

Administrative Committee



Regular Meeting
~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208-883-7015

Monday, April 27, 2026

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that council committee meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of Administrative Committee March 23, 2026 Minutes (ACTION ITEM) - Laurie M. Hopkins

2. Resolution Authorizing the City Attorney and Finance Director to submit a claim for Payment Discover Card Merchant Settlement (ACTION ITEM) — Mia Bautista

A class action law suit was filed against Discover Card for misclassifying Discover-issued consumer credit cards as commercial credit cards, which in turn caused merchants and others to incur excessive interchange fees beginning January 1, 2007, through December 31, 2023. A settlement was reached, and the City is an eligible merchant to submit a claim in the Settlement. If the City does not submit a claim for a settlement payment, it will not be entitled to receive funds under the terms of the settlement agreement. Staff has prepared a resolution authorizing the City Attorney and Finance Director to submit a claim and sign any documents or agreements related to the settlement claim on behalf of the City.

PROPOSED ACTIONS: Recommend approval of the Resolution Authorizing the City Attorney and Finance Director to submit a claim on behalf of the City of Moscow for the Discover Card Merchant Settlement; or provide staff further direction.

3. Proposed Amendment to the FY2026 Fee Resolution for Recreation Program Convenience Fees (ACTION ITEM) - Bill Belknap

The City accepts credit cards, debit cards, and Automated Clearing House (ACH) transactions as a form of payment for City fees. Prior to 2021, the City paid all convenience/transaction fees related to these forms of payment. In the spring of 2021, the City transitioned to a new financial software system that allowed the City to pass these convenience/transaction fees to customers for many of the City's utility and program fees, except for the City's Parks and Recreation program and facility fees, due to a limitation of the software platform used for those programs. In 2025, the convenience/transaction fees related to Parks and Recreation programs exceeded \$100,000. The recreation program software vendor recently allowed the use of other payment processors, which now lets customers pay the convenience/transaction fees associated with these payment formats. The proposed transaction fees for recreation programs will be 2.75% of the transaction with a \$2.00 minimum, and 3.5% with no minimum for concession sales. All

convenience/transaction fees go directly to the payment processor and are not received by the City. While these are not new fees received by the City, they are additional charges that will be imposed when using these payment forms. As a result, Staff recommends that the Council amend the FY2026 Fee Resolution to clearly reflect these convenience/transaction fees. Under Idaho code, the implementation of any new fee or any increase of an existing fee by more than 5% requires a public hearing. This matter has been noticed as a public hearing and is before the Council for consideration.

PROPOSED ACTIONS: Recommend approval of the proposed Amended FY2026 Fee Resolution, or provide staff further direction.

4. Consideration of Request to Amend the Entertainment District Open Container Exemption to Allow Liquor (ACTION ITEM) - Bill Belknap

The Mayor and City Council recently received a letter from the Moscow Chamber of Commerce & Visitor Center and the Downtown Business Alliance requesting the City Council to consider the allowance of liquor to be served during permitted events held within the downtown Entertainment District. Ordinance 2021-11, passed on August 16, 2021, allows the City Council to suspend the prohibition of open containers of alcohol during permitted events within the designated Entertainment District by resolution. Ordinance 2021-11 specifically limits this exemption to the service of beer and wine. This request is before the Council for consideration, and if the Council desires to allow the service of liquor as requested, Staff will prepare an ordinance for the Council's consideration at a future meeting.

PROPOSED ACTIONS: Consider the proposed request and forward the matter to the full Council with or without recommendation, or provide staff further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

Administrative Committee



Regular Meeting
~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, March 23, 2026

4:00 PM

Council Chambers
206 E. Third St.

REGULAR AGENDA

The meeting was called to order at 4:00 p.m.

PRESENT: Bryce Blankenship, Sage McCetich, Scott Sumner

OTHERS: Mayor Hailey Lewis, Council Member Evan Holmes

STAFF: Bill Belknap, Mia Bautista, Amanda Argona, Bob Buvel, Scott Bontrager, Tyler Palmer, Luke Hajda, Andrew Kovista, Evan Timar, Justin Kilborn

1. Approval of Administrative Committee January 26, 2026 Minutes (ACTION ITEM) - Laurie M. Hopkins

The minutes were approved as presented.

2. Earth Day Celebration Alcohol Use Request in East City Park (ACTION ITEM) - Amanda Argona

Inland North Waste is sponsoring an Earth Day Celebration on Saturday, April 25th, from 4 to 7 pm in East City Park. The annual event honors the ways our community protects and preserves our environment and is offered free of charge. Live music and eco-minded organizations are part of this event, in addition to food and a beer garden. The applicant anticipates 1 (one) licensed beer vendor in the beer garden, which is estimated to be 25'x25' in size. Following standard operating procedures for events with alcohol within a City Park, Inland North Waste is requesting the allowance of attendees to possess and consume alcoholic beverages within the 25'x25' beer garden during the aforementioned date and time. Per Moscow City Code, Section 5-13-4, a draft resolution has been prepared by the Community Events Division and reviewed by the Legal Department for the Council's consideration to permit this typically prohibited activity.

PROPOSED ACTIONS: Recommend approval of the resolution allowing for the possession and consumption of alcoholic beverages in the designated beer garden in East City Park for Earth Day Celebration for the duration of the event; or provide staff with further direction.

Argona introduced the item as written above. In answer to a question by McCetich, Argona said there is no limitation on the size of the beer garden but the barrier has a minimum height restriction so attendees cannot go over or under. The Committee recommended approval and that it be placed on the Council consent agenda.

3. Woodbury Replat Development Agreement Amendment and Monumentation Agreement (ACTION ITEM) - Bob Buvel

Levi Wintz, on behalf of Woodbury Land, LLC., has submitted to the City a final replat of the Woodbury 1st Addition. On February 02, 2026, the City Council approved the Final Replat of this property. The final replat is titled Replat of Woodbury 1st Addition. As Council approved the final replat, development and monumentation agreements will be required prior to recording the document

with Latah County. The development agreement amendment is necessary to address changes in construction of public improvements associated with the replat and assigning maintenance of portions of the infrastructure. The Monumentation Agreement is required as the interior property corners will not be set until after the final plat has been filed, the earthwork has been completed, and the utilities have been installed. In such instances, an agreement obligating the establishment of these interior corners is required by Idaho Code. Staff has prepared both the Amendment to the Development Agreement and the Amended Monumentation Agreement for the Council's approval.

PROPOSED ACTIONS: Recommend approval of the Development Agreement Amendment and Amended Monumentation Agreement for the Replat Woodbury 1st Addition, or provide staff with further direction.

Buvel introduced the item as written above. The council approved the replant amendment and required the pavers be constructed in concrete and the HOA would assume maintenance of the concrete paver sidewalks upon completion. The agreement now reflects those requirements. The development agreement also reflects the changes in the property lines and phasing schedule. Because the property lines were changed, the interior pins were increased which increased the surveyor cost and now this is reflected in the updated monumentation. The Committee recommended approval and that it be placed on the Council regular agenda.

4. North and South Mountain View Pedestrian Improvements - Bid Results and Contract Award (ACTION ITEM) - Scott Bontrager

In 2022, the City of Moscow submitted and received funding for two Transportation Alternatives Program (TAP) projects due to increased federal COVID-related funding. The Mountain View Road corridor was selected to improve the non-motorized transportation gaps along the northern and southern segments of the road. The northern segment includes adding about 1,600 feet of curb, gutter, and sidewalk to the west side of Mountain View Road from F Street to Slonaker Drive. The southern segment includes adding about 900 feet of curb, gutter, sidewalk, and green strip on both sides of Mountain View from Paradise Creek to Joseph Street. The southern segment also includes the installation of a pedestrian warning beacon at the Paradise Path crossing, installation of sidewalk along the northern side of the Latah County Fairgrounds, and some intersection improvements at Blaine Street and Harold Ave. The City published an advertisement for bids on February 10, 2026, and the Engineer's Estimate for construction was \$1,277,521.86. Bids were opened on March 3, 2026, at which five (5) bids were received. The bids ranged from \$1,025,088.98 to \$2,285,746.76. Of those bids, the lowest responsive bid received was submitted by LaRiviere Incorporated of Rathdrum, ID with a bid of \$1,025,088.98. A bid tabulation is included in the packet.

PROPOSED ACTIONS: Recommend acceptance of the bid from LaRiviere Inc., award the contract in the amount of \$1,025,088.98 and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount, or provide staff with further direction.

Hajda provided a description of the project area and the existing conditions. Bontrager introduced the item as written above. LaRiviere worked with the City on the east rebuild by Russell School. The project can't start earlier than May 18. Staff doesn't anticipate any substantial impacts on traffic on Mountain View other than lane shifts while still facilitating all current modes of transportation on Mountain View Road. With the added traffic, Staff will add a discussion about pool access to the pre-construction meeting. Completion of the project is 60 days after the start date. The City allocated another \$600,000 for this project. With the lower bids we are only subject to the 7.34% match. LHTAC provided an estimate of \$97,000 so \$500,000 less than allocated. The Committee recommended approval and that it be placed on the Council consent agenda.

5. Palouse Mall Lift Station Rehabilitation Project - Bid Results and Contract Award (ACTION ITEM) - Scott Bontrager

This project's scope is to rehabilitate the existing Palouse Mall lift station, which includes replacing the wet well cover and hatch, replacing the existing pumps with submersible pumps, new electrical/control, upgrading the existing force main out of the wet well, fence upgrades, and installing a new valve vault and flow meter vault. The City published an advertisement for bids on January 24, 2026, and the Engineer's Estimate for construction was \$2,115,992.50. Bids were opened on March 3, 2026, at which five (5) bids were received. The bids ranged from \$1,247,047.00 to \$1,886,420.00. Of those bids, the lowest responsive bid received was submitted by DW Excavating of Davenport, WA with a bid of \$1,247,047.00. A bid tabulation is included in the packet.

PROPOSED ACTIONS: Recommend acceptance of the bid from DW Excavating, award the contract in the amount of \$1,247,047.00 and authorize City Engineer approval of construction change orders in an amount not to exceed 10% of the contract amount, or provide staff with further direction.

Timar explained this station picks up 190 acres of drainage for the sewer system. it sees roughly 6-8% of the flow which is pumped to the treatment center. The station has a wet well and a dry well. It is a flooded suction pump station from the 1970's. It had electrical updates in 1997 and 2020. It pumps sewage up approximately 23 ft in elevation over a distance of 354 feet. This rehab project eliminates the dry well pump station, installation of submersible pumps and new electrical and control systems among other upgrades. It will install a new 16 inch force main to help meet 2075 future flow projects. Bontrager provided bid information as noted above. In speaking with an engineer, the bids have been great on this type of work recently. Staff said they have not worked with DW Excavating directly but the consultant the City is working with has worked with them numerous times. The project will not interfere with Paradise Creek and permits for working in the creek have been issued. Timar said the contractor has 6 months to complete the project so should be completed the end of September. The Committee recommended approval and that it be placed on the Council consent agenda.

6. 2025 Water, Sewer, and Stormwater Utility Rate Study (ACTION ITEM) - Tyler Palmer

In January 2025, the City of Moscow retained FCS Group to conduct comprehensive rate studies for the City's Water, Sewer, and Stormwater utilities. These periodic studies are essential to ensure that utility revenues remain sufficient to support current and future operations, maintenance, and capital improvements, while also allocating costs equitably among system users. To incorporate community input, a Citizen Rate Committee (CRC) was convened on April 8, 2025. The CRC included representatives from residential, commercial, institutional, and nonprofit sectors. Over the course of three formal meetings, supplemented by ongoing communication and review materials, the committee evaluated rate scenarios, financial projections, and cost-of-service analyses. At the conclusion of its work, the CRC unanimously approved recommendations for each utility. The committee also recommended that the City explore the development of utility rate relief programs to assist low-income customers. City staff supports the CRC's recommendations. Adoption of the recommended rate structures will provide the revenues necessary to fund utility operations, maintenance, and planned capital projects identified in the City's adopted Capital Improvement Program. The phased adjustments will ensure long-term financial stability of the Water, Sewer, and Storm utilities while aligning rates with the cost of service and regulatory requirements.

PROPOSED ACTIONS: Recommend approval of the 2025 Water, Sewer, and Stormwater Utility Rate Study recommendations, or provide staff with further direction.

Palmer stated that utility rate studies are conducted on a routine basis and serve as a tool to ensure the City is collecting the revenues necessary to responsibly operate utility systems. Utilities are required to be self-supporting, and revenues collected may only be used for the respective utility. He explained that the first step in a rate study is to determine the cost of providing the service, identify who should be

paying, and establish an appropriate methodology. The second step is to define customer classes and allocate costs accordingly. The third step is to design the rate structure, typically consisting of fixed and variable charges. The City engaged FCS as a third-party reviewer. The Mayor appointed a rate committee representing various customer classes. The committee held three formal meetings and also communicated extensively through electronic correspondence and recorded presentations.

