

Public Works / Finance Committee



Regular Meeting
~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, March 9, 2026

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that council committee meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

REGULAR AGENDA

- 1. Approval of Public Works/Finance Committee February 9, 2026 Minutes (ACTION ITEM) - Laurie M. Hopkins**
- 2. Disbursement Report February 2026 (ACTION ITEM) - Renee Tack**
Presentation of the Accounts Payable Report for the month ending February 2026.
ACTION: Accept the Disbursements Report for the month of February 2026.
- 3. Fourth Quarter Financial Report July 1, 2025 to September 30, 2025 for FY2025 (ACTION ITEM) - Renee Tack**
Presentation of the financial report for the fourth quarter of Fiscal Year 2025 (July 1, 2025 to September 30, 2025).
PROPOSED ACTIONS: Approve the FY2025 Fourth Quarter Report, or provide staff with further direction.
- 4. Historic Preservation Mitigation Bank (HPMB) Grant Program Request – Moscow Water Dept. Bldg. (ACTION ITEM) - Alisa Anderson / Mike Ray**
Preservation Idaho is accepting grant applications for the HPMB Grant Program, which provides funding for historic preservation projects across Idaho, with applications due by April 15, 2026. Staff is requesting approval to submit a Type 1 General Preservation Project application to fund a National Register of Historic Places nomination for the city-owned building at 201 North Main Street. The proposed scope of work, estimated at \$6,250, includes preparing the nomination and updating the Idaho Cultural Resource Information System (ICRIS). Staff recommends a 5% cash match of \$310 and a grant request of \$5,940 to support the project.
PROPOSED ACTIONS: Recommend approval to submit a funding request to the Historic Preservation Mitigation Bank Grant Program to support the preparation of a National Register of Historic Places Nomination for the Moscow Water Department Building or provide staff further direction.
- 5. T-Mobile Hometown Grant – East City Park Stage Project (ACTION ITEM) - Alisa Anderson**

City staff has identified the T-Mobile Hometown Grant Program as a potential funding source to support the construction and public art components of the East City Park Stage project. This five-year, \$25 million initiative awards grants quarterly to small towns for community-driven projects that revitalize historic structures, create downtown assets, or enhance gathering spaces—especially those fostering community identity or attracting investment. The current application period, which is the final round, closes on March 31, 2024, with awards of up to \$50,000 available, and projects must be completed within 12 months. The East City Park Stage project qualifies as an eligible use, aligns with the program’s goals, and addresses a community need. Staff recommends submitting a \$50,000 funding request to help cover project costs.

PROPOSED ACTIONS: Submit a funding request for the T-Mobile Hometown Grant Program for \$50,000 for the East City Park Stage project or provide staff further direction.

6. Mass Notification System Memorandum of Understanding (ACTION ITEM) - Bill Belknap & Brian Nickerson

The City of Moscow desires to partner with Latah County to secure and maintain an emergency mass notification system that can be utilized to inform residents of emergency situations. Under the proposed Memorandum of Understanding (MOU) the City and Latah County would equally fund the selected mass notification system and have independent access to utilize the system for both City and County emergency events. This item was included within the City's FY2026 budget.

PROPOSED ACTIONS: Recommend approval of the MOU with Latah County, or provide staff further direction.

7. Paradise Creek Maintenance Program Plan- (ACTION ITEM)- Tyler Palmer

Paradise Creek is a critical ecological, hydrological, and stormwater conveyance feature within the City of Moscow. The creek flows approximately 19 miles from Moscow Mountain through the City before joining the South Fork Palouse River in Pullman, Washington. The City is regulated as a Municipal Separate Storm Sewer System (MS4) under an Idaho Pollutant Discharge Elimination System (IPDES) Permit. Paradise Creek is a critical stormwater feature covered by the City’s IPDES permit. The maintenance and management of Paradise Creek is essential to compliance with the Clean Water Act and the City’s MS4 Permit, implementation of applicable Total Maximum Daily Load (TMDL) requirements, and protection of designated beneficial uses under Idaho Water Quality Standards (IDAPA 58.01.02). The Paradise Creek Maintenance Program Plan establishes a structured, adaptive framework for routine maintenance, capital improvements, regulatory coordination, beaver management, and public engagement to address regulatory requirements, enhance flood risk mitigation and infrastructure protection, and preserve habitat and riparian function.

PROPOSED ACTIONS: Recommend adoption of the Paradise Creek Maintenance Program Plan or provide staff with further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City’s ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

Public Works / Finance Committee



Regular Meeting
~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, February 9, 2026

4:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:00 p.m.

REGULAR AGENDA

The meeting was called to order at 4:00 p.m.

PRESENT: Drew Davis, Evan Holmes, Sandra Kelly

OTHERS: Mayor Hailey Lewis, Council Vice President Bryce Blankenship, Council Member Sage McCetich

STAFF: Bill Belknap, Mia Bautista, Alisa Anderson, Sarah Decker, Laurie M. Hopkins

1. Selection of Committee Chair and Vice Chair (ACTION ITEM)

The Committee selected Kelly as chair and Holmes as vice-chair.

2. Approval of Public Works/Finance Committee January 12, 2026 Minutes (ACTION ITEM) - Laurie M. Hopkins

The minutes were approved as presented.

3. Disbursement Report January 2026 (ACTION ITEM) - Sarah Decker

Presentation of the Accounts Payable Report for the month ending January 2026.

ACTION: Accept the Disbursements Report for the month of January 2026.

Decker presented the disbursement report and provided details on the major expenses including payroll, ITD Grant for the airport, replacement pump trailer for sewer, annual VEBA transfer and a city shop construction payment. The airport grant was for the apron. The City Shop project is at approximately half way through payments with completed construction in May. The Committee accepted the report and that it be placed on the Council consent agenda.

4. Selective Traffic Enforcement Program – Grant Application (ACTION ITEM) - Alisa Anderson / Eric Warner

The Moscow Police Department (MPD) is requesting participation in the national Selective Traffic Enforcement Program (STEP), sponsored by the Idaho Transportation Department (ITD) Office of Highway Safety (OHS). The program aims to reduce traffic crashes resulting in fatalities and serious injuries. Through problem identification, participating agencies focus on addressing specific behaviors and safety deficiencies within their jurisdictions. MPD is requesting to submit a grant application due on February 27, 2026, in an amount not to exceed \$75,000 with an in-kind match of \$18,750 for FY2027.

PROPOSED ACTIONS: Recommend approval for the Moscow Police Department to apply for the Selective Traffic Enforcement Program, requesting grant funding assistance not to exceed \$75,000, with an in-kind match of \$18,750 for FY2027, or provide staff with further direction.

Anderson introduced the item as written above. The city has applied for this grant annually since 2021. She believes next year this program will be a little different. The match is all in-kind contribution. Recently, there has been an inability to spend the funds due to short staffing. The Committee recommended approval and that it be placed on the Council consent agenda.

5. Verizon Wireless Communications Facility Lease Agreement (ACTION ITEM) - Bill Belknap

The City of Moscow leases space on the City's water reservoirs to wireless communications providers. In 2004, the City entered into a lease agreement with Cellco Partnership (dba Verizon Wireless) to lease space on the Jim Lyle Rotary Park water reservoir and to build the joint restroom/equipment structure that exists in the park. That agreement spanned 25 years and will end in 2029. Verizon Wireless has expressed the desire to renew and extend the lease agreement. Staff has prepared a new lease agreement that would renew the lease for up to another 25 years with an initial term of 5 years and five additional 5-year renewal terms. At the end of the current lease term in 2029, the lease fees would be increased to the City's existing lease rate of \$15,690 per year to \$35,420.40 per year with 3% annual escalator each year thereafter. The lease agreement is before the Council for consideration.

PROPOSED ACTIONS: Recommend approval of the lease agreement; or provide staff further direction.

Belknap introduced the item as written above. The agreement has the general lease terms and will only replace with like-equipment if necessary. The Committee recommended approval and that it be placed on the Council consent agenda.

6. Public Transportation Services Agreement with Regional Public Transportation (dba SMART Transit) (ACTION ITEM) - Bill Belknap

For over 20 years, the City of Moscow has provided financial support to Regional Public Transportation (RPT) (dba SMART Transit) for the provision of public transit services in Moscow, including fixed route and on-demand (dial-a-ride) services. During that time period, the City has never had a formal agreement with RPT for these services. Staff have prepared an agreement with RPT to document the services the City receives in exchange for the annual financial support. The agreement includes a five year term with annual financial support in the amount of \$140,329 per year with a 1% annual escalator. The University of Idaho provides equal annual financial support to RPT to fund public transit services to the students, faculty, and staff in the community. The agreement is before the Council for consideration.

PROPOSED ACTIONS: Recommend approval of the public transit services agreement with Regional Public Transportation, or provide staff further direction.

Belknap introduced the item as written above. The City is responsible for maintaining and cleaning the bus stops. RPT operates the fixed route and dial-a-ride services. There has not been a formalized escalator in the past as it was set static for a few years then adjusted and static again. Setting an escalator provides RPT an expectation of an annual increase of support. This would not preclude RPT should they see an increase in operations to make a request to Council.

The collection for dial-a-ride is suspended currently as they want to focus on ADA and senior citizen transport. They will be looking at Medicaid billing services to recoup some of the revenue. RPT has consented approval and board approved it in December.

The Committee recommended approval and that it be placed on the Council regular agenda.

7. Southeast Moscow Water and Sewer District Service Agreement Extension (ACTION ITEM) - Bill Belknap

The City of Moscow accepts and treats wastewater from the Southeast Moscow Water and Sewer District through an agreement between the District and City. The District was formed in 1974 as an independent Water and Sewer District. It is located on the southeast corner of Moscow, and comprises primarily of residential properties, the majority of which are located outside City-Limits, in Latah County. The District has contracted with the City for sewage conveyance and disposal services since October of 1980. The long-standing agreement allows properties in the District to connect to City facilities. Similarly, it allows the conveyance of wastewater through the District from properties located outside its boundaries. The current agreement will expire on March 1, 2026. The City and District have been engaged in agreement renewal discussions for almost two years and have now reached a general agreement on revisions to the existing agreement terms. However, the new agreement will not be prepared and adopted prior to the expiration of the existing agreement. The City has prepared an agreement to extend the existing agreement to December 31, 2026, to allow time to finalize the agreement and have it approved by both bodies.

PROPOSED ACTIONS: Recommend approval of the extension agreement with the Southeast Moscow Water and Sewer District, or provide staff further direction.

Belknap introduced the item as written above. The City bills the district residents for sewer only with a \$3.00 service fee which is split between the City and district for administrative services. The City operates the system and has a threshold for major repairs that exceed 50% of the revenue received. There is a lift station that Belknap said would like to take offline at some time and gravity down to the south lift station, which has the capacity, but that would be a fairly large gravity line to extend. Have made investments in the lift station to keep it operational. The Committee recommended approval and that it be placed on the Council consent agenda.

8. BUILD Grant Local Match Commitment Resolution (ACTION ITEM) - Bill Belknap

Whitman County has been actively working to advance improvements to Sand Road and Kirkendahl Road to provide an alternative east-west route for freight traffic to utilize to reduce traffic within downtown Pullman. This improvement would also benefit Moscow by reducing freight traffic in downtown Moscow. This route was studied in the recent Pullman-Whitman County Freight Alternatives Study completed by the Palouse Regional Transportation Planning Organization. Whitman County would like to apply for a Federal BUILD grant to complete the design and engineering for the project. As envisioned in the study, the project would begin at the Mountain View/Highway 8 intersection with the installation of a signal and continue south and then west with improvements to Mountain View Road and Palouse River Drive continuing west to U.S. Highway 195. On September 15, 2025, the Council approved a Memorandum of Understanding with Whitman County to jointly fund consultant services for the preparation of the BUILD grant application. The total estimated planning and design cost, inclusive of WSDOT Local Programs and Local Highway Technical Assistance Council administration, is \$2.53 million, of which \$1.1 million is attributable to improvements within the City of Moscow. Within the draft application, the City and Whitman County are proposing a 10% match commitment toward these costs, which would be \$110,000 for the City. Staff has prepared a resolution to affirm this match contribution should the grant be awarded. The match funding would come from the Capital Project fund accumulations.

PROPOSED ACTIONS: Recommend approval of the match commitment resolution, or provide staff further direction.

Belknap introduced the item as outlined above. At this stage, staff are pursuing funding for engineering and design only. Urban applications require a 20% match, while rural applications require no match; however, applications with a higher match are generally more competitive. Whitman County and City

staff agreed that a 10% match, midway between the urban and rural requirements, would be appropriate. Moscow's share would be \$110,000. If the grant is awarded and accepted, Moscow would be obligated to provide its portion. If Whitman County elects not to pursue the grant, Moscow's only expense would be the cost associated with preparing the application. The draft application is expected to be ready for review by the end of the week. Whitman County will serve as the primary applicant.

Davis stated this project presents a good opportunity to redirect large truck traffic out of downtown Moscow.

Belknap reminded Council that the Idaho Transportation Department (ITD) has conducted its own corridor studies and developed early concepts to address traffic delays at Washington Street and Third Street, as well as the South Couplet. Some preliminary ideas would have routed westbound traffic up Mountain View Road and down either 6th Street or D Street. Staff objected to those options. Currently, one of the only east-west routes that avoids downtown is Palouse River Drive. Utilizing this connection to US 95 could potentially remove approximately 8.5–10% of vehicle traffic from the downtown core.

Holmes asked whether Whitman County could apply for the grant independently and ultimately divert truck traffic onto Palouse River Drive without roadway improvements. He noted that a portion of the roadway is owned by the NLCHD. Belknap responded that any alternative will have impacts, and the objective is to identify the corridor with the least impact and greatest overall benefit. He emphasized that improving the roadway to safely accommodate all users is the best approach. In response to Holmes' question, Belknap added that a traffic signal is proposed at Highway 8 and Mountain View Road, and a roundabout is proposed at Palouse River Drive and Mountain View Road.

Davis commented that Whitman County appears likely to move forward with its plan for Sand Road regardless, making the decision straightforward and supportive of the resolution.

The Committee recommended approval and that it be placed on the Council regular agenda.

ADJOURN

The meeting adjourned at 4:35 p.m.

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 9, 2026



AGENDA ITEM TITLE

Disbursement Report February 2026 (ACTION ITEM) - Renee Tack

RESPONSIBLE STAFF

Renee Tack, Assistant Finance Director

ADDITIONAL PRESENTER(S)

DESCRIPTION

Accounts Payable Report for the month ending February 28th, 2026. A summary of the major expenditures has been approximated by category and represents 96% of the total expenditure of \$2,994,147.26.

Payroll	\$1,376,885.00
Professional Services	\$44,719.00
Sanitation	\$386,901.00
Capital Outlay	\$136,675.00
Capital Outlay - Improvements	\$52,796.00
Capital Outlay - Buildings	\$134,060.00
Capital Outlay - Vehicles	\$78,530.00
Minor Equipment	\$16,395.00
Supplies	\$131,727.00
Utilities	\$97,288.00
Contractual Payments	\$384,574.00
ACH Wells Fargo	\$34,163.00
Total	\$2,874,713.00

REVIEWED BY

PROPOSED ACTIONS

ACTION: Accept the Disbursements Report for the month of February 2026.

STAFF RECOMMENDATION

Accept the Disbursements Report for the month of February 2026.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. February Revenue Report 2026
2. Cash & Investments Balances - February 2026
3. Disbursement Report February 2026
4. Major Expenditures Report February 2026

RECEIPTS REPORT FOR FEBRUARY 2026

FUND NAME		Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
Fund #												
101	GENERAL	160,909.49	151,262.57	37,813.14	0.00	150,479.11	18,501.07	288,680.19	51,609.99	240.00	5,614.83	865,110.39
105	STREETS	13,550.02	0.00	0.00	0.00	0.00	0.00	0.00	378.74	0.00	0.00	13,928.76
120	RECREATION AND CULTURE	0.00	0.00	153.75	0.00	29,000.01	0.00	0.00	-52.98	900.00	1.25	30,002.03
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	10,628.34	0.00	0.00	0.00	0.00	0.00	0.00	10,628.34
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	WATER	0.00	0.00	0.00	0.00	591,675.52	0.00	1,805.62	0.00	0.00	0.00	593,481.14
230	SEWER	0.00	0.00	0.00	0.00	684,059.96	0.00	1,541.30	4,595.63	0.00	0.00	690,196.89
235	STORMWATER	0.00	0.00	0.00	0.00	51,295.62	0.00	0.00	0.00	0.00	0.00	51,295.62
240	SANITATION	0.00	0.00	0.00	0.00	487,535.72	0.00	0.00	0.00	0.00	0.00	487,535.72
290	FLEET	0.00	0.00	0.00	0.00	75,061.11	0.00	0.00	0.00	0.00	0.00	75,061.11
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	139,172.45	0.00	0.00	0.00	0.00	0.00	139,172.45
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
335	STORMWATER CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350	CAPITAL PROJECTS	0.00	0.00	4,581.00	0.00	0.00	0.00	24,348.45	1,200.00	0.00	0.00	30,129.45
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	2,427.86	0.00	0.00	0.00	2,427.86
590	BOND & INTEREST	20,656.12	0.00	0.00	0.00	0.00	0.00	593.18	0.00	0.00	0.00	21,249.30
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		195,115.63	151,262.57	42,547.89	10,628.34	2,208,279.50	18,501.07	319,396.60	57,731.38	1,140.00	5,616.08	3,010,219.06

**City of Moscow
Cash and Investments
Balances as of 2/28/2026**

Fund	Year to Date Balance
General Fund	\$ 6,314,114.10
Street Fund	\$ 2,492,667.38
Recreation & Culture	\$ 1,331,238.48
MSDCP	\$ 164,938.01
1912 Fund	\$ 45,924.97
Transit Center	\$ 53,777.87
Water Fund	\$ 1,746,961.57
Sewer Fund	\$ 3,252,616.07
Stormwater Fund	\$ 617,895.69
Sanitation Fund	\$ 2,256,260.21
Fleet Fund	\$ 6,438,925.16
Information Systems	\$ 1,833,626.69
Water Capital	\$ 11,666,082.70
Sewer Capital	\$ 29,553,866.18
Stormwater Capital	\$ 418,840.92
Sanitation Capital	\$ 11,637,899.66
Capital Projects	\$ 19,631,713.27
LID Construction	\$ -
Hamilton	\$ 795,063.47
Bond & Interest	\$ 1,088,413.52
LID Funds	\$ -
Payroll Service	\$ 1,327,344.56
Total Cash & Investments	\$ 102,668,170.48

DISBURSEMENTS REPORT FOR FEBRUARY 2026

DATE	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	WELLSFARGO CC ACH	ACCOUNTS PAYABLE ACH	VOID CHECKS	PAYROLL	PAYROLL	GRAND TOTALS
		2/4/2026	2/11/2026	2/18/2026	2/25/2026	2/17/2026	2/11/2026		2/6/2026	2/20/2026	
BATCH #		AP 2.4.2026	AP 2.11.2026	AP 2.18.2026	AP 2.25.2026	2/27/2026 AP 2.6.2026 AP 2.21.2026	2/25/2026 AP 2.11.2026 AP 2.25.2026		PR 173-175 174-Void	PR 176	
CHECK #'s		115408-115478	115479-115556	115557-115585	115586-115663	February CC ACH's	February ACH's		21686	21687	
Fund #	ACH for Wells Fargo to be Imported										0.00
101	GENERAL	211,963.11	26,494.39	7,816.05	20,285.28	13,943.02			421,279.69	416,479.74	1,118,261.28
105	STREETS	8,671.96	26,467.17	780.00	1,721.49	662.05			31,956.48	33,121.64	103,380.79
120	RECREATION AND CULTURE	15,057.12	13,865.31	409.00	3,662.65	3,556.96			60,110.49	60,424.53	157,086.06
121	MSD COMM. PLAY FIELDS	158.46	1,618.24							547.50	2,324.20
123	1912 CENTER				10,750.00						10,750.00
128	TRANSIT CENTER	88.90	1,075.43	101.05	1,154.70						2,420.08
220	WATER	7,857.59	38,000.52	56,185.99	102,547.56	3,900.57	134,099.70		55,038.71	55,108.74	452,739.38
230	SEWER	39,413.29	98,356.37	26,049.40	12,462.53	5,537.66	22,102.94		60,264.10	61,974.17	326,160.46
235	STORMWATER	31.43	628.93	2,528.14	609.94	141.18			19,844.40	19,951.51	43,735.53
240	SANITATION	131,001.18	15.69		1,353.24		233,807.62		4,184.63	4,274.00	374,636.36
290	FLEET	4,897.82	8,580.12	346.24	88,252.57	1,439.42			14,833.29	13,105.75	131,455.21
295	INFORMATION SYSTEMS	4,834.91	24,862.21		938.18	4,981.68			21,793.42	22,592.33	80,002.73
320	WATER CAPITAL PROJECTS		6,520.24		31,852.15		450.30				38,822.69
330	SEWER CAPITAL PROJECTS		8,096.54		1,600.80		450.30				10,147.64
335	STORMWATER CAPITAL PROJECTS										0.00
340	SANITATION CAPITAL PROJ										0.00
350	CAPITAL PROJECTS	2,200.00	119,081.99	7,188.73	1,788.94		11,965.19				142,224.85
355	LID CONSTRUCTION										0.00
380	HAMILTON - PARKS & REC										0.00
590	BONDS & INTEREST										0.00
	TOTAL	426,175.77	373,663.15	101,404.60	278,980.03	34,162.54	402,876.05	0.00	689,305.21	687,579.91	2,994,147.26

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 9, 2026



AGENDA ITEM TITLE

Fourth Quarter Financial Report July 1, 2025 to September 30, 2025 for FY2025 (ACTION ITEM) -
Renee Tack

RESPONSIBLE STAFF

Renee Tack, Assistant Finance Director

ADDITIONAL PRESENTER(S)

DESCRIPTION

Presentation of the financial report for the fourth quarter of Fiscal Year 2025 (July 1, 2025 to September 30, 2025).

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve the FY2025 Fourth Quarter Report, or provide staff with further direction.

STAFF RECOMMENDATION

Approve the fourth quarter report for Fiscal Year 2025 (July 1, 2025 to September 30, 2025).

