

# MOSCOW ARTS COMMISSION



Sonja Foard  
Commission Chair  
[mac@ci.moscow.id.us](mailto:mac@ci.moscow.id.us)

Regular Meeting  
~Agenda~

Megan Cherry  
Staff Liaison  
208.883.7036

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

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Tuesday,  
April 14<sup>th</sup>, 2026

5:00 PM

Council Chambers  
206 E. Third St.

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## WELCOME AND ATTENDANCE

## REGULAR AGENDA

### 1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all forms of art and culture. Fulfillment of this purpose shall be based upon the following values:

- Recognition and promotion of artists' value by creating opportunities for work to be experienced.
- Facilitation and promotion of the social, educational, and economic value of all forms of art and culture in the community.
- Performance of leadership, collaboration, and outreach in the conversation between all forms of art and culture with partner agencies, city leaders, and the community.

### 2. Approval of Minutes from February 10<sup>th</sup>, 2026 (ACTION ITEM)

**PROPOSED ACTION:** Approve minutes, amend minutes, or take such other action deemed appropriate.

### 3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

### 4. Nichoel Baird Spencer, Community Development Director/Deputy City Administrator (INTRODUCTION)

### 5. Storm Drain Mural RFP (ACTION ITEM)

Arts staff has prepared a call for Storm Drain Mural designs to be installed in vinyl on aluminum sign stands. Artworks were last added to this collection in 2023. Changes to this program in 2026 include the elimination of hand-painted artworks. In addition, selection is proposed to be completed by the MAC rather than a separate Selection Panel. MAC members are invited to:

- Review the RFP draft and propose any changes.

Upon recommendation by the MAC, Arts staff will publish the RFP.

**PROPOSED ACTION:** Recommend RFP or take such other action deemed appropriate.

**6. Mayor’s Arts Awards RFP (ACTION ITEM)**

The biennial Mayor’s Arts Awards event is set to take place on Thursday, November 5<sup>th</sup>, 2026. Proposed changes to this program include the elimination of the call for artworks to be given to award recipients. MAC members are invited to:

- Review the RFP draft and propose any changes.

Upon MAC action to recommend the RFP, Arts staff will publish the nomination form.

**PROPOSED ACTION:** Recommend RFP or take such other action deemed appropriate.

**7. City Shop Mural Finalists (ACTION ITEM)**

The City Shop Mural selection panel met on Tuesday, March 24<sup>th</sup> to discuss the twenty-one (21) artist submissions for the City Shop Mural. All submissions are viewable here:

<https://moscowarts.submittable.com/gallery/4457ea8d-b522-499f-9651-895e2c1ed951>

The panel identified four top scoring artists: Joshua Martel, Sasha Primo, Taylor Shaw, and Matt Sunderman. The MAC is invited to:

- Discuss the slate of finalists and propose any changes.

Upon MAC action to recommend the finalists, Arts staff will complete design contracts with each artist.

**PROPOSED ACTION:** Recommend the slate of finalists or take such other action deemed appropriate.

**8. Moscow Police Department Finalists (ACTION ITEM)**

The MPD Sculpture selection panel met on Tuesday, April 7<sup>th</sup> to discuss the six (6) artist submissions for the MPD Sculpture. All submissions are viewable here:

<https://moscowarts.submittable.com/gallery/5db0de19-5d5c-4d5c-a50d-e62a20cb1f98>

The panel identified two top scoring artists: James Dinh and Ken McCall. The MAC is invited to:

- Discuss the slate of finalists and propose any changes.

Upon MAC action to recommend the finalists, Arts staff will complete design contracts with each artist.

**PROPOSED ACTION:** Recommend the slate of finalists or take such other action deemed appropriate.

**REPORTS**

**1. Volunteer Hour Tally for February and March 2026 (Cherry)**

**2. Subcommittee Reports:**

- Vinyl Wrap Selection Panel
- City Shop Mural Selection Panel
- MPD Sculpture Selection Panel

**3. Staff Report (Cherry)**

- March Exhibitions
- East City Park Stage
- Temporary Collection

**ADJOURN**

**NOTICE:** It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City’s ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at [adacoordinator@ci.moscow.id.us](mailto:adacoordinator@ci.moscow.id.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

# MOSCOW ARTS COMMISSION



Sonja Foard  
Commission Chair  
[mac@ci.moscow.id.us](mailto:mac@ci.moscow.id.us)

**Regular Meeting**  
~Minutes~

Megan Cherry  
Staff Liaison  
208.883.7036

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

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**Tuesday,  
February 10<sup>th</sup>, 2026**

**5:00 PM**

**Council Chambers  
206 E. Third St.**

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**Foard called the meeting to order at 5:00 P.M.**

