

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Chair

~Agenda~

David Schott
Staff Liaison

<https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

Tuesday, April 9, 2019

5:00 PM

**Mayor's Conference Room
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of minutes from March 12, 2019 (ACTION ITEM) - Gradin

Staff will present draft minutes from the 3.12.2019 Pathways Commission meeting.

PROPOSED ACTION: Approve minutes as presented; approve minutes with amendments or take other such actions deemed appropriate.

2. Public Comment

Only for items not listed on the agenda, including responses to previous comments/questions from the public.

3. 2019 Annual Report (ACTION ITEM) – Gradin

Each year the Pathways Commission presents their Annual Report to City Council. This year the Annual Report is scheduled for May 6, 2019 in Council Chambers at 7:00 pm. Discuss the contents of the presentation.

PROPOSED ACTIONS: Approval of the Annual Report or take other such actions deemed appropriate.

4. Consideration of the 2019 Farmers Market Booth (ACTION ITEM) – Gradin

Review and discussion of 2019 MPC Farmers Market Booth dates, June 8th and August 17th and determine staffing for each Farmer's Market date.

PROPOSED ACTIONS: Approve staffing for the 2019 MPC Farmers Market Booth or take other such actions deemed appropriate.

5. Report: Bike to Work Day – Dibble

National Bike Month is May. Each year a Proclamation is submitted to be read at a City Council meeting by the Mayor. This year, Bike to Work Day is May 17th with Bike to Work Week being May 13-19. Discuss events and public outreach ideas.

6. Report: Highway 8 Underpass Ribbon Cutting – Schott

Parks and Recreation will be taking the lead on the Highway 8 Underpass Ribbon Cutting this spring. Discuss the role of the Pathways Commission for the event.

7. Report: Pathway Lighting – Gradin

Discussion of the pathway lighting from Highway 95 to Styner Avenue.

8. Report: Highway 8 Underpass Video – Dibble

Discussion of the video Zack Ellis with the City of Moscow Information Systems shot on March 30th for the Highway 8 underpass.

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

- 1. Next meeting: May 14, 2019**

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Chair

~Minutes~

David Schott
Staff Liaison

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<http://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

Tuesday, March 12, 2019

5:00 PM

Mayor's Conference Room
206 E 3rd Street

The meeting was called to order at 5:00 PM.

PRESENT: Jonathan Gradin, Chair; Judy Brown, Secretary; Becky Chastain; Margaret Dibble, Vice Chair.
ABSENT: Erin Bacon; Tanya Denison; Robert Heckendorn.
STAFF: Donna Howard, Staff Support; David Schott, Parks and Recreation Assistant Director; Anne Zabala, City Council Liaison (arrived at 5:02 PM.)

REGULAR AGENDA

1. Public Comment and Response to Previous Comments

Only for items not listed on the agenda, including responses to previous comments/questions from the public. There were none.

ACTION: No action.

2. Approval of Moscow Pathways Commission Minutes (ACTION ITEM) – Gradin

Staff presented the January 8, 2019 minutes; the February meeting was cancelled due to a lack of quorum.

ACTION: Approve minutes.

Brown moved and Chastain seconded approval of the January minutes as presented. Acclamation vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

3. FY20 Budget Requests (ACTION ITEM) – Schott

The commissioners considered the Fiscal Year 2020 budget request submitted by Schott on the MPC's behalf. Schott explained since there wasn't a quorum for the February MPC meeting, and this had to be submitted before today's meeting, he estimated and requested City Administration to allocate \$900 for FY 2020. Dibble asked what was spent out of FY 2019's \$1,000 budget; Schott replied there weren't any expenditures to date. Gradin asked about refreshments for the 2018 Bike Tour; Schott said those came out of the FY 2018 Budget. Dibble asked about the banners for the Farmers Market displays; Gradin purchased those in FY 2017 and plans to use the current year's budget to update them. Schott gave an itemized breakdown for his estimate: \$300 brochure development and printing; \$150 annual tour refreshments; \$250 Farmers Market trinket giveaways; \$200 to update banner displays. Dibble disapproves of trinkets unless they were really useful; Chastain recalled Bacon had a list of things, other than plastic items. Brown asked when the City's budget workshop is held as she thought it was in May or June; Schott replied that by the time the budget request is presented to City Council at the May or June workshop it needs to be prepared months in advance. His initial request is due to the Parks and Recreation Director Dwight Curtis by mid-February; after he and Curtis collaborate, it is then forwarded to the City Supervisor and Finance Department for their input.

