

Moscow City Council



Regular Meeting ~Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, July 20, 2026

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council July 6, 2026 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

C. Disbursement Report June 2026 - Sarah Decker

Staff presented the June 2026 Accounts Payable Report to the Public Works / Finance Committee on July 13th, 2026. The Committee received the report and recommended approval of the disbursement report.

ACTION: Accept the Disbursements Report for the month of June 2026.

D. Third Quarter Financial Report April 1, 2026 to June 30, 2026 for FY2026 - Sarah Decker

Staff presented the financial report for the third quarter of Fiscal Year 2026 (April 1, 2026 to June 30, 2026) to the Public Works/Finance Committee on July 13th, 2026. The Committee received the financial report and recommended approval as presented.

ACTION: Accept the FY2026 Third Quarter Financial Report.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

3. Public Comment (limit 15 minutes)

4. Citizen Commission Report - Human Rights Commission - Anthony Dahlinger / John Freeland

5. Farm Road Watermain Development Participation Approval (ACTION ITEM) - Bob Buvel

Staff is requesting Council approval to expend funds from the Water Capital Fund to abandon the existing asbestos cement (AC) water main located on the proposed Les Schwab development site at 120 Farm Road (formerly the University Four Theater). The existing AC water main has reached the end of its useful service life. As AC pipe ages, it becomes increasingly brittle, significantly increasing the risk of leaks or rupture, particularly during site development and construction activities. To address this concern, staff directed the project design engineer to prepare plans and develop a cost estimate to abandon the existing on-site AC water main and replace it with a new PVC C900 pipe. The proposed work includes abandoning the existing main along the east and north boundaries of the site and extending the new water main to connect with the existing system along the south side of the site and then north on Farm Road to reconnect with the existing system. Under the proposed cost-sharing arrangement, the City would fund 60% of the engineering and construction costs associated with the on-site water main improvements and 100% of the off-site improvements within Farm Road. The City's total project cost is estimated at \$205,904.62. Included in the packet are the preliminary development plans, estimate, and a proportionate breakdown of the proposed cost responsibilities.

PROPOSED ACTIONS: Approve the expenditure of \$205,904.62 from the Water Capital Fund and authorize staff approval of construction change orders in an amount not to exceed 10% of the estimated amount; deny the expenditure; or take other action deemed appropriate.

6. Pullman-Moscow Airport Improvement Program 74 Grant Preauthorization Resolution (ACTION ITEM) - Bill Belknap

The Pullman-Moscow Regional Airport has applied for and may be offered U.S. Federal Grant monies up to the maximum of Four Hundred Thirty-Seven Thousand, Six Hundred Forty-Two Dollars (\$437,642.00) for the rehabilitation of runway markings 5/23 and taxiway markings A connectors A1, A2, A3, & A4, and procurement of aircraft rescue and fire fighting safety equipment. The required grant match will be provided by the Airport from Airport funds. The Pullman-Moscow Regional Airport is requesting that the airport sponsors, City of Pullman and City of Moscow, authorize the mayors and city attorneys of each city to accept and sign for Federal AIP grant funds prior to the grants being awarded due to the limited turnaround time between receipt of the award and the time permitted to accept the grant and return the required executed grant authorization documents. Staff have prepared a resolution preauthorizing acceptance of the subject grant for the Council's approval.

PROPOSED ACTIONS: Approve the proposed resolution authorizing acceptance of AIP 74 grant award; or take other action deemed appropriate.

7. Idaho Water Resource Board Regional Water Sustainability Grant Agreement (ACTION ITEM) - Bill Belknap

In July 2021, the Idaho Water Resource Board (IWRB) adopted an initial Regional Water Sustainability Priority List (List) to help guide the IWRB's spending for large, regional water sustainability projects from ARPA funds, state general funds, or other applicable sources. In 2025, the City of Moscow was granted \$182,500 to be used to study the feasibility of a Clearwater River diversion as an alternate water supply to supplement the declining Palouse Basin Aquifer. The City of Moscow is managing this project with support from the Palouse Basin Aquifer Committee (PBAC). The Council approved the initial grant agreement with the IWRB, which contained a 12-month term on February 18, 2025. The Study is continuing with

anticipated completion by the end of this year, but the agreement term has expired, requiring the City and IWRB to enter into a new agreement to receive the remaining grant funding of \$76,404.85. The IWRB has provided the updated agreement for the Council's approval.

PROPOSED ACTIONS: Approve the Regional Water Sustainability Funding Contract With Idaho Water Resource Board as presented, or take other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

Moscow City Council



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, July 6, 2026

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Hailey Lewis, Bryce Blankenship, Drew Davis, Evan Holmes, Sandra Kelly, Scott Sumner

ABSENT: Sage McCetich

STAFF: Bill Belknap, Mia Bautista, Nichol Baird Spencer, Megan Cherry, Mike Ray, Lucy Falcy, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Mayor Lewis led the Pledge of Allegiance.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council June 15, 2026 Minutes - Laurie M. Hopkins

B. Approval of Payment of Claims - Sarah Decker

C. Indefinite Trailer Permit at 1824 E. D Street - Lucy Falcy

Under MCC Section 6-1-6, City Council may grant a temporary trailer permit for an indefinite period if unusual hardship is shown by the issuance of an ordinary 60 day permit. The permit for an indefinite period shall only be issued upon showing that the trailer is used to house an aged, infirm, or ill member of the immediate family of the owner of the parcel of land upon which said trailer is situated and upon which the owner of said parcel of land himself resides; and such permit shall only remain in existence until the termination of the condition which required the application for a special permit due to hardship. A request has been made to the Planning Division for an Indefinite Trailer Permit at 1824 E. D Street in the City of Moscow. The applicant, Ryan Urie, is requesting long-term placement of a 33-foot travel trailer to be occupied by his mother and father, aged 79 and 84. The applicant has submitted a letter, photos, and a site plan of the subject property for the Council's review. This item was reviewed at the June 22, 2026 Administrative Committee meeting and recommended for approval.

ACTIONS: Approve the Indefinite Trailer Permit request.

D. Rendezvous in the Park Alcohol Use Request in East City Park - Amanda Argona

Rendezvous in Moscow, Inc. is hosting its annual music and arts festival, Rendezvous in the Park, on July 17-18, 2026, in East City Park. The festival features live, family-friendly concerts in the evenings, a two-day arts festival for children during the mornings, food vendors, and one licensed beer/wine vendor. Following standard operating procedures for events with alcohol within a City Park, Rendezvous in Moscow, Inc. is requesting the allowance of attendees to possess and consume alcoholic beverages within the event footprint during the hours of 4 p.m. and 10 p.m. during the

aforementioned dates. Per Moscow City Code, Section 5-13-4, a draft resolution has been prepared by the Community Events Division and reviewed by the Legal Department for the Council's consideration. This was reviewed by the Administrative Committee on June 22, 2026 and recommended for approval.

