SHPO determined the subject property’s significance under Criterion C is likely at the state level. Accordingly, my research will focus primarily on the history and development of mid-century Modern architecture in Idaho and include a comparative study of relevant buildings from that era. SHPO indicated that the building is likely significant under Criterion A at the local level. Thus, my secondary research will involve investigating the history and development of local financial institutions in Moscow. This research will serve as the basis for my significance evaluation.

I have estimated the hours required to complete this phase, taking into account the impressive work your Commission has already compiled for the subject property. The information you’ve provided reduces the hours necessary for a typical single-resource nomination.² However, this reduction is offset by SHPO’s determination that the building is likely significant at the state level, which expands the scope of research necessary. Considering these factors, I estimate a total of thirty-two (32) hours to complete this phase. Consultation with your Commission and SHPO will be ongoing throughout this process to support comprehensive research and rigorous historical analysis.

<i>Estimated Hours</i>	32
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PHASE 4: Preparation/Submission of Deliverables

During this phase, I will compile my research to draft the deliverables requested by your Commission and required by SHPO and NPS (see “Deliverables” section). Additionally, meeting NPS requirements will involve digital enhancements to documents, including embedding maps and attaching photographs and other images, as outlined in NPS’s *National Register Bulletin-15: How to Apply the National Register Criteria for Evaluation* and *National Register Bulletin-16: How to Complete the National Register Registration Form*.

Consultation with the project team and SHPO will be ongoing throughout this process to ensure the final products achieve the project objectives and meet SHPO and NPS expectations as efficiently as possible. I estimate thirty-two (32) hours to prepare and submit the NPS 10-900 Registration Form and 10-900a Continuation Sheet for the nomination, and to prepare and submit the ICRIS entry after completing the nomination draft.

<i>Estimated Hours</i>	32
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² The research you provided is of exceptional quality. Accordingly, I plan to integrate it into the nomination; however, due diligence insists that I identify any potential gaps and verify key facts and claims.

PHASE 5: Post-Submission Communications & Tasks

Following my submission of the report to your office and to NPS, I will maintain communication with SHPO to ensure all requested revisions are addressed within the proposed timeline, until FINAL listing with NPS. I have also allocated time in this phase for an additional HPC meeting to present the final draft. I will attend this meeting virtually or by phone. Finally, I will attend, in person or virtually, the public hearing where the Idaho Historic Sites Review Board considers the nomination. I will be prepared to deliver brief remarks on the nomination at the public meeting and to respond to any questions. Assessing the hours necessary to complete these tasks is speculative at the proposal phase, as potential revisions requested by SHPO or NPS are impossible to anticipate. I have allocated a total of ten (10) hours to accommodate the most reasonable contingencies.

<i>Estimated Hours</i>	10
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Assumptions

Assumption 1: The total hours I have estimated assumes a reasonable level of assistance from the Moscow HPC at each phase. This is reflected in the Emerging Consultant Discount I have incorporated into my proposed consulting fees (see Fees & Expenses). The Moscow HPC recognizes that my relevant expertise in cultural resource management centers around conducting professional research into historic contexts and developing well-supported arguments for historic significance and integrity, in compliance with NPS guidelines and SHPO expectations. As a consultant, I recognize that your Commission has a diverse background of experience and that each of you has extensive knowledge and expertise in local history and architecture. Thus, I propose a cooperative effort to realize the subject property’s listing as the most advantageous approach.

Assumption 2: The proposed scope of work assumes that the property retains sufficient integrity and does not require exceptional documentation (e.g., an engineer’s evaluation) to support this evaluation.

Deliverables

Products

I will submit the following products to your office, as outlined in the scope of work above, and within the proposed timeline below. I will format documents in .docx (Microsoft Word) or PDF (Adobe) format at your discretion, and submit them electronically via email to your office and SHPO either as attachments or via a private weblink (depending on file size and type). I will also retain digital copies of all products generated and their associated records in my workfile for a minimum of five (5) years from the final submission date. These will be available to your office, SHPO, and NPS upon request



Product 1

Product 1 will be the nomination of the subject property. As detailed in the scope of work, I will prepare the nomination on the NPS Registration Form 10-900 and Continuation Sheet 10-900a, as required by NPS. These forms are viewable at the National Park Service's official website: <https://www.nps.gov/subjects/nationalregister/national-register-forms.htm>

Product 2

Product 2 will be the updated ICRIS record for the subject property, as required by SHPO. As detailed in the scope of work, I will submit this to SHPO directly through ICRIS and to your office via weblink.