MEMBERS PRESENT: Sonja Foard, Chair: Cindy Barnhart, Michelle Chamberlain, Sandra Stoops, Erica Wagner, Stefan Yauchzee  
MEMBERS ABSENT: Kim Crimmins, Donna Woolston  
OTHERS: Scott Sumner  
STAFF: Megan Cherry, Britany Luft

## **REGULAR AGENDA**

### **1. Reading of the Mission Statement**

*The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all forms of art and culture. Fulfillment of this purpose shall be based upon the following values:*

- *Recognition and promotion of artists' value by creating opportunities for work to be experienced.*
- *Facilitation and promotion of the social, educational, and economic value of all forms of art and culture in the community.*
- *Performance of leadership, collaboration, and outreach in the conversation between all forms of art and culture with partner agencies, city leaders, and the community.*

Foard read the mission statement.

### **2. Approval of Minutes from January 13<sup>th</sup>, 2026 (ACTION ITEM)**

Yauchzee moved to approve the minutes as presented, seconded by Barnhart. Roll Call Vote: Ayes: (6). Abstentions: (0). Nays: None. Motion carried.

### **3. Public Comment and Response to Previous Comments (limited to 10 minutes)**

*Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.*

None.

### **4. ITC RFP & Selection Panel (ACTION ITEM)**

*Arts staff has updated the annual call for sculptures to be installed at the Intermodal Transit Center Sculpture Garden. MAC members are now invited to:*

- Review the RFQ draft and propose any changes.
- Recommend one (1) MAC member and one (1) artist from the community to serve on the Selection Panel.

*Upon recommendation by the MAC, Arts staff will publish the RFP and coordinate the Selection Panel process.*

Staff discussed the draft RFQ. No changes were recommended.

Staff discussed recommendations for Panel members.

Cindy Barnhart volunteered to serve on the selection committee as the MAC member.

Shelly Gilmore and Jeanne Woods were discussed as possible artists from the community to serve on the selection panel.

Yauchzee moved to approve the RFQ as presented, as well as electing Barnhart as the MAC member for the ITC Sculpture Garden selection panel, and to approve Cherry to reach out to the mentioned name(s) above for the second selection panel spot, seconded by Wagner. Roll Call Vote: Ayes: (6). Abstentions: (0). Nays: None. Unanimous. Motion carried.

#### **5. FY27 MAC Budget Request (ACTION ITEM)**

*Each year, City Commissions are invited to present a budget request for projects or initiatives that are aligned with the MAC purpose as defined in City Code and are feasible in regard to operational capacity. Following a discussion and majority vote by the MAC to identify specific projects and recommended funding levels, MAC Chair will forward the request, via Arts staff, to City Administration and Council.*

Staff discussed adding to the Portable Collection in FY27, first considering what well-known regional artists were not represented in the collection yet. Artists Marilyn Lysohir and Ross Coates were provided as examples. The Commission discussed studying the roster of artists already in the collection to identify priorities for accessions in FY27 and in future years.

Staff shared that Commission requests were typically between \$2,000 and \$4,000 and that City Administration and Council would approve or reduce the appropriation as budget required.

Barnhart moved to recommend the FY27 MAC project focuses on adding pieces to the portable art collection and requesting \$4,000 from Council. Seconded by Stoops. Roll Call Vote: Ayes: (6). Abstentions: (0). Nays: None. Motion carried.

#### **6. East City Park Stage (DISCUSSION)**

The MAC has discussed a variety of possibilities for public art to be installed in conjunction with the new East City Park stage. At their regular meeting on December 9<sup>th</sup>, 2025, the Commission discussed a preference for installing art above the CMU sections of the downstage walls facing the audience. The MAC also discussed possible integration of art elements to mark pathways within the park. Arts staff, the project manager, and the project architect have discussed options, and the MAC is now invited to consider the topic further.

Staff discussed the idea of a large wrap-around mural that would be visible from multiple points.

Staff discussed materials and costs – Paint (\$25-\$30/sq ft) or mosaic (\$200/sq ft, minimum).

Staff discussed themes - Abstract, cheerful, energetic, colorful, non-representational.

Commission members agreed that paint would be the best material in terms of cost and maintenance. Cherry will draft a RFQ for the East City Park Stage for MAC review at a future meeting.

## REPORTS

### 1. Volunteer Hour Tally for January 2026 (Cherry)

### 2. Staff Report (Cherry)

#### *March Exhibitions at the Third Street Gallery*

Cherry reported three new shows starting on March 26<sup>th</sup>.

1<sup>st</sup> Floor – Eye Say Potato

2<sup>nd</sup> Floor – In Stereo

3<sup>rd</sup> Floor – Plush

#### *Mural at City Shop*

Cherry reported there are 10 submissions to date.