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. FY25 4th Qtr Financials - Council Report

City of Moscow
QUARTERLY FINANCIAL REPORT
Budget For Fiscal Year Ending 9/30/2025
Summary Financial Report by Fund - Budget and Actual

Fund		Original Budget	Final Budget	September-25 YTD	Percent of Year 100%	Final Budget Excluding	Percent of Year 100%
		Including Fund Balances	Including Fund Balances		Budget to Actual Including Fund Balances		Budget to Actual Excluding Fund Balances
101	General Fund Revenues	20,126,428	20,453,316	19,785,182	96.73%	19,999,930	98.93%
	Salaries & Benefits	11,163,266	11,163,266	9,882,808	88.53%	11,163,266	88.53%
	Operations	4,345,019	4,671,907	4,016,339	85.97%	4,671,907	85.97%
	Capital Outlay	32,000	32,000	55,649	173.90%	32,000	173.90%
	Transfers	4,586,143	4,586,143	5,621,644	122.58%	4,586,143	122.58%
	Total General Fund Expenditures	20,126,428	20,453,316	19,576,440	95.71%	20,453,316	95.71%
105	Street Department Revenues	3,530,055	3,998,061	3,892,001	97.35%	3,210,055	121.24%
	Salaries & Benefits	951,668	951,668	843,664	88.65%	951,668	88.65%
	Operations	1,387,144	1,855,150	1,348,713	72.70%	1,855,150	72.70%
	Capital Outlay	0	0	0	0.00%	0	0.00%
	Transfers	1,191,243	1,191,243	1,805,684	151.58%	1,191,243	151.58%
	Total Street Fund Expenditures	3,530,055	3,998,061	3,998,061	100.00%	3,998,061	100.00%
120	Recreation & Culture Revenues	3,729,412	3,930,438	3,549,198	90.30%	3,567,847	99.48%
	Salaries & Benefits	2,270,264	2,270,264	1,990,777	87.69%	2,270,264	87.69%
	Operations	1,458,548	1,659,574	1,266,231	76.30%	1,458,548	86.81%
	Capital Outlay	0	0	0	0.00%	0	0.00%
	Debt Service	0	0	0	0.00%	0	0.00%
	Transfers	600	600	400,182	66697.00%	600	66697.00%
	Total Rec & Culture Expenditures	3,729,412	3,930,438	3,657,190	93.05%	3,729,412	98.06%
121	MSD Community Playfields Revenues	292,352	292,352	232,933	79.68%	223,552	104.20%
	Salaries & Benefits	72,904	72,904	60,360	82.79%	72,904	82.79%
	Operations	136,989	136,989	72,804	53.15%	136,989	53.15%
	Transfers	82,459	82,459	82,459	100.00%	82,459	100.00%
	Total MSD Community Playfields	292,352	292,352	215,623	73.75%	292,352	73.75%
123	1912 Center Revenues	149,540	149,540	113,540	75.93%	113,540	100.00%
	Operations	138,500	138,500	131,272	94.78%	138,500	94.78%
	Capital Outlay	11,040	11,040	0	0.00%	11,040	0.00%
	Total 1912 Center Expenditures	149,540	149,540	131,272	87.78%	149,540	87.78%
128	Transit Center Revenues	104,265	104,265	46,943	45.02%	44,269	106.04%
	Operations	34,265	34,265	26,021	75.94%	29,265	88.91%
	Transfers	70,000	70,000	70,000	100.00%	70,000	100.00%
	Total Transit Center Fund	104,265	104,265	96,021	92.09%	99,265	96.73%
220	Water Fund Revenues	9,282,000	10,197,434	8,635,656	84.68%	8,282,000	104.27%
	Salaries & Benefits	1,603,985	1,603,985	1,408,085	87.79%	1,603,985	87.79%
	Operations	2,597,732	3,144,967	2,885,327	91.74%	3,144,967	91.74%
	Capital Outlay	512,000	612,000	387,651	63.34%	612,000	63.34%
	Debt Service	268,222	536,421	551,465	102.80%	536,421	102.80%
	Transfers	4,300,061	4,300,061	4,934,906	114.76%	4,300,061	114.76%
	Total Water Fund Expenditures	9,282,000	10,197,434	10,167,434	99.71%	10,197,434	99.71%
230	Sewer Fund Revenues	10,179,453	11,459,222	10,032,505	87.55%	9,479,453	105.83%
	Salaries & Benefits	1,589,230	1,589,230	1,457,675	91.72%	1,589,230	91.72%
	Operations	2,487,990	3,767,759	3,738,757	99.23%	3,767,759	99.23%
	Capital Outlay	160,000	160,000	72,700	45.44%	160,000	45.44%
	Debt Service	402,696	402,696	402,696	100.00%	402,696	100.00%
	Transfers	5,539,537	5,539,537	5,787,393	104.47%	5,539,537	104.47%
	Total Sewer Fund Expenditures	10,179,453	11,459,222	11,459,221	100.00%	11,459,222	100.00%
235	Stormwater Fund Revenues	1,320,721	1,320,721	1,288,705	97.58%	1,320,721	97.58%
	Salaries & Benefits	556,637	556,637	503,616	90.47%	556,637	90.47%
	Operations	352,701	352,701	379,154	107.50%	352,701	107.50%
	Capital Outlay	27,500	27,500	2,895	10.53%	27,500	10.53%
	Debt Service	0	0	0	0.00%	0	0.00%
	Transfers	383,883	383,883	159,549	41.56%	383,883	41.56%
	Total Stormwater Fund Expenditures	1,320,721	1,320,721	1,045,214	79.14%	1,320,721	79.14%
240	Sanitation Fund Revenues	6,820,823	7,946,226	7,251,058	91.25%	6,820,823	106.31%
	Salaries & Benefits	252,444	252,444	202,649	80.27%	252,444	80.27%
	Operations	6,311,546	7,436,949	6,364,409	85.58%	6,311,546	100.84%
	Capital Outlay	0	0	0	0.00%	0	0.00%
	Transfers	256,833	256,833	470,650	183.25%	256,833	183.25%
	Total Sanitation Fund Expenditures	6,820,823	7,946,226	7,037,707	88.57%	6,820,823	103.18%

City of Moscow
QUARTERLY FINANCIAL REPORT
Budget For Fiscal Year Ending 9/30/2025
Summary Financial Report by Fund - Budget and Actual

Fund	Original Budget Including Fund Balances	Final Budget Including Fund Balances	September-25 YTD	Percent of Year 100%			
				Budget to Actual Including Fund Balances	Final Budget Excluding Fund Balances		
				Budget to Actual Excluding Fund Balances	Percent of Year 100%		
290	Fleet Management Revenues	8,046,883	8,046,883	2,953,083	36.70%	2,854,136	103.47%
	Salaries & Benefits	380,321	380,321	370,516	97.42%	380,321	97.42%
	Operations	3,684,645	3,684,645	729,507	19.80%	615,428	118.54%
	Capital Outlay	3,810,000	3,810,000	3,117,295	81.82%	3,810,000	81.82%
	Debt Service	0	0	0	0.00%	0	0.00%
	Transfers	171,917	171,917	0	0.00%	171,917	0.00%
	Total Fleet Management Expenditures	8,046,883	8,046,883	4,217,319	52.41%	4,977,666	84.72%
295	Information Systems	3,528,879	4,922,829	1,825,645	37.09%	1,965,917	92.86%
	Salaries & Benefits	591,832	591,832	506,815	85.63%	591,832	85.63%
	Operations	1,434,010	2,827,960	862,550	30.50%	2,298,474	37.53%
	Capital Outlay	1,377,178	1,377,178	1,173,454	85.21%	1,377,178	85.21%
	Transfers	125,859	125,859	1,398,950	1111.52%	125,859	1111.52%
	Total Information Systems Expenditures	3,528,879	4,922,829	3,941,769	80.07%	4,393,343	89.72%
	Revenue for Miscellaneous Funds						
320	Water Construction Fund	9,515,629	9,515,629	5,210,085	54.75%	3,390,403	153.67%
330	Sewer Construction Fund	25,683,902	25,683,902	7,144,511	27.82%	4,705,101	151.85%
335	Stormwater Capital Fund	316,329	316,329	197,046	62.29%	169,392	116.33%
340	Sanitation Construction Fund	10,385,938	10,385,938	975,668	9.39%	324,699	300.48%
350	Capital Projects Fund	19,003,634	19,003,634	8,831,578	46.47%	4,336,996	203.63%
355	LID Construction Fund	0	0	2	0.00%	0	0.00%
380	Hamilton P & R	32,000	32,000	33,792	105.60%	32,000	105.60%
590	Bond & Interest Debt Service Fund	1,061,172	1,061,172	1,070,342	100.86%	1,061,172	100.86%
595	LID Bonded Debt Service Fund	35,611	35,611	0	0.00%	0	0.00%
	Total Miscellaneous Fund Revenue	66,034,215	66,034,215	23,463,024	35.53%	14,019,763	167.36%
	Expenses for Miscellaneous Funds						
320	Water Construction Fund	9,515,629	9,515,629	1,042,314	10.95%	1,445,437	72.11%
330	Sewer Construction Fund	25,683,902	25,683,902	1,120,237	4.36%	5,535,490	20.24%
335	Stormwater Capital Fund	316,329	316,329	48,596	15.36%	0	0.00%
340	Sanitation Construction Fund	10,385,938	10,385,938	166,568	1.60%	150,000	111.05%
350	Capital Projects Fund	19,003,634	19,003,634	4,665,514	24.55%	8,206,966	56.85%
355	LID Construction Fund	0	0	0	0.00%	0	0.00%
380	Hamilton P & R	32,000	32,000	32,000	100.00%	32,000	100.00%
590	Bond & Interest Debt Service Fund	1,061,172	1,061,172	1,066,744	100.53%	1,046,900	101.90%
595	LID Bonded Debt Service Fund	35,611	35,611	35,611	100.00%	35,611	100.00%
	Total Miscellaneous Fund Expenses	66,034,215	66,034,215	8,177,585	12.38%	16,452,404	49.70%
	Total City Revenue (1)	133,145,026	138,855,502	83,069,473	59.82%	71,902,006	115.53%
	Total City Expenses	133,145,026	138,855,502	73,720,853	53.09%	84,343,559	87.41%

Note: Citizens are invited to inspect the detailed supporting records of the above financial statements.

(1) Budgeted revenues included Beginning Fund Balance and Budgeted expenses include Ending Fund Balance; Actuals do not include Fund Balance.

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 9, 2026



AGENDA ITEM TITLE

Historic Preservation Mitigation Bank (HPMB) Grant Program Request – Moscow Water Dept. Bldg. (ACTION ITEM) - Alisa Anderson / Mike Ray

RESPONSIBLE STAFF

Alisa Anderson, Grants Manager, Michael Ray, Assistant CD Director/Planning Manager

ADDITIONAL PRESENTER(S)

DESCRIPTION

Preservation Idaho is now accepting applications for the Historic Properties Mitigation Bank (HPMB) Grant Program, a competitive funding opportunity designed to support historic preservation initiatives across Idaho. The program offers funding for Type 1 – General Preservation Projects, which may include activities such as historic resource surveys, National Register nominations, preservation plans and reports, brick-and-mortar rehabilitation, thematic studies and historic contexts, design guidelines, and historic structures reports. The maximum award amount is \$50,000. The application deadline is April 15, 2026, with award notifications issued by July 15, 2026.

The Moscow Historic Preservation Commission and city staff have requested a proposal from a consultant to prepare a National Register of Historic Places nomination for the city-owned building at 201 North Main Street, formerly known as the First Federal Savings and Loan Building, also referred to as the Moscow Water Department Building. The attached proposal outlines a detailed scope of work and cost estimate of \$6,250 to complete the nomination and update the Idaho Cultural Resource Information System (ICRIS).

The HPMB Grant Program information is included with this report. Program staff encourage applicants to contribute matching funds to their projects; therefore, staff proposes a 5% cash match of \$310, with a grant request of \$5,940. Staff proposes if the City's match if needed in the current fiscal year it to come from a reduction in the interpretive sign project within the Historic Preservation Commission's budget. The City's application will be submitted as a Type 1 General Preservation Project for the National Register Nomination.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval to submit a funding request to the Historic Preservation Mitigation Bank Grant Program to support the preparation of a National Register of Historic Places Nomination for the Moscow Water Department Building or provide staff further direction.

STAFF RECOMMENDATION

Recommend approval to submit a funding request to the Historic Preservation Mitigation Bank Grant Program to support the preparation of a National Register of Historic Places Nomination for the Moscow Water Department Building.

OTHER RESOURCES

Not applicable.

FISCAL IMPACT

Cash match of \$310 from the FY26 budget for historical preservation expenses 101-140-670-23.

PERSONNEL IMPACT

Grants, Community Development, and Finance Departments

ATTACHMENTS

- 1. HPMB Program Information
- 2. Arch-West_Proposal-First Fed Building_AW-26-0107-LATAH

Funding Opportunity: HPMB Grant Program Now Open

[Learn More & Apply!](#)



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GRANTS

GRANT OPPORTUNITIES

HPMB GRANT PROGRAM

HISTORIC PROPERTIES MITIGATION BANK (HPMB) GRANT PROGRAM

SUPPORTING THE PRESERVATION OF IDAHO'S HISTORIC PLACES WITH UP TO \$50,000 PER AWARD.

Preservation Idaho is now accepting applications for the Historic Properties Mitigation Bank (HPMB) Grant Program, a competitive funding opportunity designed to support historic preservation projects throughout Idaho. The program is funded through Idaho's Leading Idaho Local Bridge (LILB) Program to mitigate adverse effects on historic properties caused by infrastructure development. Preservation Idaho administers the HPMB in partnership with the Idaho State Historic Preservation Office (SHPO) and the Local Highway Technical Assistance Council (LHTAC).

FUNDING CATEGORIES



TYPE 1 – GENERAL PRESERVATION PROJECTS

Eligible projects include:

- Historic resource surveys
- National Register nominations
- Preservation plans and reports
- Brick-and-mortar rehabilitation
- Thematic studies and historic contexts
- Design guidelines
- Historic structures reports

Maximum Award: \$50,000



TYPE 2 – HISTORIC BRIDGE PROJECTS

Eligible projects include:

- Rehabilitation or repair of NRHP-listed or eligible bridges
- Relocation of historic bridges

Maximum Award: \$50,000

[CLICK HERE TO APPLY](#)

IMPORTANT DATES – APPLICATIONS ARE OPEN!

Application Deadline: April 15, 2026 (midnight)

Award Notifications: By July 15, 2026

For questions, contact: Mary Scott at marys@preservationidaho.org.

INELIGIBLE PROJECTS

FUNDING CANNOT BE USED FOR:

- New construction
- Completed projects
- Interpretive displays or documentaries
- General operating support
- Publications
- Site operations



HISTORIC PROPERTIES MITIGATION BANK (HPMB) GRANT PROGRAM – FAQ

What is the HPMB Grant Program?

- The Historic Properties Mitigation Bank (HPMB) Grant Program provides funding to support historic preservation projects in Idaho. The program helps mitigate adverse effects to historic properties caused by infrastructure development through Idaho's Leading Idaho Local Bridge (LILB) Program.

Who administers the program?

- Preservation Idaho administers the HPMB Grant Program in partnership with the Idaho State Historic Preservation Office (SHPO) and the Local Highway Technical Assistance Council (LHTAC).

How much funding is available?

- Up to \$50,000 per award is available for both General Preservation Projects and Historic Bridge Projects.

What types of projects are eligible?

- **Type 1 – General Preservation Projects:**
 - Historic resource surveys
 - National Register nominations
 - Preservation plans and reports
 - Rehabilitation work
 - Thematic studies
 - Design guidelines
 - Historic structures reports
- **Type 2 – Historic Bridge Projects:**
 - Rehabilitation or repair of NRHP-listed or eligible bridges
 - Relocation of historic bridges

What projects are not eligible?

- **Funding cannot be used for:**
 - New construction
 - Completed projects
 - Interpretive displays
 - Documentaries
 - General operating support
 - Publications
 - Site operations

Who can apply?

- Eligible applicants typically include local governments, nonprofit organizations, preservation groups, and other entities involved in historic preservation in Idaho.

When is the application deadline?

- Applications must be submitted by midnight on April 15, 2026.

When will applicants be notified?

- All applicants will be notified by July 15, 2026, regardless of award status.

How are applications reviewed?

- Complete applications are first reviewed by the Idaho SHPO for a 30-day technical evaluation. The Grant Committee then reviews applications and determines awards.

What is the Grant Committee?

- **The Grant Committee includes representatives from:**
 - Federal and/or State agencies
 - LHTAC
 - Preservation Idaho
 - SHPO
 - A Certified Local Government (CLG)
 - Cultural resource professionals

What happens if my project is selected?

- Successful applicants must complete a Grant Agreement within 60 days of notification.

How do I apply?

CLICK HERE TO APPLY

Questions?

- Contact: Mary Scott at marys@preservationidaho.org.

██████████

Proposal to Prepare a National Register of Historic Places Nomination for: First Federal Savings & Loan Building, a.k.a. Moscow Water Dept. Building



Source: University of Idaho

██████████

SUBMITTED TO:
Shelley Walker-Harmon
Moscow Historic Preservation Commission
Moscow, Idaho

PREPARED BY:
Nathan J. Moody
Arch-West Heritage Consulting
Boise, Idaho

January 29, 2026

Moscow Historic Preservation Commission
Shelley Walker-Harmon | HPC Chair
504 S. Washington St. Moscow, ID 83843
Phone: 206-304-0793 | Email: theharmonacademy@gmail.com



ARCH-WEST
HERITAGE
CONSULTING

Boise, Idaho

RE: RESPONSE TO REQUEST FOR PROPOSAL – FIRST FEDERAL SAVINGS & LOAN BLDG

Dear Mrs. Walker-Harmon & Moscow HPC Board Members

I have reviewed the information you provided regarding the proposed project at 201 N. Main St.—The First Federal Savings & Loan Building, a.k.a. the Moscow Water Department Building—and am pleased to submit this proposal for services to complete the following tasks to your satisfaction:

- Complete comprehensive research on the building’s history, construction, significance, and integrity
- Visit the site to document and photograph the building
- Prepare a National Register of Historic Places nomination for the property under the National Register Criteria for Evaluation framework, using current National Park Service forms and compliant with NPS and Idaho SHPO guidelines and expectations
- Update the property’s record in the Idaho Cultural Resources Information System (ICRIS), as required by SHPO
- Consult with SHPO and your Commission throughout the listing process
- Attend three (3) meetings with your Commission
- Present the final nomination at the Idaho State Review Board meeting

I have outlined the proposed scope of work, deliverables, estimated timeline, and detailed fee/expense breakdown to accomplish the above tasks comprehensively and as efficiently as is reasonably practicable. I have also detailed my recent experience with NRHP and ICRIS projects. I look forward to working with your office on this important endeavor. Should you have any questions regarding this proposal, please don’t hesitate to contact me.

Sincerely,

Nathan J. Moody
Architectural Historian | Arch-West Heritage Consulting

TABLE OF CONTENTS

CONSULTANT PROFILE.....	1
ARCH-WEST HERITAGE CONSULTING, LLC.....	1
<i>CONTACT INFORMATION</i>	<i>1</i>
NATHAN J. MOODY — LEAD CONSULTANT.....	1
<i>PROFESSIONAL QUALIFICATIONS</i>	<i>1</i>
<i>EDUCATION</i>	<i>1</i>
<i>AFFILIATIONS</i>	<i>1</i>
<i>PERSONAL ASSOCIATION WITH MOSCOW & RECENT EXPERIENCE.....</i>	<i>2</i>
SCOPE OF WORK.....	3
<i>SUBJECT PROPERTY INFORMATION</i>	<i>4</i>
<i>PHASE 1: PROJECT KICKOFF & PRELIMINARY RESEARCH.....</i>	<i>5</i>
<i>PHASE 2: FIELD DOCUMENTATION & LOCAL RESEARCH</i>	<i>5</i>
<i>PHASE 3: PRIMARY HISTORICAL RESEARCH & ANALYSIS</i>	<i>6</i>
<i>PHASE 4: PREPARATION/SUBMISSION OF DELIVERABLES</i>	<i>6</i>
<i>PHASE 5: POST-SUBMISSION COMMUNICATIONS & TASKS.....</i>	<i>7</i>
<i>ASSUMPTIONS.....</i>	<i>7</i>
DELIVERABLES.....	8
<i>PRODUCTS</i>	<i>8</i>
TIMELINE.....	9
<i>PROPOSED TIMELINE.....</i>	<i>9</i>
FEES & EXPENSES	10
<i>HOURS AND RATE.....</i>	<i>10</i>
<i>CONSULTING FEES.....</i>	<i>10</i>
<i>REIMBURSABLE EXPENSES.....</i>	<i>10</i>
<i>TOTAL—CONSULTING FEES & EXPENSES.....</i>	<i>11</i>
<i>INVOICE SCHEDULE</i>	<i>11</i>



Consultant Profile

Arch-West Heritage Consulting, LLC

Boise, Idaho

Contact Information

Phone: 208-484-2739

Email: archwest.heritage@gmail.com

Nathan J. Moody — Lead Consultant

Architectural Historian | Heritage Consultant

Professional Qualifications

- Meets the Secretary of the Interior Professional Qualifications Standards in *Architectural History* and *History*
- Over two years of experience in National Register of Historic Places (NRHP) nominations and historic property surveys
- Over two years of experience with the Idaho Cultural Resources Information System (ICRIS)

Education

- Master of Arts—History | University of Idaho
- Graduate Certificate—Historic Preservation | University of Kentucky

Affiliations

- Society of Architectural Historians—Idaho rep., Marion Dean Ross Chapter
- Preservation Idaho—Education Committee

Personal Association with Moscow & Recent Experience

I am particularly interested in completing this project for you, given my working relationship with members of your Commission and my recent experience in Moscow. As you are aware, the primary services you request for this project—NRHP nomination and ICRIS survey—have been the near-exclusive focus of my heritage consulting work during the past two years. Between 2024 and 2025, Shelley Walker-Harmon and I led a team that surveyed 80+ resources for a proposed historic district at the University of Idaho. That survey is viewable here:

<https://icris-history.idaho.gov/projects/50877>

In conjunction with the above-mentioned survey, I prepared the NRHP nomination for the district, working closely with the Idaho SHPO staff and the university. Nels Reese has been involved in this project since its inception and provided significant advisory support in my authorship of the nomination. Your Commission invited me to present the work completed to date during a scheduled HPC meeting in February 2025. The project has since progressed into its final phase, and the University of Idaho Historic District is expected to be listed on the National Register of Historic Places this year.

Advocating for myself, I believe my recent experience in Moscow, my working relationship with members of your Commission, and my familiarity with the ICRIS platform, NPS requirements, and the forms on which this nomination will be prepared (NPS 10-900 & 10-900a), make me an ideal consultant for this project.

My CV is accessible here:

[Nathan J Moody CV 2025.docx](#)

My LinkedIn is accessible here:

<https://www.linkedin.com/in/nathan-j-moody-arch-west/>

Scope of Work

This scope of work includes all tasks I have identified as necessary to achieve this project's objectives. I have organized it into five phases:

PHASE 1: Project Kickoff & Preliminary Research

PHASE 2: Field Documentation & Local Research

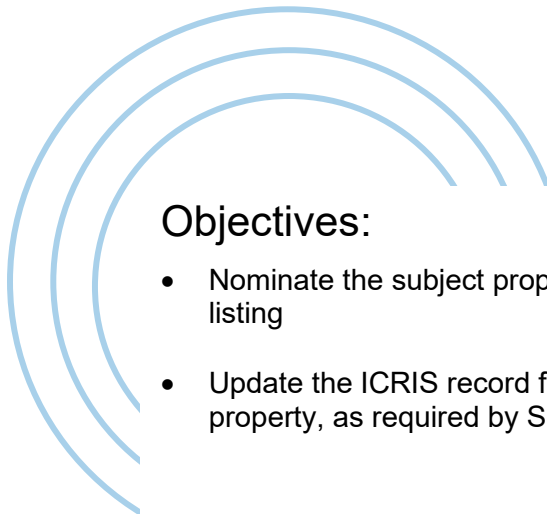
PHASE 3: Primary Historical Research & Analysis

PHASE 4: Preparation/Submission of Deliverables

PHASE 5: Post Submission Communications & Tasks

These phases are detailed in the following pages. The services they outline are intended to be completed in order. I have included an estimate of work hours for each phase. These estimates are based on the information available to me as of the date of this proposal. Please contact me immediately if the proposed scope omits any services or tasks your office would request, or if you believe this scope is insufficient to achieve the project's objectives to your satisfaction.