Kilborn explained that a key driver of the proposed rate adjustments is aging water infrastructure. The system includes over 6,500 connections and approximately 100 miles of pipe, much of which is outdated. Ongoing maintenance is necessary to ensure reliable and safe drinking water, and significant capital investments are required to address long-term system needs. Well #10, the highest-producing well in the system, has elevated levels of iron and magnesium and requires filtration, which is also a secondary concern with the Department of Environmental Quality. Despite efforts to improve efficiency, rate increases are still needed to fund infrastructure replacement and major projects. The committee expressed a preference for predictable, consistent rate increases rather than large, sporadic adjustments. The capital improvement plan prioritizes pipe replacement, focusing on aging infrastructure rather than system expansion. Strategies such as increasing in-house construction capabilities have also been evaluated.

Timar stated that the primary driver of wastewater rate increases is the Water Reclamation and Reuse Facility (WRRF). In addition, two significant conveyance system projects, the University Heights project and the southeast lift station upgrade or bypass, are included in the proposed rates. Approximately one-third of the system consists of older clay infrastructure, much of which is incorporated into the capital improvement plan. Staff has been planning for these major expenses over the past two rate studies to help moderate annual rate increases. A cost-of-service analysis indicated a potential change to the rate structure. Residential rates would remain the same, while the multi-family rate structure would transition from a flat base rate to a combination of base and consumption-based charges. This change would support conservation efforts and allow for metering. This approach was previously recommended by the citizen rate committee. The current study proposes a phased implementation over three years, beginning with a base rate and a 90% consumption component, then adjusting to 75% and 50%.

Palmer noted that the stormwater utility is the newest and smallest of the three utilities and provided a brief history. While operations and maintenance costs are not projected to increase significantly over the next five years, capital costs will rise to support development of a capital program and implementation of the creek maintenance plan. Palmer reviewed the proposed rate changes (see attached chart). Staff and the committee discussed stormwater and creek maintenance options, with a preferred approach of performing maintenance every other year as a more realistic schedule. The Council adopts the rate study as a guiding document for budget and capital planning but retains the authority to annually decide whether to implement the recommended rates. In 2020, a planned rate increase was deferred.

Dan Schoenberg, committee member, stated that his business manages approximately 1,400 housing units in the community and experiences a wide range of impacts from the rate structure. He highlighted water and sewer deposits, noting they appear to be set below average system costs. He also discussed how sewer rates are applied, observing that a single-occupant unit pays the full sewer rate, while multi-occupant units effectively distribute that cost among residents. He suggested consideration of a bedroom-based approach and expressed interest in how the proposal will progress.

Palmer added that the City currently provides a subsidized rate to the cemetery, which is the only special rate in place. He emphasized the importance of ensuring each rate class pays a proportionate share based on its impact on the system. The City has been in discussions with the cemetery district regarding the potential development of its own well, and the district recently approved moving forward with a bid

process. The rate study recommends maintaining lower rates for the cemetery over a two-year period, followed by more significant increases in the third year to align with the actual cost of service. By the end of the study period, if the cemetery remains connected to the system, its rates will fully reflect the cost of providing service.

The consultants will attend the Council meeting to present the study. The Committee recommended approval and that it be placed on the Council regular agenda.

ADJOURN

The meeting adjourned at 4:59 p.m.

DRAFT

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, April 27, 2026



AGENDA ITEM TITLE

Resolution Authorizing the City Attorney and Finance Director to submit a claim for Payment Discover Card Merchant Settlement (ACTION ITEM) — Mia Bautista

RESPONSIBLE STAFF

Mia Bautista, City Attorney

ADDITIONAL PRESENTER(S)

DESCRIPTION

A class action law suit was filed against Discover Card for misclassifying Discover-issued consumer credit cards as commercial credit cards, which in turn caused merchants and others to incur excessive interchange fees beginning January 1, 2007, through December 31, 2023. A settlement was reached, and the City is an eligible merchant to submit a claim in the Settlement. If the City does not submit a claim for a settlement payment, it will not be entitled to receive funds under the terms of the settlement agreement. Staff has prepared a resolution authorizing the City Attorney and Finance Director to submit a claim and sign any documents or agreements related to the settlement claim on behalf of the City.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval of the Resolution Authorizing the City Attorney and Finance Director to submit a claim on behalf of the City of Moscow for the Discover Card Merchant Settlement; or provide staff further direction.

STAFF RECOMMENDATION

Recommend approval of the Resolution Authorizing City Attorney and Finance Director to submit a claim on behalf of the City of Moscow for the Discover Card Merchant Settlement

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2026- _ Authorizing Submitting a Claim for Payment Discover Card Merchant Settlement_final with attachment

RESOLUTION 2026-__

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE CITY ATTORNEY AND FINANCE DIRECTOR TO SUBMIT A CLAIM, ON BEHALF OF THE CITY OF MOSCOW, WITH THE DISCOVER CARD MERCHANT ACTION SETTLEMENT; AND PROVIDING THIS RESOLUTION SHALL BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Discover is alleged to have misclassified certain Discover-issued consumer credit cards as commercial credit cards, which in turn caused merchants and others to incur excessive interchange fees beginning in 2007 and a class action lawsuit was filed and a settlement was reached where Discover will pay between 540 million to 1.225 billion to eligible settlement class members; and

WHEREAS, end merchants, merchant acquirers, and payment intermediaries involved in the processing or accepting a misclassified card transaction during the period from January 1, 2007, through December 31, 2023, are eligible to submit a claim in this Settlement; and

WHEREAS, the City is an eligible merchant to participate in the Discover Card Merchant Action Settlement by submitting a claim, attached as Attachment "A" and incorporated herein by this reference; and

WHEREAS, if the City does not submit a claim for a Settlement Payment by May 18, 2026, the City will not be entitled to receive funds under the terms of the Settlement; and

WHEREAS, the City Council believes that submitting a claim with the Discover Card Merchant Action Settlement would be in the best interest of the City;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho that all matters stated above are true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

1. That Mia Bautista, City Attorney and Sarah Decker, Finance Director, are hereby granted the authority to submit a claim with the Discover Card Merchant Action Settlement on behalf of the City of Moscow.
2. That Mia Bautista, City Attorney and Sarah Decker, Finance Director, have authority to execute any other documents related to this matter as they may become required.
3. That the provisions of this Resolution shall be deemed severable and the invalidity of any provisions of this Resolution shall not affect the validity of the remaining provisions.
4. That this Resolution shall become effective upon its passage and approval.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Scott Sumner	_____	_____	_____	_____
Sage McCetich	_____	_____	_____	_____
Bryce Blankenship	_____	_____	_____	_____
Drew Davis	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Even Holmes	_____	_____	_____	_____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this ____ day of _____, 2026.

Hailey Lewis, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of the Resolution passed at a regular meeting of the City Council, City of Moscow, Idaho held on _____, 2026, and attest to the Mayor’s signature.

Laurie M. Hopkins, City Clerk

**Discover Card Merchant Settlement
Class Action Settlement Administrator**
c/o Epiq Class Action
PO Box 2497
Portland OR 97208-2497

DISCOVER
Submission Deadline
May 18, 2026

DBA Name: MOSCOW CITY HALL
Tax ID: XX-XXX0227
Claimant ID: [REDACTED]
PIN: [REDACTED]

400689810249522600
000 0009827 00000000 0001 0002 04914 INS: 0 0



MOSCOW CITY HALL
206 E 3RD ST
MOSCOW ID 83843-2959

21
4914

Submit your claim online:

Scan the QR code to file a claim online via your phone, computer, tablet, or other smart device.



• COURT-APPROVED CLAIM FORM •

If you accepted or processed Discover credit cards between 2007–2023, you could be eligible to get a payment from a class action settlement.

You must file a claim to receive a payment under the Settlement. You can file a claim online at www.DiscoverMerchantSettlement.com or by filling out and mailing this Claim Form to the address listed below.

Provide and/or Confirm Claimant Information.

Legal name of business, entity or person that accepted and/or processed Discover credit cards 2007–2023 <input type="checkbox"/> Check this box if the Legal Name preprinted at the top of this page is correct): City of Moscow	
(If applicable) Doing business as (DBA) name of business, entity or person (if any) that accepted and/or processed Discover credit cards 2007–2023 <input type="checkbox"/> Check this box if the DBA Name preprinted at the top of this page is correct): N/A	
Postal Mailing Address <input checked="" type="checkbox"/> Check this box if mailing address preprinted at the top of this page is correct): 206 E 3rd St. Moscow, ID 83843-2959	
Taxpayer Identification Number (SSN, EIN or ITIN) [REDACTED]	
Email sdecker@ci.moscow.id.us	Phone 208-883-7016

Tell us about your acceptance and/or processing of Discover credit cards.

Are you a franchisor or franchisee? <input checked="" type="checkbox"/> Neither <input type="checkbox"/> Franchisor <input type="checkbox"/> Franchisee <input type="checkbox"/> Both
Do/did you process or accept Discover credit cards on behalf of other businesses? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Your signature is required.

By signing below, I attest the information provided is correct, I have sufficient authority to submit a claim for this entity, and, to the best of my knowledge and belief, no other person or entity has a claim to any Settlement Payment I am seeking in connection with this Settlement.

Signature	Date (mm/dd/yyyy) 3/3/2026
Printed Name Sarah L. Decker	Title/Position Finance Director

**File your claim online or mail this Claim Form to:
Discover Card Merchant Settlement Administrator, PO Box 2497, Portland, OR 97208-2497
Please review additional options on the back of this form.**

To get this Claim Form and other information in Spanish Español, Russian Русский, Korean 한국어, Vietnamese Tiếng Việt, Japanese 日本語, Chinese 汉语, or Thai ภาษาไทย, please visit DiscoverMerchantSettlement.com

Optional: Tell us your preferred payment method.

Eligible claimants will be mailed checks if the Settlement becomes final. If you want to receive a payment electronically instead, you may securely provide your payment information at www.DiscoverMerchantSettlement.com.

Optional: Fill out an IRS Form W-9.

You may be required to fill out a Form W-9 in connection with any settlement payment issued. To save time, you may provide this information now at www.DiscoverMerchantSettlement.com.

For free assistance, call us at 1-888-655-3176, Monday through Friday, 9:00 a.m. to 8:00 p.m. ET, or send us an email at info@DiscoverMerchantSettlement.com.

DRAFT

DISCOVER CARD MERCHANT CLASS ACTION SETTLEMENT

If you accepted or processed Discover credit cards between 2007-2023, you could be eligible to get a cash payment from a class action settlement.



A federal court authorized this notice.

****YOU MAY BE ENTITLED TO A SETTLEMENT PAYMENT****

To receive a payment, you must file a claim by May 18, 2026

For more information, read this notice, visit www.DiscoverMerchantSettlement.com, or call 1-888-655-3176.

What is this notice about? A proposed class action settlement has been reached in three related lawsuits. The lawsuits allege that, beginning in 2007, Discover misclassified certain Discover-issued consumer credit cards as commercial credit cards, which in turn caused merchants and others to incur excessive interchange fees. Discover denies the claims in the lawsuits, and the Court has not decided who is right or wrong. Instead, the proposed settlement, if approved, will resolve the lawsuits and provide benefits to Settlement Class Members.

Who is included? The Settlement Class includes all End Merchants, Merchant Acquirers, and Payment Intermediaries involved in processing or accepting a Misclassified Card Transaction during the period from January 1, 2007 through December 31, 2023. To view the full Settlement Class definition, including defined terms and excluded entities, go to www.DiscoverMerchantSettlement.com.

You are receiving this **Standard Notice** because records indicate that you are a Settlement Class Member.

What can I get? Under the proposed settlement, Discover will make payments to eligible Settlement Class Members who submit valid claims. Discover has agreed to pay between \$540 million and \$1.225 billion plus interest in connection with this settlement. Your settlement payment amount will be calculated based on a variety of factors, including the total estimated interchange fee overcharge for each Discover merchant identifier (or "MID") associated with you, how interchange fee charges for each MID were allocated among entities associated with the same MID, and the total aggregate dollar amount of all settlement payments. For more information, including to view the detailed calculation methodology or to review the list of MIDs associated with you, go to www.DiscoverMerchantSettlement.com.

How do I get a payment? To receive a settlement payment, you must submit a claim, postmarked or submitted online, by **May 18, 2026**. You can: (a) submit a claim form online at www.DiscoverMerchantSettlement.com, or (b) fill out the claim form enclosed with this notice and mail it to the Settlement Administrator at the address listed in the form.

The Settlement Administrator will validate claims and review all information submitted and will determine allocations and payment amounts pursuant to the terms of the settlement. Payments will be sent to eligible Settlement Class Members if and when the settlement is approved by the Court and becomes final.