ACTION: Approve the resolution allowing for the possession and consumption of alcoholic beverages in East City Park within the event footprint of Rendezvous in the Park during the listed times and dates of the event.

Holmes moved and Davis seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

None offered.

3. Public Comment (limit 15 minutes)

Joe Thompson (Moscow) represents the Idaho affiliate of the National Federation of the Blind and brought up why Moscow doesn't have audible signals at the traffic lights. He is advocating having them at the county and state levels and asked council to petition the state to install them at the highway intersections. Mayor Lewis offered to discuss with the Idaho Transportation Department.

John Slagboom (Moscow) said he agrees with Mr. Thompson. He asked about a July 4th proclamation and Mayor Lewis said she did not due to the timing of the holiday. He spoke on the proposed FY2027 parks capital project budget which includes the East City Park stage construction cost. He requested the contract be put on hold until the FY2027 budget hearing is held in August. Mayor Lewis clarified

Tym Park (Moscow) stated he was almost hit by a person riding a scooter at the intersection of Jefferson and Third where the site lines are reduced. He emphasized the need for education for electric bikes and scooters.

Nils Peterson (Moscow) thanked the council for the trailer permit approved on the consent agenda. He requested the council discuss tiny homes.

4. Written Decision Regarding the Appeal of a Board of Adjustment Decision Regarding 513 S. Main Street (ACTION ITEM) - Mike Ray

On March 2, 2026, Roderick 'Rusty' Olps applied for a Conditional Use Permit to provide educational services at 513 S. Main Street. The Moscow Board of Adjustment considered the application at a duly noticed public hearing on April 27, 2026. The Board of Adjustment denied the application as documented in their written decision dated May 20, 2026. On May 27, 2026, Mr. Olps filed an appeal of the Board's decision to the City Council in accordance with Moscow City Code Title 4, Chapter 8, Section 8-5. On June 15, 2026, the Moscow City Council considered the appeal during a duly noticed regular meeting of the City Council and reversed the decision of the Board of Adjustment in whole. Staff has prepared the written decision for the Council's review and approval.

PROPOSED ACTIONS: Approve the proposed written decision as presented; or approve the proposed written decision with modifications; or provide staff with further direction.

Ray introduced the item as written above. Holmes stated he finds the statement falls into the same trapping of what words mean. Davis moved to approve. Kelly seconded. Roll Call Vote: Ayes: Four (4). Nays: One (Holmes). Abstentions: None. Motion carried.

5. City Shop Mural Artist Selection (ACTION ITEM) - Megan Cherry

Following Council's approval of the muralist RFQ for the City Shop on December 1, 2025, artist submissions were accepted from January 5 – March 2, 2026. A total of 21 artists submitted qualifications for consideration. A Selection Panel made up of artists, neighborhood residents, City staff, and Moscow Arts Commission (MAC) members reviewed the submissions and recommended four finalists to create site-specific designs. The MAC voted to recommend those finalists during their regular meeting on Tuesday, April 14th. The finalists presented designs, which were reviewed by the Selection Panel on June 3, 2026. Those designs are available to view here: <https://moscowarts.submittable.com/gallery/20796d7e-9f79-4a1f-b0f1-0aa1db5f44d7>. A public input period was open from May 26 – 29, 2026. A total of 43 people responded, with results in the packet. The Panel recommended that the MAC and City Council select either the design by Sasha Primo or the one by Taylor Shaw, each with slight adjustments to the design. The MAC discussed the designs during their regular meeting on June 9 and recommended moving forward with "Forged in Moscow" by Taylor Shaw, in Colorway #1. Recommended updates to the design include removing the side-by-side, cement truck, and woodchipper, as well as incorporating more figures and park-related subject matter in their place. Following City Council approval, Arts and City Shop staff will work with the artist to complete design edits and will present the final design to the Mayor for approval.

PROPOSED ACTIONS: Approve the design by Taylor Shaw, with revisions as recommended by the Moscow Arts Commission, and the associated professional services agreement, or take such other action deemed appropriate.

Cherry introduced the item as written above. In response to council questions, Cherry explained the process for content editing with the mayor making the final decision. An anti-graffiti layer will be used, and the basecoat will be completed in the next couple weeks. Kelly moved to approve the design by Taylor Shaw, with revisions as recommended by the Moscow Arts Commission, and the associated professional services agreement. Davis seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

6. Moscow Police Department Sculpture Artist Selection (ACTION ITEM) - Megan Cherry

Following Council's approval of the sculpture RFQ for the Moscow Police Department on February 2, 2026, artist submissions were accepted from February 6 – March 27, 2026. A total of six artists submitted qualifications for consideration. A Selection Panel made up of artists, current and retired MPD officers, City staff, and Moscow Arts Commission (MAC) members reviewed the submissions and recommended two finalists to create site-specific designs. The MAC voted to recommend those finalists during their regular meeting on Tuesday, April 14th. The finalists presented designs, which were reviewed by the Selection Panel on June 2, 2026. Those designs are available to view here: <https://moscowarts.submittable.com/gallery/cf3db467-c437-4510-8be8-e9304e840d04>. A public input period was open from May 26 – 29, 2026. A total of 89 people responded, with results in the packet. The Panel recommended that the MAC and City Council select "Eternal Watch" by Ken McCall with slight adjustments to the design. The MAC discussed the designs during their regular meeting on June 9 and recommended moving forward with McCall's design. Recommended updates to the design include adjusting the scale and position of the wings. Following City Council approval, MPD, Arts, and Facilities staff will work with the artist to complete design edits and will present the final design to the Mayor for approval.

PROPOSED ACTIONS: Approve the design by Ken McCall, with edits as recommended by the MAC, and the associated professional services agreement, or take such other action deemed appropriate.

Cherry introduced the item as written above adding the artwork will commemorate the enduring legacy of service carried from one officer to the next at the "end of watch." The sculpture was crafted to be connected to the Moscow Police Department and the 2007 incident being memorialized with the shield, wings, clock

and words. The clock is set at 1:49 to represent Lee Newbill's badge number. The words represented in the badge are placeholders as there will be a public input session for the public to provide words that represent police work. Suggested design edits was to adjust the scale and/or the position of the wings. Cherry would meet with the artist and Chief Dahlinger on how to approach those design edits and then the mayor would approve.