I have identified the property at 201 N. Main St. (hereinafter, the "subject property") as the site and all improvements within the boundaries of Latah County Assessor Parcel #RPM054000B021A [Figures 1 & 2].



Objectives:

- Nominate the subject property for NRHP listing
- Update the ICRIS record for the subject property, as required by SHPO

Subject Property Information

Address: 201 N. Main St. Moscow, Idaho 83843
Ada County Parcel ID: RPM054000B021A
Legal Description (Short Form): Lieuallen's 2nd Add Blk B Lots 21-24 Incl Exempt
Owner of Public Record: City of Moscow
Site Area: 0.23 acres (10,000 sf)

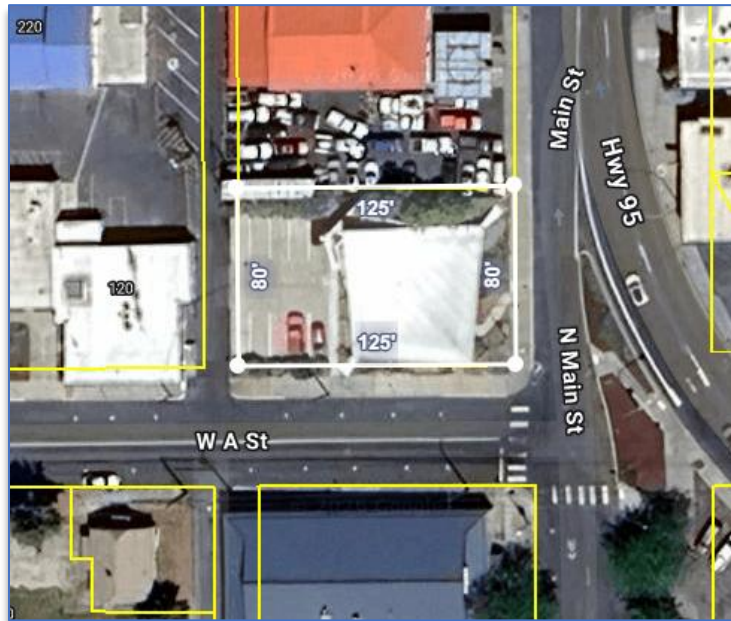


Figure 1: Site Aerial View. Source: MLS Tax Suite.

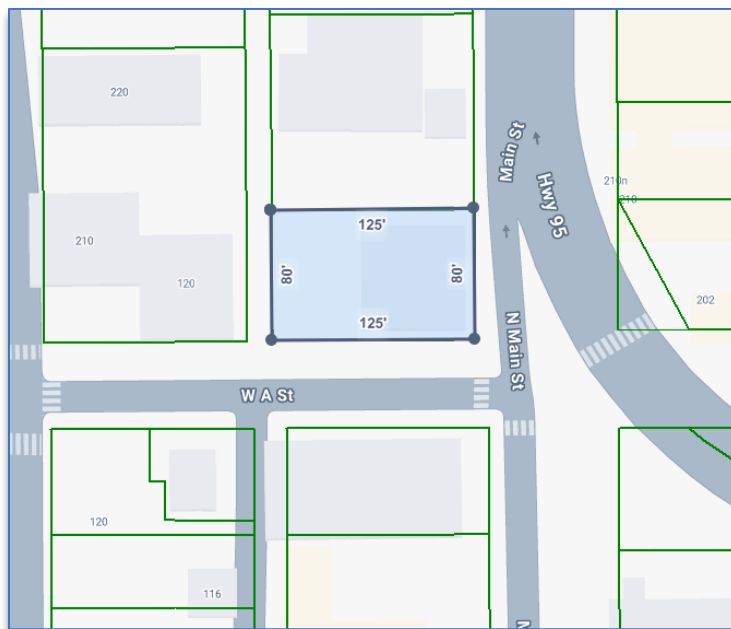


Figure 2: Site Map. Source: MLS Tax Suite.

PHASE 1: Project Kickoff & Preliminary Research

This phase includes pre-field planning and research. I have already conducted some preliminary research in preparing this proposal. I contacted SHPO to obtain any pertinent information their office has regarding the property. Throughout the project, I will continue to consult with SHPO regarding their expectations for research and reporting to ensure the final deliverables meet or exceed SHPO and NPS requirements with minimal revisions. I will prepare a work file and conduct the preliminary property research needed to organize the field research and documentation phase. Additionally, I request that your office provide any information you’ve already compiled on the subject property, along with a list of contacts I may consult during my primary research phase.¹

On January 27th, SHPO completed a determination of eligibility for the subject property and provided the following statement, which will guide the scope of work for subsequent phases:

SHPO staff have determined that the building is **individually eligible** for listing on the NRHP under Criteria A and C. It is eligible under Criterion A in the area of significance of ECONOMICS for its association with the development of local financial institutions. The property is also eligible under Criterion C in the area of significance of ARCHITECTURE as an important example of midcentury modern architecture in Idaho. Due to this latter context, the level of significance for the property is likely statewide. The period of significance would be 1963 (the date of the building’s completion) to 1976 (50 years ago) or the building’s closure as a savings and loan (whichever date is earlier).

I have allocated time in this phase for a project kickoff meeting with your Commission. I propose we meet during one of your regularly scheduled meetings. I will join virtually via Zoom or phone. The purpose of this meeting will be to discuss my proposed methodology, identify existing research, discuss additional research considerations, and adjust my scope of work as necessary.

<i>Estimated Hours</i>	4
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PHASE 2: Field Documentation & Local Research

During this phase, I will travel to Moscow to view and document the subject property and conduct research at local archives. There are undoubtedly relevant materials available only in Moscow, which I propose to research during my trip to document the property. Local archives I have identified include the Latah County Historical Society Research Office & Archive and the University of Idaho Library. Photographic and documentary evidence collected through this research will assist in my evaluation of the building’s integrity.

If possible, I also propose an in-person meeting at your office while I am in Moscow. The purpose of this meeting will be to discuss the preliminary research completed, incorporate any new research your Commission has compiled, and address any questions or concerns that arise from the site visit and preliminary research phase.

I estimate this phase can be completed in two (2) days in Moscow, with two (2) overnight stays. The estimate below does not include travel. Travel hours and expenses related to travel and lodging are assessed separately.

<i>Estimated Hours</i>	16
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¹ I have already received and reviewed the four documents you provided on January 24th.

PHASE 3: Primary Historical Research & Analysis

This phase involves all online and non-local archival, oral, and other investigatory research necessary to achieve project objectives. The ICRIS entry for the subject property contains very limited information. Accordingly, this project will require substantial online research using sources such as county records, newspapers, journals, maps, and digital archives. Additionally, it will likely require research visits to municipal libraries and the Idaho State Archives.

As noted above, SHPO determined the subject property’s significance under Criterion C is likely at the state level. Accordingly, my research will focus primarily on the history and development of mid-century Modern architecture in Idaho and include a comparative study of relevant buildings from that era. SHPO indicated that the building is likely significant under Criterion A at the local level. Thus, my secondary research will involve investigating the history and development of local financial institutions in Moscow. This research will serve as the basis for my significance evaluation.

I have estimated the hours required to complete this phase, taking into account the impressive work your Commission has already compiled for the subject property. The information you’ve provided reduces the hours necessary for a typical single-resource nomination.² However, this reduction is offset by SHPO’s determination that the building is likely significant at the state level, which expands the scope of research necessary. Considering these factors, I estimate a total of thirty-two (32) hours to complete this phase. Consultation with your Commission and SHPO will be ongoing throughout this process to support comprehensive research and rigorous historical analysis.

<i>Estimated Hours</i>	32
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PHASE 4: Preparation/Submission of Deliverables

During this phase, I will compile my research to draft the deliverables requested by your Commission and required by SHPO and NPS (see “Deliverables” section). Additionally, meeting NPS requirements will involve digital enhancements to documents, including embedding maps and attaching photographs and other images, as outlined in NPS’s *National Register Bulletin-15: How to Apply the National Register Criteria for Evaluation* and *National Register Bulletin-16: How to Complete the National Register Registration Form*.

Consultation with the project team and SHPO will be ongoing throughout this process to ensure the final products achieve the project objectives and meet SHPO and NPS expectations as efficiently as possible. I estimate thirty-two (32) hours to prepare and submit the NPS 10-900 Registration Form and 10-900a Continuation Sheet for the nomination, and to prepare and submit the ICRIS entry after completing the nomination draft.

<i>Estimated Hours</i>	32
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² The research you provided is of exceptional quality. Accordingly, I plan to integrate it into the nomination; however, due diligence insists that I identify any potential gaps and verify key facts and claims.

PHASE 5: Post-Submission Communications & Tasks

Following my submission of the report to your office and to NPS, I will maintain communication with SHPO to ensure all requested revisions are addressed within the proposed timeline, until FINAL listing with NPS. I have also allocated time in this phase for an additional HPC meeting to present the final draft. I will attend this meeting virtually or by phone. Finally, I will attend, in person or virtually, the public hearing where the Idaho Historic Sites Review Board considers the nomination. I will be prepared to deliver brief remarks on the nomination at the public meeting and to respond to any questions. Assessing the hours necessary to complete these tasks is speculative at the proposal phase, as potential revisions requested by SHPO or NPS are impossible to anticipate. I have allocated a total of ten (10) hours to accommodate the most reasonable contingencies.

<i>Estimated Hours</i>	10
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Assumptions

Assumption 1: The total hours I have estimated assumes a reasonable level of assistance from the Moscow HPC at each phase. This is reflected in the Emerging Consultant Discount I have incorporated into my proposed consulting fees (see Fees & Expenses). The Moscow HPC recognizes that my relevant expertise in cultural resource management centers around conducting professional research into historic contexts and developing well-supported arguments for historic significance and integrity, in compliance with NPS guidelines and SHPO expectations. As a consultant, I recognize that your Commission has a diverse background of experience and that each of you has extensive knowledge and expertise in local history and architecture. Thus, I propose a cooperative effort to realize the subject property’s listing as the most advantageous approach.

Assumption 2: The proposed scope of work assumes that the property retains sufficient integrity and does not require exceptional documentation (e.g., an engineer’s evaluation) to support this evaluation.

Deliverables

Products

I will submit the following products to your office, as outlined in the scope of work above, and within the proposed timeline below. I will format documents in .docx (Microsoft Word) or PDF (Adobe) format at your discretion, and submit them electronically via email to your office and SHPO either as attachments or via a private weblink (depending on file size and type). I will also retain digital copies of all products generated and their associated records in my workfile for a minimum of five (5) years from the final submission date. These will be available to your office, SHPO, and NPS upon request



Product 1

Product 1 will be the nomination of the subject property. As detailed in the scope of work, I will prepare the nomination on the NPS Registration Form 10-900 and Continuation Sheet 10-900a, as required by NPS. These forms are viewable at the National Park Service's official website: <https://www.nps.gov/subjects/nationalregister/national-register-forms.htm>

Product 2

Product 2 will be the updated ICRIS record for the subject property, as required by SHPO. As detailed in the scope of work, I will submit this to SHPO directly through ICRIS and to your office via weblink.

Timeline

I propose the following timeline to complete the work outlined above by April 30, 2027, and prepare for the Idaho Historic Sites Review Board meeting (date TBD). This proposed timeline is based on the 2026-27 CLG grant cycle; however, I am flexible and happy to consider adjustments to the proposed dates to best meet your needs.

Proposed Timeline

<i>Approximate Dates</i>	<i>Tasks / Deliverables</i>
Completed by October 1, 2026	<ul style="list-style-type: none"> • Grant Awarded • Notice to proceed • Project Kickoff Meeting • Phase 1 complete
Completed by December 31, 2026	<ul style="list-style-type: none"> • 2nd HPC Meeting • Phase 2 complete
Completed by February 15, 2027	<ul style="list-style-type: none"> • Phase 3 complete
Completed by March 31, 2027	<ul style="list-style-type: none"> • Submit drafts of deliverables • Phase 4 complete
Completed by April 30, 2027	<ul style="list-style-type: none"> • Complete requested revisions • Deliver final products • Attend 3rd HPC Meeting
TBD, 2027	<ul style="list-style-type: none"> • Prepare for and attend the Idaho Historic Sites Review Board meeting • Phase 5 complete

Fees & Expenses

Hours and Rate

<i>Total Hours</i>	<i>\$/Hour</i>
94	\$80.00

Consulting Fees

<i>Professional Services (Phases)</i>	<i>Hours</i>	<i>Fee</i>
PHASE 1: Project Kickoff & Preliminary Research	4	\$320
PHASE 2: Field Documentation & Local Research	16	\$1,280
PHASE 3: Primary Historical Research & Analysis	32	\$2,560
PHASE 4: Preparation/Submission of Deliverables	32	\$2,560
PHASE 5: Post Submission Communications & Tasks	10	\$800
Emerging Consultant Discount (25%)	—	-\$1,880
Subtotal		\$5,640

Reimbursable Expenses

<i>Reimbursable Expenses</i>	<i>Estimate</i>
Travel Hours (12 hours @ \$50/hour)	\$600
Lodging (2 nights @ \$100/night)	\$200
Local Work Overlap Discount	-\$190
Subtotal	\$610

Total—Consulting Fees & Expenses

<i>Fees & Expenses</i>	<i>Total</i>
Consulting Fees	\$5,640
Reimbursable Expenses	\$610
Total	\$6,250

Invoice Schedule

<i>Invoice</i>	<i>Date Due</i>	<i>Amount</i>
Invoice #1 — Phases 1 & 2 + Expenses	December 31, 2026	\$1,810
Invoice #2 — Phase 3	February 15, 2027	\$1,920
Invoice #3 — Phases 4 & 5	April 30, 2027	\$2,520
Total		\$6,250

The proposed fees are based on an \$80/hour rate. In my experience, this rate falls within the typical range offered by consultants in Idaho for similar projects. I have had beneficial working relationships with members of your Commission, and I am enthusiastic about this particular project. As such, I am proposing a reduced professional fee in support of your CLG grant application. I have incorporated this into the proposed fees as an “Emerging Consultant” discount.³

Additionally, I have incorporated a “Local Work Overlap Discount” into my expenses estimate, anticipating that I will have other professional responsibilities that bring me to Moscow. If possible, I will schedule PHASE 2 work to be completed in tandem with those responsibilities. Adjusting my expense estimate assumes that my schedule aligns with your Commission’s schedule conveniently.

I propose to invoice at three milestones, as indicated in the invoice schedule above. I will provide individual invoices for your records upon your acceptance of this proposal. I am flexible on the proposed schedule, and am happy to make modifications to best fit your needs.

³ I have discounted the fees rather than offer reduced hours/rates to avoid any confusion regarding the proposed scope of work and my understanding of the work necessary to meet NPS/SHPO expectations.

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 9, 2026



AGENDA ITEM TITLE

T-Mobile Hometown Grant – East City Park Stage Project (ACTION ITEM) - Alisa Anderson

RESPONSIBLE STAFF

Alisa Anderson, Grants Manager

ADDITIONAL PRESENTER(S)

DESCRIPTION

City staff has identified the T-Mobile Hometown Grant Program as a potential funding source to support the construction costs and the public art for the upcoming East City Park Stage project. The T-Mobile Hometown Grant is a \$25 million, five-year initiative dedicated to helping small towns across America thrive and grow by supporting community-driven projects. Grants are awarded quarterly to up to 25 small towns, with the current application period serving as the final round of the program.

Eligible projects include revitalizing or repurposing historic structures, creating new downtown assets or destinations, or improving gathering spaces for residents and visitors. Projects that enhance community identity or have the potential to attract further investment are especially encouraged. The deadline to apply is Tuesday, March 31, at 11:59 p.m. Central Time.

Applications will be reviewed by a panel, and award decisions will be communicated by late May 2026. Grant recipients can receive up to \$50,000 to implement their projects and will have 12 months (June 1, 2026 – May 31, 2027) to complete them. Recipients must submit a progress report six months after receiving the funds, followed by a final report at the end of the project period.

The East City Park Stage project qualifies as an eligible use of grant funds, addresses a community need, and aligns with the program's timeline. Additional information about the grant program is attached. Staff recommends submitting a funding request for \$50,000 to help cover project costs.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Submit a funding request for the T-Mobile Hometown Grant Program for \$50,000 for the East City Park Stage project or provide staff further direction.

STAFF RECOMMENDATION

Submit a funding request for the T-Mobile Hometown Grant Program for \$50,000 for the East City Park Stage project.

OTHER RESOURCES

FISCAL IMPACT

Assist with costs of the East City Park Stage project, included in the Capital Improvement Park Projects for FY26.

PERSONNEL IMPACT

Submit a funding request for the T-Mobile Hometown Grant Program for \$50,000 for the East City Park Stage project.

ATTACHMENTS

- 1. TM Instructions

Got Questions about Hometown Grants?

What is the T-Mobile Hometown Grants Program?

T-Mobile is committing up to \$25 million through 2026 to support small towns, villages, and territories across America by funding community projects.

How does the T-Mobile Hometown Grants program work?

- You can submit an application at <https://www.t-mobile.com/HometownGrants>
- Small towns with populations less than 50,000 are eligible to apply
- Recipients are selected and awarded on a quarterly basis
- Grants are up to \$50K per town
- Selected winners will provide status updates on their projects at 6 and 12 months
- Plans must be able to be executed within 12 months of receiving funds

What kinds of projects will T-Mobile fund?

The T-Mobile Hometown Grants program funds projects to build, rebuild, or refresh community spaces that help foster local connections in your town. Projects should be shovel-ready, physical builds or improvements that can be completed within 12 months of receiving Hometown Grants funding.

Examples of eligible projects include but are not limited to: adaptive uses of older and historic buildings into community gathering spaces, improvements to outdoor parks or trails, and technology projects for the public library.

Funds may **not** be used for: engineering and architectural plans or fees, salaries or annual operating expenses, or reimbursement for projects that are already completed.

Who can request a grant?

We are looking for elected officials, town managers and employees, tribal leaders, or non-profit organizations to submit a proposal for their project using the Hometown Grants application. The project must be located in towns with less than 50,000 people and should provide a community benefit where it might otherwise be difficult to secure funding.

Here's how to apply:

Step 1:

[Click here](#) (or click the "Apply now" button below) to create an account with our partner, Main Street America™.

Step 2:

You'll be taken to an application page with detailed steps, drop-down menus, fillable forms, and places to upload documents.

Hometown Grants are intended for "shovel-ready projects". Information required for your application includes:

- Project plan proposal with a detailed budget and timeline
- Up to 5 letters of support from stakeholders in the community
- Examples of in-kind donation possibilities/additional funding to cover the remainder of the project
- Details on permits needed or already obtained

Step 3:

After submitting your proposal, you'll get a confirmation email that your application was received. Within 60 days of the application window closing, every applicant will be notified via email whether their project proposal is a winner.

Winners will also receive a call to begin the funding and planning process with T-Mobile and our partners.

[Apply now](#)

What should I submit during the application process?

A full proposal should be three (3) to five (5) pages:

- Describe the scope of work to be completed using the requested funds. Shovel-ready plans including site maps, architectural drawings, and photos may be included.
- You will be asked to describe the need, how this grant will help the community overcome a challenge, and who specifically will benefit from this project.
- Explain how impact will be measured, demonstrating how the project will lead to the anticipated result/change.
- Outline the budget. If the full project budget exceeds \$50,000, please describe remaining funding sources. T-Mobile funds must be used, and work completed, within 12 months of award. Please explain exactly what T-Mobile's grant will cover. Matching funds are not required.
- To ensure timelines are met, you need to provide details on permits needed/obtained, if applicable. Plus, list additional businesses or partners to be contracted for the work.
- Up to five letters of support from local government and/or community organizations, partners or members, demonstrating community alignment, engagement, and consensus for the project.

What are key submission deadlines?

Applications will be open on a quarterly basis with the following schedule:

- Spring: Applications open January–March
- Summer: Applications open April–June
- Fall: Applications open July–September
- Winter: Applications open October–December

The portal will close on the last day of each quarter and reopen for the new quarter on the first of the month.

All Hometown Grants applications will be notified 30–60 days after the end of each quarter on the status of the submission.

How are towns selected?

T-Mobile partners with [Main Street America](#) on our grant selection panel. Both trusted nonprofit organizations have deep expertise in building stronger, healthier, and more connected communities. Together, we determine the grant recipients based on the details and fullness of the submission, scored against the following criteria:

- **Community need:** The proposed project should fill a demonstrated need in the community. This grant funding is intended for shovel-ready projects, or portions of shovel-ready projects that would not otherwise be possible to implement through municipal funding. Proposal and letters of support should demonstrate strong community support for the project.
- **Community impact:** The project should connect the community in meaningful and innovative ways.
- **Partners, engagement, and resources leveraged for the project:** Strong applications actively involve local organizations by incorporating them into the planning and execution processes and engaging the community in activating the project site. Letters of support should come from a variety of stakeholders within the community.
- **Feasibility: If selected,** you should be able to complete your project within your budget and plan and within 12 months of receiving funding.
- **Alignment with T-Mobile's small town strategy:** We are committed to be a force for good—empowering more people with essential, digital connections, championing equitable opportunities for all, and driving towards a more sustainable future.

How will winners be notified?

Grant recipients will be contacted directly by a T-Mobile representative of their acceptance or denial within 60 days after entries have closed for the quarter. No status will be available before that communication.