What are my options? You can file a claim for a payment. Alternatively, you can exclude yourself from the settlement by opting out, in which case you will receive no payment under this settlement and retain any right you may have to sue Discover about the claims in these lawsuits or related to the Misclassified Card Transactions. To exclude yourself, mail a request for exclusion containing the information described at www.DiscoverMerchantSettlement.com, postmarked by **March 25, 2026**, to: Discover Card Merchant Settlement Exclusion Requests, c/o Epiq Class Action, PO Box 5370 Portland, OR 97228-5370. If you do not exclude yourself, and the Court approves the settlement, you will be bound by the Court's orders and judgments and will release any claims against Discover in these lawsuits or related to the Misclassified Card Transactions. If you do not exclude yourself, you can object to or comment on the settlement or Settlement Class Counsel's request for attorneys' fees, expenses, and service awards for the Settlement Class Representatives who brought the lawsuits. To object, you must submit to the Court a signed, written objection containing the information described at www.DiscoverMerchantSettlement.com by **March 25, 2026**. Visit www.DiscoverMerchantSettlement.com for more information.

What happens next? The Court will hold a hearing, currently scheduled for **May 20, 2026 at 9:30 a.m. (CT)**, at the United States District Court for the Northern District of Illinois, Courtroom 2319, 219 South Dearborn Street, Chicago, IL 60604, to decide whether to approve the settlement, attorneys' fees (not to exceed to \$25 million) plus reimbursement of litigation expenses (not to exceed \$1 million), and service awards of up to \$7,500 to each of five Settlement Class Representatives. Under the terms of the settlement, any amounts awarded by the Court to Settlement Class Counsel and Settlement Class Representatives will be paid by Discover separate from (in other words, in addition to) settlement payments paid to Settlement Class Members. The date and time of this hearing may change without further notice, or the Court could order that this hearing be held remotely or telephonically. Check www.DiscoverMerchantSettlement.com for updates.

Who represents me? The Court has appointed Lief Cabraser Heimann & Bernstein LLP, Dilworth Paxson LLP, and The Kick Law Firm, APC to represent the Settlement Class. Together, these lawyers are called Settlement Class Counsel. You do not need to pay these lawyers out of your pocket; instead these lawyers will apply to the Court for compensation, to be paid by Discover separate from and on top of the payments to Settlement Class Members. If you want to be represented by your own lawyer, you may hire one at your own expense.

How do I get more information? For more information, including to view copies of case documents, the full Settlement Agreement, the settlement payment calculation methodology, and Settlement Class Counsel's fee application, or to file a claim online or print out a hard copy claim form to file by mail, visit www.DiscoverMerchantSettlement.com. You can also call 1-888-655-3176 or contact Settlement Class Counsel at 1-800-971-8881.

PLEASE DO NOT CONTACT THE COURT ABOUT THIS NOTICE

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, April 27, 2026



AGENDA ITEM TITLE

Proposed Amendment to the FY2026 Fee Resolution for Recreation Program Convenience Fees (ACTION ITEM) - Bill Belknap

RESPONSIBLE STAFF

Bill Belknap, City Administrator

ADDITIONAL PRESENTER(S)

DESCRIPTION

The City accepts credit cards, debit cards, and Automated Clearing House (ACH) transactions as a form of payment for City fees. Prior to 2021, the City paid all convenience/transaction fees related to these forms of payment. In the spring of 2021, the City transitioned to a new financial software system that allowed the City to pass these convenience/transaction fees to customers for many of the City's utility and program fees, except for the City's Parks and Recreation program and facility fees, due to a limitation of the software platform used for those programs. In 2025, the convenience/transaction fees related to Parks and Recreation programs exceeded \$100,000. The recreation program software vendor recently allowed the use of other payment processors, which now lets customers pay the convenience/transaction fees associated with these payment formats. The proposed transaction fees for recreation programs will be 2.75% of the transaction with a \$2.00 minimum, and 3.5% with no minimum for concession sales. All convenience/transaction fees go directly to the payment processor and are not received by the City. While these are not new fees received by the City, they are additional charges that will be imposed when using these payment forms. As a result, Staff recommends that the Council amend the FY2026 Fee Resolution to clearly reflect these convenience/transaction fees. Under Idaho code, the implementation of any new fee or any increase of an existing fee by more than 5% requires a public hearing. This matter has been noticed as a public hearing and is before the Council for consideration.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval of the proposed Amended FY2026 Fee Resolution, or provide staff further direction.

STAFF RECOMMENDATION

Recommend approval of the proposed Amended FY2026 Fee Resolution

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2026 - FY2026 Fee Schedule amended convenience fees_final

RESOLUTION 2026 – ____

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE REPEAL OF RESOLUTION 2025-20 AND FOR SAID RESOLUTION TO BE REPLACED WITH THIS RESOLUTION WHICH ADOPTS SCHEDULES OF REVISED FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY CITY CODE; AND PROVIDING FOR THIS RESOLUTION TO BE EFFECTIVE IMMEDIATELY AS SET FORTH IN THE ATTACHED SCHEDULES UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Pursuant to Idaho Code Sections 63-1311 and 63-1311A, the City may impose and cause to be collected fees that are reasonably related to the actual cost of the service being rendered, regarding City fees for services and fee increases; and

WHEREAS, the City Council has determined that the City should not continue to pay credit card, debit card, and Automated Clearing House (ACH) convenience transaction fees for customers who choose to utilize that form of payment; and

WHEREAS, the City Council desires to more clearly identify that all credit card, debit card, and ACH fees will be paid by the City's customers; and

WHEREAS, the fees included in this Resolution, as reflected in the attached Schedules for fiscal year 2026, are appropriate and are reasonably related to the purpose for which such fees are charged;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow that all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

1. That City of Moscow Resolution 2025-20 be repealed in its entirety and replaced with this Resolution, along with the fees as set forth for fiscal year 2026 in Schedules A through K, attached hereto and made a part hereof by this reference, with an immediate effective date.
2. That any Resolution or provision thereof which is inconsistent with this Resolution is hereby repealed.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Scott Sumner	_____	_____	_____	_____
Sage McCetich	_____	_____	_____	_____
Bryce Blankenship	_____	_____	_____	_____
Drew Davis	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Evan Holmes	_____	_____	_____	_____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this ___ day of _____, 2026.

Hailey Lewis, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Moscow, held on _____, 2026 and attest to the Mayor’s signature.

Laurie M. Hopkins, City Clerk

CITY OF MOSCOW FY2026 FEE SCHEDULE



EFFECTIVE: May 5, 2026

Approved by Resolution 2026 –

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Schedule A: Arts

SUBJECT	FY2026 FEES	
CONVENIENCE FEES		
Credit / Debit Card Convenience Fee	\$ 2.00	Or 2.5%, Whichever is Greater
Electronic ACH Convenience Fee	\$ 1.00	
PALOUSE PLEIN AIR		
Artist Registration		\$ 38.11
Student Artist Registration (18 Years and Older)		\$ 32.45
Plein Air Master Class		\$ 218.36
THIRD STREET GALLERY		
Art Sales Commission		20%
Juried Exhibition Submission Fee		\$ 21.63

Schedule B: Business Licensing

SUBJECT

FY2026 FEES

CONVENIENCE FEES

<u>Credit / Debit Card Convenience Fee</u>	<u>\$ 2.00</u>	<u>Or 2.5%, Whichever is Greater</u>
<u>Electronic ACH Convenience Fee</u>	<u>\$ 1.00</u>	

ALCOHOL

Beer

Draught, Bottled and/or Canned Beer (Consumption on Premise)	\$ 200.00
Bottled and/or Canned Beer (Consumption off Premise)	\$ 50.00
Transfer Fee	\$ 50.00

Liquor

Annual Fee (Includes Wine on/off Premise)	\$ 562.50
Transfer Fee (Includes Wine on/off Premise)	\$ 562.50

Wine

On Premise Consumption Only	\$ 200.00
Off Premise Consumption Only	\$ 200.00
On and off Premise Consumption	\$ 350.00
Transfer Fee	\$ 50.00

Inspection Fees

To cover cost of required inspection by Fire Department and Community Development. This fee must be paid before any inspections are scheduled. If license application is withdrawn the fee will be forfeited to the city. If a building permit is required for any construction or remodeling, the inspection fee may be waived.

New Beer, Wine and/or Liquor License (Not Eligible for Prorate)	\$ 125.00
Renewal of Beer, Wine and/or Liquor License (Not Eligible for Prorate)	\$ 30.00
Restaurant Certification (Required to Permit Admittance to Individuals Under the Age of 21)	No Fee
Alcohol Catering Permit Fee	\$ 20.00 Set by Idaho Code § 23-934A. (4)

CIRCUS / TENT SHOW / AMUSEMENT

1st Class; Circus / Tent Show (2,000+ People at One Time)	\$ 260.00
2nd Class; Circus / Tent Show (Less Than 2,000 People at One Time)	\$ 180.00

Merry-Go-Rounds or Mechanical Rides	\$ 15.00	Per Ride
Amusement and Other Concessions	\$ 5.00	Per Exhibition

PEDDLERS / SOLICITORS / CANVASSERS

New Registration	\$ 62.00
Renewal Registration (Without Fingerprints)	\$ 36.00
Renewal Registration (With Fingerprints)	\$ 62.00

PERSONAL DELIVERY DEVICES

Annual License Fee	\$ 250.00
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SECOND HAND / PAWN DEALERS

New License	\$ 62.00
Renewal License (Without Fingerprints)	\$ 36.00
Renewal License (With Fingerprints)	\$ 62.00

SHARED MOBILITY OPERATOR FEES (AS DEFINED BY CITY CODE)

Annual License Fee	\$ 2,500.00	
Annual Device Fee	\$ 100.00	Per Device
Device Security Deposit (One-Time Per Device)	\$ 20.00	Per Device
Impound Fee	\$ 25.00	Per Day

SIDEWALK CAFÉ

If applied for concurrently with new alcohol application, inspection fee may be waived. If alcohol is served in café area, renewal inspection fee is included in alcohol license renewal.

New License	\$ 25.00
Renewal License	\$ 25.00
New License Inspection	\$ 125.00
Renewal Inspection	\$ 30.00

TAXICABS / PEDICABS / CARRIAGES

Owner License / Renewal	\$ 15.50	Per Vehicle
New Operator License	\$ 62.00	
Operator License Renewal (Without Fingerprints)	\$ 36.00	
Operator License Renewal (With Fingerprints)	\$ 62.00	

VENDORS

New Vendor License	\$ 62.00
Vendor License Renewal (Without Fingerprints)	\$ 36.00

Vendor License Renewal (With Fingerprints) \$ 62.00

Mobile Vending Unit

New Unit Inspection \$ 69.00

Renewal Inspection \$ 31.00

Sidewalk Vending Unit

New Unit Inspection No Fee

Renewal Inspection No Fee

APPEAL

Appeal from Denial, Suspension, or Revocation of a Business
Regulation License, Permit, Waiver, Etc. (Unless Otherwise
Specifically Set Out Herein) \$ 55.00

Schedule C: Community Development

SUBJECT

FY2026 FEES

CONVENIENCE FEES

Credit / Debit Card Convenience Fee	\$ 2.00	Or 2.5%, Whichever is Greater
Electronic ACH Convenience Fee	\$ 1.00	

BUILDING PERMITS

Building Permit Fees - Based on Valuation

Valuation based on the ICC Building Valuations as published in the February issue of the Building Safety Journal with the following additions:

Decks	\$ 15.75	Per Square Foot
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Foundation Permits for Modular Homes

Crawl space	\$ 25.25	Per Square Foot
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Finished basement	\$ 131.50	Per Square Foot
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Unfinished basement	\$ 52.25	Per Square Foot
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Pole Buildings	\$ 24.25	Per Square Foot
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Porches	\$ 23.25	Per Square Foot
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Unfinished basement	\$ 52.25	Per Square Foot
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Total Valuation

Total Valuation of \$1,000 to \$2,000 (Fee Amount for First \$500)	\$ 27.50	Plus \$3.50 for Each Additional \$100 or Fraction Thereof to and Including \$2,000
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Total Valuation of \$2,001 to \$25,000 (Fee Amount for First \$2,000)	\$ 79.50	Plus \$14.50 for Each Additional \$1,000 or Fraction Thereof, to and Including \$25,000
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Total Valuation of \$25,001 to \$50,000 (Fee Amount for First \$25,000)	\$ 413.00	Plus \$10.50 for Each Additional \$1,000 or Fraction Thereof, to and Including \$50,000
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Total Valuation of \$50,001 to \$100,000 (Fee Amount for First \$50,000)	\$ 675.50	Plus \$7.50 for Each Additional \$1,000 or Fraction Thereof to and Including \$100,000
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Total Valuation of \$100,001 and up (Fee Amount for First \$100,000)	\$ 1,050.50	Plus \$6.00 for Each Additional \$1,000 or Fraction Thereof
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Building Permit Fees - Other

Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	\$ 32.75	
Residing Permit (Residential up to 4 Units, Commercial Requires Full Building Permit)	\$ 71.50	
Residential Window & Exterior and Fire Door Installations (Residential up to 4 Units, Commercial Projects Require Full Building Permit)	\$ 71.50	
Certificate of Occupancy (Existing Commercial Buildings, Includes Life Safety Inspections)	\$ 79.00	
Structure Moving Permit	\$ 79.00	
No Permit - Failure to Obtain a Permit Before Commencing Work		Fee Equal to the Building Permit Fee
Re-Roofing Permits for Residential Structures up to 4 Units (Commercial Re-Roofs Require Full Building Permit)	\$ 71.50	Commercial Re-Roofs Require Full Building Permit

Demolition Permit

Simple Demolition (Non-Structural Alterations)	\$ 69.50	
Complex Demolition (Structural or Complete Building Demolition)	\$ 295.50	

Inspections - Certificate of Compliance

Building (Structural & Zoning)	\$ 79.00	
Commercial Roofing	\$ 79.00	
Foundation Only	\$ 79.00	
Existing Wood Stove	\$ 79.00	
Electrical	\$ 79.00	
Plumbing	\$ 79.00	
Heating (Mechanical)	\$ 79.00	

Inspections - Other

Inspections Outside Normal Business Hours	\$ 79.00	Per Hour; Minimum 2 Hours
Re-Inspection Fee	\$ 79.00	
Inspection for Which no Fee is Specifically Indicated	\$ 79.00	Per Hour; Minimum 1/2 Hour
Additional Plan Review Required by Changes, Additions or Revisions to Approved Plans	\$ 79.00	Per Hour; Minimum 1/2 Hour

Inspection of Building to be Moved		Same as Certificate of Compliance Inspection
Special Inspection	\$ 79.00	When Required by the Building Official

Mobile / Manufactured Homes

Installation Permit (Including Prefabricated Storage Buildings 300 sq. ft. or Less with Manufacturer’s Structural Plans) (For Installations Not Involving Permanent Foundations. Additional Fees May Apply for Foundation Permits)	\$ 72.00	
Installation Permit (When Installation Includes Electrical and Plumbing) (No Additional Electrical or Plumbing Permits Required)	\$ 202.75	

Plan Review Fees

Plan Review Fee (Only Projects Over \$10,000 in Valuation, Excluding Commercial Windows, Doors and Roofs)		65% of Building Permit Fee. 40% of Building Permit Fee for Duplicate Plans
Plan Review Deposit (Credited Toward Plan Review Fee)	\$ 500.00	

ELECTRICAL PERMITS

Alterations and Others

Electrical Service Change Out	\$ 73.75	
Extension or Addition of up to 6 Circuits	\$ 48.00	
Extension or Addition of More Than 6 Circuits	\$ 73.75	
Electric Furnaces, Heat Pump, Air Conditioners, Unit Space Heaters and Ventilation Fans	\$ 8.75	Per Appliance
Domestic Water Pumps	\$ 36.25	

Commercial (Includes Multi-Family Dwellings, Fraternities and Sororities, and Distribution Wiring and Pedestals for Mobile Parks). Fee based on contract price:

Contract Price \$0 - \$2,000	\$ 31.75	Plus 4% Contract Price up to \$2,000
Contract Price \$2,001 - \$10,000	\$ 117.25	Plus 3% Contract Price Over \$2,000
Contract Price \$10,001 - \$100,000	\$ 374.75	Plus 2% of Contract Price Over \$10,000
Contract Price Over \$100,001	\$ 2,303.00	Plus 1% of Contract Price Over \$100,000

General Electrical Permit Fees

Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	\$ 32.75
Temporary Service	\$ 23.25

New Residential Electrical Permit - Per Dwelling Unit (Single Family and Two Family Only)

New Dwelling Unit Electrical Service and Wiring	\$ 0.13	Per Square Foot
Electric Furnaces and Unit Space Heaters	\$ 6.25	Per Appliance

ENGINEERING SERVICES**Agreements / Document Preparation**

Engineering Development Agreements (Includes Legal Review)	\$ 314.00	
Engineering Monumentation Agreements (Includes Legal Review)	\$ 144.25	
Engineering "As-Constructed" Plan Preparation	\$ 314.00	Plus \$40.50 Per Plan Sheet
Engineering Easement Document Review/Preparation	\$ 87.75	
Engineering Variance - Council Action	\$ 156.25	
Engineering Inspection (Subdivision, PUD, Commercial, and Multi-Family Residential)		1.25% of Public Improvement Construction Cost as Verified by City

Miscellaneous

Address Change Fee	\$ 29.75	
No Permit - Non-Compliance Review Fee	\$ 79.00	Per Hour; 1 Hour Minimum

Plan Review

Public Improvement Plan Review (2 Submittals)	\$ 148.75	Plus \$42.00 Per Plan Sheet
Extended Plan Review (3rd Submittal and Beyond), Includes: Multi-Family and Commercial Site Plan, Parking Lot Development or Modification, Public Improvement Plan, and Other Miscellaneous Plan Reviews	\$ 68.25	Per Hour

Right-of-Way

Encroachment Agreement (Administrative)	\$ 85.25
Encroachment Agreement (Council Action)	\$ 154.75
Vacation Request (Includes Publication and Registered Mailing)	\$ 794.00

Telecommunication Review

City Facilities Only	\$ 2,147.50
Revisions or Modification to Existing Facilities on City Facility	\$ 253.00

GAS / MECHANICAL PERMITS**Commercial (Includes Multi-Family Dwellings, Fraternities and Sororities). Fee Based on Contract Price:**

Contract Price \$0 - \$2,000	\$ 31.75	Plus 4% Contract Price up to \$2,000
Contract Price \$2,001 - \$10,000	\$ 117.25	Plus 3% of Contract Price Over \$2,000
Contract Price \$10,001 - \$100,000	\$ 374.75	Plus 2% of Contract Price Over \$10,000
Contract Price Over \$100,000	\$ 2,303.00	Plus 1% of Contract Price Over \$100,000

General Gas/Mechanical Permit Fees

Air Handlers	\$ 20.25	Per Each Air-Handling Unit, Including Ducts Attached Thereto
Installation, Relocation or Replacement of Appliance Vent Installed and Not Included in an Appliance Permit	\$ 12.75	Each
Gas Piping – Fixture or Appliance Outlets	\$ 10.50	Per Outlet
Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	\$ 32.75	
Repair, Alteration, or Addition to each Heating Appliance, Refrigeration Unit, Cooling Unit, or Similar System, Including Installation of Controls Regulated by this Code.	\$ 26.75	Each
Ventilation Fan Connected to a Single Duct	\$ 12.75	Each
Wood / Pellet Stoves	\$ 23.25	Each

Residential Install of Gas Fueled Furnace, Water Heater, Boiler, Fireplace, Unit or Space Heater, per Appliance by the BTU as follows:

0 – 180 Thousand BTU	\$ 39.25
181+ Thousand BTU	\$ 49.00

GRADING PERMITS**Grading Permit Fees**

Permit Issuance Fee	\$ 32.75
50 Cubic Yards or Less	\$ 31.75
51 to 1,000 Cubic Yards (1st 100 Cubic Yards)	\$ 47.00 Plus \$21.75 for Each Additional 100 Cubic

		Yards or Fraction Thereof
1,001 to 10,000 Cubic Yards (1st 1,000 Cubic Yards)	\$ 251.50	Plus \$18.25 for Each Additional 1,000 Cubic Yards or Fraction Thereof
10,001 to 100,000 Cubic Yards (1st 10,000 Cubic Yards)	\$ 423.00	Plus \$83.50 for Each Additional 10,000 Cubic Yards or Fraction Thereof
100,001+ Cubic Yards (1st 100,000 Cubic Yards)	\$ 1,200.75	Plus \$45.75 for Each Additional 10,000 Cubic Yards or Fraction Thereof

Grading Plan Review Fees - Building Safety Division

50 Cubic Yards or Less	No Fee	
51 to 100 Cubic Yards	\$ 31.75	
101 to 1,000 Cubic Yards	\$ 47.00	
1,001 to 100,000 Cubic Yards (1st 10,000 Cubic Yards)	\$ 64.00	Plus \$30.75 For Each Additional 10,000 Cubic Yards or Fraction Thereof
100,001 to 200,000 Cubic Yards (1st 100,000 Cubic Yards)	\$ 352.75	Plus \$17.25 for Each Additional 10,000 Cubic Yards or Fraction Thereof
200,001+ Cubic Yards (1st 200,000 Cubic Yards)	\$ 533.25	Plus \$9.00 for Each Additional 10,000 Cubic Yards or Fraction Thereof

Grading Plan Review Fees - Engineering Division

Review Including Erosion Control Agreement	\$ 156.25	
Grading Permit Security Deposit	3% of Estimated Total Cost of Grading and Excavation	

LAND USE AND DEVELOPMENT FEES

Discretionary Permit Fees

Annexation Request (Includes Comprehensive Plan and Zoning Review)	\$ 1,145.00
Conditional Use Permits	\$ 600.00
Variance	\$ 600.00
Zoning or Comprehensive Plan Amendments	\$ 1,145.00

Lot Change Fees		
Lot Division Request	\$ 396.00	Plus \$17.50 Per Lot
Lot Line Adjustment Request	\$ 236.50	Plus \$17.50 Per Lot

Miscellaneous Fees		
Appeals (For an Appeal of Any Decision of City Board and/or Commission, Zoning Administrator Determination, or Building Official Determination)	\$ 300.00	
Accessory Structure Permit (One-Story Detached Residential Accessory Building Used as Tool and Storage Sheds with a Floor Area Less Than 200sq.ft. and Where no Building Permit is Required)	\$ 34.25	
Fence Permit (Fences Over 6 ft in Height May Require a Structural Building Permit)	\$ 34.25	
Floodplain Development Permit	\$ 85.50	
Multi-Family/Commercial Site Plan Review or Parking Lot Development/Modification Review	\$ 148.50	Plus \$5.90 Per Parking Space
Telecommunications Zoning Review	\$ 300.00	
Design Manual Review	\$ 413.00	
Zoning Administrator Determination	\$80.00	

Mobile Home and Recreational Vehicle Park Fees		
Preliminary Plan or Plan Amendment Review	\$ 618.00	Includes RV Park CUP
Final Plan Review	\$ 288.00	
Construction Permits (Issued by the Administrative Authority Upon Approval of all Final Plans by the City Council to Start Construction)	\$ 579.25	Plus \$7.00 Per Lot

Planned Unit Developments (PUD) Fees		
Preliminary or Major Amendment (PUD)	\$ 771.00	
Final Planned Unit Development (PUD)	\$ 490.50	Plus \$30.25 Per Lot
Minor Amendment or Design Review (PUD)	\$ 325.00	

Sign Permit Fees (additional electrical permit required for electrical signs)		
Permanent Signs	\$ 85.50	
Portable Signs	\$ 34.25	
Temporary Signs	\$ 17.00	

Subdivision Plat Fees

Preliminary Plat	\$ 1,053.00	
Final Plat	\$ 506.00	Plus \$30.25 Per Lot

PLUMBING PERMITS**General Plumbing Permit Fees**

Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	\$ 32.75	
Plumbing Residential Permit (Per Dwelling Unit, Single Family and Two Family Only)	\$ 23.25	Plus \$10.25 Per Plumbing Fixture
Plumbing Appliance Installation (Water Heaters and Boilers)	\$ 22.75	Per Appliance

Commercial (includes multi-family dwellings, fraternities and sororities). Fee based on contract price:

Contract Price \$0 - \$2,000	\$ 31.75	Plus 4% Contract Price up to \$2,000
Contract Price \$2,001 - \$10,000	\$ 117.50	Plus 3% of Contract Price Over \$2,000
Contract Price \$10,001 - \$100,000	\$ 374.75	Plus 2% of Contract Price Over \$10,000
Contract Price Over \$100,000	\$ 2,303.00	Plus 1% of Contract Price Over \$100,000

Additional fees - in addition to aforementioned permit fee and residential or commercial/industrial fees, the following charges will be made:

Lawn Sprinkler System Backflow Device	\$ 15.25	Each
Vacuum Breakers or Backflow	\$ 15.25	Each
Gray Water System	\$ 79.00	Each

Fire Sprinkler Fees

Fire Sprinkler Inspection and Plan Review	\$ 142.75	Plus \$2.00 per Sprinkler Head
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Schedule D: Community Events

