

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Minutes~

David Schott
Staff Liaison

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<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
March 3, 2026

5:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 5:00 PM.

PRESENT: Ellis Eifert (Chair); David Rauk (Vice Chair); Mary Jo Hamilton; Pam Brunfield; Mark Heinlein

STAFF: David Schott (Staff Liaison)

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Moscow Tree Commission January 6th, 2026 Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff with further direction.

Pam moved to approve the minutes as presented. Mary Jo seconded.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes).

None.

Mark moves to approve the draft as presented; Pam seconded.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

3. Consideration of the 2026 Tree Commission Farmers Market Tabling Request (ACTION ITEM) – David Schott

The Tree Commission will discuss upcoming Farmers Market tabling dates. In 2025, the commission opted for May 3 and September 27 to promote Arbor Day and public outreach focused on fall is a great time to plant trees, respectively. Tree seedlings were distributed at both events. In addition, the commission will also discuss an alternate date and general theme for each Farmers Market.

PROPOSED ACTIONS: Approve dates and theme for the upcoming Farmers Market season; or take other action deemed appropriate.

Group decided on May 2nd and September 19th as alternative dates they will propose. They plan to discuss tree planting benefits in the fall and trees that are great pollinators at the table.

Will also include information on the Heritage Tree Program, since they haven't received much interest in that program recently.

Jeanne moves to approve the dates and topics for the Farmers Market; Mark seconded.

Roll call vote: Ayes: Unanimous. Abstain: Motion carried.

UPDATES/REPORTS

1. Arbor Day Update – All

This year the City will be partnering with the University of Idaho for the event and it will be held at the University of Idaho Pollinator Garden.

Arbor Day Proclamation will be made April 6th.

Tree seedling bagging is planned for April 16th.

2. Tree Contractor Proper Pruning – David Schott

David sent out the updated pruning techniques.

The City will be moving the licensing process online next season.

UPCOMING EVENTS / MEETINGS

- 1. Next Tree Commission Meeting: April 7, 2026**
- 2. Arbor Day Seedling Bagging: April 16 at 3:30 at the Pitkin Nursery**

ADJOURN The meeting was adjourned at 5:30 PM