Here are the next 25 Hometown Grant recipients and their projects:

- **Childersburg, Ala.:** Build the 1,200-square-foot ALICE Tech Center anchored by an open-air wooden pavilion that will serve as an outdoor classroom and creative workspace, supporting economic mobility and educational access through youth workshops, workforce development programs, digital literacy training and community meals.
- **Ozark, Ark.:** Construct an eco-friendly and ADA-accessible children’s wildlife themed splash pad at Bank OZK Stage, designed to address community health, equity and economic revitalization through an inclusive public space in downtown Ozark.
- **Sheridan, Ark.:** Renovate the new Grant County Library’s children’s space, which will include new furnishings, mobile shelving, and upgraded technology in a larger space to better serve the growing needs of families in the community.
- **Placerville, Calif.:** Transform Art on Center EDC – a historic 135-year-old Placerville building- to meet the critical need for educational programs and a community gathering space to foster a more connected and healthy community.
- **Rohnert Park, Calif.:** Develop a walking path along Copeland Creek and a community garden at Sonoma State University, featuring interactive posts with QR codes that provide guided fitness activities, nature-based mindfulness practices and ecological education to support the physical, mental and intellectual well-being of community members.
- **Evergreen, Colo.:** Renovate the Evergreen High School Athletic Complex, adding ADA-compliant bleachers and additional seating to keep high school sporting events local and accommodate the community.
- **Fernandina Beach, Fla.:** Install a new climbing playground at the Fernandina Beach waterfront to give families a scenic place to gather, play, and enjoy downtown.
- **Mount Airy, Ga.:** Launch a youth-centered Innovation Hub, upgrading technology across multiple local clubs, expanding digital access and skill-building opportunities for kids in underserved small towns, empowering the next generation to dream bigger through hands-on learning, creativity and career exploration in safe, inspiring community spaces.
- **Mt. Vernon, Ill.:** Create a dedicated Teacher Library and resource hub at the new United Way of South Central Illinois facility to expand access to classroom books and reading materials for local students.
- **Richmond, Ky.:** Transform the restroom capabilities of a 109-year-old motor company in the heart of Madison County, Ky. into modern, ADA-compliant facilities to support a space that serves thousands each year through recovery support, workforce training, resource navigation, special events, and community meetings.

- **Natchitoches, La.:** Transform Ben Johnson Park by adding a parking lot and sidewalks, creating an inclusive space for all the community to enjoy.
- **Searsmont, Maine:** Renovate the Searsmont Town office, including new ADA-compliant doors, a privacy sound booth and additional indoor and outdoor seating options for the community to gather, collaborate and work.
- **Detroit Lakes, Minn.:** Install an inclusive and accessible playground with swings for adults with disabilities, providing a safe space that promotes whole body well-being, fostering a sense of freedom and empowerment for individuals at the Becker County DAC to enjoy.
- **Cape Girardeau, Mo.:** Revitalize the Old Town Cape Community Garden and Cape Riverfront Market, adding innovative placemaking, essential technology and electrical upgrades to enhance long-term sustainability, boost economic vitality and strengthen community engagement.
- **Rolla, Mo.:** Renovate the main hall of the Pine Street Studio, in Rolla’s historic downtown along Route 66, providing a dedicated space supporting live entertainment, community events and festivals.
- **Edenton, N.C.:** Install a mobile stage to boost the caliber of community events, and to provide a local stage rental option for other local organizations and neighboring communities.
- **Norfolk, Neb.:** LaunchVozNorfolk, a citywide language access initiative that will install multilingual signage at key public parks and provide interpretation iPads to first responders, city administration buildings and the public library to enhance communication and access to services with non-English-speaking residents.
- **Monmouth, Ore.:** Expand the Prisms Art & Community Center, featuring new designated areas—including a dark room for photography and a sensory room—to better support multiple classes, activities, and community needs.
- **Mooresburg, Tenn.:** Revamp the Mooresburg Community Association’s outdoor space connecting the Senior Center and new Education and Recreation Center, repaving a portion of the parking lot and building a railed walking path with benches to enhance safety.
- **Mineral Wells, Texas:** Transform unused tennis courts at The City Gym into a vibrant backyard space with dedicated game areas and hangout spots for families, promoting a safe, engaging and healthy environment.
- **Waynesboro, Va.:** Beautify downtown Waynesboro by adding three large-scale murals during the Virginia Street Arts Festival to boost community pride and strengthen the town’s reputation as a destination for street art and cultural tourism.
- **Burlington, Vt.:** Preserve the historic Fletcher Free Library 1904 Carnegie building, ensuring the continuation of the state’s largest public library cost-free programs and resources for the benefit of the entire community.

- **Ferndale, Wash.:** Upgrade the facilities and technology at Whatcom Center for Early Learning, expanding access to early learning, mental health and support services for young children with disabilities and developmental delays.
- **Shelton, Wash.:** Develop a nature trail, garden beds, and outdoor community gathering space onsite at the Shelton Family YMCA, increasing the capacity of youth programming and access to nature-based programs for all members of the community.
- **Amery, Wis.:** Launch the F.A.R.M. program, a hands-on learning facility and school store for students to create, manage and sell products, building real-world skills while strengthening community and economic connections to fill a community need.

Apply for Hometown Grants

Any town in the U.S. or Puerto Rico with a population of less than 50,000 can apply for Hometown Grants by visiting www.t-mobile.com/hometowngrants.

To select recipients, T-Mobile teams up with [Main Street America](#), a nonprofit organization that works to advance shared prosperity, create resilient economies and improve quality of life through place-based economic development and community preservation. Grant applications are reviewed based on their level of detail, community impact, feasibility and other considerations.

T-Mobile's Commitment to Small Towns

As [America's Best Mobile Network](#), T-Mobile is all about keeping small towns and rural areas connected — not just through coverage, but through meaningful investments that make a difference. From Hometown Grants to [Project 10Million](#), the Un-carrier is fueling growth in places that need it most.

[T-Mobile Home Internet](#), [T-Mobile Business Internet](#) and [T-Mobile Fiber](#) are also aimed at small towns, delivering affordable and reliable broadband options to rural communities while [T-Satellite with Starlink](#) connects people even the hardest-to-reach places — keeping them connected nearly everywhere they can see the sky.

Together with programs like [Friday Night 5G Lights](#), these initiatives show the scale of T-Mobile's commitment to connecting people, powering small towns and helping communities of every size thrive.

To see how Hometown Grants are creating change, visit [here](#).

Follow the T-Mobile Newsroom on [X](#) and [Instagram](#) to catch the latest company updates.

T-Mobile Hometown Grants is a \$25 million, five-year initiative to support the people and organizations who help small rural towns across America thrive and grow. In this grant cycle, up to 25 applicants will be selected to receive a Hometown Grant. Apply for funding to support a community project of your choice, like revitalizing or repurposing a historic structure, creating a downtown asset or destination, or improving a space where friends and neighbors gather. Projects that add to a sense of place or could lead to further investment are of particular interest. We look forward to learning more about your town and your project.

T-Mobile's Hometown Grants program is entering its final phase, and there's still time to apply until March 31, 2026.

We launched this program in April 2021 with a five-year commitment to support up to 500 small towns across the country with up to \$25 million in funding—and we're proud to say that goal is nearly complete.

To date, T-Mobile's Hometown Grants have funded transformative projects in hundreds of communities—revitalizing parks, upgrading technology, supporting public safety, expanding access, and so much more. Each grant of up to \$50,000 has helped communities jumpstart local projects and create lasting impact.

REVIEW CRITERIA

Your application will be reviewed by an internal T-Mobile review committee and non-profit partner based upon the following criteria. Please note that the letters of support for your project are an important part of this application.

- **Community need** - Proposed project should fill a demonstrated need in the community. This grant funding is intended for shovel-ready projects that would not otherwise be possible to implement through municipal funding. Proposal & letters of support should demonstrate strong community support for the project.
- **Community impact** - Project should connect the community in meaningful, innovative, and creative ways.
- **Partners and engagement** - Strong applications actively involve local organizations by incorporating them into the planning and execution processes and engaging the community in activating the project site. Letters of support should come from a variety of stakeholders within the community.
- **Feasibility** - You should have a shovel-ready plan ready to go and be able to complete your project within your detailed budget and within 12 months of receiving funding, if selected. **Projects must be completed and usable by the public by May 31, 2027. Make sure to consider these parameters when choosing the kind of project you propose for this grant.**
- **Alignment with T-Mobile's small town strategy** - T-Mobile strives to be a force for good. To read more about T-Mobile's many corporate initiatives and key segments, visit <https://www.t-mobile.com/responsibility>.

ELIGIBILITY

Who may apply?

- This grant program is specifically open to 501(c)(3) and 501(c)(6) nonprofit organizations and local government entities. If selected, the grant award must be managed and deployed by the nonprofit organization or government entity who applied for the grant.
- Grant funds may not be awarded to for-profit businesses, directly or indirectly via pass-through funding to for-profit businesses. Additionally, religious congregations are not eligible for this grant program.
- Applicants must be located in small rural communities with a population of 50,000 people or less.
- Proposals must focus on a physical project benefiting the public.
- The applicant organization must own the site where the proposed project would be implemented OR provide a description/confirmation of adequate permissions to alter the site. If the applicant organization does not own the site, one of the letters of support must come from the owner of the site.
- Applicants may submit up to one (1) application per organization per grant cycle. Applicants may re-apply to subsequent grant cycles if they are not selected in an earlier round.
- Previous T-Mobile Hometown Grant Program grantees are eligible to apply again for later grant cycles. Previous T-Mobile Hometown Grant Program grantees must demonstrate successful completion of their prior grant project in their application.

What types of grant expenses are eligible?

Requested funding must be for a physical placemaking project.

Eligible Grant Uses:

- Construction/installation supplies and materials
- Equipment
- Labor costs for construction/rehabilitation/installation/artist fees
- Artist's supplies and fees associated with a community engagement design process (i.e. a mural or creative crosswalk informed by facilitated community discussions)
- Streetscape and/or indoor furniture for a community space
- Other physical items
- Special events or public space activation programming can only account for up to 10% or \$5,000 of total grant amount.

Ineligible Grant Uses:

- Engineering and architectural plans or fees
- Staff salaries (beyond initial construction/rehabilitation/installation labor)
- Operational and maintenance expenses
- Reimbursement for projects that are already completed
- Pass-through funding to private entities or initiatives

TIMELINE

- Applications Open on January 5, 2026
- Applications Close on Tuesday, March 31, 2026 at 11:59 p.m. CT
- Grant Recipients Notified by late May 2026
- Grant Funds Disbursed to Selected Recipients approximately June 1, 2026
- Project Implementation Period: June 1, 2026 – May 31, 2027
- Final Grant Reports Due June 11, 2027

TIPS FOR SUBMITTING YOUR APPLICATION

- To help avoid losing any work as you complete your application, we encourage you to type your responses into a separate document, saving your work frequently. When you're ready to submit your application, you can copy and paste your responses into this form and click "submit." You can also save your work in the Submittable application form, but we still recommend saving a backup copy of your work.
- Gather cost/pricing information for your budget document early and request letters of support from key stakeholders early so you're ready to upload these materials before the deadline.
- Carefully review your application and file uploads before you submit. No late applications will be accepted, and no changes may be made to your application once submitted.
- Make sure your email address is correct and add notifications@email.submittable.com to your contacts to

receive updates about your proposal. Otherwise, emails sent via the submission portal may end up in your spam folder!

- This grant program is open to communities that are part of the Main Street America network as well as those that are not currently part of the Main Street America network. If your organization is a Main Street America community, you will be asked to enter your Main Street America member ID number in this application. You can find your MSA member number in the [Members Area](#), on your membership renewal notices, and in renewal confirmation emails. If you need help locating your organization's MSA member number, contact Membership@mainstreet.org or 312-610-5611.

Award determinations will be made by late May 2026 and funds will be disbursed by approximately June 1, 2026, if selected. You will receive a notification about award determinations via your Submittable account that you use to submit your application. Please note that you cannot make any changes to your application once it has been submitted. We look forward to receiving your project proposal!

Questions? Email TMobileGrant@mainstreet.org

- Gather cost/pricing information for your budget document early and request letters of support from key stakeholders early so you're ready to upload these materials before the deadline.
- Carefully review your application and file uploads before you submit. No late applications will be accepted, and no changes may be made to your application once submitted.
- Make sure your email address is correct and add notifications@email.submittable.com to your contacts to receive updates about your proposal. Otherwise, emails sent via the submission portal may end up in your spam folder!
- This grant program is open to communities that are part of the Main Street America network as well as those that are not currently part of the Main Street America network. If your organization is a Main Street America community, you will be asked to enter your Main Street America member ID number in this application. You can find your MSA member number in the [Members Area](#), on your membership renewal notices, and in renewal confirmation emails. If you need help locating your organization's MSA member number, contact Membership@mainstreet.org or 312-610-5611.

Award determinations will be made by late May 2026 and funds will be disbursed by approximately June 1, 2026, if selected. You will receive a notification about award determinations via your Submittable account that you use to submit your application. Please note that you cannot make any changes to your application once it has been submitted. We look forward to receiving your project proposal!

Questions? Email TMobileGrant@mainstreet.org

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 9, 2026



AGENDA ITEM TITLE

Mass Notification System Memorandum of Understanding (ACTION ITEM) - Bill Belknap & Brian Nickerson

RESPONSIBLE STAFF

Bill Belknap, City Administrator

ADDITIONAL PRESENTER(S)

Brian Nickerson, Fire Chief

DESCRIPTION

The City of Moscow desires to partner with Latah County to secure and maintain an emergency mass notification system that can be utilized to inform residents of emergency situations. Under the proposed Memorandum of Understanding (MOU) the City and Latah County would equally fund the selected mass notification system and have independent access to utilize the system for both City and County emergency events. This item was included within the City's FY2026 budget.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval of the MOU with Latah County, or provide staff further direction.

STAFF RECOMMENDATION

Recommend approval of the MOU with Latah County

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Moscow MOU for Notification System Signed Lamar

**MEMORANDUM OF UNDERSTANDING
FOR MASS NOTIFICATION SYSTEM
BETWEEN CITY OF MOSCOW, IDAHO AND
LATAH COUNTY, IDAHO**

THIS MEMORANDUM OF UNDERSTANDING FOR MASS NOTIFICATION SYSTEM BETWEEN CITY OF MOSCOW, IDAHO AND LATAH COUNTY, IDAHO (hereinafter "MOU") is made and entered into this 3rd day of March, 2026, by and between the City of Moscow, Idaho, a municipal corporation of the State of Idaho, 206 East Third Street, Moscow, Idaho, 83843 (hereinafter "CITY") and Latah County, a political subdivision of the State of Idaho, 522 South Adams Street, Moscow, Idaho, 83843 (hereinafter "COUNTY").

WHEREAS, both CITY and COUNTY have a responsibility to inform their citizens of emergency situations; and

WHEREAS, the most effective way to inform citizens of emergency situations is use of a mass notification system; and

WHEREAS, COUNTY has entered into a contract with Genasys Inc. for a system that sends out emergency notifications for a variety of emergency situations, which includes but is not limited to active shooter incidents, flooding, public health emergencies, earthquakes, severe weather, wildfires, and winter storms; and

WHEREAS, CITY agrees to share the costs with COUNTY for purposes of allowing CITY to independently access and utilize the Genasys Inc. mass notification system as needed to alert Moscow residents;

NOW, THEREFORE, it is agreed, for and in consideration of the mutual covenants and promises between the Parties hereto, that all matters stated above are true and correct and incorporated herein by reference as if copied in their entirety including the following:

SECTION 1: COUNTY RESPONSIBILITIES

- A. COUNTY shall purchase from Genasys Inc. (hereinafter "Provider") software and services for its Protect Master Subscription (hereinafter "Services") and include CITY as an affiliate in the purchase agreement with Provider (hereinafter "Agreement"). The Agreement is included as Attachment "A" and incorporated herein by this reference.
- B. COUNTY shall provide yearly invoice to CITY after COUNTY has paid the license for the year.

- C. COUNTY shall provide CITY with administrative access for four (4) CITY users and operational access for four (4) CITY users for the Services.
- D. COUNTY shall be responsible for maintaining the Services with Provider.
- E. COUNTY shall provide CITY with written notice thirty (30) days prior to notifying Provider of intent not to renew the agreement.
- F. COUNTY shall within five (5) business days of receiving notice from Provider of its intent to terminate for cause provide CITY with a copy of said notice from Provider.

SECTION 2: CITY RESPONSIBILITIES

- A. CITY agrees to pay COUNTY fifty percent (50%) of the annual cost of the Services, not to exceed Eight Thousand Dollars (\$8,000) per year.
- B. CITY shall reimburse COUNTY thirty (30) days after receiving invoice from COUNTY.
- C. CITY shall execute a contract addendum with Provider if said addendum is required by Provider.
- D. CITY shall coordinate with COUNTY to address issues that arise when implementing the Services.

SECTION 3: TERM AND TERMINATION

- A. The initial term of this MOU shall be for five (5) years beginning on the date of execution of CITY's affiliate agreement.
- B. This MOU will automatically renew after the initial term on a yearly basis until terminated.
- C. CITY may terminate this MOU with thirty (30) days' written notice should COUNTY fail to substantially perform in accordance with its terms through no fault of CITY. COUNTY may terminate this MOU with thirty (30) days' written notice should CITY fail to substantially perform in accordance with its terms through no fault of COUNTY.
- D. This MOU is contingent upon CITY receiving the necessary funding to cover the obligations of CITY. In the event that such funding is not received or appropriated, then, and in that event,

CITY's obligations under this MOU shall cease and each Party shall be released from further performance under this MOU without any liability to the other Party.

- E. This MOU is contingent upon COUNTY receiving the necessary funding to cover the obligations of COUNTY. In the event that such funding is not received or appropriated, then, and in that event, COUNTY'S obligations under this MOU shall cease and each Party shall be released from further performance under this MOU without any liability to the other Party.

SECTION 4: NOTICE

Communications and any notice required by this MOU shall be in writing and shall be delivered either (1) in-person; (2) by delivery service; or (3) by certified mail with return receipt requested. All notices shall be addressed to the Parties at the following addresses or at such other addresses as the Parties may from time to time direct in writing:

CITY:

City Clerk
206 East Third Street
PO Box 9203
Moscow, ID 83843
(208) 883-7015

COUNTY:

County Clerk
Latah County Courthouse
522 South Adams Street
Moscow, ID 83843
(208) 883-2249

SECTION 5: GENERAL TERMS

- A. Indemnity: The Parties are governmental entities subject to statutory and constitutional restrictions concerning the acceptance of liability. The Parties' liabilities are further governed by the Idaho Tort Claims Act. It is the intention of the Parties that each will be responsible for its own acts and omissions and those of its officers and employees acting within the course and scope of their employment.

Further, the Parties understand that the Idaho Torts Claims Act, Idaho Code § 6-903(2)(ii), states that each Party's liability is secondary to the obligation of an insurer or indemnitor of any automobile or other vehicle not owned or leased by the Party.

- B. No Separate Entity Created, Joint Venture and No Agency Relationship: Nothing contained in this MOU shall be in any way construed as creating a separate legal entity or expressing or implying that the Parties have joined together in any joint venture partnership or agency relationship.

- C. Entire Agreement, Modification and Assignability: This MOU contains the entire agreement between the Parties and no statements, promises or inducements made by either Party, or agents of either Party, are valid or binding unless contained herein. This MOU may not be enlarged, modified or altered except upon written agreement signed by the Parties hereto. COUNTY may not subcontract or assign its rights or duties arising hereunder without the prior written consent and express authorization of CITY.
- D. Severability: The terms of this MOU are severable. If any part of this MOU is held void or unenforceable by a court of competent jurisdiction, the remaining portions of the MOU will, nevertheless, remain in full force and effect so long as the remainder of this MOU is reasonably capable of completion.
- E. Compliance with Law: COUNTY and CITY agree that each Party shall conduct its obligations pursuant to this MOU and in conformance with all applicable laws, ordinances and regulations of all governmental and regulatory agencies having jurisdiction.
- F. Jurisdiction and Venue: It is agreed that this MOU shall be construed under and governed by the laws of the State of Idaho. In the event of litigation concerning this MOU, it is agreed that the proper venue shall be the District Court of the Second Judicial District of the State of Idaho, in and for the County of Latah.
- G. Costs and Attorney's Fees: In the event either Party incurs legal expenses to enforce the terms and conditions of this MOU, the prevailing Party is entitled to recover reasonable attorney's fees and other costs and expenses, whether the same are incurred with or without suit.
- H. No Waiver: The failure of COUNTY or CITY to insist on strict performance of any of the terms and conditions in this MOU shall not be deemed a waiver of the rights or remedies that either Party may have regarding that specific instance and shall not be deemed a waiver of any subsequent breach or default in any of the terms and conditions hereof.
- I. Headings, Captions and Titles: Headings, captions, and titles of sections of this MOU are for the convenience of reference only, and are not intended to define, limit, or describe the scope or intent of any provision of this MOU, and shall not affect the construction of any provision of this MOU.
- J. Authority to Execute: The persons executing this MOU on behalf of their respective Parties represent and warrant that they have the authority to do so under law and from their respective Parties under the penalty of perjury pursuant to the law of the State of Idaho. This Agreement may also be executed by the use of electronic signatures pursuant to Idaho Code §28-50-107. If the Parties sign this document utilizing an electronic signature, the Parties understand that this electronic signature is valid and binding to the same force and effect as a handwritten signature.

K. Binding Authority: COUNTY and CITY each represents and warrants to the other that this MOU (i) has been validly executed and delivered; (ii) has been duly authorized; and (iii) constitutes a valid binding MOU of such Party enforceable in accordance with its terms.


IN WITNESS WHEREOF, the Parties hereto have executed this MOU by their respective duly authorized officials on the date first above written.

LATAH COUNTY, IDAHO

CITY OF MOSCOW, IDAHO




Tom Lamar, Chair
Board of Commissioners



Hailey Lewis, Mayor

ATTEST:

ATTEST:



Julie Fry, County Clerk



Laurie M. Hopkins, City Clerk

GENASYS PROTECT MASTER SUBSCRIPTION AGREEMENT (MSA)

This Master Subscription Agreement (the "Agreement"), dated effective as of the date signed by both parties below (the "Effective Date") is between **Genasys Inc.**, with a principal address at 16262 W Bernardo Drive, San Diego, CA 92127 ("Genasys") and Latah County, Idaho with a principal address at 522 S Adams, Moscow, Idaho 83843.

RECITALS:

- a Genasys and its affiliates have developed certain software that is available to access online as a subscription service, together with other software applications, content and materials provided by Genasys as part of the hosted Software system or otherwise.
- B. Customer desires to access and use the Genasys Software, and Genasys desires to provide such rights to Customer, subject to the terms and conditions of this Agreement.

In consideration of the mutual agreements set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Genasys and Customer agree as follows:

AGREEMENTS:1. General Definitions.