SUBJECT	FY2026 FEES	
CONVENIENCE FEES		
Credit / Debit Card Convenience Fee	\$ 2.00	Or 2.5%, Whichever is Greater
Electronic ACH Convenience Fee	\$ 1.00	
EVENT FEES		
Alcohol Use Application Fee	\$ 103.00	
Event Permit	\$ 41.00	Plus \$103.00 Idaho Transportation Department permitting, if applicable
Street Parade Permit	\$ 123.00	Plus \$103.00 Idaho Transportation Department permitting, if applicable Plus Public Works Street Division traffic control fees if provided by City
MOSCOW FARMERS MARKET 26 WEEK SEASON, MAY THROUGH OCTOBER		
Tier 1: Attend 1 - 8 Markets		
Registration	\$ 17.00	
11' x 15' Daily Space	\$ 34.00	
5.5' x 15' Daily Space	\$ 17.00	
Tier 2: Attend 9 - 17 Markets		
Registration	\$ 57.00	
11' x 15' Daily Space	\$ 23.00	
5.5' x 15' Daily Space	\$ 14.00	
Tier 3: Attend 18-26 Markets		
Registration	\$ 143.00	
11' x 15' Daily Space	\$ 17.00	
5.5' x 15' Daily Space	\$ 10.00	
Other Vendor Categories		

Performance Vendor (Exempt from Registration Fee)	\$ 8.00	Per 2.5 Hours Per Day Per Group
Youth Vendor (Exempt from Registration Fee)	\$ 7.00	Per Day Per Group

Other Amenities / Fines

Bicycle Benefits Sticker	\$ 5.00	
Electrical Hookup	\$ 11.00	Per Day
Miscellaneous Merchandise Sales	\$ 7,000.00	Maximum
Non-Neighbor Space	\$ 6.00	Per Day
Third Penalty Policy Violation Fine	\$ 50.00	
Vehicle Surcharge	\$17.00	Per Day

Schedule E: Documents, Maps, and Publications

SUBJECT

FY2026 FEES

CONVENIENCE FEES

<u>Credit / Debit Card Convenience Fee</u>	<u>\$ 2.00</u>	<u>Or 2.5%, Whichever is Greater</u>
<u>Electronic ACH Convenience Fee</u>	<u>\$ 1.00</u>	

DOCUMENTS

City Code (Free on Website)

Initial Cost	\$ 267.80
Annual Charge for Updating	\$ 52.00
Zoning Code	\$ 21.00

Copies of City Records/Documents

~~Idaho Residents and Employees of Idaho Residents as defined by Idaho Code § 74-101(15)~~

~~Where a request for public records of the City of Moscow exceeds one hundred (100) pages of paper records; or the request includes records from which non-public information must be separated, deleted, and/or redacted; or where actual labor associated with processing a request exceeds two (2) person hours, the requestor shall be charged the copy and/or labor costs allowed by Idaho Code § 74-102(10) unless the requestor demonstrates an exemption pursuant to Idaho Code § 74-102(10)(f), as determined by the City Clerk.~~

~~The Clerk or designee may require advance payment of the cost of copying and the cost of labor to process the public record request pursuant to Idaho Code § 74-102(12). Any money received by the City shall be credited to the account for which the expense being reimbursed was or will be charged.~~

Paper Copies of City Documents (No Charge for First 100 Pages)	\$ 0.10	Per Page
Audio or Video Copy		Amount allowed by Idaho Code § 74-102(10)

~~Non-Idaho Residents~~

All Records		Actual costs for processing public record requests pursuant to I.C. 74-102(10)(g)
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Duplication of computer-based digital records		\$30.00 – for any data request of twenty (20) Gigabytes or less \$5.00 for each additional 20 Gigabytes in any
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single request larger
than twenty (20)
Gigabytes

Digital Drawings (Free on Website)

Standard Drawings	\$ 5.00	Per Page
Construction Drawings	\$ 1.00	Per Page

Mailing List

Public Hearing Mailing List (Provided on Mailing Labels)	\$ 25.75
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Plans (Free on Website)

Comprehensive Water System Plan	\$ 36.00
Comprehensive Sewer System Plan	\$ 36.00
Multimodal Transportation Plan	\$ 36.00
Construction Specifications	\$ 5.00

PRINTING

Copies / Printing

8 ½ x 11	\$ 0.10
8 ½ x 14	\$ 0.25
11 x 17	\$ 0.50
18 x 24	\$ 1.00
24 x 36	\$ 2.00
24" Roll	\$ 1.00 Per Foot
36" Roll	\$ 1.25 Per Foot

Maps

City Limits

8 ½ x 11	\$ 1.00
11 x 17	\$ 1.00
22 x 30	\$ 1.50
Digital Contours	\$ 125.00 Per Title
Miscellaneous Maps (Address, City Limit, Area of City Impact, Comprehensive Plan, Zoning, L.I.D., Plat, Street Numbers, Water, Storm, Sanitary, Road, Street, etc.)	\$ 5.00
Zoning Map (22 x 30)	\$ 1.50

Plotter Orthophotos

8 ½ x 11	\$ 3.00
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11 x 17	\$ 4.00	
18 x 24	\$ 5.00	
24 x 36	\$ 10.00	
24" Roll	\$ 5.00	Per Foot
30" Roll	\$ 6.00	Per Foot
36" Roll	\$ 7.50	Per Foot
42" Color	\$ 9.00	Per Foot
Plot Set Up Fee	\$ 5.00	Per Additional Layer

<i>Plotter Printing</i>		
8 ½ x 11	\$ 2.00	
11 x 17	\$ 2.50	
18 x 24	\$ 3.00	
24 x 36	\$ 5.00	
24" Roll	\$ 2.00	Per Foot
30" Roll	\$ 2.50	Per Foot
36" Roll	\$ 3.00	Per Foot
36" Color	\$ 4.00	Per Foot
42" Roll	\$ 4.50	Per Foot
42" Color	\$ 5.00	Per Foot
Plot Set Up Fee	\$ 5.00	Per Additional Layer

Schedule F: Finance

SUBJECT	FY2026 FEES	
CONVENIENCE FEES		
Credit / Debit Card Convenience Fee	\$ 2.00	Or 2.5%, Whichever is Greater
Electronic ACH Convenience Fee	\$ 1.00	
ACCOUNTS RECEIVABLES PENALTIES		
Credit / Debit Card Convenience Fee	\$ 2.00	Or 2.5%, Whichever is Greater
Electronic ACH Convenience Fee	\$ 1.00	
Non-Sufficient Funds (NSF) Returned Check Charge	\$ 25.00	Per Check
Notice of Delinquency (Occurs 46 Days After Billing)	\$ 15.00	Or 5%, Whichever is Greater
DEPOSITS - UTILITY		
Commercial	\$ 175.00	
Residential	\$ 125.00	
TURN OFF / ON FEE		
Non-Payment - First Occurrence	\$ 30.00	
Non-Payment - Repeat Occurrences (Within 12 Months)	\$ 60.00	

Schedule G: Other Fees

SUBJECT	FY2026 FEES	
CONVENIENCE FEES		
Credit / Debit Card Convenience Fee	\$ 2.00	Or 2.5%, Whichever is Greater
Electronic ACH Convenience Fee	\$ 1.00	
INFORMATION SYSTEMS		
Fiber optic lease (per month) (effective 1/1/25 through 12/31/25)	\$ 0.07	
Fiber optic lease (per month) (effective 1/1/26 through 12/31/26)	\$ 0.0721	Strand Per Foot
Rack space lease (per month) (effective 1/1/25 through 12/31/25)	\$ 46.76	
Rack space lease (per month) (effective 1/1/26 through 12/31/26)	\$ 48.16	Per LU

Schedule H: Parks & Recreation

SUBJECT

FY2026 Fees

New recreational programs that do not appear in this fee resolution are often developed and implemented during the fiscal year.

CONVENIENCE FEES

<u>Concession Sales</u>	<u>No minimum</u>	<u>3.5%</u>
<u>Credit / Debit Card Convenience Fee</u>	<u>\$2.00</u>	<u>Or 2.75%, Whichever is Greater</u>

COMMUNITY FORESTRY

Subdivision Development Tree	\$ 927.00	Per Tree
Tree Service Contractor License	\$ 25.75	Annual

EGGAN YOUTH CENTER

\$1.00 / \$2.00 (Child/Adult) non-resident fee is charged for programs in addition to the fees listed.

Center Rental

Youth Center Rental	\$ 42.75	Per Hour
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Youth Center Events/Programs

5K for Childhood Cancer Awareness	\$ 26.75	Per Person
Breakfast with Santa - Family	\$ 32.00	
Breakfast with Santa - Individual	\$ 9.50	
Kids Kamps	\$ 26.75	Per Day
Kids Night Out	\$ 12.75	
Palouse Youth Triathlon Individual	\$ 21.25	
Palouse Youth Triathlon - Team	\$ 62.00	
Phillips Farm Day Camp	\$ 169.75	
Saws, Hammers, & Drills	\$ 80.75	
Snow Ball - Couple	\$ 34.00	
Snow Ball - Additional Adult/Child(ren)	\$ 13.75	Per Person

HAMILTON INDOOR RECREATION CENTER

Gym Rental

Full Gym	\$ 101.75	Per Hour
Half Gym	\$ 58.75	Per Hour
Gym Use – Requiring Floor Tarp	\$ 34.00	One Time

Multipurpose Room Rental

Group I – City Business	No Fee	
Group II – Non-Profit Groups, Service Clubs	\$ 42.50	Per Hour
Group III – Private Parties, Wedding Receptions, Commercial, For-Profit Organizations	\$ 101.50	Per Hour
Group IV – Other Governmental Organizations	\$ 42.50	Per Hour

HAMILTON LOWE AQUATIC CENTER

Season Pool Passes

Adult (18+ Years)

Non-Resident	\$ 149.00	
Resident	\$ 133.00	

Child (4 - 17 Years)

Non-Resident	\$ 133.00	
Resident	\$ 112.00	

Senior (65+ Years)

Non-Resident	\$ 133.00	
Resident	\$ 112.00	

Family (Up to 5 Members)

Non-Resident	\$ 260.00	
Non-Resident Additional Member	\$ 18.75	Each
Resident	\$ 216.75	
Resident Additional Member	\$ 15.50	Each

Daily Admission

Children (Under 3 Years)	No Fee	
Children (4 - 17 Years)	\$ 6.25	
Adults (18 - 64 Years)	\$ 8.25	
Seniors (65+ Years)	\$ 6.25	

Lessons / Classes / Training

American Red Cross (ARC)

Swim Lessons (All Levels)	\$ 53.50	Per Class
Lifeguard Training	\$ 168.00	
Lifeguard Instructor	\$ 168.00	
Water Safety Instructor	\$ 168.00	
Guardstart	\$ 71.75	

Aquacize & Water Class

Season Pass	\$ 74.25	
10-punch Pass	\$ 48.00	

Drop-in	\$ 8.50	Per Class
Swim Lessons		
Customized Lesson (1 Student)	\$ 55.25	Per Hour
Customized Lesson (2 Students)	\$ 66.25	Per Hour
Customized Lesson (3 Students)	\$ 73.75	Per Hour
Adaptive Lesson	\$ 53.50	Per Hour

Other

Aquatic Center Picnic Table Rental	\$ 9.50	Per Hour, Per Table
Swim Team Rentals	\$ 7.50	Per Hour, Per Lane
Locker rentals	\$ 0.50	Per Use
ID Card Replacement Fee	\$ 6.00	

Private Event Rental

Up to 150 patrons	\$ 461.75	Per Hour
151 to 300 patrons	\$ 548.00	Per Hour
300 + patrons	\$ 739.00	Per Hour
Fun Run Inflatable	\$ 234.00	Per Set Up

RECREATION - ADULT

\$1.00 / \$2.00 (Child/Adult) non-resident fee is charged for programs in addition to the fees listed.

