

Moscow City Council



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, May 4, 2026

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION

Public Service Recognition Week

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council April 20, 2026 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

C. Resolution Authorizing the City Attorney and Finance Director to submit a claim for Payment Discover Card Merchant Settlement — Mia Bautista

A class action law suit was filed against Discover Card for misclassifying Discover-issued consumer credit cards as commercial credit cards, which in turn caused merchants and others to incur excessive interchange fees beginning January 1, 2007, through December 31, 2023. A settlement was reached, and the City is an eligible merchant to submit a claim in the Settlement. If the City does not submit a claim for a settlement payment, it will not be entitled to receive funds under the terms of the settlement agreement. Staff has prepared a resolution authorizing the City Attorney and Finance Director to submit a claim and sign any documents or agreements related to the settlement claim on behalf of the City. This was reviewed by the Administrative Committee on April 27, 2026, and recommended for approval.

ACTION: Approve the Resolution Authorizing the City Attorney and Finance Director to submit a claim on behalf of the City of Moscow for the Discover Card Merchant Settlement.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

3. Public Comment (limit 15 minutes)

4. PUBLIC HEARING: Proposed Amendment to the FY2026 Fee Resolution for Recreation Program Processing/Convenience Fees (ACTION ITEM) - Bill Belknap

The City accepts credit cards, debit cards, and Automated Clearing House (ACH) transactions as a form of payment for City fees. The City's recreation program software vendor had historically required the City to pay those fees, but now allows the use of other payment processors, which allows the City to have the customer pay the processing/convenience fees associated with these payment formats. The proposed processing/convenience fees for recreation programs will be 2.75% of the transaction with a \$2.00 minimum, and 3.5% with no minimum for concession sales. Staff recommends that the Council amend the FY2026 Fee Resolution to clearly reflect these processing/convenience fees. This was reviewed by the Administrative Committee on April 27, 2026, and recommended for approval. Under Idaho code, the implementation of any new fee or any increase of an existing fee by more than 5% requires a public hearing. This matter has been noticed as a public hearing and is before the Council for consideration.

PROPOSED ACTIONS: Conduct the public hearing and, upon consideration of testimony received, approve the proposed Amended FY2026 Fee Resolution; or take other action deemed appropriate.

5. Consideration of Request to Amend the Entertainment District Open Container Exemption to Allow Liquor (ACTION ITEM) - Bill Belknap

The Mayor and City Council recently received a letter from the Moscow Chamber of Commerce & Visitor Center and the Downtown Business Alliance requesting the City Council to consider the allowance of liquor to be served during permitted events held within the downtown Entertainment District. Ordinance 2021-11, passed on August 16, 2021, allows the City Council to suspend the prohibition of open containers of alcohol during permitted events within the designated Entertainment District by resolution. Ordinance 2021-11 specifically limits this exemption to the service of beer and wine. This was reviewed by the Administrative Committee on April 27, 2026, and forwarded to the full Council for consideration. If the Council desires to allow the service of liquor as requested, Staff will prepare an ordinance for the Council's consideration at a future meeting.

PROPOSED ACTIONS: Consider the proposed request and provide staff further direction.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.