Blankenship said the size of the wings was mentioned in the public comments a few times. The space is unique and balance is needed.

Davis felt because it is a structural piece of art, the artist thought about how the light would hit the art. The piece is on par with what is needed for a theme and location. He is comfortable with the piece as is and doesn't feel edits are necessary.

Holmes likes that the piece meets the criteria for interpretation, grabs your attention, invites you to come closer and leaves you with a message. He agrees with Davis, in that the artist had it right with the shadows and words for reflection. He would leave the piece as is.

Kelly also agrees with Davis and Holmes. She likes it the way it is.

Davis moved to approve the design by Ken without edits and approve the associated professional services agreement. Kelly seconded. Blankenship asked Cherry to provide additional information on what edits were discussed. Cherry answered Chief Dahlinger offered notes regarding the size of the badge in relationship to the size of the wings. The MAC recommended a minimum height of 14 feet, which would make the sculpture taller than the Police Department sign and create a more appropriate scale between the sculpture and the building. The edits are ultimately to make sure the work reflects the content and the work being done in the building. Holmes stated that he agrees with the motion but intends to vote against it so the MAC can make final edits. He noted that the mayor can consider the council's comments during her final approval.

Sumner confirmed that the sculpture will not be shorter than the 14-foot minimum. He said he is inclined to support Dahlinger's suggestions, as he will be walking past the sculpture regularly. He also expressed confidence that the artist will incorporate the suggestions while ensuring the sculpture remains structurally sound.

Roll Call Vote: Ayes: Two (Kelly, Davis). Nays: None. Abstentions: None. Motion failed.

Blankenship moved to approve the design by Ken McCall with edits as recommended. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

7. PUBLIC HEARING: Ordinance Amending Moscow City Code Title 4, Chapters 1, 3, 4, and 6 Regarding Single-Family Dwellings, Two-Family Dwellings, and Bed and Breakfast Inns (ACTION ITEM) - Mike Ray

The City of Moscow Community Development Department over the past few years has observed the evolution of building plans being submitted for two-family dwellings which increasingly have multi-family elements. The City has received building permits for the construction of buildings that are portrayed as two-family dwellings, but which appear to contain multiple individual dwelling units intended to be rented as separate dwelling units and function as multiple family dwelling units. These multi-family-like but portrayed as two-family dwellings appear to be intentionally intended to avoid life safety, ADA accessibility, and off-street parking that would otherwise be required for multi-family

dwelling units to protect the health, safety and welfare of the occupants of multi-family dwellings and mitigate the impacts of the use upon the surrounding neighborhood. The Planning and Zoning Commission has identified the need to mitigate the immediate impact upon the surrounding neighborhoods by preparing an ordinance to amend certain definitions, ensure there is adequate open space, and require sufficient off-street parking. Additionally, in order to be in compliance with House Bill No. 583 upon its effective date of July 1, 2026, the City is amending the use table to allow Bed and Breakfast Inns as a permitted use in all zoning districts in which single-family dwellings are permitted. The Planning and Zoning Commission conducted a public hearing on the proposed ordinance on May 13, 2026, and unanimously recommended approval to City Council. The Administrative Committee reviewed this item at their June 22, 2026, meeting.

PROPOSED ACTIONS: After considering public testimony, approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

Ray introduced the item as written above and provided a presentation. See attached. In answer to questions regarding air exchange by Holmes, Ray said he spoke with many appraisers. P&Z did discuss egress windows. Mayor Lewis opened the public hearing at 8:25 p.m.

Rijel Tavella (Moscow) was an affordable housing advocate in Los Angeles. She encouraged the council to reject the ordinance and rebuild it. She said single room occupancy is an affordable housing option for the lowest income. Moscow has long history of subdividing housing into apartments. When trying to add more housing in the center of Moscow, this is excessive and puts a burden on those trying to provide affordable housing. She suggested tabling or rejecting it.

John Slagboom (Moscow) has lived in a subdivided home. He is against these changes and agrees with Rijel. He felt these changes make it more difficult and adds cost to developers. He asked the council to not punish creativity and vote no.

Nils Peterson (Moscow) thinks this ordinance is a mistake. He feels the root problem is parking and these changes are to address parking. Parking needs to be addressed separately. He pointed out Moscow is becoming more urban and there is a problem with car storage. He asked the Council to revise the zoning code to add building types and adjust parking rules and do not proceed with the amendment.

Mayor Lewis closed the public hearing at 8:37 p.m. Council discussion focused on balancing housing needs with life safety requirements and clarifying the intent of the proposed ordinance.

Holmes stated the ordinance does not prohibit multifamily housing but addresses ADA accessibility and fire safety requirements. He said it provides greater clarity within the City's code, reduces potential liability, and establishes a stronger regulatory framework while allowing future discussions on housing policy.

Sumner noted the City already regulates the number of unrelated individuals living in a dwelling, although staff clarified enforcement is complaint driven. He expressed support for prioritizing housing over parking, stating that reducing parking requirements is one of the simplest ways to encourage affordable housing. He suggested considering a home's size rather than the number of bedrooms when determining parking requirements. Staff explained the current standard requires two parking spaces per dwelling unit, with one additional space for each bedroom over four, and noted that regulating parking by floor area would present challenges in distinguishing storage and unfinished spaces.

Mayor Lewis stated that while the community is becoming more urban, the City should be cautious about applying suburban definitions. She said increasing the housing inventory should not come at the expense of allowing developers or property owners to exploit the unique characteristics of the local housing market, particularly its student population. She emphasized that staff's request is for clarification of the existing code and regulatory framework used to evaluate development proposals. She noted that when staff identifies issues with the current code and the P&Z Commission recommends amendments, Council should carefully consider those recommendations. She added that Moscow's housing market is unique because of the university's presence and should not be evaluated the same as communities without a university.

Kelly supported the need for affordable housing but emphasized that new housing must also meet appropriate safety standards, stating the proposed changes are a positive first step.

Blankenship supported the ordinance, stating it provides greater consistency and clearer standards.

Davis said the amendments improve clarity and strengthen life safety protections while ensuring multifamily housing meets appropriate safety regulations rather than restricting its development.

Sumner stated the City should continue reviewing its development regulations to facilitate housing while minimizing unnecessary ancillary requirements and maintaining a focus on ADA accessibility and fire safety.