Volleyball

Co-Rec Team	\$ 317.75	Per Team
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Basketball (Moscow/Pullman league)

Team	\$ 642.75	Per Team
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Horseshoes

Doubles	\$ 10.50	Per Person
Singles	\$ 10.50	Per Person

Soccer

Team	\$ 585.00	Per Team
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Softball

Team	\$ 910.50	Per Team
Co-Rec	\$ 535.50	Per Team

RECREATION – GENERAL**\$1.00 / \$2.00 (Child/Adult) non-resident fee is charged for programs in addition to the fees listed.*****Community Garden***

Plot Rental	\$ 56.75	Per Plot
Clean-Up Deposit	\$ 25.75	Per Plot

Dog Obedience

Advanced Obedience	\$ 68.75	
Beginning Obedience	\$ 68.75	
Kinderpuppy	\$ 68.75	
Rally Obedience	\$ 68.75	

Field Use

Private Group Athletic Use (examples include football, baseball, rugby, lacrosse, etc.)	\$ 15.25	Per Participant, Per Season
Additional Field Prep	\$ 77.25	
Field Set-Up	\$ 23.50	Per Set Up
Field Preparation	\$ 77.25	
Field Reservation (All Day, Includes 1 Field Prep)	\$ 103.00	
Light Usage	\$ 20.50	Per Hour

Mayor's Golf Tournament

Individual	\$ 103.00	
Team of Four (4)	\$ 412.00	

Tone & Stretch

Season Pass	\$ 92.50	
10 Class Punch Card	\$ 61.75	
Drop In	\$ 7.25	Per Class

Moscow Tree Commission

Workshops and Classes	\$ 20.50	Per Class
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RECREATION - YOUTH**\$1.00 / \$2.00 (Child/Adult) non-resident fee is charged for programs in addition to the fees listed.*****Baseball / Softball***

3rd - 5th Junior Fast Pitch	\$ 82.25	
6th - 8th Senior Fast Pitch	\$ 82.25	
T-Ball Coach Pitch	\$ 53.50	

Basketball

K – 5 th	\$ 56.75
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Flag Football

1 st – 2 nd Grades	\$ 61.50
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3 rd – 4 th Grades	\$ 61.50
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Micro Soccer

U5-U7 (Spring and Fall)	\$ 51.00
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U8-U12 (Spring and Fall)	\$ 58.25
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Volleyball

3 rd – 6 th Grades	\$ 50.50
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Other

Shirts / Jerseys	\$ 20.50	Each
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PARKS**Park Rentals**

Extra Tables in Conjunction with Park Rental	\$ 21.00	Fee Per 4 Tables
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Park Shelter Reservations	\$ 26.75	4 Hour Block
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Recycling Deposit Fee (Attendance of More than 50 Participants)	\$ 51.50
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East City Park Stage Rental	\$ 26.75	Per Shelter
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Schedule I: Public Records Requests

SUBJECT

FY2026 FEES

CONVENIENCE FEES

Credit / Debit Card Convenience Fee

\$2.00

Or 2.75%,
Whichever is
Greater

COPIES OF CITY RECORDS/DOCUMENTS

Idaho Residents and Employees of Idaho Residents as defined by Idaho Code § 74-101(15)

Where a request for public records of the City of Moscow exceeds one hundred (100) pages of paper records; or the request includes records from which non-public information must be separated, deleted, and/or redacted; or where actual labor associated with processing a request exceeds two (2) person hours, the requestor shall be charged the copy and/or labor costs allowed by Idaho Code § 74-102(10) unless the requestor demonstrates an exemption pursuant to Idaho Code § 74-102(10)(f), as determined by the City Clerk.

The Clerk or designee may require advance payment of the cost of copying and the cost of labor to process the public record request pursuant to Idaho Code § 74-102(12). Any money received by the City shall be credited to the account for which the expense being reimbursed was or will be charged.

Paper Copies of City Documents

\$ 0.10 Per Page

(No Charge for First 100 Pages)

Audio or Video Copy

Amount allowed by
Idaho Code § 74-
102(10)

Non-Idaho Residents

All Records

Actual costs for
processing public
record requests
pursuant to I.C. 74-
102(10)(g)

Duplication of computer-based digital records

\$30.00 – for any
data request of
twenty (20)
Gigabytes or less
\$5.00 for each
additional 20
Gigabytes in any
single request larger
than twenty (20)
Gigabytes

Schedule J: Public Safety

SUBJECT	FY2026 FEES	
CONVENIENCE FEES		
Credit / Debit Card Convenience Fee	\$ 2.00	Or 2.5%, Whichever is Greater
Electronic ACH Convenience Fee	\$ 1.00	
FIRE		
<i>Inspections</i>		
Fire Code Inspections	\$ 30.00	
<i>Fire Nuisance Alarms</i>		
1st Nuisance Alarm (Within 12 months)	No Fee	
2nd Nuisance Alarm (Within 12 months)	No Fee	
3rd Nuisance Alarm (Within 12 months)	\$ 25.00	
4th Nuisance Alarm (Within 12 months)	\$ 50.00	
5 or More Nuisance Alarms (Within 12 months)	\$ 100.00	Per Occurrence
Nuisance Abatement	\$ 200.00	Plus Removal at Cost
<i>Permits</i>		
Compressed Gases	\$ 30.00	
Fireworks	\$ 30.00	
Flammable or Combustible Liquids	\$ 30.00	
Covered Malls	\$ 30.00	
Tents, Canopies and Temporary Membrane Structures	\$ 30.00	
POLICE		
<i>Background Checks</i>		
City of Moscow Police Department – Name Check	\$ 20.00	
Idaho State Police – Fingerprints	\$ 42.00	
Idaho State Police – Name Check	\$ 20.00	
Health and Welfare Statewide Child Abuse Registry Check	\$ 20.00	
<i>Bicycle License</i>		
Lifetime Ownership Tag	\$ 7.00	
<i>Burglary / Robbery Alarms</i>		
False Alarms	\$ 50.00	Per Occurrence

City Code Violations

General City Code infraction (unless otherwise specified herein or established by Idaho State Code) \$ 72.00

Prosecution Diversion Programs

Prosecutor Diversion Program Administration \$ 250.00

Criminal History Letters

A letter typed on letterhead stationery indicating the absence of a criminal history in this department. Excludes police records checks requested by federal, state or local government agencies \$ 30.00

Dog Licensing / Related Animal Fees**Lifetime License / Registration**

Altered \$ 35.00
Unaltered \$ 25.00
Duplicate / Replacement \$ 5.75

Adoption

Out / Altered \$ 15.00
Out / Unaltered \$ 27.50
Placing Own Animal In \$ 20.00

Impound

First Time \$ 20.00
Second Time \$ 30.00
Third Time \$ 40.00
Fourth Time and Each Subsequent Time \$ 60.00

Additional Fees

Boarding \$ 20.00 Per Day or Part Thereof
Euthanasia \$ 100.00
Euthanization Order Appeal \$100.00
Surcharge fee - altered \$ 20.00
Surcharge fee - unaltered \$ 30.00

Fingerprinting

Fingerprinting Requested by a Person / Company (Excludes Fingerprinting Related to Criminal or Other City Matters) \$ 20.00

Miscellaneous Fees

E-911 Service Fee	\$ 1.00	Per Month
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Police Escort Services / Special Event Security

Sunday through Saturday (Non-Holiday)	\$ 75.00	Per Officer; 2 Hour Minimum
Holiday	\$ 130.00	Per Officer; 2 Hour Minimum

Escort services, traffic direction and any special event requiring police services including, but not limited to, parades, house moving and other events where advance police assistance or supervision is requested or required.

Parking Violations

Commercial Zones	\$ 25.00	3 Hour Limitation
Double Parking	\$ 25.00	
5 Minute Parking Zone	\$ 25.00	
Improper Parking, Other Than Listed	\$ 25.00	
Loading Zone Business & Campus Area	\$ 25.00	
No Parking 3am - 6am (City and Campus)	\$ 25.00	
No Parking Designation in Residential District	\$ 25.00	
Parking Behind Fire Station	\$ 25.00	
Parking Boot Removal	\$ 100.00	Per Incidence
Parking Citation Late Fee (Not Paid Within 15 Calendar Day Period)	\$ 10.00	
Parking in Alley, on Sidewalk, Blocking Driveway	\$ 25.00	
Parking in Fire Lane, Street & Off-Street	\$ 40.00	
Parking in Front of Fire Station	\$ 40.00	
Parking in School Bus Zone	\$ 25.00	
Parking Obstructing Traffic	\$ 25.00	
Parking Unattended, Motor Running	\$ 25.00	
Parking within 15 ft of Fire Hydrant	\$ 40.00	
MCC 11-4-12 Prohibited Parking Trucks/Similar Vehicles	\$ 25.00	
MCC 11-4-13 Handicapped Parking	\$ 100.00	

Parking Permits

Green Permit (City Hall, Jackson and Jefferson Street Lots)		
Monthly Permit	\$ 55.00	Per Month
Quarterly Permit	\$ 137.00	Per Quarter
Annual Permit	\$ 390.00	Annual
Construction Uses in Right-of-Way	\$ 44.00	Per Day

Smoking in Restricted Area Violations

First Offense (If Paid Within 14 Days of Notice of Violation)	\$ 10.00
Second Offense (If Paid Within 14 Days of Notice of Violation)	\$ 25.00
A First or Second Offense Not Paid Within 14 Days of Notice of Violation or a Third Offense	\$ 50.00

Towing

Towing Charged by the Commercial Towing Service	Actual Cost
Storage of 3/4 Ton Size Pickups and Smaller Vehicles	\$ 15.00
Storage of Vehicles Larger Than 3/4 Ton Pickups	\$ 20.00
Vehicle Inventory Fee	\$ 11.00

Schedule JK: Public Works

SUBJECT

FY2026 FEES

CONVENIENCE FEES

Credit / Debit Card Convenience Fee	\$ 2.00	Or 2.5%, Whichever is Greater
Electronic ACH Convenience Fee	\$ 1.00	

PERMIT FEES AND CHARGES - SEWER

General Facilities Charge Equivalent Plumbing Fixture Unit (PFU) (22 PFU = Equivalent Residential Unit (ERU))	\$ 131.00	
Inspections		
Sewer service inspections	\$ 75.00	
SE Moscow Water and Sewer District Inspection Fee Surcharge (properties outside city limits)	\$ 5.00	
Video Inspection of Public Sewer Main Construction	\$ 310.33	Per Hour

Other Fees

Permit fee	\$ 40.00	
No Permit – Noncompliance Review Fee	\$ 60.00	Per Hour; 1 Hour Minimum
Sewer service disconnection. The customer will provide the excavation required to expose the main, pump out ground water, shore or slope hole as needed, provide traffic control as needed, and fill/compact. City will provide mechanical cap.	\$ 175.00	
Orchard Avenue sewer connection surcharge – only for addresses above 1400 and streets north of Ponderosa	\$ 1,400.00	

Tap Fees

Sewer Tapping Fee: The customer will provide the excavation required to expose the main, pump out ground water, shore or slope hole as needed, provide traffic control as needed, fill/compact.	\$ 434.04	
SE Moscow Water and Sewer District Tapping Fee Surcharge (Properties Outside City Limits)	\$ 5.00	

Commercial Portable Waste Discharge at the Wastewater Treatment Plant

Load up to 300 gallons	\$ 23.54
Each subsequent gallon	\$ 0.33

PERMIT FEES AND CHARGES – WATER

Bacterial Testing (at the discretion of the City)

Samples	\$ 122.59	Per Each
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Construction Flushing

Flushing costs due to failed bacteriological samples or additional construction requirements	\$ 412.88	Per Hour
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Disinfection

Test	\$ 892.70	
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General Facilities Charge

5/8" x 3/4" Meter (20 Gal/Min; Meter Equiv – 1.0)	\$ 2,914.00	
1" Meter (50 Gal/Min; Meter Equiv – 2.5)	\$ 7,285.00	
1 1/2" Meter (100 Gal/Min; Meter Equiv – 5.0)	\$ 14,570.00	
2" Meter (160 Gal/Min; Meter Equiv – 8.0)	\$ 23,313.00	
Larger Than 2"	By Special Contract With the City	

Pressure testing fees (tests performed by City)

Test	\$ 1,139.47	
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Installation of service and meters. Customer provides the street cut, excavation to expose the main, water removal, traffic control, backfill, temporary (cold mix) street patch. City will provide service material and tap.