- (a) "Confidential Information" means the Software, Customer Data, technology, business plans and information, trade secrets, written materials marked as confidential and other information that is identified as confidential or proprietary at the time of disclosure or that the receiving party reasonably should understand to be confidential. Confidential Information excludes information that: (i) is or becomes generally available to the public without fault of the receiving party; (ii) was rightfully in the receiving party's possession prior to its disclosure by the other party; (iii) is independently developed without the use of any Confidential Information of the disclosing party; or (iv) is obtained without obligation of confidentiality from a third party who has the right to disclose it.
- (b) "CJIS Policy" means the policy set forth by the United States Federal Bureau of Investigation (FBI) for any and all organizations that access Criminal Justice Information ("CJI"), as is updated from time to time. The CJIS Policy provides controls to protect the full life cycle of CJI and provides guidance on the creation, viewing, modification, transmission, dissemination, storage and destruction of CJI.
- (c) "CJIS Security Addendum" means that certain uniform addendum to an agreement between a government agency and a private contractor, approved by the Attorney General of the United States, which specifically authorizes access to criminal justice information, limits the use of the information to the purposes for which it is provided, ensures the security and confidentiality of the information is consistent with existing regulations and the CJIS Security Policy, provides for sanctions, and contains such other provisions as the Attorney General may require. The CJIS Security Addendum is hereby expressly incorporated herein by referenced into this Agreement. Additional information, including the CJIS Responsibility Matrix for Genasys, is located here: <https://www.getevertel.com/wp-content/uploads/Evertel-CJIS-Compliance-Matrix-and-Responsibilities.pdf>
- (d) "Customer Data" means all content, data and information generated by Customer and provided by Customer and its Users to Genasys, including through inputting into the Software, such as Personal Data, media files uploaded by Customer and Notification contents. Customer Data does not include Feedback or data created by Genasys.
- (e) "Documentation" means Genasys' written or online user instructions and/or manual for the Software, as updated by Genasys from time to time.
- (f) "Feedback" means any suggestions, enhancement requests, complaints or other feedback from Customer or Users relating to the System or Genasys' Services.
- (g) "Malicious Code" means any virus, worm, trap door, back door, snoop-ware, spyware, malicious logic, Trojan horse, time bomb or other malicious software functionality that would intentionally erase or render the

Software unusable or intentionally interfere with the use of the Software or a User's computer system or software.

- (h) "Notifications" means notifications sent through or provided by the Software at Customer's instruction, such as emergency and safety alerts.
 - (i) "Personal Data" means information that identifies a particular individual, such as name, birthdate, address, telephone number, e-mail, identification numbers, financial account information, personal health information, criminal history record information, and CJI. If applicable law in the jurisdiction where a person resides defines personal information or data, that definition shall apply.
 - (j) "Privacy Policy" means Genasys' privacy policy located <https://genasys.com/privacy-policy>.
 - (k) "Quote" means a quote provided by Genasys and agreed to by Customer, for the provision of the Software and other Services to Customer. Quotes may be attached as an exhibit to this Agreement, but not doing so shall not affect their validity.
 - (l) "Services" means Genasys' hosting services for the Software, onboarding services, Software support and maintenance, and any additional consulting, professional, or other services offered by Genasys to its customers as part of or in connection with the Software, including services provided under a separate statement of work ("SOW") or order form for which Genasys may charge a separate fee.
 - (m) "Software" means the hosted Genasys software that Customer is entitled to access and use under this Agreement, including updates, upgrades, enhancements, fixes, additional features, and other modifications provided by Genasys. "Software" also includes any downloadable mobile applications and onsite software provided to Customer and its Users by Genasys.
 - (n) "Term" means the Initial Term of this Agreement together with any and all Renewal Terms, as those terms are defined in Section 6(a).
 - (o) "Third-Party Offerings" means any applications, services, software (open source or proprietary), and other products owned by third parties that are incorporated into or interoperate with the Software.
 - (p) "Users" means individuals whose agency or entity is listed on Exhibit A, and who are authorized by Customer and Genasys to access and use the Software and who have been provided user identifications and passwords by Customer.
2. Subscription to Software; Rights and Restrictions. Genasys grants Customer a non-exclusive, non-transferable right to access and use the Software during the Term, and solely for use by Users who are authorized under Exhibit A or a supplemental order or SOW agreed to by the parties. Customer and its Users will be provided online access to the Software and any related products and Services offered by Genasys that are made available online as part of the hosted Software. Customer is also granted a license to install and use downloadable or onsite Software at Customer's location(s), and in the case of mobile apps, a license to download and use such apps on the electronic devices of Customer's Users, subject to the terms of the Genasys end user license agreement for the apps. Hosted Software will reside either on the servers of a third party that is in the business of hosting web- or cloud- based software applications (currently AWS). The Software is subject to the following terms and limitations:
- (a) Usage. Use of the Software is limited to Customer's own internal business purposes only and not for reselling to a third party. Customer may authorize Users to access and use the Software and related materials that Genasys makes available with the Software. Where applicable, Customer will ensure the number of authorized Users and/or contacts do not exceed those authorized in the applicable Quote. Customer and Users are authorized to use the Software only as part of the Software, except as otherwise specifically set forth in this Agreement. Genasys' representations, warranties and commitments set forth in this Agreement are made only to Customer, not to Users.
 - (b) Updates and Modifications. Customer acknowledges and agrees that the Software, Documentation and other materials that may be made available by Genasys as part of the Software may be updated and modified from time to time, in Genasys' sole and reasonable discretion. Updates to the Software will be made available to Customer at no additional charge; this does not include optional features or different versions of the Software for which Genasys has a separate charge. Customer agrees that its purchase of the Services is not contingent on Genasys' delivery of any particular future functionality or features in the Software.
 - (c) Restrictions. Customer will not reverse engineer, disassemble, decompile or otherwise attempt to derive source code, trade secrets, algorithms, data programming methods or Confidential Information from the Software. Customer will not modify or create derivative works of the Software or use it in order to build a

competitive product or service, or copy any features, functions or graphics of the Software. Customer will not rent, lease, sublicense, resell, or provide access to the Software on a time-share or service bureau basis.

(d) Acceptable Use Terms. Customer agrees that it and its Users:

- will not share the Software or its data with any unauthorized third party or user.
- will not use the Software in any manner that is unlawful or is prohibited by this Agreement, or that may damage, disable, overburden, or impair the Software or interfere with any other party's use and enjoyment of the Software.
- will not obtain or attempt to obtain any materials or information on or through the Software through circumventing any access or use restrictions or by any other unauthorized methods, such as hacking or password mining.
- will not use any bots, spiders, page-scraping or other automated or manual processes or methods to copy or monitor this Software or any of its contents.
- will not upload to the Software any libelous or unlawful content or any materials or instructions that may cause harm or injury, or that violate any person's right of privacy or any copyright, trademark, or other intellectual property rights.
- will not modify, publish, transmit, reverse engineer, participate in the transfer or sale, create derivative works, or in any other way use or exploit any of the content of the Software or Documentation other than for their authorized purposes.
- will not delete or alter any proprietary rights or attribution notices in any content or materials, including Documentation obtained through the Software.

(e) Customer Responsibilities. Customer agrees to conduct only authorized business on the Software and is responsible for all activity occurring in the Customer's account. Customer shall ensure compliance with Genasys Privacy Policy and all applicable U.S. federal and state laws and regulations regarding consumer, data protection and privacy, including obtaining User's consent where required. Customer is responsible for its Users' compliance with the restrictions and other terms of this Agreement, and will promptly notify Genasys of any material breach by any of them. Customer is solely responsible for all content uploaded by it and its Users to the Software and for all Notifications transmitted through the Software, including but not limited to ensuring that appropriate data exchange agreements are in place. Customer is responsible for any breach of these terms by its Users. Genasys may monitor the Software to verify compliance with this Agreement.

(f) Third-Party Offerings. Some of Software offerings may contain features designed to interoperate with Third-Party Offerings. To use such features, Customer may be required to obtain access to such Third-Party Offering from its provider. If the provider of a Third-Party Offering ceases to make it available for use with the Software on terms acceptable to Genasys, Genasys may cease providing such features without entitling Customer to any refund, credit, or other compensation. If Third-Party Offerings are embedded in the Software (such as open source components) or provided by Genasys as an integrated part of the Software, they are governed by the applicable terms of this Agreement unless Genasys provides a separate third-party license or subscription agreement for such Third-party Offerings to Customer. Third-Party Offerings are authorized only for use in connection with the Software, unless otherwise permitted under an open source license.

3. Other Services.

(a) Technical Support and Maintenance. Genasys will provide Customer with technical support and maintenance Services to assist Customer in utilizing the Software. Genasys will provide Customer with telephone, email and/or web-based technical support and maintenance Services to assist Customer in utilizing the Software. Critical requests (Software system is down or unusable) will be addressed by Genasys on a 24/7 basis. Less critical requests will be addressed during Genasys' business hours. Genasys support personnel will use reasonable, good faith efforts to resolve material support issues in a timely manner. Genasys may update its support and maintenance policies from time to time, upon notice to Customer. Genasys is not responsible for problems caused by third-party software or services or by other causes outside of Genasys' reasonable control.

(b) Professional Services. Upon Customer's request and subject to a separate written order, SOW or Agreement addendum between the parties, Customer may purchase additional Services from Genasys. All such Services are subject to the terms and conditions set forth in such SOW, order or addendum as well as this Agreement. If there is a conflict, such SOW, order or addendum will have priority over the terms of this Agreement.

4. Ownership.

- (a) Genasys Ownership. Genasys and its affiliates own and retain all right, title and interest in and to the Software, Genasys' trademarks and service marks, Genasys' website and its contents, any custom developments, training and other written or electronic documents and materials provided by Genasys that relate to the Software, and all intellectual property rights in the foregoing ("Genasys IP"), subject to the rights granted in this Agreement. Genasys IP may be used by Customer and Users only for the purposes described in this Agreement. Any rights not expressly granted herein are reserved by Genasys.
- (b) Data Ownership and License. As between the parties, Customer owns all Customer Data provided by it and its Users. Customer shall deliver Customer Data to Genasys as reasonably requested by Genasys. Genasys owns all data, metadata and any materials developed or created by it in connection with this Agreement, including any GIS-formatted databases. Customer hereby grants to Genasys a non-exclusive, royalty-free, perpetual, irrevocable, worldwide, transferable, fully paid-up license to use, reproduce, modify, prepare derivative works, distribute, sublicense, perform, display, and otherwise exploit aggregated and anonymized Customer Data in connection with the Services and Genasys' business, including without limitation for the purpose of promoting and providing its Software and services to others. Genasys may use and share Customer Data with third parties as necessary or appropriate to provide the Services to Customer, to comply with Genasys' legal obligations, and to exercise its legal rights. In addition, to the extent permissible by applicable law, Genasys may share aggregated anonymized data generally for the purpose of improving functionality and performance of the Software to trusted service providers that do not have an independent use of the information provided that Genasys discloses such information to them and have agreed to adhere to Genasys privacy rules and only use the information for providing Users the service(s).
- (c) Usage Data. The Software tracks metadata, other usage data and statistics related to Customer's and Users' use of the Software ("Usage Data") and provides such data to Genasys. Genasys shall own such Usage Data and may aggregate, use, distribute and sell Usage Data for any legal purpose, including without limitation to provide services, for marketing, and to improve the Software and Genasys' other products and services. Usage Data does not include any Personal Data or encrypted data, and except as otherwise provided herein, not provide such data to any third party unless it has been anonymized and/or aggregated with other customers' and users' data, so that it is not identifiable as to any individual or customer.
- (d) Feedback. Genasys shall have a royalty-free, worldwide, irrevocable, perpetual license to use Feedback and incorporate it into Genasys' software, products and services. Genasys shall exclusively own all right, title and interest in and to any software and intellectual property developed or delivered to Customer in the performance of this Agreement, regardless of whether it is based on or incorporates any Feedback.

5. Fees.

- (a) Fees. Customer's access to the Software is subject to timely payment of the fees specified in the applicable Quote (the "Fees"). Fees for the Services are based on the type of Software for which access rights are purchased, regardless of actual usage. Payment is due upon receipt of the invoice.
- (b) Taxes. Customer is responsible for any applicable sales, use or other taxes or duties associated with this Agreement, other than taxes on Genasys' net income. If Customer is a tax-exempt entity, Customer shall provide a tax-exemption certificate to Genasys upon request.
- (c) Past Due Amounts. If any amounts owed by Customer are thirty (30) or more days overdue, Genasys may, without limiting its other rights and remedies: (i) charge interest at the rate of 1.5% per month or the highest rate permitted by law, whichever is less, on the past due amounts; (ii) suspend Customer's access to the Software under Section 6(d); or (iii) terminate this Agreement under Section 6(b) and accelerate Customer's unpaid fee obligations so that all such obligations become immediately due and payable.
- (d) Other. All amounts paid under this Agreement are payable in U.S. dollars. Payment obligations are noncancellable and payments are non-refundable, other than as expressly set forth in this Agreement. All amounts payable under this Agreement will be made without setoff or counterclaim, and without any deduction or withholding, except as may be required by law.

6. Term and Termination; Suspension.

- (a) Term. This Agreement begins on the Effective Date specified above and will continue for the initial term specified in the applicable Quote (the "Initial Term"). At the end of the Initial Term, this Agreement will automatically renew for additional twelve (12) month renewal terms (each a "Renewal Term") at Genasys' then-current rates or as otherwise agreed in writing by the parties, subject to termination as set forth below. Either party may give the other party written notice of non-renewal of this Agreement at least ninety (90) days prior to the expiration of the then-current Initial Term or Renewal Term.

- (b) Termination for Non-Appropriation of Funds. Genasys understands that Customer is a county, duly formed and existing pursuant to the laws and Constitution of the State of Idaho. As such, Customer is strictly bound by Art VIII, § 3 of the Idaho Constitution, which prohibits Customer from incurring financial liabilities beyond its current fiscal year, which is October 1 through September 30. Customer's obligation to complete the Initial Term and any Renewal Periods is wholly contingent upon the annual appropriation of funds for payments. In the event Customer does not appropriate funds for the ensuing fiscal year, Customer may terminate this Agreement, without penalty. Customer shall give prompt written notice to Genasys, in no event, later than thirty (30) days prior to expiration of the fiscal year for which funds were appropriated, attesting to the non-appropriation of funds for the ensuing fiscal year and the effective date of Agreement termination, and no obligations shall accrue for the following fiscal year. Nothing in this section shall entitle the Customer to receive a refund for any fees paid prior to such termination..
- (c) Termination for Cause. Either party will have the right to terminate this Agreement for cause at any time, upon written notice, in the event of (i) any material breach of this Agreement by the other party, subject to thirty (30) days prior written notice and opportunity to cure such breach; or (ii) the other party's dissolution, distribution of a substantial portion of its assets, or cessation of all or substantially all of its normal business affairs.
- (d) Suspension. Genasys may suspend Customer's and its Users' access to the Software (i) upon ten (10) days' prior written notice and opportunity to cure the breach, if Customer is in material breach of this Agreement, including past-due fees; or (ii) immediately, if improper use of the Software is causing or is likely to cause material harm to the Software or to Genasys, or if there is an actual or suspected violation of law. Genasys will promptly notify Customer of the suspension. Genasys will limit a suspension under subsection (ii) to that which is reasonable under the circumstances.
- (e) Effect of Termination. Upon final termination of this Agreement, Customer will no longer have access to the Software. Customer will promptly pay all outstanding amounts owed to Genasys and, if this Agreement was terminated for cause by Genasys, any unpaid fees covering the remainder of the Term. The termination or expiration of this Agreement for any reason shall not affect a party's rights or obligations that expressly or by their nature continue and survive, including without limitation terms regarding payment, ownership, perpetual licenses, confidentiality, limitations of liability, indemnity and disclaimers.

7. Confidential Information.

- (a) Confidentiality Obligations. The receiving party of Confidential Information (i) shall not disclose any Confidential Information to any person other than its employees and independent contractors who have a need to know such information and who are obligated to keep such information confidential; or (ii) use the Confidential Information for any purpose except as expressly permitted by this Agreement. The receiving party shall give Confidential Information at least the same level of protection as it gives its own information of similar sensitivity, but not less than a reasonable level of protection. Confidentiality obligations shall survive any termination of this Agreement.
- (b) Legally Required Disclosures. The receiving party also may disclose Confidential Information to the extent required under a judicial or legislative order or proceeding or as necessary to comply with a public records act, open records act or other similar laws or regulations; provided that (i) it gives the disclosing party, if legally permissible, reasonable prior notice of the disclosure request; and (ii) it reasonably cooperates with the disclosing party in any responses to such request, including any reasonable objections to the disclosure request. Where Customer is a governmental agency, Customer may disclose, pursuant to a public records act disclosure request, any information that appears on a publicly available website in static form. The parties acknowledge and agree, however, that the GIS-formatted database developed and made available online by Genasys as part of the Software is dynamic and Genasys' proprietary intellectual property and may be accessed by third parties only through such Software, and is not itself to be provided to third parties unless the parties agree, or it is so ruled by a court of competent jurisdiction, that disclosure of such GIS-formatted database is required by applicable law in a particular case. Where disclosure of the GIS-formatted database is required by law, the Customer must obtain the recipient's written agreement to use it only for informational purposes and not for commercial purposes, unless such usage restrictions violate applicable law. The parties further acknowledge and agree that the data contained in this GIS-formatted database pertains to a serious public safety interest, including dynamic evacuation information for humans and animals during a public safety event, and includes data that is critical to the accurate accumulation, management and dissemination of life-saving evacuation information. Thus, where disclosure of the GIS-formatted database is or may be required by law, Customer shall redact or segregate the information contained in the GIS-formatted database to the extent that exact dynamic evacuation information cannot be obtained from the database so as to prevent public confusion on dynamic evacuation information during a public safety event.

8. Data Security.

- (a) Reasonable Safeguards. Each party will collect and process any Personal Data of individuals contained in the Customer Data in compliance with applicable data privacy and protection laws, statutes, and regulations. Genasys agrees to maintain commercially reasonable administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of Customer Data, including Personal Data. Customer will also maintain commercially reasonable administrative, physical, and technical safeguards and processes for protecting the security and confidentiality of its Users' passwords and account IDs for the Software. Please refer to Genasys' privacy policy on its website, which informs users of Genasys' policies and practices related to collection, storage, processing, destruction, and other use of Personal Data.
- (b) Breach Notifications. Customer will promptly notify Genasys if any account IDs or passwords are compromised or unauthorized persons are accessing the Software. Genasys will promptly inform Customer if there is a material breach of the security or confidentiality of Personal Data in Genasys' possession or control. Genasys and Customer will coordinate and cooperate regarding informing any affected individuals and competent governmental authorities of a data breach as required under applicable laws and regulations.

9. Customer's Warranties. Customer represents and warrants to Genasys that:

- (a) Customer has full power and authority to enter into this Agreement and make the agreements specified herein.
- (b) Customer has all necessary rights and consents required to upload all Customer Data, including Personal Data, into the Software or otherwise provide such Customer Data to Genasys. Customer Data will not violate any person's right of privacy or copyright, trademark, or other intellectual property rights, and Customer and its Users will not transmit any unauthorized data or content to Genasys or the Software.
- (c) Customer and its Users will use the Software only as permitted by applicable laws and regulations, including without limitation federal and state privacy laws, FCC laws, text messaging laws, and anti-spam laws. Customer shall not send Notifications to emergency phone numbers and other numbers that may not legally be called by an automated Software. Customer agrees that it is Customer's sole responsibility to ensure that Customer and its Users are using the Software in a manner that does not violate any law or regulation.
- (d) To the extent applicable to the particular Software offering, The parties acknowledge that a third-party service provider may request that Genasys block Customer's access to certain telephone numbers ("Blocked Numbers") and in such case Genasys may deactivate access to the Blocked Numbers. At Customer's request, Genasys may provide Customer with the ability to unblock the Blocked Numbers so that Customer may send communications to the Blocked Numbers via the Software. In such event, Customer represents and warrants to Genasys that it has all rights, licenses and permits necessary to unblock, access and use the Blocked Numbers for the purposes of this Agreement. At Genasys' request, Customer will cooperate with Genasys and produce evidence of such rights to any third party that challenges the unblocking, access or use of the unblocked Blocked Numbers by Customer. Customer will defend, indemnify and hold harmless Genasys and such service provider(s) from and against any and all claims, suits, proceedings, damages, costs and expenses, including court costs and reasonable attorneys' fees, arising out of or incurred with respect to the unblocking for, access to and/or use of the Blocked Numbers by Customer under this Agreement.

10. Genasys Warranties and Disclaimers.

- (a) Genasys Warranties. Genasys warrants to Customer as follows:
 - (i) Genasys has full power and authority to enter into this Agreement and make the agreements specified herein.
 - (ii) Genasys warrants, from and after the go-live date of the Software for Customer, that the Software, when used properly and in accordance with its Documentation and this Agreement, will comply in all material respects with its Documentation.
 - (iii) Genasys will use commercially reasonable, industry-standard efforts and means to keep Malicious Code out of the Software.
 - (iv) Genasys will perform Services in a professional and workmanlike manner and in material compliance with the terms of the applicable Quote.

- (b) Exclusions. Genasys' warranties exclude non-performance issues that result from (i) modification of the Software by Customer or any person or entity other than Genasys; (ii) defects or problems that are outside the reasonable control of Genasys, including defects or damage resulting from use of the Software in other than its normal and authorized manner; (iii) Third-Party Offerings; or (iv) Customer's or its Users' failure to comply with due standards of care.
- (c) Remedies. In the event of a breach of any Genasys warranty, Customer shall contact Genasys within ten (10) days of Customer's discovery of the breach, specifying the breach in reasonable detail. Customer's sole and exclusive remedies and Genasys' entire liability for breach of any warranty will be:
 - (i) in the case of a breach of warranty with respect to the Software, at Genasys' option, Genasys will repair any material, reproducible defect in the Software, or replace the defective part with reasonably equivalent functionality. If Genasys is unable or fails to cure the warranty breach within a reasonable time, Genasys or Customer may, within three months of the initial occurrence of the breach, terminate this Agreement upon fifteen (15) days' prior written notice.
 - (ii) in the case of a breach related to other Services, Genasys shall, at its option, either re-perform the Service at no additional charge to Customer or refund to Customer the applicable fees for such Service.
- (d) Limitation of Warranties. Except as expressly set forth herein, **THE SOFTWARE AND ALL PRODUCTS AND SERVICES ARE PROVIDED BY GENASYS "AS IS" AND GENASYS MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, AND DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT OR FITNESS FOR ANY PARTICULAR PURPOSE OR USE**, whether arising by law, by reason of custom or usage of trade, or by course of dealing. Genasys does not warrant that the Software or its Services are error-free. Genasys is not responsible or liable for any problems or interruptions in the Software due to issues with third-party hosting services or Internet service providers. Open source copyright holders have no liability to Customer for any reason. Warranties are not transferable to a third party, other than in connection with a permitted assignment of this entire Agreement under Section 10.
- (e) Outgoing Software Notifications. Customer acknowledges and agrees that: (i) Notifications sent via SMS and some other channels may not be delivered to the intended telephone if it is not in range of a transmission site or if sufficient network capacity is not available at a particular time; (ii) even within a coverage area, factors beyond the control of Genasys or the wireless or telecom carrier may interfere with Notification delivery, including without limitation Customer's or the intended recipient's equipment, terrain, proximity to buildings, foliage, weather, device settings, or other conditions; (iii) Notifications to certain numbers may be blocked; and (iv) urgent Notifications may not be timely received. Neither Genasys nor the wireless carrier warrants or guarantees that Notifications will be delivered.