ACTION: Approve the FY20 Pathways Commission budget request.

Dibble moved and Brown seconded to approve the FY 2020 Budget Request as submitted by Schott. Acclamation vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

4. 2019 Annual Report (ACTION ITEM) – J. Gradin

Gradin will present this commission's annual report to City Council on May 6, 2019 at 7:00 PM in Council Chambers. He will use the same presentation format as last year, updating and summarizing the commission's goals and achievements. Brown asked if there was a date set for the grand opening celebration of the Highway 8 and Styner Underpass. Schott said that event is being arranged by the City's Engineering Department and he would notify the MPC members when he knew the date, expected to be this spring. Dibble was concerned the Highway 8 Underpass grand opening might be cancelled due to the amount of snow received this winter causing flooding. Brown suggested keeping a tally on how many days the path will be underwater; Schott said his staff will check it on their rounds and he will let everyone know. Dibble requested Gradin include photos and information about the underpass as well as the pathway near the new Identity on Main apartments in his slideshow. Dibble voiced her dislike of Identity's nearness to the path and felt it negatively impacted the trail's ambience. Gradin found negative comments on social media regarding how close the apartments' patios were to the path. Brown mentioned this commission's desire to be in the loop more often and suggested Gradin use this as an example in his presentation of where the MPC would have liked to have had more input ahead of time. Gradin asked everyone to contribute any photos they might have and asked Schott for photos of the Blackbird Station grand opening celebration. Schott will be out of the office following this meeting but will comply when he returns from a short vacation.

ACTION: No action; by April 1st Gradin will provide the commissioners and Schott a first draft via Google Slides for proofreading, input and approval at the next meeting.

5. Consideration of the 2019 Farmers Market Booth (ACTION ITEM) – J. Gradin

Schott forwarded Gradin's contact information to the City's Farmers Market (FM) volunteer coordinator but Gradin did not hear from anyone. Gradin will email the FM coordinator requesting to volunteer May 11, September 7 or, if the September date is unavailable, August 24. Schott asked to be updated if Gradin did not receive a response.

ACTION: No action; more information is needed to finalize the 2019 Farmers Market Booth dates.

6. Discussion: Bike to Work Day – M. Dibble

Dibble would like the MPC to begin preparations for a local event observing National Bike to Work Day on May 17th. Events would include the Mayor's Proclamation of Bike Day and a refreshment station downtown near 6th and Main Streets. Dibble will find out what the Idaho Walk Bike Alliance is planning before the MPC commits to a date. Schott said the proclamation will be read on May 6th during the same City Council meeting as the MPC Annual Report. Chastain thought Bike Month would be a good time for the Highway 8 and Styner Avenue Grand Opening Celebration.

ACTION: No action.

ANNOUNCEMENTS/OPEN DISCUSSION

Dibble asked Zabala when the 3rd Street Bridge construction was due to start; Zabala replied in late April, weather permitting.

Gradin recognized Russ Moore of the City's Sustainable Environment Commission (SEC). Moore was curious about the process and status of budgeting for pathway lighting, especially near Berman Creekside Park and the Identity Moscow apartment complex. Gradin turned this over to Schott as it was not a commission budget matter but a City/capital funding project. Schott researched different lighting options along the path before the Identity project began, including new solar bollards to replace the ones that were failing, and the cost was prohibitive. Schott said plugging into the grid to install lights would also be very expensive.

Gradin attended the Safe Routes to School (SR2S) stakeholder's lunch in February. He spoke with Colin Priebe, co-owner of Rolling Hills Bike Shop, and Priebe remarked how much his patrons appreciated the striping along the trails. Gradin asked if Schott's staff could re-stripe the construction zones and if the area of trail near Good Sam's could be striped; also remarked there were big bumps along that section of the path.

Moore asked about the protocol for snow removal on the pathways. Schott replied City of Moscow staff clears the snow on the pathways and through the parks; elsewhere within the city, clearing the sidewalks is the responsibility of the adjacent property owner.

Dibble mentioned that the (Idaho) legislature passed definitions of what is an e-bike and now the MPC has these to work with if needed.

UPCOMING EVENTS/MEETINGS

1. Next meeting: April 9, 2019

Schott requested a change of venue to the Mann Building Conference Room for the April MPC meeting; all agreed this was acceptable.

ADJOURN

The meeting was closed at 5:40 PM.

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