5/8" Meter	\$ 1,935.08	
1" Meter	\$ 1,946.27	
1 1/2" Meter	\$ 5,017.12	
2" Meter	\$ 5,330.88	
Other Meters	At Cost	

Installation of meters (meters installed by City for projects linked to the latest City of Moscow Standards)

5/8" Meter	\$ 202.53	
1" Meter	\$ 213.72	
1.5" Meter	\$ 310.79	
2" Meter	\$ 376.55	
Other Meters	At Cost	

Other Fees

Permit Fee	\$ 42.00	
No Permit - Non-Compliance Review Fee	\$ 60.00	Per Hour; 1 Hour Minimum
Turn On/Off After Regular Working Hours	\$ 150.29	

Water Service Inspection	\$ 78.75
Meter Box Adjustment and Relocation	At Cost
Water service Disconnection (Abandonment) with street cut	\$ 1,355.94
Water service disconnection (Abandonment) without street cut	\$ 770.94
Labor and Materials to Repair Meter Boxes Damaged by Neglect or Careless Operation of Motor Vehicles	At Cost
Labor and Materials to Repair Damage to Water Distribution System	At Cost
Orchard Avenue Water Connection Surcharge – Only for Addresses Above 1400 and Streets North of Ponderosa	\$ 1,400.00

Fire Line Fees

Fire line or other (3" and larger diameter); customer provides the street cut, excavation to expose the main, water removal, traffic control, backfill, temporary (cold mix) street patch, tapping sleeve, gate valve and valve box.	\$ 758.00	Minimum Amount
Fire line or other (2" or smaller); customer provides a corporation elbow and curb stop rather than sleeve and gate valve provided by customer. Customer is to provide the street cut, excavation to expose the main, water removal, traffic control, backfill, temporary (cold mix) street patch, tapping saddle, gate valve and valve box.	\$ 306.20	Minimum Amount
Residential Sprinkler Upsize – Meter upsize from 5/8" to 1" to accommodate a domestic fire sprinkler system, allowed in one and two family dwellings. GFCs will be charged at the 5/8" meter rate and the meter installation at the 1" meter rate. Meter size, for GFC calculation purposes, will still be calculated using standard practices. The domestic fire sprinkler upsize must be solely driven by the fire flow needs of the dwelling to qualify.	At Cost	

Relocation of meters – Limited to same property

No new tap of main		
5/8" to 1"		At Cost
1 ½" to 2"		At Cost
New tap of main - no street cut		
5/8" meter	\$ 2,656.50	
1" meter	\$ 2,672.25	
1 ½" meter	\$ 2,703.75	
2" meter	\$ 2,730.00	
New tap of main - street cut		
5/8" meter	\$ 3,727.50	

1" meter	\$ 3,748.50
1 ½" meter	\$ 3,780.00
2" meter	\$ 3,811.50

Resetter Installation - 5/8" - 2" Inch Meter	At Cost
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SERVICE RATES (MONTHLY) - SEWER

Residential Service

Single family and duplexes or other multiple units served by separate meters.	\$ 58.51
Trailer homes (per unit) defined as multiple units served by a common meter (like a mobile home park)	\$ 43.03
Multi-family dwellings including duplexes (per unit) defined as multiple units served by a common water meter.	\$ 43.03

Commercial Users

Commercial – Low (For commercial users with combined Biochemical Oxygen Demand / Total Suspended Solids (BOD/TSS) of 0-200 mg/L)	\$ 80.38	Plus \$6.06 per 100 cubic feet metered water
Commercial – Medium (For commercial users with combined BOD/TSS of 201-400 mg/L)	\$ 80.38	Plus \$8.39 per 100 cubic feet metered water
Commercial – High (For Commercial Users with combined BOD/TSS of 401+ mg/L)	\$ 80.38	Plus \$10.30 per 100 cubic feet metered water

These strength-based categories are based on user type contribution of combined Biochemical Oxygen Demand/Total Suspended Solids (BOD/TSS). Users are placed in the applicable category using California State Water Resource Board standards that correspond with the activities undertaken in each establishment based on their response to a City of Moscow Commercial User Survey.

Small Commercial Office with Irrigation Limited to Commercial – Low users with exterior irrigation and an average monthly winter water use of less than 700 cubic feet per month.	\$ 80.38	Plus use rate for 200 cubic feet (\$12.12)
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For the purpose of determining the monthly sewer rates based on the volume of metered water, metered water will be averaged periodically using meter readings of winter water use period so the irrigation period may be excluded.

Mixed Use Service – Defined as different sewer customers listed in this section of the fee resolution that are served by a single water meter. For existing mixed-use customers, a weighted model will be used to estimate the contribution based on metered water use. The estimated contribution of each customer served by the meter will be charged as a percentage of the total monthly use at the associated non-residential rate. Future mixed-use accounts will be assessed at	\$ 80.38
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the highest contribution rate for all metered water consumption.

University of Idaho	\$ 1,355,744	Annual Charge
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SE Moscow Water and Sewer District Sewer Service Surcharge (outside City limits)	\$ 3.00
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SERVICE RATES (MONTHLY) - WATER

Bulk Water Usage

Construction or portable bulk water meter with backflow assembly	\$ 118.98	
Construction or portable bulk water equipment rental fee	\$ 25.00	Per Month
Bulk water rate per 1,000 gallons	\$ 8.55	
Bulk water equipment repairs	At Cost	

Fixed Charge

Single family/duplex/tri-plex meter (definition is a single meter servicing each dwelling unit)	\$ 44.78
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Multi-family (definition is a meter servicing more than one dwelling unit, based on meter size)

5/8 inch	\$ 44.78
1 inch	\$ 56.00
1 1/2 inch	\$ 111.72
2 inch	\$ 177.78
3 inch	\$ 335.05

Commercial accounts based on meter size

5/8 inch	\$ 44.78
1 inch	\$ 56.00
1 1/2 inch	\$ 111.72
2 inch	\$ 177.78
3 inch	\$ 335.05
4 inch	\$ 564.91

High fire demand	\$ 80.88
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Consumption Charge

Water and Sewer rate charge for water and sewer furnished outside the boundaries of the City	200% of the minimum service charge and water rate charge
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Residential/Duplex or Triplex (Definition serviced by a single meter per dwelling unit)

0-700 per cubic feet (CCF)	\$ 3.33	Per CCF
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701-2000 per cubic feet (CCF)	\$ 3.95	Per CCF
Over 2000 cubic feet (CCF)	\$ 6.70	Per CCF
Multi-family or commercial accounts (one meter serving multiple units) (CCF)	\$ 4.38	Per CCF
Moscow Cemetery (CCF)	\$ 3.72	Per CCF

STREET / STORM FEES

Banner

Large banner installation and removal	\$ 150.00	Per Banner
Small banner installation and removal	\$ 45.00	Per Banner

Stormwater user fee per Equivalent Service Unit (ESU)

Standard User Fee	\$ 8.65	Per ESU
Direct Discharger	\$ 1.73	Per ESU
MS4 Owner/Operator	\$ 6.92	Per ESU
K-12 Educational Activities	\$ 6.92	Per ESU

Other Fees

Informational sign installation	\$ 124.00	Plus Cost of Sign
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Right-Of-Way

Right-of-way Permit	\$ 50.00	Plus \$103.00 Idaho Transportation Department permitting, if applicable
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Security deposit rate schedule (total valuation of work in ROW)

\$100 to \$500	\$ 245.00
\$501 to \$1,000	\$ 367.50
\$1,001 to \$1,500	\$ 490.00
\$1,501 to \$2,000	\$ 615.00
\$2,001 to \$2,500	\$ 735.00
\$2,501 to \$3,000	\$ 860.00
\$3,001 to \$3,500	\$ 980.00
\$3,501 to \$4,000	\$ 1,100.00
\$4,001 to \$4,500	\$ 1,230.00
Greater than \$4,500	\$ 1,850.00
Multiple Projects (up to four (4) active projects)	\$ 3,675.00
Street/Sidewalk Closure Permit	\$ 50.00

Traffic Control Devices / Setup		
Parade Routes		City Labor Cost Plus Rental Fee for All Required Traffic Control Devices
Neighborhood Block Party Traffic Control (setup and devices) One Block Standard Set-Up	\$ 100.00	Per Day

Crowd Control Barriers		
Barrier rental fee	\$ 2.00	Per Barrier Per Event
Replacement cost (if damaged or lost)	\$ 130.00	Per Barrier

Traffic Control Device Rental Fees (applicable only when the City supplies devices on an emergency basis for securing construction sites, approved parades, or other emergency traffic revisions – Planned standard traffic control operations shall not be eligible for device rental and shall be furnished by private traffic control providers) (Limited Availability) (Maximum 10 devices per project)

Construction Sign		
Per Day	\$ 10.95	
Per Week	\$ 41.08	
Per Month	\$ 123.24	
Construction Sign with Tripod		
Per Day	\$ 23.28	
Per Week	\$ 87.63	
Per Month	\$ 173.45	
Hi-Level Sign Stand		
Per Day	\$ 4.11	
Per Week	\$ 12.33	
Per Month	\$ 35.37	
Type II Barricade		
Per Day	\$ 9.59	
Per Week	\$ 35.61	
Per Month	\$ 104.98	
Type III Barricade		
Per Day	\$ 36.97	
Per Week	\$ 145.14	
Per Month	\$ 432.47	
Construction Drum		
Per Day	\$ 13.69	

Per Week	\$ 53.40
Per Month	\$ 150.62
Tubular Markers	
Per Day	\$ 5.48
Per Week	\$ 17.80
Per Month	\$ 50.21
28" Orange Traffic Cones	
Per Day	\$ 1.37
Per Week	\$ 5.48
Per Month	\$ 13.69
Type A, B, C Warning Lights	
Per Day	\$ 2.74
Per Week	\$ 6.85
Per Month	\$ 18.26
Set-up	\$ 70.75
Removal	\$ 70.75

Traffic Control (Setup / Devices) for On-Street Events (Downtown Street Closures between A Street and Lewis Street; On-Street events within the Entertainment Dist.)

Recommended – 3rd Street to 5th Street		
Daytime	\$ 100.00	Per Day
Nighttime	\$ 155.00	Per Day
3rd Street to 6th Street (Includes 5th Street closure to alley)		
Daytime	\$ 107.00	Per Day
Nighttime	\$ 167.00	Per Day
1st to 3rd Street (Includes 2nd Street closure to alley)		
Daytime	\$ 107.00	Per Day
Nighttime	\$ 167.00	Per Day

Partial Closures/Number of Continuous Blocks

One Block		
Daytime	\$ 100.00	Per Day
Nighttime	\$ 155.00	Per Day
Two Blocks		
Daytime	\$ 107.00	Per Day
Nighttime	\$ 167.00	Per Day
Three Blocks		
Daytime	\$ 113.00	Per Day
Nighttime	\$ 181.00	Per Day

Four Blocks		
Daytime	\$ 120.00	Per Day
Nighttime	\$ 192.00	Per Day
Other street closures (per block)		
Daytime	\$ 100.00	Per Day
Nighttime	\$ 155.00	Per Day
<i>Special Event Staffing</i>		
Standard Rate per employee	\$ 40.00	Per Hour
After-hours / Overtime Rate per employee	\$ 60.00	Per Hour

Fees for staffing events including, but not limited to, Parades, Block parties, emergency road closures, and other traffic control services.

Schedule **KL**: Sanitation

SUBJECT	FY2026 FEES
CONVENIENCE FEES	
Credit / Debit Card Convenience Fee	\$ 2.00 Or 2.5%, Whichever is Greater
Electronic ACH Convenience Fee	\$ 1.00

RATES FOR RESIDENTIAL UNITS

Roll Cart - Variable Size, Variable Rate System (Cart Collected Weekly)

35 Gallon	\$ 22.14	Per Month
65 Gallon	\$ 28.43	Per Month
95 Gallon	\$ 34.78	Per Month
35 Gallon on Demand - Base Fee	\$ 16.74	Per Month
35 Gallon on Demand - Per Service	\$ 2.10	Each
Roll Cart Size Exchange (after initial 30-day period)	\$ 20.64	Each
Roll Cart Replacement (lost, stolen, damage from abuse)	\$ 67.05	Each

Carry-Out Service

Outside of Building (additional per can/unit/month)	\$ 13.70
Inside of Building (additional per bag/unit/month)	\$ 15.55

Return Service (blocked roll cart, roll cart not set out on time or otherwise not able to be serviced by Franchise) per calendar year

First Occurrence	No Charge
Second Occurrence	\$ 15.40
Third and Following Occurrences	\$ 30.75

Residential units utilizing mechanical containers or compactors shall be billed at the business rate for such equipment

Miscellaneous

Apartment Single Stream Recycling Fee	\$ 5.50	Per Unit / Per Month
Apartment Recycling Center Base Fee	\$ 1.50	Per Unit / Per Month
Garbage Exceeding Service Level	\$ 6.60	Per Can / Bag

SOLID WASTE PROCESSING FACILITY ACCESS SERVICE

Transfer Station Tipping Fee (MSW)	\$ 105.34	Per Ton
Compost Materials	No Charge	

Clean Wood Waste	No Charge	
Inert / Demolition Materials Tipping Fee (NMSW)	\$ 41.73	Per Ton
Mixed Materials Tipping Fee (MSW/NMSW)	\$ 72.17	Per Ton
Minimum Fee - MSC, NMSW or Mixed - includes 200 lbs. MSW or 460 lbs. NMSW or 280 lbs. Mixed	\$ 10.00	Per Trip
Large Appliances	\$ 6.90	Each
Appliances that do not have the Chlorofluorocarbon removed, and do not have a certified removal sticker	\$ 27.71	Per Appliance
Vehicle Bodies	\$ 43.35	Each
Tires	\$ 325.00	Per Ton
Asbestos	\$ 167.50	Per Ton
<i>The foregoing rates are not all-inclusive. The City may establish and/or change rates for unique or special waste.</i>		

RATES FOR BUSINESS UNITS AND COMMERCIAL CANS

Commercial Single Stream Recycling Fee	\$ 5.50	Per Unit / Per Month
Additional Commercial Recycling Cart	\$ 5.50	Per Unit / Per Month
Loose yardage on ground	\$ 35.44	Per Cubic Yard
Extra Service for dumpster / mechanical containers with 24-hour notice	\$ 40.35	Per Dump Plus Tipping Fee
Extra service for dumpsters/mechanicals containers	\$ 17.37	Per Cubic Yard
Compactor Service Pick Up	\$ 243.40	Per Pick Up Plus Tipping Fee
Small Compactor Yardage	\$ 86.45	Per Cubic Yard

Commercial Roll Carts - Variable size, variable rate system (monthly fee per roll cart collected weekly)