11. Indemnification.

- (a) RESERVED.
- (b) Genasys Indemnity. Genasys shall defend or settle at its option and expense any third party claim or action brought against Customer alleging that the Software infringes a U.S. registered patent or copyright or misappropriates a trade secret. Genasys shall have no liability for any infringement claim to the extent such claim is based on: (i) modification of the Software other than by Genasys personnel; (ii) any open source or other Third Party Offering; or (iii) the combination, operation or use of the Software with any software, hardware or other materials not furnished by Genasys. In the event of an infringement claim, Genasys may at its option and expense replace or modify the Software with reasonably equivalent non-infringing functionality or procure for Customer the right to continue using the Software. If neither of these alternatives is available on a commercially reasonable basis, Genasys may terminate this Agreement and refund to Customer any prepaid fees for the period after termination. This Section 11(b) states the entire extent of the liability and obligations of Genasys with respect to any alleged infringement or misappropriation of intellectual property rights.
- (c) RESERVED.
- (d) Indemnification Procedure. Customer shall promptly notify Genasys of the claim, grant Genasys sole control of the defense of the claim and all related settlement negotiations, and provide Genasys with the assistance, information and authority reasonably necessary to defend the claim, at the Genasys' expense. Customer may, at its option and expense, be represented by separate counsel in any such action. Genasys shall pay all damages, costs and expenses, including reasonable attorneys' fees and court costs, payable to the third party claimant.

12. Limitations of Liability. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY LOST PROFITS, LOST DATA, INTERRUPTIONS OF BUSINESS, OR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF THE USE OF OR INABILITY TO USE THE SOFTWARE OR OTHER GENASYS MATERIALS, REGARDLESS OF WHETHER SUCH PARTY HAD NOTICE OF THE POTENTIAL FOR SUCH LOSS OR DAMAGE. GENASYS IS NOT RESPONSIBLE FOR ANY DELAYS OR DELIVERY FAILURES WITH RESPECT TO THE SOFTWARE OR NOTIFICATIONS, OR ANY DAMAGES RESULTING FROM SUCH PROBLEMS. AS BETWEEN THE PARTIES, CUSTOMER IS SOLELY RESPONSIBLE FOR ALL DECISIONS THAT IT MAKES IN RELIANCE ON INFORMATION PRESENTED THROUGH THE SOFTWARE. GENASYS SHALL NOT BE LIABLE FOR ANY BODILY INJURY, DEATH, OR PROPERTY DAMAGES RESULTING FROM SOFTWARE NOTIFICATIONS (INCLUDING ANY ERRORS OR DELAYS) OR OTHER USE OF THE SOFTWARE OR SERVICES, INCLUDING ANY ERRORS IN OR UNAVAILABILITY OF THE SOFTWARE. GENASYS' TOTAL AGGREGATE LIABILITY FOR ANY CLAIM OR DAMAGE ARISING OUT OF THIS AGREEMENT SHALL NOT EXCEED THE FEES PAID BY CUSTOMER TO GENASYS DURING THE TWELVE (12) MONTH PERIOD PRIOR TO THE EVENT GIVING RISE TO THE CLAIM. Genasys' fees reflect this allocation of risk and limitations of liability. These limitations shall apply notwithstanding the failure of the essential purpose of any limited remedy. The above limitations may be superseded by law in some jurisdictions.
13. Publicity. Any press releases or other public statement regarding this Agreement may be made only with the other party's consent, which shall not be unreasonably withheld, except that a party may make public disclosures to the extent required by law, and Genasys is permitted to include Customer's name on customer lists that may be posted on Genasys' website or provided to potential customers and other third parties.
14. Assignment. Customer may not assign or transfer this Agreement or any of its rights or duties hereunder to any third party without prior written consent of Genasys. Genasys may elect to use third-party service providers to perform any of Genasys' obligations under this Agreement. This Agreement is binding on and inures to the benefit of the parties and their respective successors and permitted assigns.
15. General.
- (a) Entire Agreement; Amendment; Waiver. This Agreement, including the attached exhibits, constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all prior or oral agreements or understandings with respect thereto. Genasys shall not be bound to any additional terms or response related to a request for proposal, request for bid, request for information, questionnaire or any documentation related to any invoicing process that Customer submits or requires Genasys to complete. Unless required by applicable law, any terms appearing on any Customer standard terms and conditions, purchase order, acknowledgment, or confirmation that are different from or in addition to the terms of this Agreement or any applicable Quote, SOW, or order shall not be binding on the parties, even if acknowledged, approved, returned and/or signed by Genasys. In the event of any conflict or inconsistency among the following documents, the order of precedence shall be: (i) the applicable Quote, SOW or order, then (ii) this Agreement. This Agreement may not be amended except by a writing signed by authorized representatives of both parties. The waiver by either party of any default or breach of this Agreement, or any obligation hereunder, shall be ineffective unless in writing. No failure to exercise any right or power under this Agreement or to insist on strict compliance by the other party shall constitute a waiver of the right subsequently to exercise such right or power or to insist on strict compliance.
- (b) Choice of Law. This Agreement shall be construed in accordance with the laws of the State of California, excluding conflicts of laws provisions. However, if Customer is a governmental agency, the laws of the state where Customer is located will govern. The terms of the U.N. Convention on Contracts for the International Sale of Goods do not apply.
- (c) Severability. If any provision of this Agreement is deemed invalid or unenforceable by a court or governmental authority, that provision shall be modified, if possible, to the minimum extent necessary to make it valid and enforceable, or if it cannot be so modified, then severed, and the remainder of this Agreement shall remain in full force and effect.
- (d) Notices. All legal notices between the parties shall be in writing and shall be sent by certified or registered mail, with provisions for a receipt, or commercial overnight delivery service, to the address of the other party listed above (or to such other address as a party may furnish to the other in writing). Non-legal written notices in the ordinary course of business may also be sent by email to the other party and in the case of Genasys, with a copy to Legal@Genasys.com.
- (e) Independent Contractors. The parties are independent contractors, and neither party shall have any right or authority to make any representations or warranties on the other party's behalf, or to assume or create any obligations or responsibilities, express or implied, on behalf of the other party.

- (f) Injunctive Relief. Each party acknowledges that the other party's intellectual property and Confidential Information is highly valuable to the other party, that any breach of such party's obligations with respect to confidentiality and/or use of the other party's intellectual property, including any breach by Customer of any restrictions on use of the Software or the scope of the rights granted by Genasys herein, may severely damage the other party, the extent of which damage would be difficult to ascertain and, therefore, that the other party is entitled to seek, among other remedies, temporary and permanent injunctive relief and other equitable relief for any such breach, without the necessity of posting bond or other security, to the extent permitted by law.
- (g) Force Majeure. A party shall be excused from delays or failure to perform its duties (other than payment obligations) to the extent such delays or failures result from acts of nature, riots, war, acts of public enemies, fires, epidemics, labor disputes, or any other causes beyond its reasonable control (a "Force Majeure Event"). The parties will promptly inform and consult with each other as to any of the above causes that in their judgment may or could be the cause of a substantial delay in the performance of this Agreement.
- (h) U.S. Government Restricted Rights. Any software provided as part of the Software for or on behalf of the United States of America, its agencies and/or instrumentalities is provided with Restricted Rights. Use, duplication, or disclosure by the U.S. Government is subject to restrictions as set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 or subparagraphs (c)(1) and (2) of the Commercial Computer Software - Restricted Rights at 48 CFR 52.227-19, as applicable, and any other applicable federal laws or regulations.
- (i) Electronic Signatures; Signature Authority. A copy of this Agreement signed or delivered by e-mail or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement. The person accepting this Agreement and any related Quote or purchase orders on behalf of Customer represents that he or she has the authority to bind Customer to this Agreement.



QUOTATION COPY

16262 W. Bernardo Dr.
 San Diego, CA 92127
 Prepared By: Jeff Lasell

Quote Number: Q-15744
 Date Created: Feb 4, 2026
 Valid Through: May 5, 2026
 Contract Term: 5 -Year
 Subscription Start Date: Mar 2, 2026
 Subscription End Date: Mar 1, 2031

Bill To:
 Latah County Treasurer
 522 S Adams Street, Ste 105
 Moscow, ID 83843

Customer Contact:
 Steve Risken, Emergency Manager
 srisken@latahcountyid.gov
 (208) 883-2265

Order Details

Annual Subscription Purchase Summary

Feature #	Product Description	Quantity	Annual Price	Annual Discount	Annual Net Price
GP-ALERT	Genasys ALERT	42,000	\$11,760.00	\$4,203.02	\$7,556.98

Annual Recurring Subscription Fees: **\$7,556.98**

One Time Purchase Summary

Feature #	Product Description	Quantity	One-Time Price	Discount	One-Time Net Price
GP-CS-IMP_C	Implementation Services C	1	\$2,995.00	0	\$2,995.00
GP-CS-TRN-STD-WEB	Online Standard Training Pack	1	\$3,495.00	0	\$3,495.00

One-Time Fees: **\$6,490.00**

Total First Year	\$14,046.98
-------------------------	--------------------

MSRP	\$65,290.00
35.74% Discount Applied	-\$21,015.12
5-Year Term Net Total	\$44,274.90

Order Summary

Implementation Includes:

Implementation	Description
Online Standard Training	Online Standard Training Pack (2 x 2hr up to 50 people)
Imp Services C	Custom implementation services C

Genasys ALERT (GP-ALERT) Includes:

Alert Channels and Integrations

- Alerts via email and push to Genasys Protect Mobile App and Website
- Emergency alerts via SMS and voice based on projected data volume
- IPAWS notifications for one agency certificate (WEA, EAS, NWEM)
- Real-time IPAWS monitoring across the United States
- Genasys Protect Mobile App and Website (Community App)
- Quick Launch Templates – easily pre-define and automate alerts for active shooter, flood, fire, etc.

- Genasys Protect PSS Admin App for mobile alerting and ACOUSTICS speaker activation
- Genasys Protect ACOUSTICS node management and alerting (controllers sold per node)
- Social media developer accounts (up to 2 developer accounts included)
- CAP-RSS feeds
- Multi-language support for alerting and voice calls
- Multiple customizable caller ID numbers at the alert level
- Automated weather alerts
- Automated alert triggers
- Alert replay message for callback assigned to contact phone number

Mapping and Planning Tools

- Fully integrated GIS (ESRI) mapping environment and tools
- Geo-targeted notifications using freehand polygons, city boundaries and/or predefined zones
- Algorithmically defined evacuation zones with metadata
- ESRI ArcGIS Connector – bring in static or connect to live data (facilities, local government, third-party)

Customer Success

- Dedicated Success Manager for onboarding and long-term engagement
- 24x7x365 Technical Support (On-call L1/L2, STD SLA, Platform Monitoring)
- Unlimited access to Genasys Customer Center (GCC)
 - Access to on-demand online training curriculum
 - Community outreach campaign materials to drive awareness and sign-ups
 - Ad Hoc Instructor-led online webinars and huddles (meet with your peers)
 - Access to workflows, templates, and peer-to-peer resources
- Initial data & contact loading support

Administration and Contact Management

- Flexible user profile and permission configuration
- Intuitive user interface for easy deployment, management, and training
- Open access to API-based web services
- Unlimited credentialed users (ALERT and/or EVAC)
- Streamlined user/group management and access
- Sub-organizations for federated alerting (up to 3 included)
- Unlimited address locations for each contact (i.e., work and home)
- Contact management - self-service tools, bulk file upload, API integration, and Secure FTP
- Customizable self-service community registration portal
- Community sign-up with text to keyword and QR codes with opt-in/out (5 per sub-org)

Terms & Conditions

Genasys, Inc. shall invoice the customer once system credentials are issued and payment for the 1st year subscription and included professional services is due upon receipt of the invoice. Both parties agree that the software portion of this agreement is based on a 60-month contract term commitment with an annual invoice and payment due annually on the start date of each subsequent year. Please complete the [Customer Registration Form](#) in order to expedite the onboarding and billing process.

It is agreed that any additional Genasys Protect products purchased after the effective date of this agreement are due upon receipt of the invoice. Any added product subscription licenses will be priced and invoiced on a coterminous annual basis and maintain the original contractual expiration date of this Genasys Protect System or any subsequent renewal expiration date as extended. Any additional Genasys Protect professional services purchased will be invoiced after delivery of services.

By signing this quote, customer agrees to the terms and conditions of this quote, including the terms of the MSA. The terms are incorporated herein by reference. Customer acknowledges that it has received and reviewed the terms of such an agreement.

CUSTOMER ACCEPTANCE

GENASYS INC.

LATAH COUNTY, IDAHO

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

AUTHORIZED SYSTEM USERS AND AGENCIES

1. Customer's direct employees and consultants who are authorized by Customer to access and use the Software.
2. Customer's affiliates that have agreed to a contract addendum with Genasys, making them subject to the terms of the Agreement.
3. For the Genasys Product EVAC Service: if Customer is a county governmental agency and wishes to share access to Genasys Product EVAC with other agencies within its county, the agencies listed below are approved by Genasys as Users, provided that such agencies must first agree to a contract addendum with Genasys making them subject to the terms of the Agreement:

Agency Name:

Email Domain:

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, March 9, 2026



AGENDA ITEM TITLE

Paradise Creek Maintenance Program Plan- (ACTION ITEM)- Tyler Palmer

RESPONSIBLE STAFF

Tyler Palmer, Deputy City Supervisor

ADDITIONAL PRESENTER(S)

DESCRIPTION

Paradise Creek is a critical ecological, hydrological, and stormwater conveyance feature within the City of Moscow. The creek flows approximately 19 miles from Moscow Mountain through the City before joining the South Fork Palouse River in Pullman, Washington. The City is regulated as a Municipal Separate Storm Sewer System (MS4) under an Idaho Pollutant Discharge Elimination System (IPDES) Permit. Paradise Creek is a critical stormwater feature covered by the City's IPDES permit. The maintenance and management of Paradise Creek is essential to compliance with the Clean Water Act and the City's MS4 Permit, implementation of applicable Total Maximum Daily Load (TMDL) requirements, and protection of designated beneficial uses under Idaho Water Quality Standards (IDAPA 58.01.02). The Paradise Creek Maintenance Program Plan establishes a structured, adaptive framework for routine maintenance, capital improvements, regulatory coordination, beaver management, and public engagement to address regulatory requirements, enhance flood risk mitigation and infrastructure protection, and preserve habitat and riparian function.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend adoption of the Paradise Creek Maintenance Program Plan or provide staff with further direction.

STAFF RECOMMENDATION

Recommend adoption of the Paradise Creek Maintenance Program Plan

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. FINAL DRAFT_Creek Maintenance Program Plan



Paradise Creek Maintenance Program Plan

Prepared by:

City of Moscow, Idaho

Public Works & Services Group

201 N. Main Street

Moscow, Idaho 83843

November 2025

Paradise Creek Maintenance Program Plan 2025

1. Introduction3
2. Purpose5
3. Maintenance Activities6
4. Regulatory Permitting Requirements.....9
5. Beaver Management Policy 10
6. Site Access Planning 11
7. Public Education and Outreach 12
8. Conclusion..... 13
Appendix A: Captial Maintenance Stream Segments.....14
Appendix B: City of Moscow Beaver Management Plan 31

1. Introduction

The Paradise Creek Watershed is an important natural resource within the City of Moscow, Idaho. Paradise Creek flows approximately 19 miles—from its headwaters on Moscow Mountain in the Palouse Range—through the City of Moscow, before it joins the South Fork Palouse River in Pullman, Washington (See Figure 1). Due to its ecological and hydrological significance, effective maintenance of Paradise Creek is essential to preserving water quality, preventing erosion, mitigating flooding, and ensuring compliance with the City of Moscow's Stormwater Management Program (SWMP) under the requirements of the Clean Water Act and the City's Idaho Pollutant Discharge Elimination System (IPDES) MS4 Stormwater Permit. The Idaho Department of Environmental Quality administers the IPDES program.

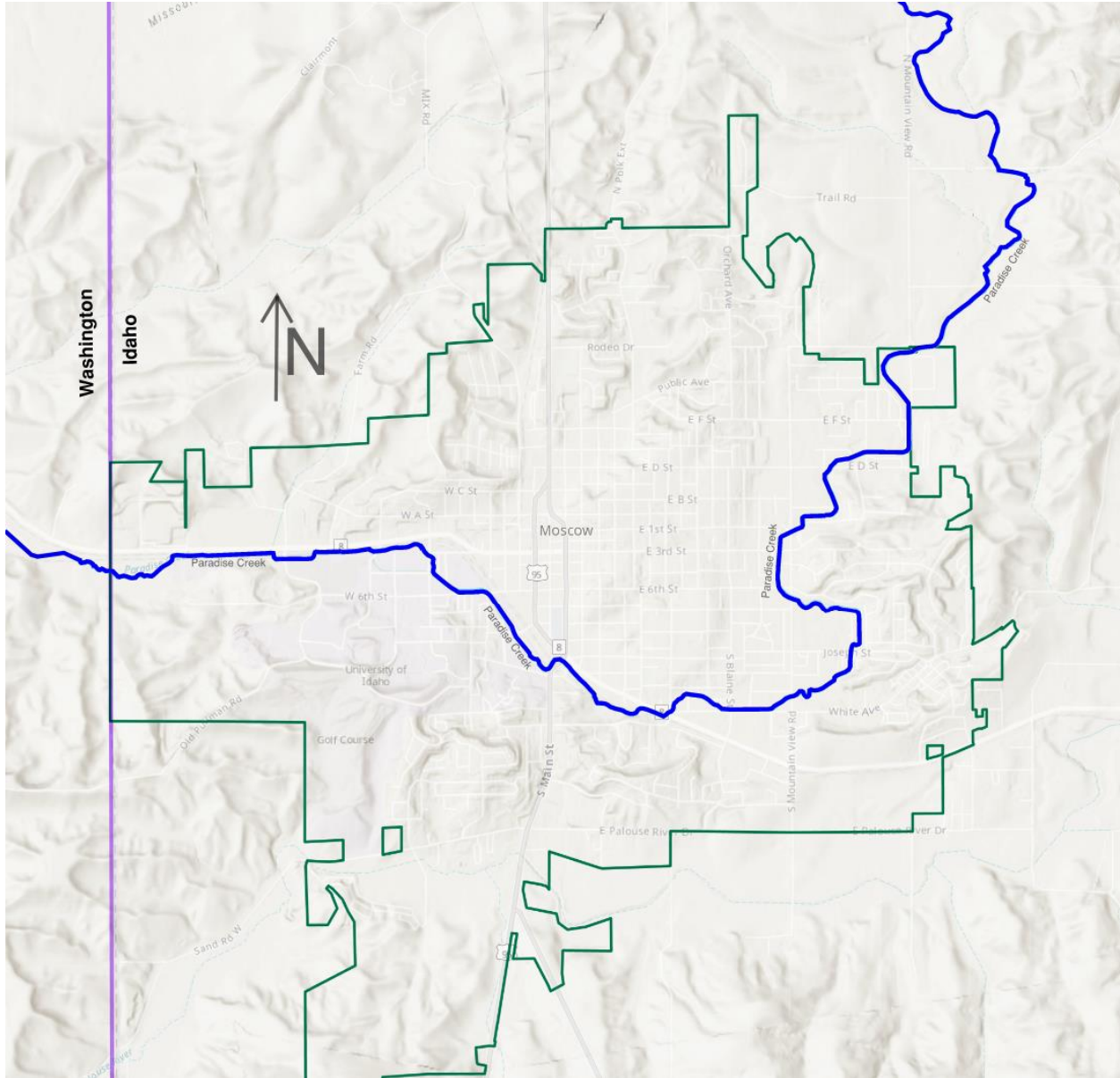
The City is a regulated Municipal Separate Storm Sewer System (MS4) under the IPDES program, which mandates the implementation of best management practices (BMPs) to reduce pollutant discharges to waters of the United States, including Paradise Creek. The City's MS4 Permit requires proactive control measures such as sediment and debris removal, erosion control, and public education to minimize stormwater impacts. Maintenance activities within the watershed play a crucial role in ensuring compliance with MS4 requirements by preventing excessive sedimentation, nutrient loading, and bacteriological contaminants.

Idaho Water Quality Standards and Total Maximum Daily Load (TMDL)

The Idaho “Water Quality Standards” (IDAPA 58.01.02) designate cold water aquatic life, contact recreation, and agricultural water supply as beneficial uses for Paradise Creek. The creek has historically faced challenges with excessive sediment, nutrients, temperature, and bacteria pollution, leading to its listing as an impaired water body under Section 303(d) of the Clean Water Act. A Total Maximum Daily Load (TMDL) and corresponding implementation plan have been developed to address these impairments (e.g., non-support of the beneficial uses), outlining required reductions in those pollutants to restore water quality. The City's maintenance efforts align with TMDL objectives to reestablish support of the designated beneficial uses.

The City's SWMP is designed to mitigate stormwater pollution, enhance in-stream water quality, and comply with federal and state regulations. Compliance with the City's MS4 Permit requires the implementation of best management practices (BMPs) to prevent stormwater runoff pollution, which can contribute to increased sedimentation, nutrient and thermal loading, and bacterial contamination in Paradise Creek. Through rigorous monitoring, erosion control, sediment removal, and vegetation management, the maintenance program directly supports MS4 Permit compliance while maintaining natural hydrological functions.

Figure 1. Paradise Creek Vicinity Map.



2. Purpose

This plan seeks to establish a clear framework for ensuring the long-term health and resilience of Paradise Creek through structured maintenance of the City’s stormwater control system, regulatory compliance, and community involvement. This plan provides a roadmap for preserving the ecological integrity of the watershed while balancing increasing urban development, stormwater management requirements, and habitat and wildlife conservation.

Key Objectives:

- **Water Quality Improvement** – Implement pollutant reduction strategies, comply with TMDL requirements, and enhance stormwater treatment to prevent degradation of aquatic resources.
- **Flood Control** - Flood control in Paradise Creek is a critical maintenance activity aimed at mitigating the risk of flooding, protecting infrastructure, and preserving ecological health.
- **Erosion and Sedimentation Control** – Implement streambank stabilization projects, install sediment barriers, address construction and post-construction runoff control MS4 Permit requirements (both public and private development), and promote vegetation-based erosion control methods.
- **Vegetation and Habitat Management** – Encourage the growth of native riparian vegetation while controlling invasive species that threaten biodiversity.
- **Wildlife and Beaver Management** – Develop policies that allow for co-existence with beavers and other wildlife while mitigating potential infrastructure damage and flooding risks (see Section 5 and Appendix B for more information regarding beaver management).
- **Stormwater Infrastructure Maintenance** – Conduct regular inspections and maintenance of culverts, outfalls, and detention basins to ensure proper drainage and pollutant filtration.
- **Public Safety and Access** – Maintain public trails, access points, and bridges.
- **Regulatory Compliance** – Ensure all maintenance and management activities comply with federal, state, and local environmental regulations.
- **Community Engagement and Stewardship** – Continue to foster partnerships with local organizations, schools, and the public to promote watershed education, volunteer opportunities, and conservation initiatives.

This plan is designed to be an adaptive framework, allowing for modifications based on environmental monitoring, policy changes, and emerging challenges in watershed management.