Blankenship moved to approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary Davis seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Mayor Lewis read Ordinance 2026-04 by title:

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 4, CHAPTER 1, SECTION 1-6, DEFINITIONS; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 4, CHAPTER 3, SECTION 3-4, LAND USE TABLE; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 4, CHAPTER 4, SECTION 4-2, BULK AND PLACEMENT REGULATIONS TABLE; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 4, CHAPTER 6, SECTION 6-2, OFF-STREET PARKING REQUIREMENTS; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM THE DATE OF ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW

**Text generated with the assistance of ChatGPT, version GPT-5.5.*

8. Lot Division at 924 Public Avenue (ACTION ITEM) - Lucy Falcy

The applicants, Renee and Emmett Love and Isaak and Aven Julye, are requesting a lot division to create two lots of approximately 1.62 and 2.81 acres in size as well as an unbuildable tract of approximately 0.59 acres in size on their existing five-acre parcel located at 924 Public Avenue. An existing single-family dwelling, 924 Public Avenue, will remain on the newly created southern lot. The subject property is located in the Single-Family Residential (R-1) Zoning District. Within the R-1 zone, lots are required to be a minimum of 9,600 square feet in size, have a minimum lot width of eighty (80) feet, and have forty (40) feet of public street frontage. Both proposed lots meet the minimum lot area and width requirements of the R-1 Zone and the existing single-family dwelling will meet all setback requirements. The applicants intend to donate the unbuildable tract to Palouse-Clearwater

Environmental Institute to use as a pedestrian path. Property owners within 600 feet of the subject property have been notified of the proposed division and a sign was posted on the subject property seven (7) days prior to the public meeting date. This item was reviewed at the June 22, 2026, meeting of the Administrative Committee and recommended for approval with one condition.

PROPOSED ACTIONS: Approve the proposed lot division with the condition that a minimum of fifty (50) feet of width be maintained on Parcel 1 for the extension of Cherry Blossom Lane in the future; or approve the lot division with no conditions; or deny the lot division; or take such other action as deemed appropriate.

Falcy introduced the item as written above. One large property is proposed to be divided into three parcels, one of which is a non-buildable, L-shaped tract intended for a walking path. The access easement is provided for the benefit of the walking path tract. The future extension of Cherry Blossom Lane remains to be determined and will not occur as part of this proposal. The purpose of the easement is to ensure it remains wide enough to accommodate a future extension of the roadway if needed. Currently, the access easement is undersized. Due to the steep terrain, the tract is limited to pedestrian use.

Sumner commented the easement to allow the potential for Cherry Blossom Lane makes sense for connectively as if the easement is less than 50-feet, the street could not be extended.

Holmes noted there could be concerns from adjacent property owners regarding the proposed path and expressed hope that PCEI would provide appropriate landscape buffers and consult with neighboring property owners during the design process. He stated he supports the proposal with the understanding that PCEI will work collaboratively with adjacent property owners, similar to the process used for the Palouse Path and Latah Trail.

Kelly moved to approve the proposed lot division with the condition that a minimum of the 50 foot of width be maintained on Parcel 1 for the extension of Cherry Blossom Lane. Blankenship seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REPORTS

City Council and Mayor

Reports were delayed.

ADJOURN

Kelly moved to adjourned at 9:20 p.m. Blakenship seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Hailey Lewis, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

**CITY OF MOSCOW
MINUTES OF CITY COUNCIL EXECUTIVE SESSION
July 6, 2026**

Present: Mayor Lewis, Bryce Blankenship, Evan Holmes, Sandra Kelly, Scott Sumner
Absent: Sage McCetich
Also Present: Bill Belknap, City Supervisor; Mia Bautista, City Attorney,

The executive session was called to order at 8:33 p.m.

- 1st item: 74-206(1)(f) - controversies not yet being litigated but imminently likely to be litigated 9:28-9:41
- 2nd item: 74-206(1)(f) - pending litigation 9:41-9:51
- 3rd item: 74-206(1)(f) - controversies not yet being litigated but imminently likely to be litigated 9:51-10:03

The executive session was adjourned at 10:03 p.m.



Accounts Payable Checks for Approval

July 15, 2026 03:26 PM

jlopez

Check #	Check Date	Fund	Account	Vendor Name	Amount
461	07/15/2026	Sanitation Fund	Sales Tax Payable	Inland North Waste	\$1,132.18
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$158,214.72
461	07/15/2026	Sanitation Fund	Operations & Maintenance	Inland North Waste	\$9,809.12
461	07/15/2026	Sanitation Fund	Operations & Maintenance	Inland North Waste	\$26,548.13
461	07/15/2026	Sanitation Fund	Operations & Maintenance	Inland North Waste	\$51,071.26
461	07/15/2026	Sewer Fund	Bio-Solids Disposal	Inland North Waste	\$22,102.94
461	07/15/2026	Sanitation Fund	Accounts Receivable - Misc	Inland North Waste	\$(144,515.1
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$13,065.83
461	07/15/2026	Sanitation Fund	Contractual Miscellaneous Rate	Inland North Waste	\$23,222.63
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$209.23
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$5,959.03
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$4,848.00
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$17,848.69
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$600.00
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$470.48
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$2,589.77
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$4,181.98
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$709.45
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$50.25
461	07/15/2026	Sanitation Fund	Collection Services Inside City	Inland North Waste	\$241.80
461	07/15/2026	Sanitation Fund	Contractual Miscellaneous Rate	Inland North Waste	\$16,648.39
461	07/15/2026	Sanitation Fund	Contractual Miscellaneous Rate	Inland North Waste	\$27,746.77
461	07/15/2026	Sanitation Fund	Fuel Relief	Inland North Waste	\$3,503.18
Check Total:					\$246,258.70

Check #	Check Date	Fund	Account	Vendor Name	Amount
				Total Amount Being Paid:	\$246,258.70



