

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, March 9, 2026

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that council committee meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

REGULAR AGENDA

- 1. Approval of Public Works/Finance Committee February 9, 2026 Minutes (ACTION ITEM) - Laurie M. Hopkins**
- 2. Disbursement Report February 2026 (ACTION ITEM) - Renee Tack**
Presentation of the Accounts Payable Report for the month ending February 2026.
ACTION: Accept the Disbursements Report for the month of February 2026.
- 3. Fourth Quarter Financial Report July 1, 2025 to September 30, 2025 for FY2025 (ACTION ITEM) - Renee Tack**
Presentation of the financial report for the fourth quarter of Fiscal Year 2025 (July 1, 2025 to September 30, 2025).
PROPOSED ACTIONS: Approve the FY2025 Fourth Quarter Report, or provide staff with further direction.
- 4. Historic Preservation Mitigation Bank (HPMB) Grant Program Request – Moscow Water Dept. Bldg. (ACTION ITEM) - Alisa Anderson / Mike Ray**
Preservation Idaho is accepting grant applications for the HPMB Grant Program, which provides funding for historic preservation projects across Idaho, with applications due by April 15, 2026. Staff is requesting approval to submit a Type 1 General Preservation Project application to fund a National Register of Historic Places nomination for the city-owned building at 201 North Main Street. The proposed scope of work, estimated at \$6,250, includes preparing the nomination and updating the Idaho Cultural Resource Information System (ICRIS). Staff recommends a 5% cash match of \$310 and a grant request of \$5,940 to support the project.
PROPOSED ACTIONS: Recommend approval to submit a funding request to the Historic Preservation Mitigation Bank Grant Program to support the preparation of a National Register of Historic Places Nomination for the Moscow Water Department Building or provide staff further direction.
- 5. T-Mobile Hometown Grant – East City Park Stage Project (ACTION ITEM) - Alisa Anderson**

City staff has identified the T-Mobile Hometown Grant Program as a potential funding source to support the construction and public art components of the East City Park Stage project. This five-year, \$25 million initiative awards grants quarterly to small towns for community-driven projects that revitalize historic structures, create downtown assets, or enhance gathering spaces—especially those fostering community identity or attracting investment. The current application period, which is the final round, closes on March 31, 2024, with awards of up to \$50,000 available, and projects must be completed within 12 months. The East City Park Stage project qualifies as an eligible use, aligns with the program’s goals, and addresses a community need. Staff recommends submitting a \$50,000 funding request to help cover project costs.

PROPOSED ACTIONS: Submit a funding request for the T-Mobile Hometown Grant Program for \$50,000 for the East City Park Stage project or provide staff further direction.

6. Mass Notification System Memorandum of Understanding (ACTION ITEM) - Bill Belknap & Brian Nickerson

The City of Moscow desires to partner with Latah County to secure and maintain an emergency mass notification system that can be utilized to inform residents of emergency situations. Under the proposed Memorandum of Understanding (MOU) the City and Latah County would equally fund the selected mass notification system and have independent access to utilize the system for both City and County emergency events. This item was included within the City's FY2026 budget.

PROPOSED ACTIONS: Recommend approval of the MOU with Latah County, or provide staff further direction.

7. Paradise Creek Maintenance Program Plan- (ACTION ITEM)- Tyler Palmer

Paradise Creek is a critical ecological, hydrological, and stormwater conveyance feature within the City of Moscow. The creek flows approximately 19 miles from Moscow Mountain through the City before joining the South Fork Palouse River in Pullman, Washington. The City is regulated as a Municipal Separate Storm Sewer System (MS4) under an Idaho Pollutant Discharge Elimination System (IPDES) Permit. Paradise Creek is a critical stormwater feature covered by the City’s IPDES permit. The maintenance and management of Paradise Creek is essential to compliance with the Clean Water Act and the City’s MS4 Permit, implementation of applicable Total Maximum Daily Load (TMDL) requirements, and protection of designated beneficial uses under Idaho Water Quality Standards (IDAPA 58.01.02). The Paradise Creek Maintenance Program Plan establishes a structured, adaptive framework for routine maintenance, capital improvements, regulatory coordination, beaver management, and public engagement to address regulatory requirements, enhance flood risk mitigation and infrastructure protection, and preserve habitat and riparian function.

PROPOSED ACTIONS: Recommend adoption of the Paradise Creek Maintenance Program Plan or provide staff with further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City’s ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.