35 Gallon	\$ 19.74	Per Month
65 Gallon	\$ 29.61	Per Month
95 Gallon	\$ 39.40	Per Month
Roll Cart Size Exchange (after initial 60-day period)	\$ 20.64	Each
35/65/95 Roll Cart Replacement (lost, stolen, damage from abuse)	\$ 67.05	Each
200 Gallon Solid Waste Container	\$ 51.27	Per Month
200 Gallon Recycling Container	\$ 11.89	Per Month
300 Gallon Recycling Container	\$ 15.38	Per Month
200/300 Gallon Container Replacement (abuse, misuse, damage as a result of fault from customer)	\$ 507.25	Each

TYPES OF SERVICES

Franchisee services/value of recycled materials retained by Franchisee: RMC hauled, emptied and exchanged by Franchisee	\$ 52.17	Per Haul
Franchisee services/value of recycled materials retained by customer: RMC hauled, emptied and exchanged by Franchisee.	\$ 62.29	Per Haul
Customer service/value of recycled materials retained by customer: RMC hauled and exchanged by customer	\$ 0.00	Per Haul

RATES FOR DUMPSTERS/MECHANICAL CONTAINERS PER MONTH (SALES TAXES WILL BE ADDED)

FY2026 FEE

Size / Yd	Rental	Tax	Times per Week				
			1	2	3	4	5
1	\$ 15.78	\$ 0.95	\$ 57.52	\$ 118.42	\$ 178.78	\$ 227.14	\$ 285.33
2	\$ 18.00	\$ 1.08	\$ 113.77	\$ 230.54	\$ 349.99	\$ 478.08	\$ 614.77
3	\$ 33.22	\$ 1.99	\$ 167.77	\$ 342.64	\$ 523.50	\$ 718.16	\$ 926.83
4	\$ 38.53	\$ 2.31	\$ 221.77	\$ 454.74	\$ 695.79	\$ 950.82	\$ 1,221.96
6	\$ 50.40	\$ 3.02	\$ 329.78	\$ 678.93	\$ 1,040.37	\$ 1,414.90	\$ 1,809.16
8	\$ 62.60	\$ 3.76	\$ 437.82	\$ 903.19	\$ 1,390.54	\$ 1,914.31	\$ 2,458.13

DUMPSTER LOCKING MECHANISMS

Dumpster Locking Mechanisms	\$ 3.90	Per Month
Producers who request that their mechanical containers be temporarily removed shall be charged for removal and re-delivery of the container.	\$ 50.76	Per Move

SPECIAL HAULS

Pickup truck when requested by customer from landfill to City	\$ 93.05	Plus Tipping Fee
Packer truck when requested by customer		
On day of service	\$ 79.70	Plus Tipping Fee
From landfill to city	\$ 164.60	Plus Tipping Fee

ROLL-OFF UNIT (FEES PAID DIRECTLY TO INLAND NORTH WASTE)

Special haul rates shall be charged for collection and disposal of dead animals.

Rate for hazardous wastes and for infectious and potentially harmful waste shall be the actual cost for such service as billed by the City, plus 10% for administrative costs.

Delivery / Exchange / Pickup (Per Trip)	\$ 129.94	Plus Tipping Fee
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Rental Rate: No Rental Fees on Holidays (Plus 6% Sales Tax)

8 Yards	\$ 5.79	Per Day
11 Yards	\$ 6.95	Per Day
15 Yards	\$ 8.12	Per Day
22 Yards	\$ 9.26	Per Day
30 Yards	\$ 11.58	Per Day
45 Yards	\$ 16.22	Per Day

Rental Sales Tax:

8 Yards	\$ 0.35	Per Day
11 Yards	\$ 0.42	Per Day
15 Yards	\$ 0.49	Per Day
22 Yards	\$ 0.56	Per Day
30 Yards	\$ 0.69	Per Day
45 Yards	\$ 0.97	Per Day

Damage Deposit (Depending on container size and intended use. Applied toward hauling and tonnage charges if no damage occurs) \$ 100.00 to \$ 500.00

Sorting Fee (Unacceptable items found in container. Hazardous waste, tires, large appliances, etc.) \$ 110.04

Removal Delay Fee (Applies each occasion container is kept beyond scheduled removal date, without prior approval from Inland North Waste representative) \$ 129.94



MOSCOW chamber of commerce + visitor center

4/16/2026

Mayor and City Council
City of Moscow
206 East Third Street
Moscow, Idaho 83843

Re: Support for Amendment to Ordinance 2021-11 – Inclusion of Liquor in Entertainment District Open Container Exemption

Dear Mayor and Members of the City Council,

The Downtown Business Alliance (DBA) writes in strong support of amending Ordinance 2021-11 to expand the current Entertainment District open container exemption to include liquor in addition to the beer and wine already permitted.

Since the adoption of the Entertainment District provisions, downtown Moscow has seen meaningful growth in foot traffic, event attendance, and the vitality of our business community. The open container framework has proven to be a responsible and effective tool for activating our streets and supporting local establishments. However, limiting the exemption to beer and wine places our downtown businesses at a competitive disadvantage and does not reflect the full range of offerings our licensed retailers, restaurants, and bars provide to residents and visitors.

Expanding the exemption to include liquor would:

- Strengthen the economic competitiveness of downtown Moscow businesses by allowing them to fully serve their customers during community events and activations.
- Support the City's stated goal of encouraging and promoting downtown businesses and revitalizing the community atmosphere, as expressed in the ordinance's own findings.
- Align Moscow with peer communities that have successfully implemented broader open container policies within defined entertainment zones.
- Maintain all existing safeguards, including Council oversight via Resolution, geographic boundaries, and the requirement for branded event containers.

The DBA strongly believes that this amendment can be crafted to preserve the health, safety, and responsible consumption standards the Council has carefully established, while meaningfully expanding the tools available to our downtown community.

We respectfully urge the Mayor and Council to consider this amendment and welcome the opportunity to discuss it further. Thank you for your continued commitment to a thriving downtown Moscow.

Respectfully,

Stefan Yauchzee
Chair, Downtown Business Alliance
208-596-4517
info@pourcompanymoscow.com

Stefan Yauchzee
Pour Company
402 W 6th St, #102
Moscow, ID 83843



411 S Main St ♦ P.O. Box 8936
Moscow, ID 83843
(208)882-1800
Moscowchamber.com

ORDINANCE NO. 2021 – 11

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 9, CHAPTERS 6 AND 8 AND TITLE 10, CHAPTER 1; PROVIDING FOR THE INCLUSION OF AN ADDITIONAL EXEMPTION TO THE OPEN CONTAINER PROHIBITION; PROVIDING FOR THE PROVISIONS OF THIS ORDINANCE TO BE DEEMED SEVERABLE; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM THE DATE OF ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, Moscow City Code Section 10-1-12 prohibits the possession of alcoholic beverages while present in a public place or a place where the public has permitted access, including public streets and/or public rights-of-way in the City of Moscow, Idaho (hereinafter “City”) except in accordance with specific regulations adopted by the Council by Resolution; and

WHEREAS, the City of Moscow has sponsored or approved community events such as Art Walk, and the Vandal Town Block Party, as well as the expansion of Sidewalk Cafés, and has approved of events in downtown Moscow and in Moscow’s parks where the City Council passed resolutions allowing for the vending and responsible consumption of beer and/or wine under certain conditions during an event; and

WHEREAS, the City of Moscow wants to encourage and promote downtown businesses and revitalizing our community atmosphere; and

WHEREAS, Council believes the revision of the regulations herein balance the health and safety concerns of citizens, with the desire to promote downtown businesses and revitalize our community;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOSCOW, IDAHO, AS FOLLOWS:

SECTION 1: That Moscow City Code Title 9, Chapter 6 be amended as follows:

...

Sec. 6-35. Public Places.

It shall be unlawful for any person to sell, serve, give away, dispense, consume or carry any beer in open containers on or in any public street, highway, alley, lane, sidewalk, public or private parking lot, conveyance, primary and secondary school facilities, except on the premises of a licensed retail beer establishment or licensed sidewalk café or is otherwise authorized or permitted by City. It shall be unlawful for any person to sell, serve, give away, dispense, consume or carry any beer in open containers except on or in public parks, events in City rights-of-way or City buildings and University of Idaho facilities in accordance with specific regulations, including any permit fee, adopted by the Council by resolution.

(Ord. 2004-33, 08/16/04; 2007-09, 08/20/2007)

...

SECTION 2: That Moscow City Code Title 9, Chapter 8 be amended as follows:

...

Sec. 8-17. Public Places.

It shall be unlawful for any person to sell, serve, give away, dispense, consume or carry any wine in open containers on or in any public street, highway, alley, lane, sidewalk, public or private parking lot conveyance, primary and secondary school facilities, except on the premises of a licensed retail wine establishment or licensed sidewalk café or is otherwise authorized or permitted by City. It shall be unlawful for any person to sell, serve, give away, dispense, consume or carry any wine in open containers except on or in specified public parks, events in City rights-of-way or City buildings and University of Idaho facilities, in accordance with specific regulations, including any permit fee, adopted by the Council by resolution.
(Ord. 2004-33, 08/16/04; 2007-09, 08/20/2007)

...

SECTION 3: That Moscow City Code Title 10, Chapter 1 be amended as follows:

...

Sec. 1-12. Alcoholic Beverages.

A. Open Containers Prohibited.

It shall be unlawful for any person to transport or have physical possession or control of any alcoholic or intoxicating beverage in an open or unsealed container of any kind on or in any public place or place to which the public has or is permitted to have access, including, but not limited to, any place, structure, or conveyance, except in accordance with specific regulations as detailed herein, adopted by the Council by Resolution for events in the Moscow Central Business (CB) zoning district; in the Moscow Motor Business (MB) zoning district for any eating and/or drinking establishment located within the MB zone where business is adjacent to a public right of way of a street designated as a local street on the 2010 City of Moscow Functional Classification Map; in City Parks; pursuant to a Sidewalk Café license; or as otherwise authorized or permitted by City.

B. Exemption to Open Containers Prohibition.

1. The City Council may, by Resolution, permit beer and wine for events in the Entertainment District. The Entertainment District is defined as the following boundary beginning at the intersection of the southerly right-of-way of Lewis Street and the east right-of-way of Washington Street; then continuing north along the east right-of-way of Washington Street to the north right-of-way of A Street; then west along the north right-of-way of A Street to the west right-of-way of the alley located between Main Street and Washington Street; then north along said west alley right-of-way to the north right-of-way of D Street; then west along said north right-of-way to the west right of way of Jackson Street; then south along said right-of-way to the north right-of-way of Sixth Street; then west along said north right-of-way to the easterly right-of-way of Deakin Street; then south across Deakin Street to the south right-of-way of Sixth Street; then east along said south right-of-way to the west right-of-way of Jackson Street; then south and southeasterly along said right-of-way to a point on said right-of-way in alignment with a westerly projection of the south right-of-way of Lewis Street; then east along

said projection and the south right-of-way of Lewis Street to the point of beginning (illustrated in Exhibit 'A').

2. This Ordinance shall not be in effect between the hours of 10:00 a.m. and 10:00 p.m. in any place located within 6th Street to the nNorth, South Rayburn to the eEast and south, and Perimeter Drive to the wWest and sSouth, on days when the University of Idaho has home football games, provided that any alcoholic beverage is held in an opaque plastic or paper container that is not labeled or branded by an alcohol manufacturer or distributor.

(Ord. 98-38, 11/16/98; 2007-09, 08/20/2007; 2015-05, 03/16/2015; 2016-13, 09/19/2016; 2017-08, 08/07/2017)

...

SECTION 4: SEVERABILITY. Provisions of this Ordinance shall be deemed severable and the invalidity of any provision of this Ordinance shall not affect the validity of remaining provisions which can be given effect without the invalid provision. The remaining sections of Titles 9 and 10 shall be in full force and effect.

SECTION 5: EFFECT ON OTHER ORDINANCES AND LAWS. Where the definitions contained in this Ordinance are in conflict with relevant portions of the City of Moscow, Idaho, Municipal Code, the definitions contained within those portions of the Moscow Municipal Code will be unaffected until such time, if any, as they are amended to be consistent with this Ordinance. The amendments in this ordinance are not intended to waive other laws and regulations applicable to the sale and consumption of alcohol.

SECTION 6: EFFECTIVE DATE. This Ordinance shall be effective upon its passage, approval, and publication according to law.

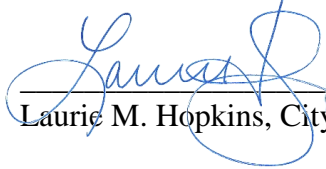
PASSED by the City Council and APPROVED by the Mayor this 16th day of August, 2021.



Bill Lambert, Mayor

CERTIFICATION. I hereby certify that the above is a true copy of an Ordinance passed at a regular meeting of the City Council, City of Moscow, held on August 16, 2021.

ATTEST:



Laurie M. Hopkins, City Clerk