Accounts Payable Checks for Approval

July 15, 2026 03:25 PM

jlopez

Check #	Check Date	Fund	Account	Vendor Name	Amount
116834	07/08/2026	Sewer Fund	R & M - Equipment	A & R CONSTRUCTION, INC.	\$1,035.00
Check Total:					\$1,035.00
116835	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	AICHELE FARMS	\$55.00
Check Total:					\$55.00
116836	07/08/2026	Recreation & Culture	Department Supplies	ALSCO, INC.	\$105.51
116836	07/08/2026	General Fund	Janitorial Services & Supplies	ALSCO, INC.	\$28.38
116836	07/08/2026	General Fund	Janitorial Services & Supplies	ALSCO, INC.	\$28.38
116836	07/08/2026	General Fund	Janitorial Services & Supplies	ALSCO, INC.	\$64.56
116836	07/08/2026	Recreation & Culture	Department Supplies	ALSCO, INC.	\$106.54
116836	07/08/2026	Recreation & Culture	Department Supplies	ALSCO, INC.	\$105.51
Check Total:					\$438.88
116837	07/08/2026	Capital Projects Fund	Roadway Improvement Program	ALTA SCIENCE AND ENGINEERING INC	\$28,585.21
116837	07/08/2026	Capital Projects Fund	Roadway Improvement Program	ALTA SCIENCE AND ENGINEERING INC	\$2,264.36
Check Total:					\$30,849.57
116838	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	Alvarez Family Farm	\$5.00
116838	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	Alvarez Family Farm	\$6.00
Check Total:					\$11.00
116839	07/08/2026	General Fund	Employee Recognition	Amazon Capital Services	\$245.88
116839	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	Amazon Capital Services	\$159.36
116839	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	Amazon Capital Services	\$8.86
116839	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	Amazon Capital Services	\$(7.90)
116839	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	Amazon Capital Services	\$99.99
Check Total:					\$506.19
116840	07/08/2026	Sewer Fund	Professional Services	Anatek Labs, Inc.	\$330.00
116840	07/08/2026	Sewer Fund	Professional Services	Anatek Labs, Inc.	\$330.00
Check Total:					\$660.00
116841	07/08/2026	Streets Fund	Maintenance	ARTBEAT, INC.	\$132.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
Check Total:					\$132.00
116842	07/08/2026	General Fund	Travel & Meetings	ASSOCIATION OF IDAHO CITIES	\$325.00
116842	07/08/2026	General Fund	Travel & Meetings	ASSOCIATION OF IDAHO CITIES	\$325.00
116842	07/08/2026	General Fund	Travel & Meetings	ASSOCIATION OF IDAHO CITIES	\$325.00
116842	07/08/2026	General Fund	Travel & Meetings	ASSOCIATION OF IDAHO CITIES	\$325.00
116842	07/08/2026	General Fund	Travel & Meetings	ASSOCIATION OF IDAHO CITIES	\$50.00
Check Total:					\$1,350.00
116843	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	AUTOZONE, INC.	\$6.52
116843	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	AUTOZONE, INC.	\$(6.52)
116843	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	AUTOZONE, INC.	\$4.40
116843	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	AUTOZONE, INC.	\$44.01
Check Total:					\$48.41
116844	07/08/2026	Water Fund	Heat, Lights & Utilities	Avista Utilities	\$36,146.95
116844	07/08/2026	Streets Fund	Street Lighting	Avista Utilities	\$24,836.36
116844	07/08/2026	Sewer Fund	Heat, Lights & Utilities	Avista Utilities	\$18,759.04
116844	07/08/2026	General Fund	Heat, Lights & Utilities	Avista Utilities	\$1,404.22
116844	07/08/2026	General Fund	Heat, Lights & Utilities	Avista Utilities	\$4,256.88
116844	07/08/2026	Fleet Management Fund	Heat, Lights & Utilities	Avista Utilities	\$874.89
116844	07/08/2026	Recreation & Culture	Heat, Lights & Utilities	Avista Utilities	\$6,570.22
116844	07/08/2026	Transit Center	Heat, Lights & Utilities	Avista Utilities	\$20.60
116844	07/08/2026	Recreation & Culture	Heat, Lights & Utilities	Avista Utilities	\$1,193.56
116844	07/08/2026	General Fund	Heat, Lights & Utilities	Avista Utilities	\$702.65
116844	07/08/2026	Recreation & Culture	Heat, Lights & Utilities	Avista Utilities	\$244.54
116844	07/08/2026	General Fund	Heat, Lights & Utilities	Avista Utilities	\$380.66
116844	07/08/2026	Recreation & Culture	Heat, Lights & Utilities	Avista Utilities	\$1,271.66
116844	07/08/2026	Recreation & Culture	Heat, Lights & Utilities	Avista Utilities	\$765.79
116844	07/08/2026	Stormwater Fund	Heat, Lights & Utilities	Avista Utilities	\$115.52
Check Total:					\$97,543.54
116845	07/08/2026	Information Systems Fund	Professional Services - IS	Blue Logix, LLC	\$350.00
116845	07/08/2026	Water Fund	Professional Services	Blue Logix, LLC	\$11,015.64
Check Total:					\$11,365.64
116846	07/08/2026	Streets Fund	Ice & Snow	BROKEN ARROW, INC.	\$613.89
Check Total:					\$613.89
116847	07/08/2026	General Fund	R & M - Equipment	Canon U.S.A, Inc.	\$38.02
116847	07/08/2026	General Fund	R & M - Equipment	Canon U.S.A, Inc.	\$25.23
116847	07/08/2026	General Fund	R & M - Equipment	Canon U.S.A, Inc.	\$129.74

