

# BOARD of ADJUSTMENT



Jerry Schutz  
Board Chair  
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**Public Meeting**  
~ Minutes~

Lucy Falcy  
Staff Liaison  
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<http://www.ci.moscow.id.us/354/Board-of-Adjustment>

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**Monday**  
**November 10, 2025**

**5:30 PM**

**Council Chambers**  
**206 E. Third Street**

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**Comstock called the meeting to order at 5:39 PM**

MEMBERS PRESENT: Marshall Comstock, 2<sup>nd</sup> Vice Chair; Steve Bush, Ivy Dickinson, Laura Weldon

MEMBERS ABSENT: Tim Kinkeade, Jerry Schutz, Tim Thomson

STAFF: Lucy Falcy

## REGULAR AGENDA

### 1. Approval of Minutes from November 4, 2025 (ACTION ITEM)

Dickinson moved for approval of the minutes as written, seconded by Weldon. Vote by Acclamation; Ayes: Comstock, Dickinson, Weldon (3). Nays: None. Abstentions: Bush (1). Motion carried.

### 2. Public Comment

*Time limit 15 minutes. Members of the Public may speak to the Board regarding matters NOT on the Agenda nor currently pending before the Board of Adjustment. Please state your name and resident city for the record and limit your remarks to three (3) minutes.*

None offered.

### 3. Approval of Reasoned Statement of Relevant Criteria and Standards (ACTION ITEM)

*Variance application to reduce the required 20-foot rear yard setback by 3 feet for a proposed addition to an existing single-family dwelling at 403 N Polk St within the Medium Density Residential (R-3) Zoning District, per Moscow City Code 4-4-2. Permit Application LUP2025-0024.*

Dickinson moved for approval of the Reasoned Statement of Relevant Criteria and Standards for the Variance as written, seconded by Weldon. Roll Call Vote; Ayes: Comstock, Dickinson, Weldon (3). Nays: None. Abstentions: Bush (1). Motion carried.

The Board members and staff had a brief discussion about the appeals process.

## REPORTS

## ANNOUNCEMENTS

## UPCOMING EVENTS/MEETINGS

**The meeting was adjourned at 5:41 PM**

A handwritten signature in blue ink, appearing to read "Jerry Schutz".

Jerry Schutz, Chair

16 Dec 2025

Date