

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee
~Agenda~

David Schott
Staff Liaison
208-883-7098

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<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
May 21, 2026**

9:00 AM

**Haddock Building First
Floor Conference Room
504 Washington Street**

WELCOME AND INTRODUCTIONS

REGULAR AGENDA

1. Approval of Bee City USA Subcommittee Commission February 19, 2026, Minutes (ACTION ITEM) – Iris Mayes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of the 2026 Alturas Park Pollinator Projects (ACTION ITEM) – Iris Mayes / David Schott

The Bee City USA Subcommittee approved replacing the Alturas Park water feature as the 2026 pollinator project. Moreover, the subcommittee approved the species list for the fall project. However, the question has been put forward whether there can be additional areas within Alturas Park for pollinator plantings. The city has received an Adopt and Planter application that may be tied into an additional pollinator planting project. The subcommittee will discuss additional pollinator planting areas for a fall planting project.

PROPOSED ACTIONS: Approve additional 2026 pollinator planting areas at Alturas Park; or take other such action deemed appropriate.

4. Consideration of the City of Moscow Utility Billing Newsletter (ACTION ITEM) – David Schott

Each month, the city distributes utility bills. Included in the utility bill is a one-page, two-sided newsletter to provide information to the public. The subcommittee will discuss interest in creating content of the newsletter.

PROPOSED ACTIONS: Approve participation in the City of Moscow utility billing newsletter and authorize the subcommittee and staff to develop draft content for consideration and approval of the Bee City USA Subcommittee; or take other such action deemed appropriate.

5. Consideration of the June 13, 2026, Parks and Recreation Commission Farmers Market Table (ACTION ITEM) – Iris Mayes / David Schott

The Parks and Recreation Commission is the parent commission of the Bee City USA Subcommittee. On June 13, 2026, the Parks and Recreation Commission will host a table at the Farmers Market. In their discussions, they extended an invitation to the Bee City USA Subcommittee to share the table to promote pollinators. The subcommittee will discuss participation and materials needed.

PROPOSED ACTIONS: Approve staffing and materials for the Parks and Recreation Commission table at their June 13, 2026, Farmers Market; or take other such action deemed appropriate.

REPORTS / UPDATES

1. Harvest Park Volunteer Project, March 28, 2026 – Mark Heinlein
2. FY2026 Bee City USA Subcommittee Budget Review – David Schott

UPCOMING EVENTS / MEETINGS

1. August 20, 2026: 9:00 a.m., Haddock Building First Floor Conference Room

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee
~Minutes~

David Schott
Staff Liaison
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<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
February 19, 2026

8:30 AM

**Haddock Building First
Floor Conference Room
504 Washington Street**

This meeting was called to order at 8:30 a.m.

PRESENT: Iris Mayes; Chair, Mark Heinlein; Vice Chair, Steve Lemeshko

STAFF: David Schott

VISITORS: None

WELCOME AND INTRODUCTIONS

REGULAR AGENDA

- 1. Approval of Bee City USA Subcommittee Commission November 13, 2025, Minutes (ACTION ITEM) – Iris Mayes**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further directions.

Heinlein moved to approve minutes with amendments. Lemeshko Seconded. Roll call vote. Ayes: Unanimous.

- 2. Public Comment and Response to Previous Comments (limited to 15 minutes)**
Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

NONE

- 3. Consideration of the 2026 Alturas Park Pollinator Projects (ACTION ITEM) – Iris Mayes / David Schott**
The Bee City USA Subcommittee approved replacing the Alturas Park water feature as the 2026 pollinator project. Parks will take the lead in providing the infrastructure. The subcommittee will discuss a species list for the project.

David referenced a list that Pam put together

It would be good to have something that would provide some sort of shade because in the summer it can get hot there.

- Milkweed and Fireweed are big and easy to weed around them.
 - They can be maintained once a month
 - But it's very water-loving. Will need to look at requirements for both.
 - Will survive without water after the first year
- Western Aster (maybe Jessica Aster)
 - It is ideal because it gets so big
- Kinnikinnick
 - Ground cover
- Prairie Smoke
- Golden Pea
- Penstemon
- Camas bulbs
- Globe Mallow
- Scouler's Willow
- Maybe some grasses

The subcommittee likes the succession of blooming and the white and pink milkweed, purplish fireweed and purplish/very light blue Western Aster. Would like to create a layered system. The willow tree would be on the southern side for shade.

PROPOSED ACTIONS: Approve the 2026 pollinator planting species list; or take other such action deemed appropriate.

Heinlein moved to approve the Alturas Park 2026 Pollinator Project planting species list and allow additions of those not present. Lemeshko seconded. Roll call vote. Ayes: Unanimous.

4. Consideration of the City of Moscow Utility Billing Newsletter (ACTION ITEM) – David Schott

Each month, the city distributes utility bills. Included in the utility bill is a one-page, two-sided newsletter to provide information to the public. The subcommittee will discuss interest in creating content of the newsletter.

PROPOSED ACTIONS: Approve participation in the City of Moscow utility billing newsletter and authorize the subcommittee and staff to develop draft content for consideration and approval of the Bee City USA Subcommittee; or take other such action deemed appropriate.

Discussion has been tabled for the next Bee City USA Subcommittee meeting regarding participation in the City of Moscow utility billing newsletter and authorizing the subcommittee and staff to develop draft content for consideration and approval of the Bee City USA Subcommittee.

5. Consideration of the FY2027 Bee City USA Subcommittee Budget (ACTION ITEM) – David Schott

The subcommittee will review the FY2026 budget and discuss the FY2027 upcoming budget request. FY2027 will begin on October 1, 2026, and end on September 30, 2027.

The FY2026 budget has allocated \$1,000 for plantings, events, and membership dues to support the Bee City USA affiliation.

PROPOSED ACTIONS: Approve the FY2027 budget request for the Bee City USA Subcommittee and check back each meeting on specific projects to fund; or take other such action deemed appropriate.

Heinlein moved to approve the FY2027 budget request for the Bee City USA Subcommittee. Lemeshko seconded. Roll call vote. Ayes: Unanimous.

6. Consideration of the 2025 Bee City USA Subcommittee Officers (ACTION ITEM) – Iris Mayes

Each year the Bee City USA Subcommittee elects a Chair and Vice Chair for each calendar year. The subcommittee will elect officers from the current membership. The current Chair is Iris Mayes. The current Vice Chair is Mark Heinlein.

ACTION: Elect the Chair and Vice Chair positions.

Heinlein motioned to nominate Iris Mayes as Chair. Lemeshko seconded.

Mayes motioned to nominate Steve Lemeshko as Vice-Chair. Heinlein seconded.

Roll call vote to approve nominations for Commission Chair and Vice-Chair. Ayes: Unanimous.

REPORTS / UPDATES

1. Harvest Park Volunteer Project, March 28, 2026 – Mark Heinlein
 - a. Planting will mostly be on the east retaining wall of the dog leg. There will be some plantings in other locations.
 - b. Invitations will be extended to The Environmental club and the Native Plant Society.
 - c. May be split between two different days.

UPCOMING EVENTS / MEETINGS

1. May 21, 2026: 8:30 a.m., Haddock Building First Floor Conference Room

ADJOURN: 9:20 a.m.

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