

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Chair

~Agenda~

Amanda Argona
Staff Liaison

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday, April 2, 2019

4:00 PM

**Council Chambers
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Farmers Market Commission March 5, 2019 Minutes (ACTION ITEM)

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Farmers Market Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

3. Review Farmers Market Poster Contest Submissions (ACTION ITEM)

The 2019 post contest deadline closed on Wednesday, March 27th. The Market office received thirteen submissions.

PROPOSED ACTIONS: Select and approve finalists for public voting or take other action deemed appropriate.

4. Commission By-laws Review (ACTION ITEM)

Suggest proposed changes to by-laws if needed.

PROPOSED ACTIONS: Approve proposed changes or take other action deemed appropriate.

5. Commission Budget Proposal (ACTION ITEM)

The Commission is provided a budget line item each year. For fiscal year 2019, the Commission was granted \$500. Allocated monies are available for Commission projects.

PROPOSED ACTIONS: Approve proposed budget and associated project or take other action deemed appropriate.

6. Farmers Market Strategic Plan Review and Update (ACTION ITEM)

Review current strategic plan and develop scope of work to complete for 2019 with an appropriate timeline.

PROPOSED ACTIONS: Approve proposed scope of work and timeline or take other action deemed appropriate.

7. Comprehensive Fee Schedule

The Farmers Market Commission opted to defer implementation of a comprehensive fee schedule for the 2019 season and this proposal was accepted by City Council. The development of a comprehensive fee schedule will allow for more predictably to our vendors regarding the annual fee structure. Considerations include implementation date and span of time the schedule covers.

PROPOSED ACTIONS: Develop and propose a comprehensive fee schedule or take other action deemed appropriate.

ANNOUNCEMENTS

1. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

2. Moscow Farmers Market Vendor Orientation - April 4, 2019 at the 1912 Center

3. Farmers Market Commission Regular meeting, Tuesday, May 7, 2019 at Moscow City Hall in the Council Chambers

4. 2019 Craft and Food Jury dates - Friday, 3:00 to 6:00 p.m. on June 7 and June 28 at the 1912 Center

ADJOURN

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