

# MOSCOW TREE COMMISSION



Ellis Eifert  
Commission Chair

**Regular Meeting**  
~Agenda~

David Schott  
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

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**Tuesday**  
**March 3, 2026**

**5:00 PM**

**Mayors Conference Room**  
**206 E 3rd Street**

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## WELCOME AND ATTENDANCE

## ANNOUNCEMENTS

## REGULAR AGENDA

**1. Approval of Moscow Tree Commission January 6, 2026, Minutes (ACTION ITEM) – Ellis Eifert**

Presentation of minutes for approval.

**PROPOSED ACTIONS:** Approve minutes as presented; approve minutes with amendments; or provide staff with further directions.

**2. Public Comment and Response to Previous Comments (limited to 15 minutes)**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

**3. Consideration of the 2026 Tree Commission Farmers Market Tabling Request (ACTION ITEM) – David Schott**

The Tree Commission will discuss upcoming Farmers Market tabling dates. In 2025, the commission opted for May 3 and September 27 to promote Arbor Day and public outreach focused on fall is a great time to plant trees, respectively. Tree seedlings were distributed at both events. In addition, the commission will also discuss an alternate date and general theme for each Farmers Market.

**PROPOSED ACTIONS:** Approve dates and theme for the upcoming Farmers Market season; or take other action deemed appropriate.

## UPDATES/REPORTS

1. Arbor Day Update - All
2. Tree Contractor Proper Pruning – David Schott

## UPCOMING EVENTS / MEETINGS

1. Next Tree Commission Meeting: April 7, 2026
2. Arbor Day Seedling Bagging: April 16 at 3:30 at the Pitkin Nursery

## ADJOURN

**NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at [adacoordinator@ci.moscow.id.us](mailto:adacoordinator@ci.moscow.id.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.**

# MOSCOW TREE COMMISSION



Ellis Eifert  
Commission Chair

**Regular Meeting**  
~Minutes~

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**Tuesday**  
**January 6, 2026**

**5:00 PM**

**Mayors Conference Room**  
**206 E 3rd Street**

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**The meeting was called to order at 5:00 PM.**

**PRESENT:** Ellis Eifert (Chair); David Rauk (Vice Chair); Mary Jo Hamilton; Pam Brunfield; Mark Heinlein

**STAFF:** David Schott (Staff Liaison)

**WELCOME AND ATTENDANCE**

**REGULAR AGENDA**

**1. Approval of Moscow Tree Commission December 2, 2026 Minutes (ACTION ITEM) – Ellis Eifert**

Presentation of minutes for approval.

**PROPOSED ACTIONS:** Approve minutes as presented; approve minutes with amendments; or provide staff with further direction.

Pam moved to approve the minutes as presented. Mary Jo seconded.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

**2. Public Comment and Response to Previous Comments (limited to 10 minutes).**

None.

Mary Jo moves to approve the draft as presented; Pam seconded.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

**3. Consideration of the 2026 Arbor Day Celebration Trees (ACTION ITEM) – Ellis Eifert – David Schott**

Staff will provide an update of the coordination efforts with the University of Idaho (UI) for the upcoming Arbor Day celebration. As part of our conversations with the UI, the Tree Commission will discuss the Arbor Day trees for consideration by the UI in the location agreed upon. The Society for Conservation Biology (SCB) and Student Chapter of the American Society of Landscape Architects (SCASLA) suggested quaking aspen. The intent is to start a line of trees at the back of the pollinator garden to help block the view of the highway with hopes of continuing to plant a Campus USA tree each year. Since these trees grow rather quickly, they hope that each tree they plant will show growth from

year to year when planted in a line. The proposed idea does fit the theme "Trees for Future Generations."

**PROPOSED ACTIONS:** Approve the 2027 Arbor Day tree(s); or take other action as deemed appropriate.

The group discussed their concerns of planting Aspen trees. They discussed appropriate tree species and decided on Cascara.

Mary Jo moves to approve the Cascara tree; Pam seconded.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

**4. Consideration of the FY2026 Annual Tree Commission Budget (ACTION ITEM) – David Schott**

Each year the Tree Commission discusses and approves their annual budget for inclusion in the City budget request. The Tree Commission will review the FY2026 budget and discuss the upcoming FY2027 budget request.

**ACTION:** Approve the 2027 budget request; or take other such action deemed appropriate.

Some talk about the proposed budget being enough for seedlings. David S. says it will.

Mary Jo moves to approve the FY2027 budget amount, David R. seconds.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

**5. Consideration of the 2025 Tree Commission Officers (ACTION ITEM) – Ellis Eifert**

Each year the Tree Commission elects a Chair, Vice Chair, and Secretary for each calendar year. The Tree Commission will elect members within the Tree Commission for these positions for 2026. The 2025 officers were: Ellis Eifert, Chair; David Rauk, Vice Chair; Mary Jo Hamilton, Secretary.

**ACTION:** Elect the Chair, Vice Chair, and Secretary positions.

Pam moved to accept Ellis as Chair, David R. as Vice, and Mary Jo as Secretary; David R. seconded.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

**UPCOMING EVENTS / MEETINGS**

Tree Cookie workshop was a success.

**ADJOURN** The meeting was adjourned at 5:30 PM

*Minutes Approved On*

(Clerk Signature)

DRAFT

