

Moscow City Council



Regular Meeting
~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, April 20, 2026

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION

Earth Day

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council April 6, 2026 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

C. Disbursement Report March 2026 - Sarah Decker

Staff presented the March 2026 Accounts Payable Report to the Public Works / Finance Committee on April 13th, 2026. The Committee received the report and recommended approval of the disbursement report.

ACTION: Accept the Disbursements Report for the month of March 2026.

D. Second Quarter Financial Report January 1, 2026 to March 31, 2026 for FY2026 - Sarah Decker

Staff presented the financial report for the Second Quarter of Fiscal Year 2026 (January 1, 2026 to March 31, 2026) to the Public Works/Finance Committee on April 13th, 2026. The Committee received the financial report and approved it as presented.

ACTION: Accept the FY2026 Second Quarter Financial Report.

E. Authorization of Payment for Tier II Demolition Landfill Partial Cell Closure - Tyler Palmer

Closure and partial closure is periodically necessary at the Tier II (Non-Municipal Solid Waste) demolition landfill at the Solid Waste Processing Facility for continued operations. The Franchise Agreement dictates that the City is responsible for costs associated with closures. Inland North Waste submitted formal requests for reimbursement for completed closure work associated with cells at the Solid Waste Processing Facility. The closure work has been independently verified by a licensed professional engineer and meets the requirements of the approved closure plan. Pursuant to the City's established Closure Payment Procedure, staff has reviewed the submitted documentation and found it compliant with requirements for reimbursement.

ACTION: Authorize payment to Inland North Waste for completed and verified closure work associated with the documented areas of the Tier II (Non-Municipal Solid Waste) demolition landfill at the Solid Waste Processing Facility, in an amount not to exceed \$297,968, in accordance with the City's established Closure Payment Procedure.

F. Task Order No. 2 Palouse Mall Lift Station Rehabilitation Construction Administration and Observation Services - Scott Bontrager

Task Order No.2, pursuant to the Master Agreement for Professional Services between City of Moscow and Ardurra, consists of construction administration and observation services for the Palouse Mall Lift Station Rehabilitation project. This Task Order would continue Ardurra's professional engineering services from design services provided in Task Order No. 1 to construction administration and observation services proposed in Task Order No. 2. The construction project will rehabilitate the existing Palouse Mall lift station, which includes replacing the wet well cover and hatch, replacing the existing pumps with submersible pumps, new electrical/control, upgrading the existing force main out of the wet well, fence upgrades, and installing a new valve vault and flow meter vault. The construction bid and agreement with DW Excavation was recently accepted and approved by City Council on 4/6/2026. This was reviewed by the Public Works/Finance Committee on April 13, 2026 and recommended for approval.

ACTION: Accept Task Order No. 2, award the Agreement in the amount of \$290,870.

G. Moscow Renaissance Fair Alcohol Use Request in East City Park - Amanda Argona

Moscow Renaissance Fair LLC is hosting the annual Moscow Renaissance Fair on Saturday, May 2 and Sunday, May 3 in East City Park. The applicant anticipates 1 (one) licensed vendor offering beer and wine in the beer garden, which is estimated to be 40'x20' in size. Following standard operating procedures for events with alcohol within a City Park, Moscow Renaissance Fair LLC is requesting the allowance of attendees to possess and consume alcoholic beverages within the beer garden from 12:00-8:00 pm on Saturday and 12:00-5:00 pm on Sunday. Per Moscow City Code, Section 5-13-4, a draft resolution has been prepared by the Community Events Division and reviewed by the Legal Department for the Council's consideration to permit this typically prohibited activity. This was reviewed by the Public Works/Finance Committee on April 13, 2026 and recommended for approval.

ACTION: Approve the resolution allowing for the possession and consumption of alcoholic beverages in the designated beer garden in East City Park for Moscow Renaissance Fair for the listed dates and times during the event.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

3. Public Comment (limit 15 minutes)

4. Earth Day Awards

5. Citizen Commission Report– FAHC – Lucy Falcy / Eija Sumner

6. MPD Annual Report – Anthony Dahlinger

7. 2026 City of Moscow Water Conservation Plan Updates (ACTION ITEM) - Kelli Cooper

The City of Moscow relies exclusively on the Palouse Groundwater Basin as its municipal drinking water source. Long-term declines in aquifer levels, documented since the late 1800s, necessitate ongoing implementation and periodic refinement of water conservation programs to ensure they remain effective and aligned with current best management practices. This proposal builds on the foundation of the plan implemented in 2016 with adjustments to rebate amounts for fixture replacement and Wisescape® programs, revisions to the Wisescape® Guidebook, rebates for instant hot water recirculation systems, development of a commercial-focused rebate program, and introduces voluntary conservation measures applicable to new construction. These updates are designed to enhance participation, improve program effectiveness, and reflect current conservation technologies and practices.

PROPOSED ACTIONS: Approve the 2026 Water Conservation Plan updates or take other action deemed appropriate.

8. Public Records Classification and Retention Resolution and City Code Updates (ACTION ITEM) - Bill Belknap

The City Council approved the implementation of body-worn cameras for law enforcement personnel in 2020, with the official launch occurring in 2021. Since that time, the City has accumulated over 85 Terabytes of video data that are becoming costly to retain and which are difficult to import into the City’s new video management system. Under State Law, counties have specific record retention standards for both vehicle/body-worn and building-mounted video recordings. The City’s current public records retention resolution does not address law enforcement video recordings. Staff has prepared an updated resolution that mirrors the existing county video data retention requirements under Idaho Law. Additionally, there are currently several inconsistencies between provisions in City Code and the current records classification and retention resolution. Staff has also prepared a draft ordinance to amend City Code to address these inconsistencies and to rely upon the records classification and retention resolution to address records retention standards. The proposed ordinance also improves the portion of the subject chapter addressing the City Clerk’s duties and responsibilities.

PROPOSED ACTIONS: Approve the proposed Public Records Ordinance and Classification and Retention Resolution; or take other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City’s ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.