Check #	Check Date	Fund	Account	Vendor Name	Amount
116847	07/08/2026	General Fund	R & M - Equipment	Canon U.S.A, Inc.	\$26.79
116847	07/08/2026	General Fund	R & M - Equipment	Canon U.S.A, Inc.	\$55.12
116847	07/08/2026	Recreation & Culture	R & M - Equipment	Canon U.S.A, Inc.	\$104.26
116847	07/08/2026	Water Fund	R & M - Equipment	Canon U.S.A, Inc.	\$43.14
116847	07/08/2026	Fleet Management Fund	Office Supplies	Canon U.S.A, Inc.	\$10.79
Check Total:					\$433.09
116848	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	City of Moscow	\$26.00
116848	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	City of Moscow	\$5.00
Check Total:					\$31.00
116849	07/08/2026	Fleet Management Fund	Motor Fuels & Lubricants	COLEMAN OIL CO.	\$13.69
Check Total:					\$13.69
116850	07/08/2026	Water Fund	Operations & Maintenance Parts	CONSOLIDATED SUPPLY CO.	\$256.59
Check Total:					\$256.59
116851	07/08/2026	Sewer Fund	Lab Supplies	Crown Enterprises	\$13.18
116851	07/08/2026	Streets Fund	Uniform Expense	Crown Enterprises	\$59.99
Check Total:					\$73.17
116852	07/08/2026	General Fund	Department Supplies	CULLIGAN, LLC	\$14.90
Check Total:					\$14.90
116853	07/08/2026	Sewer Fund	R & M - Equipment	D & L SUPPLY COMPANY	\$2,480.00
Check Total:					\$2,480.00
116854	07/08/2026	Capital Projects Fund	Improvements	Design West Architects	\$5,816.00
Check Total:					\$5,816.00
116855	07/08/2026	Water Fund	Professional Services	DIGLINE, INC.	\$177.45
116855	07/08/2026	Sewer Fund	Professional Services	DIGLINE, INC.	\$177.45
Check Total:					\$354.90
116856	07/08/2026	Stormwater Fund	Maintenance	ENVIRO-CLEAN EQUIPMENT, INC.	\$162.16
Check Total:					\$162.16
116857	07/08/2026	General Fund	Janitorial Services & Supplies	EVCAR, INC.	\$2,218.00
116857	07/08/2026	Recreation & Culture	Janitorial Services & Supplies	EVCAR, INC.	\$2,400.00
116857	07/08/2026	Recreation & Culture	Janitorial Services & Supplies	EVCAR, INC.	\$976.00
116857	07/08/2026	Fleet Management Fund	Janitorial Services & Supplies	EVCAR, INC.	\$138.66
116857	07/08/2026	Streets Fund	Janitorial Services & Supplies	EVCAR, INC.	\$138.67
116857	07/08/2026	Recreation & Culture	Janitorial Services & Supplies	EVCAR, INC.	\$138.67
116857	07/08/2026	Sewer Fund	Janitorial Services & Supplies	EVCAR, INC.	\$1,680.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
116857	07/08/2026	Water Fund	Janitorial Services & Supplies	EVCAR, INC.	\$520.00
Check Total:					\$8,210.00
116858	07/08/2026	Sanitation Fund	Waste Connection Trans	FINLEY BUTTES LANDFILL	\$158,950.80
116858	07/08/2026	Sanitation Fund	Fuel Relief	FINLEY BUTTES LANDFILL	\$11,519.87
Check Total:					\$170,470.67
116859	07/08/2026	Information Systems Fund	Telephones & Communications	FIRST STEP INTERNET, LLC	\$50.00
Check Total:					\$50.00
116860	07/08/2026	Recreation & Culture	R & M - Buildings	FISHER SYSTEMS, INC.	\$52.00
116860	07/08/2026	Recreation & Culture	R & M - Buildings	FISHER SYSTEMS, INC.	\$26.00
116860	07/08/2026	Water Fund	Professional Services	FISHER SYSTEMS, INC.	\$138.00
Check Total:					\$216.00
116861	07/08/2026	Recreation & Culture	Professional Services	FRIENDS OF PHILLIPS FARM, INC.	\$3,318.44
Check Total:					\$3,318.44
116862	07/08/2026	Streets Fund	Maintenance	Geveko Markings, Inc.	\$8,253.25
Check Total:					\$8,253.25
116863	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	GRAINGER, INC.	\$23.18
116863	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	GRAINGER, INC.	\$70.74
Check Total:					\$93.92
116864	07/08/2026	Water Fund	Rental Property & Equipment	HAHN RENTAL CENTER, INC.	\$50.00
116864	07/08/2026	Stormwater Fund	Rental Property & Equipment	HAHN RENTAL CENTER, INC.	\$50.00
116864	07/08/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$150.00
116864	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	HAHN RENTAL CENTER, INC.	\$11.20
Check Total:					\$261.20
116865	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	HELBLING MACHINE & AUTO PARTS	\$5.64
Check Total:					\$5.64
116866	07/08/2026	Recreation & Culture	R & M - Grounds	Horizon Distributors, Inc.	\$1,554.50
Check Total:					\$1,554.50
116867	07/08/2026	General Fund	R & M - Equipment	HOWARD HUGHES APPLIANCE & TV	\$399.95
Check Total:					\$399.95
116868	07/08/2026	Streets Fund	Maintenance	HUBER ACTION FREIGHT, INC.	\$49.75
116868	07/08/2026	Streets Fund	Maintenance	HUBER ACTION FREIGHT, INC.	\$36.40
Check Total:					\$86.15
116869	07/08/2026	Recreation & Culture	Concession Supplies	IDAHO BEVERAGES, INC.	\$91.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
116869	07/08/2026	Recreation & Culture	Concession Supplies	IDAHO BEVERAGES, INC.	\$896.96
				Check Total:	\$987.96
116870	07/08/2026	General Fund	Professional Services	INFOSEND, INC.	\$3,818.27
				Check Total:	\$3,818.27
116871	07/08/2026	Streets Fund	Trash & Container Service	Inland North Waste	\$25.27
				Check Total:	\$25.27
116872	07/08/2026	MSD Community Playfields	R & M - Grounds	J.R. SIMPLOT COMPANY	\$818.20
				Check Total:	\$818.20
116873	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	JESS FORD OF PULLMAN	\$688.80
				Check Total:	\$688.80
116874	07/08/2026	Water Fund	Water Conservation Program	Joe Evavold	\$150.00
				Check Total:	\$150.00
116875	07/08/2026	Sanitation Fund	Utility Accounts Receivable	KASI BALMFORTH	\$69.63
				Check Total:	\$69.63
116876	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	KEVIN ACHELPOHL	\$15.00
116876	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	KEVIN ACHELPOHL	\$10.00
				Check Total:	\$25.00
116877	07/08/2026	General Fund	Department Supplies	L.N. Curtis & Sons	\$636.00
				Check Total:	\$636.00
116878	07/08/2026	Streets Fund	Maintenance	LAKE SIDE INDUSTRIES	\$6,316.71
				Check Total:	\$6,316.71
116879	07/08/2026	Sewer Fund	Department Supplies	LANDGROVE COFFEE, INC.	\$42.00
116879	07/08/2026	General Fund	Office Supplies	LANDGROVE COFFEE, INC.	\$181.75
				Check Total:	\$223.75
116880	07/08/2026	General Fund	Office Supplies	Looking Glass	\$26.72
116880	07/08/2026	General Fund	Office Supplies	Looking Glass	\$34.16
116880	07/08/2026	General Fund	Office Supplies	Looking Glass	\$24.16
116880	07/08/2026	Stormwater Fund	Office Supplies	Looking Glass	\$12.08
116880	07/08/2026	Stormwater Fund	Office Supplies	Looking Glass	\$34.16
116880	07/08/2026	Stormwater Fund	Office Supplies	Looking Glass	\$41.60
				Check Total:	\$172.88
116881	07/08/2026	Recreation & Culture	Refunds & Reimbursements	Mary Williams	\$240.73