3. Maintenance Activities

Routine Maintenance Activities

Regular maintenance of Paradise Creek is critical to ensuring long-term water quality, habitat stability, and compliance with environmental regulations. Routine maintenance tasks address issues such as debris buildup, erosion, invasive species, stormwater infrastructure upkeep, and public safety. The following table outlines key maintenance activities, their frequency, and descriptions of their purpose and implementation.

Routine Maintenance	Activity	Description
Post-Storm Maintenance	Storm Debris Assessment	Immediately inspect creek sections for fallen branches, trash, or blockage caused by storm runoff.
	Erosion Check	Inspect banks for new signs of erosion or damage caused by increased flow.
	Structure Functionality Check	Confirm that culverts, detention basins, and overflow channels functioned as designed.
	Record Storm Impact Severity	Keep track of rainfall totals and flow levels for correlation with damage.
	Public Safety Monitoring	Look for hazards near public access points, such as loose riprap, broken railings, or unstable slopes.
Monthly Maintenance	Street Sweeping	
	Inlet and Outlet Inspection	Inspect stormwater inlets, outlets, and culverts for clogging, sediment buildup, or structural damage.
	Vegetation Management (Light Pruning)	Trim overgrown vegetation along the banks to maintain access and prevent blockage.
	Minor Sediment Removal	Clear out localized sediment deposits that may restrict flow.
	Streambank Stability Check	Monitor for signs of erosion, undercutting, or vegetation loss on streambanks.
	Beaver or Wildlife Management Plans	Proactively manage the presence and impacts of beavers and other wildlife along Paradise Creek in a way that balances habitat preservation, water quality, creek function, infrastructure protection, and public safety.
Annual Maintenance	Comprehensive Creek Assessment	Conduct a detailed inspection report on the overall condition of the creek.
	Sediment Survey and Removal (As Needed)	Evaluate and remove accumulated sediment from areas prone to build-up or restricted flow.
	Vegetation Management (Major Cutting or Restoration)	Remove dead or hazardous trees, invasive species, and overgrowth to maintain a clear flow path and healthy riparian zone.

Paradise Creek Maintenance Program Plan 2025

	Channel Restoration/Repair (As Needed)	Address structural issues such as erosion, bank slumping, or loss of habitat features.
	Stormwater BMP Inspection	Inspect bio-swales, rain gardens, detention ponds, etc.
	Snowmelt Season Prep (Late Winter)	Monitor snowmelt conditions and check for ice blockage risks.
	Update Maintenance Priority List	Re-assess what areas may now require more frequent maintenance due to storm impacts.

Capital Projects

To support the long-term stability, function, and ecological health of Paradise Creek, the City of Moscow has identified a range of capital improvement projects aimed at addressing chronic sedimentation, erosion, and stormwater-related impacts. These efforts will improve water quality, reduce maintenance burdens, and protect public and private infrastructure.

Paradise Creek Segmentation and Prioritization

For planning and implementation purposes, Paradise Creek has been divided into 15 distinct segments (excluding the University of Idaho owned and operated sections), each evaluated and prioritized based on a variety of factors including: upstream impacts, observed sediment accumulation, bank erosion severity, access constraints, and proximity to public infrastructure. This segmentation allows for a phased and strategic approach to capital project planning and resource allocation.

Detailed information for each segment—including location, priority, recommended maintenance goals, and preliminary cost estimates (in 2025 dollars)—is included in Appendix A.

Sediment Removal and Channel Maintenance:

High-priority segments of Paradise Creek have experienced significant sediment accumulation, which reduces channel capacity, impairs flow conveyance, and contributes to localized flooding and habitat degradation. Periodic sediment removal through mechanical dredging or excavation will be undertaken where warranted, with sediment disposal managed in accordance with regulatory standards. These efforts will be guided by monitoring data and designed to preserve channel form and minimize ecological disturbance.

Bank Stabilization and Erosion Control:

Eroding streambanks are a primary source of sediment loading in Paradise Creek. Capital projects will implement stabilization measures using a combination of hard and soft engineering techniques. These may include rock armoring at high-energy bends, vegetated geogrids, rootwad revetments, and extensive native vegetation planting to protect banks and reduce sediment input over time. Project sites will be prioritized based on erosion severity, infrastructure risk, and potential for long-term effectiveness.

Paradise Creek Maintenance Program Plan 2025

Floodplain and Channel Function Improvements:

Where feasible, capital projects will improve channel alignment, remove constrictions, and reestablish access to adjacent floodplains. These modifications will increase the creek's ability to store and convey floodwaters, slow velocities during peak events, and reduce downstream sediment transport.

Access Improvements for Maintenance:

To support efficient and minimally invasive maintenance operations, designated access points and pathways will be constructed or improved as part of capital planning. These routes will be designed to reduce soil disturbance and enable access to sediment removal and stabilization sites.

Capital projects will be implemented based on the priority ranking of creek segments, permitting requirements, and funding availability. The City will seek external funding opportunities, collaborate with landowners, and coordinate with regulatory agencies to ensure that these investments provide meaningful, lasting benefits to Paradise Creek and the surrounding community.

4. Regulatory Permitting Requirements

All maintenance and construction activities in and/or around Paradise Creek must be planned in accordance with the following regulations, as applicable, to protect water quality, habitat, and hydrological function. Coordination with state and federal agencies is essential before undertaking any significant maintenance efforts.

Key Regulatory Requirements:

- **City of Moscow IPDES MS4 Stormwater Permit** – Mandates pollutant control measures and stormwater best management practices.
- **Clean Water Act, U.S. Army Corps of Engineers Permitting (Section 404 Permit)** – Required for any in-stream modifications or alterations that impact navigable waters and waters of the U.S. Section 404 of the Clean Water Act (CWA) establishes a program to regulate the discharge of dredged or fill material into waters of the U.S., including wetlands. Activities in waters of the U.S. regulated under this program include fill for development, water resource projects (such as dams and levees), infrastructure development, and mining projects. Section 404 requires a permit before dredged or fill material may be discharged into waters of the U.S., unless the activity is exempt from Section 404 regulation (e.g., certain farming and forestry activities).
- **Endangered Species Act Compliance** – Ensures habitat protection for threatened or endangered species in the watershed.
- **Idaho Department of Environmental Quality (IDEQ) Permitting** – Oversees TMDL implementation, water quality compliance, and pollutant discharge regulations.
- **Idaho Department of Water Resources (IDWR) Stream Alteration Permit** – Required for any projects that alter the natural flow or structure of Paradise Creek, including bank stabilization and channel modifications.
- **National Environmental Policy Act (NEPA) Review** – Required for federally funded projects to evaluate environmental impacts and ensure compliance with federal environmental standards.

5. Beaver Management Policy

Beaver populations play a significant ecological role in the watershed, contributing to habitat complexity and water retention. However, their activities can also result in localized flooding, infrastructure damage, and water quality issues. The City's Beaver Management Plan (Appendix B) is designed to balance habitat preservation with necessary mitigation strategies.

Management Considerations:

- **Monitoring and Assessment** – Regularly survey beaver activity to identify potential conflicts with infrastructure, such as culverts and stormwater drainage systems.
- **Flooding and Infrastructure Protection** – Implement water control structures to mitigate flooding.
- **Habitat Conservation** – Allow beaver activity in designated low-risk areas.
- **Non-lethal Control Methods** – Use pond levelers, flow devices, and exclusion fencing.
- **Beaver Relocation** – Relocate problem beavers when necessary, in compliance with Idaho Fish and Game regulations.
- **Public Safety and Landowner Coordination** – Engage landowners and stakeholders in management decisions.

This approach ensures that beaver populations are managed responsibly while maintaining system integrity.

6. Site Access Planning

Effective site access planning is critical for conducting maintenance activities. Access to Paradise Creek for maintenance activities presents a variety of logistical and environmental challenges. Given that the creek runs through both publicly and privately owned land, planning must consider multiple factors to ensure efficient, legally compliant, and environmentally responsible site access. Key criteria for site access planning include:

Access Considerations:

1. Designated Entry Points

- Identify and establish designated access points to minimize disturbances to riparian habitats and prevent bank erosion.
- Utilize existing infrastructure such as roads, bridges, and maintenance easements for entry.

2. Seasonal Accessibility

- Consider weather conditions that affect access, including high water levels in spring and frozen ground in winter.
- Schedule maintenance activities accordingly to minimize environmental impacts.

3. Private vs. Public Stream Segments

- Private land segments may require individual agreements with landowners, increasing costs and administrative efforts.
- Public segments may have established easements but could still face access limitations due to regulatory restrictions.
- Variability in landowner willingness to grant access can impact maintenance schedules and increase logistical complexity.
- Additional costs may include right-of-entry agreements, insurance requirements, and possible compensation for land use disruptions.

4. Minimizing Environmental Impact

- Use low-impact vehicles and equipment to reduce soil compaction and habitat disturbance.
- Implement best management practices (BMPs) to control sediment and erosion during maintenance activities.

7. Public Education and Outreach

Public engagement and education are critical components of Paradise Creek’s long-term health. Encouraging stewardship through awareness initiatives fosters community involvement and responsible watershed management. Key outreach efforts include:

Community Engagement Strategies:

- **Watershed Stewardship Workshops** – Partnering with local schools, universities, and environmental organizations to educate the public on stormwater pollution, habitat restoration, and sustainable water practices.
- **Community Volunteer Events** – Organizing creek clean-up days, tree planting events, and citizen science programs to engage residents in active conservation efforts.
- **Online Public Engagement and Social Media Campaigns** – Using digital platforms to share educational content, provide updates on creek management, and encourage public participation in conservation initiatives.
- **Public Policy and Stakeholder Meetings** – Hosting community discussions to gather input on future restoration projects and ensure transparency in watershed management decisions.

By strengthening community involvement, the Paradise Creek Maintenance Program aims to foster long-term public commitment to preserving and improving water quality and habitat conditions.

8. Conclusion

The Paradise Creek Maintenance Program Plan establishes a proactive and sustainable approach to maintaining the ecological health and functionality of Paradise Creek. By implementing a structured approach to stormwater management, erosion control, and habitat restoration, the City of Moscow remains committed to regulatory compliance and environmental stewardship.

This plan ensures long-term watershed health through adaptive management strategies, ongoing monitoring, and community engagement, ensuring Paradise Creek remains a valuable ecological asset.

Appendix A: Capital Maintenance Stream Segments

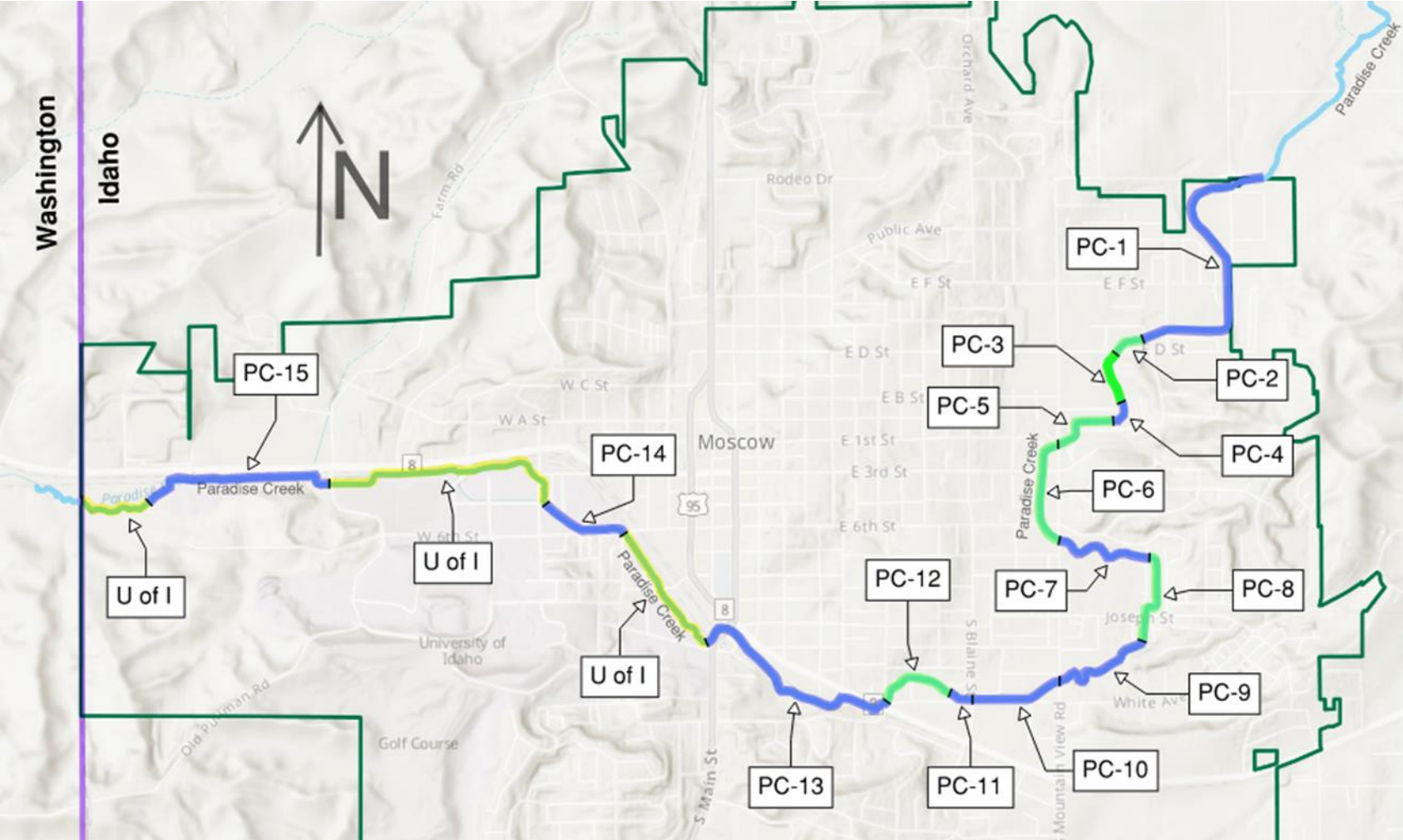
Summary of Section

Section	Creek Segment Location	Owner	Length (feet)	Priority	Estimated Cost (2025)	Est. Year	Est. Project Year	Estimated Cost Adjusted For Inflation
PC-12	Troy Highway to Johnson St.	Private	1,225	1	\$400,741.45	2025	2027	\$425,146.60
PC-11	Blaine St. to west end of Johnson St.	City	447	1				
PC-10	Mt. View Road to Blaine St.	City	1,374	2	\$30,000.00	2025	2028	\$32,781.81
PC-9	Heron's Hideout	City	1,480	3	\$30,000.00	2025	2028	\$32,781.81
PC-8	From the edge of Brink Park to Heron's Hideout	Private	1,654	4	\$465,767.95	2025	2029	\$524,225.93
PC-7	Brink Park	City	1,541	5	\$45,000.00	2025	2029	\$50,647.90
PC-6	Mt. View crossing to 6th St. Bridge	Private	1,643	6	\$407,250.00	2025	2031	\$486,277.80
PC-5	From Bridge St. bridge to Mt. View	Private	1,087	7	\$273,824.50	2025	2033	\$346,872.68
PC-4	Bridge St. Park Area	City	492	8	\$89,546.38	2025	2033	\$113,434.67
PC-2	Hordeman's To D St. Bridge	Private	404	9	\$105,875.00	2025	2033	\$134,119.28
PC-1	Mt. View Park To Hordeman's Pond Culdesac	City	4,046	10	\$737,815.89	2025	2035	\$991,562.86
PC-15	Perimeter Dr. to U of I Wetlands	City	2,609	11	\$576,571.75	2025	2037	\$822,053.45
PC-14	6th/Deakin to West Ghormley Park	City	1,076	12	\$221,827.85	2025	2039	\$335,534.53
PC-13	Troy Hwy. to South Main	City	3,420	13	\$760,762.80	2025	2041	\$1,220,800.96
PC-3	Fosberg's Conservation Trust	Private	717	14	\$ -	2025	-	-

Total
\$4,144,983.57

Total
\$5,516,240.29

Paradise Creek Maintenance Program Plan 2025





City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC- 1	Section Description: Mountain View Park to Hordeman's Pond Cul-de-sac
Department(s): Street/Storm	Section Length (ft): 4,046	
Division(s): Stormwater Ops	Owner: City of Moscow	Project Need/Outcomes: Channel restoration; Debris removal
Access: Pathway/City Property		
Priority: 10	Beaver Habitat: Limited	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$737,815.89	Estimate Year: 2025	



Estimated Item Cost	Cost Category	Cost Category Description
\$10,000	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
\$110,820.64	Site Access	Accessing the site including fence removal and landscape work
\$36,940.21	Construction Design	Construction design and surveying
\$61,567.02	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$196,567.02	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
\$174,357.81	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
\$147,563.18	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC-2	Section Description: Hordemann's Pond to D St. Bridge
Department(s): Streets/Storm	Section Length (ft): 404	
Division(s): Stormwater Ops	Owner: Private	Project Need/Outcomes: Channel restoration; Debris removal
Access: Limited. Acquire Maintenance Easement		
Priority: 9	Beaver Habitat: No	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$105,875.00	Estimate Year: 2025	



Estimated Item Cost	Cost Category	Cost Category Description
\$10,000.00	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
\$7,000.00	Site Access	Accessing the site including fence removal and landscape work
\$3,750.00	Construction Design	Construction design and surveying
\$6,250.00	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$40,000.00	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
\$17,700.00	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
\$21,175.00	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC-3	Section Description: Fosberg's Conservation Trust
Department(s): Street/Storm	Section Length (ft): 717	
Division(s): Stormwater Ops	Owner: Private	Project Need/Outcomes: Wetland area; Minimal maintenance; Owner maintained
Access: N/A. Conservation Easement		
Priority: 14	Beaver Habitat: Yes	Regulatory/Permitting: Unknown
Total Cost Estimate: N/A	Estimate Year: 2025	



Estimated Item Cost	Cost Category	Cost Category Description
-	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
-	Site Access	Accessing the site including fence removal and landscape work
-	Construction Design	Construction design and surveying
-	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
-	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
-	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
-	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC-4	Section Description: Bridge St. Park Area
Department(s): Streets/Storm	Section Length (ft): 492	
Division(s): Stormwater Ops	Owner: City of Moscow	Project Need/Outcomes: Channel restoration; Debris removal
Access: City Property		
Priority: 8	Beaver Habitat: No	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$89,546.38	Estimate Year: 2025	



Estimated Item Cost	Cost Category	Cost Category Description
\$10,000	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
-	Site Access	Accessing the site including fence removal and landscape work
-	Construction Design	Construction design and surveying
\$1,497.50	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$47,920.00	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
\$12,219.60	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
\$17,909.28	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC- 5	Section Description: From Bridge St. bridge to Mt. View
Department(s): Street/Storm	Section Length (ft): 1,087	
Division(s): Stormwater Ops	Owner: Private	Project Need/Outcomes: Channel restoration; Debris removal
Access: Limited. Acquire Maintenance Easement		
Priority: 7	Beaver Habitat: No	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$273,824.50	Estimate Year: 2025	



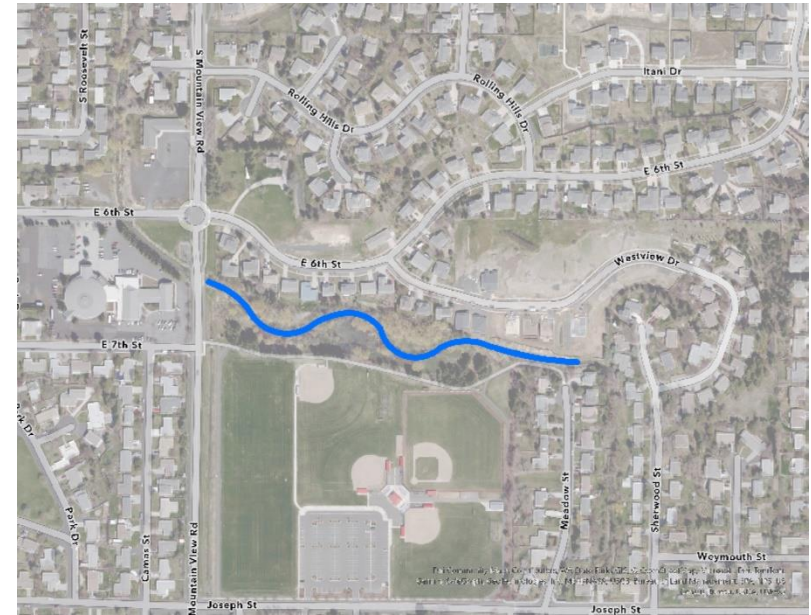
Estimated Item Cost	Cost Category	Cost Category Description
\$10,000.00	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
\$29,790.00	Site Access	Accessing the site including fence removal and landscape work
\$9,930.00	Construction Design	Construction design and surveying
\$16,550.00	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$105,920.00	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
\$46,869.60	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
\$54,764.90	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC- 7	Section Description: Brink Park
Department(s): Street/Storm	Section Length (ft): 1,541	
Division(s): Stormwater Ops	Owner: City of Moscow	Project Need/Outcomes: Wetland area; Minimal maintenance
Access: Pathway/City Property		
Priority: 5	Beaver Habitat: Yes	Regulatory/Permitting NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$45,000.00	Estimate Year: 2025	



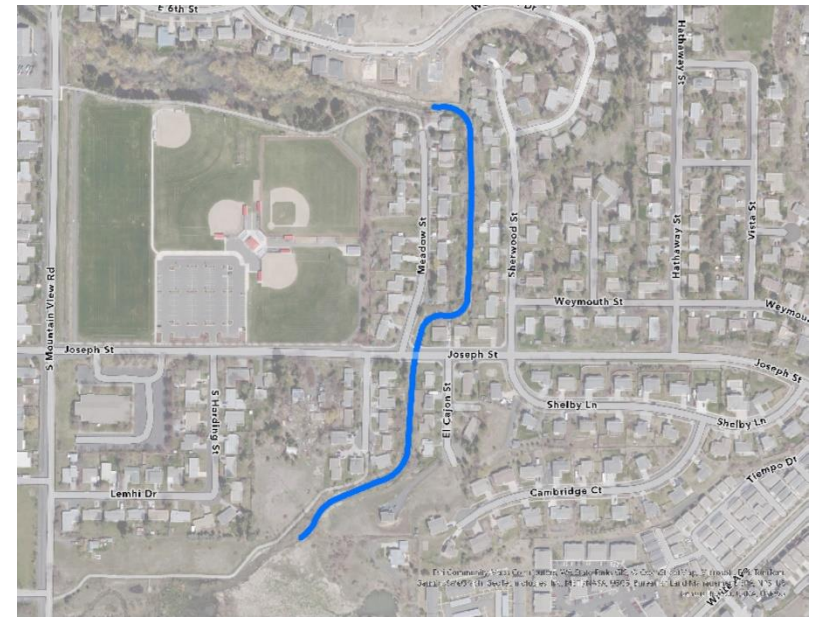
Estimated Item Cost	Cost Category	Cost Category Description
\$10,000.00	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
-	Site Access	Accessing the site including fence removal and landscape work
-	Construction Design	Construction design and surveying
-	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$35,000.00	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
-	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
-	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC-8	Section Description: From edge of Brink Park to Heron's Hideout
Department(s): Streets/Storm	Section Length (ft): 1,654	
Division(s): Stormwater Ops	Owner: Private	Project Need/Outcomes: Channel restoration; Debris removal
Access: Limited. Acquire Maintenance Easement		
Priority: 4	Beaver Habitat: No	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$465,767.95	Estimate Year: 2025	