#### *MPD Sculpture*

Cherry reported this is open until the end of March – no submissions yet.

#### *Vinyl Wraps*

Cherry reported there is 1 submission to date.

**The meeting adjourned at 5:40 PM.**

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# 2026 Call for Public Art Storm Drain Murals

## Project Description

The City of Moscow invites artists to submit designs for mobile mini-murals on sign stands, to be placed near highly-visible storm drain inlets. This is an opportunity for artists to share two-dimensional artwork with the public while illustrating Moscow's commitment to the environment. Up to two selected artist designs will be selected for vinyl installation on City-provided sign blanks to communicate the function of the City's storm sewer system and its connection to local streams. The murals will be on display for two to four years.

Like many cities, the City of Moscow's Municipal Separate Storm Sewer System (MS4) flows directly into local waterways, including Paradise Creek. Paradise Creek and the South Fork of the Palouse River are listed as impaired waterbodies by the Idaho Department of Environmental Quality. The City is covered by a Phase II Idaho Pollutant Discharge Elimination System MS4 permit by the Idaho Department of Environmental Quality. This permit gives the City legal authority to discharge surface water into our local receiving waters. It also lays out specific requirements that the City of Moscow must meet to maintain compliance with its provisions. As part of one of these requirements, Moscow is required to conduct Public Education and Outreach activities. Stormwater murals are a way to meet portions of this provision in a way that engages the community, aligns with the City's commitment to the Arts, and supports local artists.

Stormwater runoff from streets, parking lots, and other impervious surface areas, does not go to the Water Reuse & Reclamation Facility for treatment like sanitary sewage does. The water, and whatever it carries, can affect the water quality of our local streams and rivers, as well as those downstream. Things like trash, cigarette butts, sediment, nutrients from fertilizer and dog waste, oil, paint, etc. can degrade water quality and habitat for aquatic life. Successful submissions will be those that address the impact that stormwater has on the ecosystem as well as communicating the shared responsibility to protect precious resources.

## Eligibility

This call is open to youth and adult artists who live in Latah County, Nez Perce County, Asotin County, Whitman County, Nez Perce or Coeur d'Alene tribal members. Artists are eligible regardless of race, color, religion, national origin, gender, age, marital or familial status, physical or mental disability, sexual orientation, and gender expression or identity. Artist teams are eligible to apply, including teams of artists from multiple disciplines. Moscow Arts Commission (MAC) members and their immediate family members are not eligible for participation.

## Project Timeline (subject to change)

March 12 – April 24, 2026	Submission Period
May 2026	Artwork Selection, Notification, and Agreements
June 2026	Artwork Installation

## **Honorarium and Art Purchase Agreement**

1. Selected artists will complete an Image Use Agreement.
2. Each selected artist will receive an honorarium of \$300 upon completion of the agreement and confirmation from the vinyl printer that the file provided by the artist is sufficient for printing at full size.
3. The City of Moscow will incur all costs related to sign stands, 36" x 18" aluminum sign substrates, and vinyl installation.

## **Submission Requirements**

1. Each artist may submit one full-size design for consideration.
2. Each design submission must be scaled to the dimensions of the 36" x 18" sign.
3. **For MAC review:** Submit a JPEG file of the design at 72 DPI.
4. **For printing of final artwork:** Submit an EPS file of the design at a minimum of 100 DPI in CMYK.
5. Artists who need help with file preparation can consider hiring a local graphic design firm.
6. Artist submissions will only be accepted online via Submittable. Emailed or hand-delivered submissions will not be considered.

## **Selection Process & Criteria**

The MAC will select designs based on the works' alignment with the criteria below.

1. Formal & Conceptual Quality
  - a. The artist presents a compelling concept.
  - b. The proposed design is original to the presenting artist.
2. Content & Context
  - a. The artwork's subject matter and content is appropriate for public exhibition and does not contain advertising, religious references, sexual content, negative imagery, or convey political partisanship.
  - b. The content of the proposed design is relevant to the City of Moscow's values, culture, and people.
  - c. The proposed design communicates the function of the City's storm sewer system.

## **Site Details**

The City of Moscow will install the 36" x 18" murals on sign stands. The mobile nature of these pieces will allow them to be moved to different locations to create a sense of variety and renewed interest in the collection.



## 2026 Call for Nominations

The Moscow Arts Commission (MAC) and the City of Moscow seek nominations for the 2026 Mayor's Arts Awards, which recognizes individuals and organizations who have shown substantial support of and excellence in the arts. The event is biennial, with a nomination and selection process facilitated by City of Moscow Arts staff and members of the MAC. Award recipients will be honored in online promotions and at an awards ceremony.