Timeline

I propose the following timeline to complete the work outlined above by April 30, 2027, and prepare for the Idaho Historic Sites Review Board meeting (date TBD). This proposed timeline is based on the 2026-27 CLG grant cycle; however, I am flexible and happy to consider adjustments to the proposed dates to best meet your needs.

Proposed Timeline

<i>Approximate Dates</i>	<i>Tasks / Deliverables</i>
Completed by October 1, 2026	<ul style="list-style-type: none"> • Grant Awarded • Notice to proceed • Project Kickoff Meeting • Phase 1 complete
Completed by December 31, 2026	<ul style="list-style-type: none"> • 2nd HPC Meeting • Phase 2 complete
Completed by February 15, 2027	<ul style="list-style-type: none"> • Phase 3 complete
Completed by March 31, 2027	<ul style="list-style-type: none"> • Submit drafts of deliverables • Phase 4 complete
Completed by April 30, 2027	<ul style="list-style-type: none"> • Complete requested revisions • Deliver final products • Attend 3rd HPC Meeting
TBD, 2027	<ul style="list-style-type: none"> • Prepare for and attend the Idaho Historic Sites Review Board meeting • Phase 5 complete



Fees & Expenses

Hours and Rate

<i>Total Hours</i>	<i>\$/Hour</i>
94	\$80.00

Consulting Fees

<i>Professional Services (Phases)</i>	<i>Hours</i>	<i>Fee</i>
PHASE 1: Project Kickoff & Preliminary Research	4	\$320
PHASE 2: Field Documentation & Local Research	16	\$1,280
PHASE 3: Primary Historical Research & Analysis	32	\$2,560
PHASE 4: Preparation/Submission of Deliverables	32	\$2,560
PHASE 5: Post Submission Communications & Tasks	10	\$800
Emerging Consultant Discount (25%)	—	-\$1,880
Subtotal		\$5,640

Reimbursable Expenses

<i>Reimbursable Expenses</i>	<i>Estimate</i>
Travel Hours (12 hours @ \$50/hour)	\$600
Lodging (2 nights @ \$100/night)	\$200
Local Work Overlap Discount	-\$190
Subtotal	\$610

Total—Consulting Fees & Expenses

<i>Fees & Expenses</i>	<i>Total</i>
Consulting Fees	\$5,640
Reimbursable Expenses	\$610
Total	\$6,250

Invoice Schedule

<i>Invoice</i>	<i>Date Due</i>	<i>Amount</i>
Invoice #1 — Phases 1 & 2 + Expenses	December 31, 2026	\$1,810
Invoice #2 — Phase 3	February 15, 2027	\$1,920
Invoice #3 — Phases 4 & 5	April 30, 2027	\$2,520
Total		\$6,250

The proposed fees are based on an \$80/hour rate. In my experience, this rate falls within the typical range offered by consultants in Idaho for similar projects. I have had beneficial working relationships with members of your Commission, and I am enthusiastic about this particular project. As such, I am proposing a reduced professional fee in support of your CLG grant application. I have incorporated this into the proposed fees as an “Emerging Consultant” discount.³

Additionally, I have incorporated a “Local Work Overlap Discount” into my expenses estimate, anticipating that I will have other professional responsibilities that bring me to Moscow. If possible, I will schedule PHASE 2 work to be completed in tandem with those responsibilities. Adjusting my expense estimate assumes that my schedule aligns with your Commission’s schedule conveniently.

I propose to invoice at three milestones, as indicated in the invoice schedule above. I will provide individual invoices for your records upon your acceptance of this proposal. I am flexible on the proposed schedule, and am happy to make modifications to best fit your needs.

³ I have discounted the fees rather than offer reduced hours/rates to avoid any confusion regarding the proposed scope of work and my understanding of the work necessary to meet NPS/SHPO expectations.

**CITY OF MOSCOW
HISTORIC PRESERVATION COMMISSION
FY2027 BUDGET REQUEST**

Orchid Awards	500.00
Membership dues and journals	240.00
National Trust for Historic Preservation	50.00
Preservation Idaho	100.00
Education, Training, Workshops, and Events	200.00
Interpretive Signs	3,000.00

Budget Request	3,940.00

DRAFT