Check #	Check Date	Fund	Account	Vendor Name	Amount
Check Total:					\$240.73
116882	07/08/2026	Recreation & Culture	R & M - Grounds	McCoy Plumbing & Heating, Inc.	\$141.40
116882	07/08/2026	Water Fund	Operations & Maintenance Parts	McCoy Plumbing & Heating, Inc.	\$61.10
Check Total:					\$202.50
116883	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	MEINEKE CAR CARE CENTER #2410	\$130.19
Check Total:					\$130.19
116884	07/08/2026	General Fund	Economic Development	MOSCOW CHAMBER OF COMMERCE, INC.	\$5,463.75
Check Total:					\$5,463.75
116885	07/08/2026	Fleet Management Fund	Trash & Container Service	Moscow Recycling	\$21.11
116885	07/08/2026	Streets Fund	Trash & Container Service	Moscow Recycling	\$21.11
116885	07/08/2026	Stormwater Fund	Trash & Container Service	Moscow Recycling	\$21.11
116885	07/08/2026	Recreation & Culture	Trash & Container Service	Moscow Recycling	\$21.11
Check Total:					\$84.44
116886	07/08/2026	MSD Community Playfields	Department Supplies	Moscow Volunteer Fire Department	\$182.26
116886	07/08/2026	Water Fund	Department Supplies	Moscow Volunteer Fire Department	\$87.00
Check Total:					\$269.26
116887	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	Nelson Tire LLC	\$7.50
Check Total:					\$7.50
116888	07/08/2026	Recreation & Culture	R & M - Buildings	Norm's Glass, LLC	\$14.00
Check Total:					\$14.00
116889	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	Northwest Autostyles	\$120.00
Check Total:					\$120.00
116890	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	O'Reilly Auto Parts	\$47.12
116890	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	O'Reilly Auto Parts	\$18.66
Check Total:					\$65.78
116891	07/08/2026	Recreation & Culture	Refunds & Reimbursements	Olesya Mussman	\$561.06
Check Total:					\$561.06
116892	07/08/2026	Streets Fund	Maintenance	Omega Electric	\$57.38
116892	07/08/2026	Streets Fund	Maintenance	Omega Electric	\$52.50
116892	07/08/2026	Streets Fund	Maintenance	Omega Electric	\$45.75
116892	07/08/2026	Streets Fund	Maintenance	Omega Electric	\$64.50
Check Total:					\$220.13
116893	07/08/2026	Sewer Fund	Chemicals	OXARC, INC.	\$502.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
Check Total:					\$502.00
116894	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.	\$564.55
Check Total:					\$564.55
116895	07/08/2026	Sewer Fund	Department Supplies	Productivity Plus	\$39.12
Check Total:					\$39.12
116896	07/08/2026	General Fund	Firearms Program	PROFORCE MARKETING, INC.	\$1,780.00
116896	07/08/2026	General Fund	SRT Supplies	PROFORCE MARKETING, INC.	\$3,328.53
116896	07/08/2026	General Fund	Firearms Program	PROFORCE MARKETING, INC.	\$(449.70)
Check Total:					\$4,658.83
116897	07/08/2026	General Fund	Public Transportation	REGIONAL PUBLIC TRANSPORTATION, INC	\$35,082.25
Check Total:					\$35,082.25
116898	07/08/2026	Recreation & Culture	Professional Services	Sam Hoogsteen	\$95.00
Check Total:					\$95.00
116899	07/08/2026	General Fund	Travel & Meetings	Sandra Kelly	\$734.82
Check Total:					\$734.82
116900	07/08/2026	Information Systems Fund	Telephones & Communications	SoundLine Communications	\$2,208.75
Check Total:					\$2,208.75
116901	07/08/2026	Water Fund	Other Miscellaneous Supplies	Spence Hardware & Supply, Inc.	\$23.97
116901	07/08/2026	Sewer Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$71.96
116901	07/08/2026	General Fund	Fire Prevention Programs	Spence Hardware & Supply, Inc.	\$18.89
116901	07/08/2026	Recreation & Culture	R & M - Buildings	Spence Hardware & Supply, Inc.	\$21.98
116901	07/08/2026	Recreation & Culture	Department Supplies	Spence Hardware & Supply, Inc.	\$19.99
116901	07/08/2026	General Fund	R & M - Buildings	Spence Hardware & Supply, Inc.	\$5.99
116901	07/08/2026	Recreation & Culture	Chemicals	Spence Hardware & Supply, Inc.	\$10.99
116901	07/08/2026	Sewer Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$34.58
116901	07/08/2026	Streets Fund	Traffic Control	Spence Hardware & Supply, Inc.	\$43.74
116901	07/08/2026	Sewer Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$32.97
116901	07/08/2026	Sewer Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$74.97
116901	07/08/2026	General Fund	Fire Prevention Programs	Spence Hardware & Supply, Inc.	\$94.68
116901	07/08/2026	Stormwater Fund	Department Supplies	Spence Hardware & Supply, Inc.	\$78.86
116901	07/08/2026	Streets Fund	Maintenance	Spence Hardware & Supply, Inc.	\$86.08
116901	07/08/2026	MSD Community Playfields	R & M - Grounds	Spence Hardware & Supply, Inc.	\$41.96
116901	07/08/2026	Recreation & Culture	R & M - Grounds	Spence Hardware & Supply, Inc.	\$8.37
116901	07/08/2026	Recreation & Culture	R & M - Grounds	Spence Hardware & Supply, Inc.	\$26.31
116901	07/08/2026	Water Fund	Operations & Maintenance Parts	Spence Hardware & Supply, Inc.	\$22.99