All nominations must be submitted online via Submittable. The MAC will review nominations before recommending award recipients to the City of Moscow Mayor for final determination. The nominations will be evaluated based solely on submission materials, so nominators are encouraged to submit the full range of documents required in the form.

### Eligibility

- Individuals, students, businesses, and organizations that are makers of or advocates for the arts are eligible.
- Awards may be given based on excellence in all media for art-making, including the culinary, literary, performing, and visual arts.
- Nominees should be those individuals or organizations that have made a significant contribution to the arts and cultural climate of the City of Moscow through distinguished support and service or creative accomplishments.
- Nominees must be current or former residents of the Moscow region. Nominations of individuals who no longer reside in the region must focus on the nominee's contribution to the Moscow community.
- Previous Mayor's Arts Awards recipients are eligible for another award in a different category than the one previously received. Such candidates are eligible no fewer than 6 years after receipt of the previous award, and the nomination must be based on a different body of work than the one recognized by the previous award. View a list of previous award recipients here: <https://www.ci.moscow.id.us/215/7131/Moscow-Mayors-Arts-Awards>
- Employees of the City of Moscow, current MAC members, and current City of Moscow elected officials are not eligible for nomination.
- Current City of Moscow elected officials and Arts Department staff members are not eligible to make nominations.
- MAC members may nominate individuals or organizations for awards, but any MAC member who makes a nomination may not participate in the Mayor's Arts Awards selection process and must abstain from voting on the MAC's recommendation for that award.

## Important Dates

April 23 – June 26, 2026	Nomination Period
July - August 2026	MAC selection and recommendation to the Mayor
September 2026	Mayor finalizes awardee roster
November 5, 2026	Awards Ceremony

## Submission Requirements

1. Nominee contact information (phone number, email, mailing address)
2. Resume or CV
3. Work samples
4. Letter of support from nominator
5. Nominator contact information (phone number, email, mailing address)

## Awardee Selection Process

1. The MAC will review all nominations using Submittable. Those who submit a nomination during the current award cycle or individuals with business or family conflicts of interest are ineligible to participate in the selection process.
2. Deliberations on nominations take place in a regular MAC meeting.
3. Arts staff will forward MAC recommendations for award recipients to the Mayor.

## Award Categories

### Individual Excellence in the Arts

This award recognizes artists who have made a significant contribution to the arts in Moscow, and who have demonstrated a high degree of artistic excellence in any discipline including performing, visual, culinary, or literary arts. Considerations for selection include quality and originality of work, scope of audience, and previous awards or distinctions.

### Arts Advocacy

Arts Advocacy awards celebrate individuals or families who champion the arts by supporting through their time, talent, and treasure. Selection will be based on the type and scope of service to the community as well as the nominee's commitment to support of arts and culture in Moscow.

### Outstanding Achievement in Arts Education

This award honors individuals or organizations that have made an outstanding contribution that impacted the value of the arts educational curriculum or helped to provide access to the arts for students of all ages.

### Youth Excellence in the Arts

This award recognizes young people who show excellence in art-making, advocacy, or other service to the creative community. Those in grades K-12 or the equivalent at time of nomination are eligible. Selection processes will not only study the scope and efficacy of the current nominee's efforts, but also the potential of the candidate to grow in their role as an artist or advocate for the cultural growth of the Moscow community.

### Outstanding College or University Students in the Arts

This award recognizes area student artists who have dedicated a significant portion of their education

working to develop and manifest their individual creativity within any discipline of art including performance, visual, or literary arts. Selection processes will not only study the scope and efficacy of the nominee's current efforts, but also the candidate's potential for creative and professional growth in the future.

#### Outstanding Contributions as a Business, Club, or Non-profit Organization

Businesses or organizations that have made outstanding contributions to the advancement, excellence, and support of the arts in Moscow are eligible for this award. The selection panel will consider the type of support offered to the arts as well as the efficacy of the organization's connections and service to the community.

#### Lifetime Achievement in the Arts

Lifetime achievement awards are reserved for those individuals whose contributions to the arts, over a lifetime, have made a lasting and profound impact on the artistic and cultural life of the Moscow area. Nomination materials should demonstrate a track record of community participation, industry and peer recognition, and high-quality, original approaches to art-making and advocacy. Nomination materials should demonstrate how the nominee's lifetime of dedication to the development and support of the arts will sustain the Moscow arts community into the future.

The Mayor reserves the right to modify the number of awards or the assignment of awards to nominees based on the content of nominations. Nominees will be evaluated on the basis of the breadth, depth, and potential of their work and its impact on the Moscow area. The Selection Panel, Moscow Arts Commission, and Mayor will review nomination materials based on their demonstration of the values described in each award category.