

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, April 1, 2019

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION - FAIR HOUSING

PRESENTATION TO STEVE BONNAR

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council March 4, 2019 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes as presented.

B. Approval of Moscow City Council March 18, 2019 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes as presented.

C. Environmental Stewardship Award - Kelli Cooper

The Environmental Stewardship Award is designed to recognize and reward local businesses who have taken steps to reduce their environmental impacts. It is an extension of existing City of Moscow programs such as the Fats, Oils, and Grease reduction program, and Water Conservation program as well as several City of Moscow ordinances regarding

environmental regulations. At the same time, the program is meant to encourage and support future actions by providing information on additional steps that can be taken and the resources to help businesses make those changes. The packet includes the award logo, a support letter from the Sustainable Environment Commission (SEC), and the application for eligibility. In addition, this award program was unanimously supported by the SEC. This was reviewed by the Public Works/Finance Committee on March 25, 2019 and recommended for approval.

ACTION: Approve the Environmental Stewardship Award program.

D. Clarification of the FY2018 CAFR - Gary J. Riedner / Sarah Banks

Upon finalizing the Comprehensive Annual Financial Report (CAFR) pursuant to the City Council's approval of the document at the March 18 Council meeting, a scrivener's error was identified. On page 42 of the CAFR document the Statement of Net Position, specifically the column outlining the Component Unit for the Moscow Urban Renewal Agency (URA), adjustments have been made to reflect the correction of that error. This correction does not affect any of the City's information, financials or the like, as it is simply a representation of the URA's financial standing at the time of the report. This was reviewed by Public Works/Finance Committee and Administrative Committee on March 25 and recommended for approval.

ACTION: Approve the correction to the Comprehensive Annual Financial Report (CAFR) as noted.

E. Self-Funded Employee Health Insurance Proposal - Gary J. Riedner

On May 21, 2018, City Council unanimously directed staff to proceed with the development of a self-funded city employee health insurance proposal for City Council consideration. Staff has worked with long-time benefits consultant The Murray Group (formerly Helbling Benefits) as directed by Council to develop a self-funded health insurance proposal to be submitted to the State of Idaho Department of Insurance (DOI) for consideration. Information was gathered for that application as well as the required Actuarial Study that was completed by Milliman Consulting. That study confirmed that the City's experience lends favorably to self-funding. On January 2, 2019, City Council approved the implementation of a self-funded employee health benefits program and application to the Idaho Department of Insurance, creation of a City of Moscow Employees Benefits Trust, appointment of Trustees, and authorization to enter into appropriate agreements to implement the program. The proposed implementation date was April 1, 2019. Staff is proposing delaying the implementation of the program until FY2020, in accordance with the attached memo from the City Supervisor. This was reviewed by Public Works/Finance Committee and Administrative Committee on March 25, 2019 and recommended for approval.

PROPOSED ACTIONS: Approve delaying the implementation of the Self-Funded Employee Health Benefits Program until FY2020 in accordance with the attached memo from the City Supervisor.

F. Water Filter Plant Public Art Project Commission Agreement - Nichole Baker

The City of Moscow Public Works Department and Arts Department have selected mural artist Camille Cote to create a mural installation on the Water Filter Plant building located at the highly-visible and busy intersection of Jackson and A Street. The painted mural will depict our aquifer system, based on the image of the Generalized Geologic Cross Section through Pullman and Moscow. The intent of this Project is to educate citizens of the City's water resource. The attached agreement with Ms. Cotes is in the amount of \$6,000 and the project was anticipated in the FY2019 Water Department budget, line item 220-220-70-670-30. This was reviewed by the Public Works/Finance Committee on March 25, 2019 and recommended for approval.