Estimated Item Cost	Cost Category	Cost Category Description
\$10,000.00	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
\$90,000.00	Site Access	Accessing the site including fence removal and landscape work
\$15,100.50	Construction Design	Construction design and surveying
\$25,167.50	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$161,072.00	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
\$71,274.36	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
\$93,153.59	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC- 9	Section Description: Heron's Hideout
Department(s): Street/Storm	Section Length (ft): 1,480	
Division(s): Stormwater Ops	Owner: City of Moscow	Project Need/Outcomes: Wetland area; minimal maintenance
Access: Pathway/City Property		
Priority: 3	Beaver Habitat: Yes	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$30,000.00	Estimate Year: 2025	



Estimated Item Cost	Cost Category	Cost Category Description
\$10,000.00	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
-	Site Access	Accessing the site including fence removal and landscape work
-	Construction Design	Construction design and surveying
-	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$20,000.00	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
-	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
-	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC-10	Section Description: Mt. View Rd. to Blaine St.
Department(s): Streets/Storm	Section Length (ft): 1,374	
Division(s): Stormwater Ops	Owner: City of Moscow	Project Need/Outcomes: Channel restoration; Debris removal
Access: City Street/City Property		
Priority: 2	Beaver Habitat: No	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$30,000.00	Estimate Year: 2025	



Estimated Item Cost	Cost Category	Cost Category Description
\$10,000.00	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
-	Site Access	Accessing the site including fence removal and landscape work
-	Construction Design	Construction design and surveying
-	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$20,000.00	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
-	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
-	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC- 11 and PC-12	Section Description: PC-11: City of Moscow, Blaine to west end of Johnson St, 447 ft PC-12: Private, Troy Hwy to Johnson St, 1,225 ft
Department(s): Street/Storm	Section Length (ft): 1672	
Division(s): Stormwater Ops.	Owner: Mixed	Project Need/Outcomes: Channel restoration; Debris removal
Access: Limited. Acquire Maintenance Easement		
Priority: 1	Beaver Habitat: No	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$400,741.45	Estimate Year: 2025	



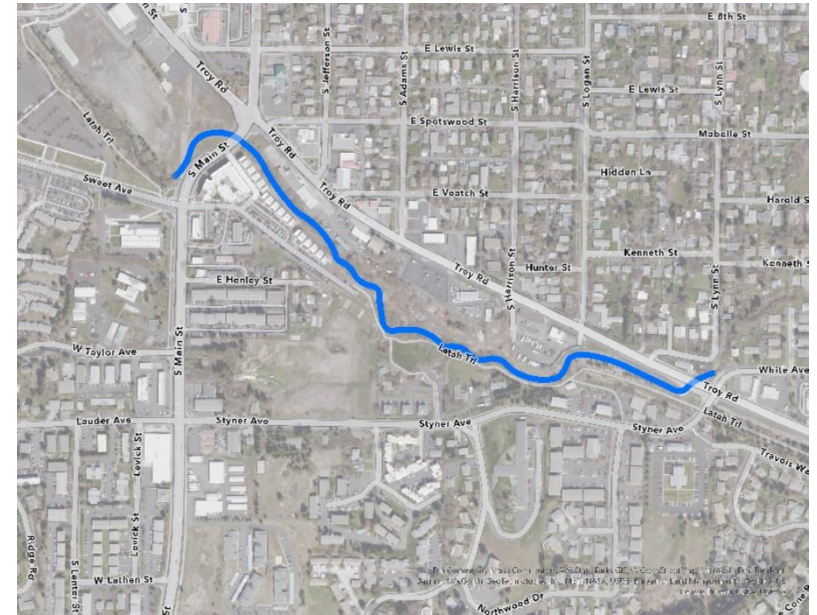
Estimated Item Cost	Cost Category	Cost Category Description
\$10,000.00	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
\$35,000.00	Site Access	Accessing the site including fence removal and landscape work
\$15,265.50	Construction Design	Construction design and surveying
\$25,442.50	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$162,832.00	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
\$72,053.16	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
\$80,148.29	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC- 13	Section Description: Troy Hwy to South Main St.
Department(s): Street/Storm	Section Length (ft): 3,420	
Division(s): Stormwater Ops	Owner: City of Moscow	Project Need/Outcomes: Channel restoration; Debris removal
Access: Pathway/City Property		
Priority: 13	Beaver Habitat: Limited	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$760,762.80	Estimate Year: 2025	



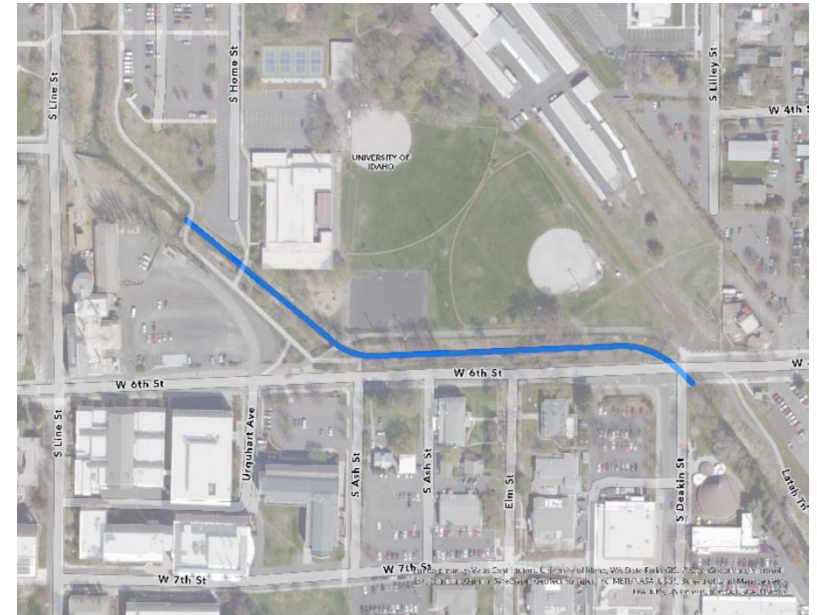
Estimated Item Cost	Cost Category	Cost Category Description
\$10,000.00	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
\$35,000.00	Site Access	Accessing the site including fence removal and landscape work
\$31,219.18	Construction Design	Construction design and surveying
\$52,031.96	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$333,004.57	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
\$147,354.52	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
\$152,152.56	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC-14	Section Description: 6 th and Deakin to West Ghormley Park
Department(s): Streets/Storm	Section Length (ft): 1,076	
Division(s): Stormwater Ops	Owner: City of Moscow	Project Need/Outcomes: Channel restoration; Debris removal
Access: Pathway/City Property		
Priority: 12	Beaver Habitat: No	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$221,827.85	Estimate Year: 2025	



Estimated Item Cost	Cost Category	Cost Category Description
\$10,000.00	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
-	Site Access	Accessing the site including fence removal and landscape work
-	Construction Design	Construction design and surveying
\$16,366.52	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$104,745.76	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
\$46,350.00	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
\$44,365.57	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program



City of Moscow Creek Maintenance Program

Service Area: Paradise Creek	Section Name: PC- 15	Section Description: Perimeter Dr. to U of I wetlands
Department(s): Street/Storm	Section Length (ft): 4,046	
Division(s): Stormwater Ops	Owner: City of Moscow	Project Need/Outcomes: Channel restoration; Debris removal
Access: Pathway/City Property		
Priority: 11	Beaver Habitat: No	Regulatory/Permitting: NWP #41: Reshaping Existing Drainage and Irrigation Ditches
Total Cost Estimate: \$576,571.75	Estimate Year: 2025	



Estimated Item Cost	Cost Category	Cost Category Description
\$10,000.00	Mobilization	Preparing and transporting necessary machinery, tools, and equipment
\$30,000.00	Site Access	Accessing the site including fence removal and landscape work
\$15,000.00	Construction Design	Construction design and surveying
\$39,704.59	Environmental	Erosion/water pollution control; temporary stream diversion/dewatering
\$254,109.40	Channel Work	Clearing and grubbing; Channel excavation including hauling of debris
\$112,443.41	Restoration	Scour protection (Quarry spalls); streambed gravel; in-water large woody material and log piling; weed barrier mat; Seeding and fertilizing; Creek plant selection and Plant establishment
\$115,314.35	Contingency (%25)	Unexpected costs

City of Moscow Creek Maintenance Program

Appendix B: City of Moscow Beaver Management Plan

City of Moscow, Idaho Beaver Management Plan

INTRODUCTION AND PURPOSE

The City of Moscow, Idaho (City) has developed the following best management practices (BMPs) to assist with beaver management within the City. These BMPs have been prepared in coordination with State of Idaho Regulations (IDAPA 13.01.16). While the American beaver (*Castor canadensis*) provides important watershed health and ecological benefits, beaver can be a concern within urban settings because of the damage their activity can inflict on property and infrastructure.

The purpose of developing these BMPs is to unify and clarify decision making, and to establish standards for when, where, and what methods of beaver deterrence should be used by the City. These BMPs are intended to comply with Idaho Department of Fish and Game (IDFG) regulations and all applicable Federal and State of Idaho laws and rules. While the BMPs covered here are expected to be effective at most currently identified problem sites, all have limitations, and sometimes unsuspected indirect effects or unacceptable costs may occur. The BMPs in this document are intended to provide the information necessary to determine which technique, if any, is the best option for any situation. The contents of this document will be reviewed, evaluated, and updated by staff as needed.

BEAVER LEGAL STATUS

Numerous regulations within Idaho address trapping or other management of beaver. However, these regulations sometimes do not address the needs of the City in managing beavers. As a result, coordination with IDFG was initiated to clarify the types of actions allowable under this plan by current state regulations.

Lethal Trapping on Public Lands

On public lands, beaver are classified as furbearers under IDFG rules. This designation allows for trapping by public agencies for nuisance beavers causing infrastructure damage during the beaver trapping season of October 15 through March 31 in Latah County/Clearwater Region (“Idaho Upland Game, Turkey & Furbearer, 2024 & 2025 Seasons & Rules”). IDFG has provided guidance that allows for the use of a licensed trapper to trap and remove beaver outside of the trapping season upon agency approval on an individual, case by case basis. Using a trapper licensed in the state of Idaho for the purpose of removing a nuisance beaver does not require additional permits from IDFG at this time. When using a trapper, many prefer to utilize live traps which allows for the release of non-target species and minimizes interactions with the public and their pets. Trappers must follow all IDFG rules when euthanizing wildlife.

Lethal Trapping on Private Lands

A private landowner may trap and kill a nuisance beaver on his or her property during the legal trapping season and in accordance with IDFG rules. There is no additional approval necessary from IDFG if the landowner performs this task, and there are no additional reporting requirements beyond IDFG rules. If the landowner hires a licensed trapper to perform this task, the operator reports its activity to IDFG directly.

Relocation and Hazing Activities

It is illegal for anyone to move a beaver in Idaho without approval from IDFG. On a case-by-case basis, the City will coordinate with IDFG to consider live-trapping beaver to move them to suitable habitat that could benefit from such relocation.

Hazing, namely in the form of chemical deterrence, may be an acceptable option in some circumstances. Hazing is not a feasible technique in open waterways but may be effective within stormwater pipe systems and certain stormwater treatment ponds.

BEAVER DETERRENCE METHODS

The City will consider all options for resolving beaver conflict within its infrastructure. Techniques will range from no action to habitat modifications and from moving beaver to lethal actions. Each of these techniques is described below.

No Action

In areas where no adverse effects are currently observed or anticipated, beaver activities should be monitored. Activities should be recorded in GIS mapping and/or observation logs by the appropriate staff.

Vegetation Management

In areas where beaver are not anticipated to be an issue with infrastructure, maintain or establish vegetation as deemed optimal for the site.

In areas where beaver are not desired, the planting of unpalatable plants can achieve some overall habitat improvements while deterring foraging by beaver. These plants include Sitka spruce, incense cedar, Pacific ninebark, red elderberry, cascara, osoberry (Indian plum), and twinberry. The list might also be used for vegetation maintenance and replacement in facilities with beaver presence.

Managers should avoid planting cottonwood, aspen, or willow in areas where beaver are not desired, as these are the preferred foods for the species.

Wire Mesh Cages

In locations where trees or shrubs should be protected from gnawing or felling by beaver, install wire mesh cage around the circumference of the trunk to prevent beaver from gnawing on standing trees. This method has been successful in the other areas, but requires material and labor, as well as periodic maintenance. An effective mesh cage consists of the following:

- The gauge should be size 14 to be flexible enough for this application.
- Mesh openings should be minimum 4 inches and maximum 6 inches; typically, 2x4 inch openings.
- Mesh should be placed so that 12 or more inches of space is present between the tree and the mesh so that beaver are not able to contact the tree; use an 18-inch gap for growing trees
- Mesh cages should extend at least 4 to 5 feet above ground level.
- In flood-prone areas, mesh cages should extend above the high-water level.
- Cages should be securely anchored to the ground; typically, with 1x2x24 inch wood stakes woven into mesh.
- For clusters of shrubs, encircle priority area with single, larger diameter fence as needed.
- For newly planted revegetation sites still in establishment phase, select subset of priority trees to protect, depending on long terms site goals.
- Cages require monitoring, maintenance, removal, and reinstallation as trees grow.

Abrasive Paint

In areas where trees should be protected from gnawing or felling, but where investment in the higher costs for material and labor is not worth the effort, abrasive paint may be used. Please note that this method has not been utilized by the City and therefore its efficacy is unknown. This method requires minimal material and labor and annual repainting. This method might be useful for volunteer events where skill in manual labor is not critical to success. Abrasive paint should consist of a mixture of:

- 8 ounces of fine sand (30-mil, 70-mil, or masonry sand)
- 1 quart of latex paint, matched to the color of the tree trunk

Once combined, the mixture is painted on the tree to 4 feet above the ground. If abrasive paint is used, monitoring of its effectiveness should be conducted and reported to better understand its applicability for future use.

Habitat Modification

These techniques include dam breaching/removal and installation of pond levelers, beaver deceivers, and other devices. Additional regulations regarding removal or fill of material within regulated Waters of the U.S. is discussed below.

Habitat Modification Regulations and Consultations

Beaver dams and dens are not a regulated resource by IDFG and can be removed or altered without a permit from that agency. Confirmation a den/lodge has been abandoned should occur prior to alteration or removal activities to limit potential injury or unwanted death to a beaver.

When flow devices such as pond levelers or “beaver deceivers” are proposed in Waters of the U.S., the necessity of obtaining a permit from the U.S. Army Corps of Engineers (USACE) under Section 404 of the Clean Water Act must be examined in coordination with the USACE. Within the City boundaries, the presence of fish (Salmon and Steelhead) listed under the federal Endangered Species Act is assumed to be non-existent.

In general, City constructed stormwater treatment facilities, such as sediment detention ponds and bioswales, are not Waters of the State or Waters of the U.S. Therefore, the following activities may occur without agency consultation in constructed stormwater treatment facilities: dam breaching, dam material removal, den material removal and placement of pond levelers and beaver deceivers. However, some facilities may overlap with regulatory waters and careful consideration should be given on a case-by-case basis. Always consult with agencies if there is any question about the regulatory status of a facility.

Finally, placement of flow devices within the City, such as pond levelers and beaver deceivers, may trigger flood hazard considerations. Within the mapped 100-year floodplain, flow devices described in this plan do not meet the definition of “fill” and no consultation is required. Placement of flow devices within a FEMA mapped floodway or virtually any stream or drainageway will likely require a “no rise” analysis be submitted to the City Community Development Department.

Dam Breaching and Removal

Dam breaching should be considered under two scenarios. The first scenario is when there is acute flooding risk because of the dam. Because beaver will often rapidly repair a breached dam, breaching should be considered a short-term, emergency approach to relieve dangers to property and/or infrastructure. When emergency breaching is conducted, analysis should be completed to ensure that released flows do not endanger other structures or property downstream from the breached dam. In some cases, beaver will not repair dams and breaches can remain effective for prolonged periods of time.

The second scenario in which dam breaching is viable is after a dam has been abandoned but is still creating an unacceptable risk to infrastructure. Dams may be breached to the extent that they might still provide benefits associated with beaver dams, while still protecting infrastructure.

Dam removal is a more significant effort and will typically drain the entire beaver pond. This often exposes submerged den and burrow entrances, allowing access by terrestrial predators. To protect beaver kits that may not be fully mobile and vulnerable to predation, avoid wholesale dam removal during the kit season from April to June. Site and condition appropriate best practices for sediment control should also be deployed for dam removal to manage sediment plumes.

There are two recommended ways to breach or remove a beaver dam depending on the size of the dam. These are described below:

- Breaching or removing a dam by hand: Remove material from the dam slowly by hand and/or using hand tools such as four-pronged pitch forks, long-handled cultivator rakes (potato hooks), shovels and chain saws to dislodge and remove material.
- Power excavating: Remove material slowly using a backhoe or excavator to breach or remove large dams. The machinery should be stationed at the top of the bank, road, or bridge where practicable. Remove the dam from top down in layers, scraping off six inches to one foot of material to reduce the potential for flooding or stream scouring. Wait for the water levels to stabilize and flow to clear before removing the next layer. Remove material to the desired depth or substrate or to the natural substrate level if needed. Under this plan, ponds should only be lowered to the level necessary to eliminate risk and no further.

Pond Levelers

In areas where free-standing dams are not an acute threat to infrastructure and are not located at a culvert, but where pond levels should not rise above a certain elevation, pond levelers can be installed. These devices generally consist of a pipe placed in the dam, extending upstream with a wire mesh cage surrounding the intake. A number of designs exist. Each leveler will need to be field fit to each set of conditions, however the general specifications are:

- 40-foot length of 12- or 18-inch diameter high density polyethylene (HDPE) pipe, double-walled and not perforated, with vent holes cut along the top side and a notch cut in the bottom of the intake end.
- 6x6x6 foot wire mesh cage with domed top surrounding intake, constructed of 6x6 inch wire mesh fabric, 3/16-inch diameter wire, non-galvanized. Use one fabric sheet for floor; avoid seams in floor where adjoining sheets are fastened together.
- Metal “T” style posts to secure pipe and intake cage to pond bed.

Paradise Creek Maintenance Program Plan 2025

- 2x2x2 foot wire mesh cage on downstream end of pipe (same 6x6 mesh fabric as intake cage).
- Upstream end of pipe placed in bottom center of cage and cage placed in deepest water possible (set intake as deep as possible).
- Place downstream end of pipe in beaver dam, extending a few feet past dam, with pipe invert placed a desired water surface elevation.

This method requires an investment of time and materials, plus monitoring and maintenance to ensure the mesh cage and pipe remain in good condition. Periodic cleaning might be necessary to clear the cage of obstructions.

“Beaver Deceivers”

Beaver deceiver devices are used when dams are blocking culverts, flow paths, or other openings. Beaver deceivers consist of non-galvanized wire mesh fencing staked upstream of the culvert to be protected. The mesh should be located away from the opening of the culvert to prevent it from being used to anchor wood for a more effective dam. A typical device is trapezoidal in shape with the upstream end at least 8 feet from the culvert opening. Like the pond leveler described above, the deceiver device is staked around its perimeter, and tall enough to prevent beaver from being able to place wood within the caged area. The mesh on the bottom of the cage should be embedded into the streambed or angled inward for several feet to prevent beaver from placing wood from below. Smaller cages can also be constructed with a wire mesh floor to prevent beaver from tunneling under the fencing. As with the leveler, avoid creating seams on the floor where two adjoining sheets of wire fabric come together. Seams such as this can unintentionally ensnare animals. Avoid galvanized metal to limit leaching of zinc into the environment. Considerations and modifications for animal passage should be part of each beaver deceiver design. Blocking passage for medium to large sized aquatic mammals may force species such as beaver, otter or muskrat out of waterways and onto roadways. In some situations, it may be advantageous or necessary to incorporate a leveler pipe into beaver deceiver.

Removal via Non-Lethal Means

When habitat modifications and infrastructure protection methods are not fully effective at managing detrimental beaver activity, removal of a beaver group might be necessary. Given the benefits that beaver can provide in the region, non-lethal means of removal is preferable to lethal means. This plan outlines a series of non-lethal techniques to employ prior to considering either non-lethal or lethal removal.

Trapping and Relocation

If relocations are approved by IDFG, they are best conducted between August 1 and October 31. When multiple beaver are present in a colony, it is best to trap all members of the family. They should be held until all members of the family can be relocated together (within reasonable

timeframes). Follow-up monitoring at release sites is essential to determine success of reintroduction efforts.

Evictions

Non-lethal trapping and relocation of beaver options exist if beaver need to be moved a short distance from their current location. This situation could arise when beaver are located within infrastructure such as pipes or manholes and need to be moved before placing exclusion devices such as wire mesh or deiceivers. Eviction generally involves moving animals very short distances (less than 1,000 feet) within the same property ownership. The intent with eviction is to move animal(s) within their own existing territories by “evicting” them from problematic den sites. By definition, eviction actions are not relocations. Eviction is not standard practice, and each situation will likely be unique. Proposed techniques must be coordinated with, and authorized by, IDFG prior to implementation to ensure that applicable laws and regulations are adhered to. Evictions are likely best conducted between August 1 and October 31. Preventing re-entry is crucial, as the beaver are likely to return. Potential methods could include the use of strobe lights or loud noises to encourage beaver to move out. Any methods used must not overly disturb other residents, either human or wildlife, and would be approved by IDFG prior to implementation.

Lethal Removal

In areas where repeated habitat modification and management techniques have not been successful or are not practical, lethal removal might be appropriate. Contact the designated lead to contract a licensed trapper to remove beaver. If removed beaver are located in a pipe or other item of infrastructure, use measures to prevent re-entry by other beavers, if possible.

Unexpected Beaver Encounters

If during the course of routine maintenance, beaver are encountered in an enclosed space such as a culvert or pipe, City staff should not actively harass the beaver. If multiple points of egress are available to the beaver, it will likely exit the area. If personnel are blocking the only exit for the animal(s), personnel should exit and allow the animals to leave. In circumstances where newborn kits are present and not mobile (usually occurring between April and June), personnel should exit the area and contact the designated plan lead for further instructions.

CONCLUSIONS

While there is no one-size fits all solution to dealing with beaver in our urban environment, there are several alternatives that can be used to work with them. Given the benefits provided by beaver, their presence should be encouraged in those areas that do not pose a risk to infrastructure. When their presence becomes a problem for proper maintenance or operation of systems, steps outlined above can be taken to dissuade, mitigate, or remove beaver. Steps to be taken can include vegetation management, in-water habitat modifications, short-distance evictions, relocation, and lethal removal.