

HISTORIC PRESERVATION COMMISSION



Shelley Walker-Harmon
Commission Chair
hpc@ci.moscow.id.us

Regular Meeting
~Agenda~

Mike Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
March 26, 2026

4:30 PM

Haddock Building
504 S. Washington Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. **Approval of Minutes from February 26, 2026 (ACTION ITEM)**

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **University of Idaho Historic District Update**

A discussion about the work being done for the University of Idaho Historic District.

4. **Grant Update for Water Department Building**

An update on submitting a grant for funding a National Register Nomination for the City Water Department Building located at 201 N. Main Street.

5. **Interpretive Signage in Friendship Square (ACTION ITEM)**

The Commission will discuss the plan for adding interpretive signage in Friendship Square.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

6. **2026 Goals (ACTION ITEM)**

The Commission will discuss goals for the next year and the potential for commissioner presentations on topics.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

The next regular meeting of the Historic Preservation Commission is scheduled for April 23, 2026.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

HISTORIC PRESERVATION COMMISSION



Shelley Walker-Harmon
Commission Chair
hpc@ci.moscow.id.us

Regular Meeting
~Minutes~

Michael Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
February 26, 2026

4:30 PM

Haddock Building
504 S. Washington Street

Walker-Harmon called the meeting to order at 4:32 PM

MEMBERS PRESENT: Shelley Walker-Harmon, Chair; April Hernandez, Laurabeth Kowalick, Jack Porter, Nels Reese, Kayla Youngren
MEMBERS ABSENT: Renee Magee
OTHERS: Sandra Kelly
STAFF: Alisa Anderson, Nichol Baird Spencer, Lucy Falcy

REGULAR AGENDA

1. Approval of Minutes from January 22, 2026 (ACTION ITEM)

Porter moved for approval of the minutes as written, seconded by Hernandez. Vote by Acclamation: Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

Anne Marshall, Moscow, introduced herself and informed the Commissioners that she has submitted an application to volunteer on the Commission.

Mark Wintz, Moscow, introduced himself as an observer.

3. University of Idaho Historic District Update

A discussion about the work being done for the University of Idaho Historic District.

It was reported that the Historic District project is still moving along with no major updates. The Chair is working to make the historic district information available online.

4. Grant Proposals for Water Department Building (ACTION ITEM)

The Commission will discuss grant options for funding a National Register Nomination for the City Water Department Building located at 201 N. Main Street.

Alisa Anderson, Grants Manager, will be presenting the Historic Preservation Mitigation Bank (HPMB) grant proposal as described above at the next City Council committee meeting. She explained the process for submitting for the grant and the total reimbursement amount that will be requested in the application. There was a short conversation about other grants and historic preservation designations in Moscow.

Staff explained that the proposed grant application would require the use of a portion of the FY2026 Commission budget funds as match.

Porter moved to support the grant proposal and requested match from FY2026 funds as presented, seconded by Reese. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

5. Fiscal Year 2027 Commission Budget (ACTION ITEM)

The City is currently preparing the 2027 fiscal year budget, and the Commission will need to submit their request by the end of February.

Staff informed the Commission that the proposed FY2027 budget funds could be used for the Water Department grant project if the HPMB grant was not received and the City pursued a Certified Local Government (CLG) grant instead. There was a conversation about potentially using the funds for hiring speakers to present at the Commission meetings next year.

Porter moved for approval of the FY2027 budget request as written, seconded by Youngren. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

6. Interpretive Signage in Friendship Square (ACTION ITEM)

The Commission will discuss the plan for adding interpretive signage in Friendship Square.

There was a conversation about some re-design changes that were proposed for the interpretive signage at Friendship Square, including the images, sign placement, and text (see attached).

7. Farmers Market Tabling (ACTION ITEM)

The Commission will discuss what dates to put in for a table at the Farmers Market for the 2026 market season.

The Commissioners discussed availability and dates for tabling at the Farmers Market, as described above. They agreed on two dates that worked best for everyone of July 11th or September 26th.

Reese left the meeting at 5:45 PM

Walker-Harmon moved to approve the Farmers Market tabling dates as discussed, seconded by Porter. Roll Call Vote; Ayes: Hernandez, Kowalick, Porter, Walker-Harmon, Youngren (5). Nays: None. Abstentions: Reese (1). Motion carried.

8. 2026 Goals (ACTION ITEM)

The Commission will discuss goals for the next year and the potential for commissioner presentations on topics.

The Chair provided some ideas for Commission goals, professional development opportunities, and presentation topics for discussion (see four attachments). The Commissioners agreed to review the recommendations and discuss them at the next meeting.

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The next regular meeting of the Historic Preservation Commission is scheduled for March 26, 2026.

The meeting was adjourned at 5:53 PM

Shelley Walker-Harmon, Chair

Date