ACTION: Approve the agreement.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments (ACTION ITEM)

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. Citizen Commission Report - Fair and Affordable Housing Commission - Bill Belknap / Randy Baukol

6. Request for Funding from Moscow Affordable Housing Trust (ACTION ITEM) - Gary J. Riedner

Moscow Affordable Housing Trust (MAHT) is currently developing an affordable housing project consisting of a 3-unit townhouse located at 334, 336 and 338 Southview Avenue. MAHT purchased the property in fall, 2018 and is currently in the process of constructing improvements with a loan obtained through Idaho Housing Finance Authority. Because of the fact that the purchase of the land has depleted MAHT's working capital, Nils Peterson, Executive Director of the Moscow Affordable Housing Trust, is requesting financial assistance from the City of Moscow to participate in the cost of the property in the amount of \$15,000. This was reviewed by the Public Works/Finance Committee on March 11, 2019 and recommended for approval.

PROPOSED ACTIONS: Recommend approval of MAHT request for \$15,000 for assistance in the cost of property for affordable housing project and authorize expenditure of funds from Legislative Non-Prioritized Projects; reject request, or take such other action deemed appropriate.

7. Downtown Survey Report (ACTION ITEM) – Jen Pfiffner / Kyle Snyder

During the Zoning Code update that was approved by the City Council on May 21, 2018, questions were raised by the Council regarding the allowance of Educational Institutions (colleges and universities) within the Central Business Zoning District (CBZD). The City Council approved the Zoning Code amendment at the time, but requested that the

Administrative Committee of the City Council continue the discussion regarding the allowance of educational uses within the CBZD. On August 20, 2018, City Council provided direction to staff to develop a survey for the community and property owners and businesses operating within the CBZD. A survey instrument was then prepared which contained questions designed to gauge the perceptions of the community and property owners and businesses operating within the CBZD in regards to a) current public/private universities and colleges in the CBZD and b) additional or expanded public/private universities and colleges in the CBZD. The survey instrument was approved by City Council. The survey was then sent out in the fall of 2018 to CBZD property and business owners as well as a random sample of the community. Staff has compiled the responses into a summary document for the Council's review and consideration. The survey was reviewed by Administrative Committee and Public Works/Finance Committee on March 25, 2019 and recommended to proceed to City Council.

ACTION: Receive report and provide staff with further direction.

8. Moscow Urban Renewal Agency Annual Report - Bill Belknap

9. A Street, Stage 2 Project Construction Schedule Revision (ACTION ITEM) - Gary J. Riedner

Plans and Specifications for the long planned federal aid project to reconstruct the segment of A Street from Peterson to Cherry Street were submitted to the Local Highway Technical Assistance Council (LHTAC) in November of 2018. The project was expected to be advertised for construction by January or February in order that construction could commence by mid-May of 2019. However, due to several factors beyond control of City Staff, the bid advertisement has now been delayed well beyond the optimum time to obtain the most favorable prices. The delay will also make it difficult to meet the intended construction window of May through October.

At this point it has been determined the best way forward is to advertise the project for construction in FY2020. Staff has discussed this option with LHTAC officials, who have no objections to the change, pending receipt of a letter from Mayor Lambert documenting the request. In order to prevent further delay staff sought both Public Works/Finance and Administrative Committee approval for the Mayor to provide the attached letter to LHTAC. Staff seeks ratification of that action from City Council.

PROPOSED ACTIONS: Approve moving the bid advertisement for A Street, Stage 2 construction from FY2019 to FY2020, including ratification of Committee direction for Mayor Lambert to transmit the attached letter to LHTAC, or take such other action deemed appropriate.

10. Set FY2020 Budget Hearing Date for August 5, 2019 (ACTION ITEM) - Gary J. Riedner

Per Idaho Code 63-802(A) the City is required to notify Latah County of the public hearing date for the City's annual budget no later than April 30th each year. Staff is requesting that the Council officially set the date so the Notification of Budget Hearing form can be completed and returned to the Latah County Auditor's Office by April 30th.

PROPOSED ACTIONS: Set August 5, 2019 as the public hearing date for the City of Moscow FY2020 budget, or take such other action deemed appropriate.

REPORTS

City Council

Mayor

Staff

ADJOURN

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