

# BOARD of ADJUSTMENT



Jerry Schutz  
Board Chair  
[BOA@ci.moscow.id.us](mailto:BOA@ci.moscow.id.us)

**Public Meeting**  
~ Minutes~

Lucy Falcy  
Staff Liaison  
208.883.7095

<http://www.ci.moscow.id.us/354/Board-of-Adjustment>

**Tuesday**  
**December 23, 2025**

**5:30 PM**

**Council Chambers**  
**206 E. Third Street**

**Schutz called the meeting to order at 5:34 PM**

MEMBERS PRESENT: Jerry Schutz, Chair; Steve Bush, Laura Weldon  
MEMBERS ABSENT: Marshall Comstock, Ivy Dickinson, Tim Kinkeade, Tim Thomson  
STAFF: Lucy Falcy, Jennifer Fleischman

## **REGULAR AGENDA**

### **1. Approval of Minutes from December 16, 2025 (ACTION ITEM)**

Bush moved for approval of the minutes as corrected, seconded by Weldon. Vote by Acclamation; Ayes: Unanimous (3). Nays: None. Abstentions: None. Motion carried.

### **2. Public Comment**

*Time limit 15 minutes. Members of the Public may speak to the Board regarding matters NOT on the Agenda nor currently pending before the Board of Adjustment. Please state your name and resident city for the record and limit your remarks to three (3) minutes.*

None offered.

### **3. Approval of Reasoned Statement of Relevant Criteria and Standards (ACTION ITEM)**

*Variance application to reduce combined and street side yard setbacks on a nonconforming lot located at 939 N Mountain View Rd within the Single-Family Residential (R-1) Zoning District, per Moscow City Code 4-4-2. Permit Application LUP2025-0023.*

Weldon moved for approval of the Reasoned Statement of Relevant Criteria and Standards for the Variance as written, seconded by Bush. Roll Call Vote; Ayes: Unanimous (3). Nays: None. Abstentions: None. Motion carried.

### **4. Election of Officers for 2026 (ACTION ITEM)**

*The Board will need to nominate officers for 2026.*

Thomson indicated he would be willing to serve again as Vice Chair in 2026 and Schutz offered to continue serving as Chair. The Board agreed to elect Comstock as 2<sup>nd</sup> Vice Chair.

Bush moved to elect Jerry Schutz as the Chair, Tim Thomson as the Vice Chair, and Marshall Comstock as the 2<sup>nd</sup> Vice Chair for the 2026 Officers, seconded by Weldon. Roll Call Vote; Ayes: Unanimous (3). Nays: None. Abstentions: None. Motion carried.

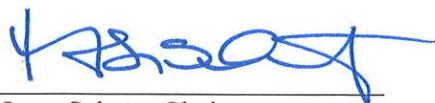
## **REPORTS**

## **ANNOUNCEMENTS**

## **UPCOMING EVENTS/MEETINGS**

The next meeting of the Board of Adjustment has been scheduled for 7:00 PM on Tuesday January 13<sup>th</sup>, 2026.

**The meeting was adjourned at 5:40 PM**



Jerry Schutz, Chair

13 Jan 2026

Date