Check #	Check Date	Fund	Account	Vendor Name	Amount
116901	07/08/2026	Streets Fund	Maintenance	Spence Hardware & Supply, Inc.	\$89.57
116901	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	Spence Hardware & Supply, Inc.	\$14.99
116901	07/08/2026	General Fund	R & M - Buildings	Spence Hardware & Supply, Inc.	\$(25.98)
116901	07/08/2026	General Fund	R & M - Buildings	Spence Hardware & Supply, Inc.	\$25.98
116901	07/08/2026	Water Fund	Other Miscellaneous Supplies	Spence Hardware & Supply, Inc.	\$59.98
116901	07/08/2026	Water Fund	Other Miscellaneous Supplies	Spence Hardware & Supply, Inc.	\$43.06
116901	07/08/2026	Recreation & Culture	R & M - Grounds	Spence Hardware & Supply, Inc.	\$31.19
116901	07/08/2026	Recreation & Culture	R & M - Grounds	Spence Hardware & Supply, Inc.	\$9.87
116901	07/08/2026	MSD Community Playfields	R & M - Grounds	Spence Hardware & Supply, Inc.	\$12.00
116901	07/08/2026	Recreation & Culture	R & M - Grounds	Spence Hardware & Supply, Inc.	\$8.37
116901	07/08/2026	Recreation & Culture	R & M - Grounds	Spence Hardware & Supply, Inc.	\$6.99
116901	07/08/2026	MSD Community Playfields	R & M - Grounds	Spence Hardware & Supply, Inc.	\$73.15
116901	07/08/2026	Recreation & Culture	R & M - Grounds	Spence Hardware & Supply, Inc.	\$130.94
116901	07/08/2026	Recreation & Culture	Department Supplies	Spence Hardware & Supply, Inc.	\$24.63
116901	07/08/2026	General Fund	R & M - Buildings	Spence Hardware & Supply, Inc.	\$5.50
116901	07/08/2026	MSD Community Playfields	R & M - Grounds	Spence Hardware & Supply, Inc.	\$79.97
116901	07/08/2026	Streets Fund	Maintenance	Spence Hardware & Supply, Inc.	\$13.50
116901	07/08/2026	Streets Fund	Maintenance	Spence Hardware & Supply, Inc.	\$21.98
Check Total:					\$1,344.97
116902	07/08/2026	Streets Fund	Maintenance	Spence Sales & Service	\$28.99
116902	07/08/2026	Streets Fund	Maintenance	Spence Sales & Service	\$71.98
Check Total:					\$100.97
116903	07/08/2026	Recreation & Culture	Professional Services	STACEY POLER	\$385.00
Check Total:					\$385.00
116904	07/08/2026	Recreation & Culture	R & M - Grounds	SYG NURSERY & LANDSCAPING, INC.	\$900.00
Check Total:					\$900.00
116905	07/08/2026	Fleet Management Fund	Operations & Maintenance Parts	The Antenna Farm	\$1,378.47
Check Total:					\$1,378.47
116906	07/08/2026	Streets Fund	Professional Development	Thomas Kenworthy	\$180.00
116906	07/08/2026	Streets Fund	Professional Development	Thomas Kenworthy	\$61.50
Check Total:					\$241.50
116907	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	TONNEMAKER HILL FARM	\$25.00
116907	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	TONNEMAKER HILL FARM	\$2.00
Check Total:					\$27.00
116908	07/08/2026	General Fund	Department Supplies	Transunion Risk and Alternative	\$183.75

Check #	Check Date	Fund	Account	Vendor Name	Amount
Check Total:					\$183.75
116909	07/08/2026	General Fund	Advertising & Publishing	TRIBUNE PUBLISHING COMPANY	\$103.60
Check Total:					\$103.60
116910	07/08/2026	Recreation & Culture	Department Supplies	UI Recreation and Wellbeing	\$169.60
Check Total:					\$169.60
116911	07/08/2026	General Fund	Uniform Expense	Uniforms2Gear,Inc.	\$245.46
116911	07/08/2026	General Fund	Uniform Expense	Uniforms2Gear,Inc.	\$302.86
Check Total:					\$548.32
116912	07/08/2026	Recreation & Culture	Concession Supplies	US Foods, Inc.	\$928.51
116912	07/08/2026	Recreation & Culture	Concession Supplies	US Foods, Inc.	\$724.25
116912	07/08/2026	Recreation & Culture	Concession Supplies	US Foods, Inc.	\$98.12
Check Total:					\$1,750.88
116913	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	Vong Vang	\$10.00
116913	07/08/2026	Recreation & Culture	Refunds & Reimbursements - CE	Vong Vang	\$2.00
Check Total:					\$12.00
116914	07/08/2026	Water Fund	Printing & Binding	WESTAMERICA COMMUNICATIONS, INC.	\$1,769.00
Check Total:					\$1,769.00
116915	07/15/2026	Sewer Fund	Professional Services	ABSOLUTE REFRIGERATION INC.	\$895.93
116915	07/15/2026	Recreation & Culture	R & M - Equipment	ABSOLUTE REFRIGERATION INC.	\$541.79
Check Total:					\$1,437.72
116916	07/15/2026	General Fund	Janitorial Services & Supplies	ALSCO, INC.	\$64.56
116916	07/15/2026	General Fund	Janitorial Services & Supplies	ALSCO, INC.	\$64.56
116916	07/15/2026	General Fund	Department Supplies	ALSCO, INC.	\$40.00
116916	07/15/2026	General Fund	Department Supplies	ALSCO, INC.	\$36.90
116916	07/15/2026	General Fund	Department Supplies	ALSCO, INC.	\$36.90
116916	07/15/2026	General Fund	Department Supplies	ALSCO, INC.	\$40.00
116916	07/15/2026	Transit Center	Department Supplies	ALSCO, INC.	\$58.68
116916	07/15/2026	Transit Center	Department Supplies	ALSCO, INC.	\$58.68
Check Total:					\$400.28
116917	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Amazon Capital Services	\$(6.99)
116917	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Amazon Capital Services	\$39.98
Check Total:					\$32.99
116918	07/15/2026	Water Fund	Professional Services	Anatek Labs, Inc.	\$210.00
116918	07/15/2026	Water Fund	Professional Services	Anatek Labs, Inc.	\$210.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
Check Total:					\$420.00
116919	07/15/2026	Streets Fund	Maintenance	Arrow Construction Supply, Inc.	\$3,895.00
Check Total:					\$3,895.00
116920	07/15/2026	Stormwater Fund	Printing & Binding	Ashley Isenberger	\$300.00
Check Total:					\$300.00
116921	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	AUTOZONE, INC.	\$53.45
Check Total:					\$53.45
116922	07/15/2026	Transit Center	R & M - Buildings	CAMTEK INC.	\$120.00
Check Total:					\$120.00
116923	07/15/2026	General Fund	R & M - Equipment	Canon U.S.A, Inc.	\$31.18
116923	07/15/2026	General Fund	R & M - Equipment	Canon U.S.A, Inc.	\$10.17
116923	07/15/2026	Sewer Fund	Professional Services	Canon U.S.A, Inc.	\$64.52
116923	07/15/2026	General Fund	R & M - Equipment	Canon U.S.A, Inc.	\$46.88
116923	07/15/2026	Recreation & Culture	Office Supplies	Canon U.S.A, Inc.	\$15.63
116923	07/15/2026	Sewer Fund	R & M - Equipment	Canon U.S.A, Inc.	\$34.19
Check Total:					\$202.57
116924	07/15/2026	Recreation & Culture	Chemicals	CASCADE COLUMBIA DISTRIBUTION	\$(100.00)
116924	07/15/2026	Recreation & Culture	Chemicals	CASCADE COLUMBIA DISTRIBUTION	\$1,463.90
Check Total:					\$1,363.90
116925	07/15/2026	Recreation & Culture	Refunds & Reimbursements - CE	City of Moscow	\$10.00
Check Total:					\$10.00
116926	07/15/2026	Sewer Fund	R & M - Equipment	COLEMAN OIL CO.	\$481.08
116926	07/15/2026	Sewer Fund	R & M - Equipment	COLEMAN OIL CO.	\$283.36
Check Total:					\$764.44
116927	07/15/2026	Water Fund	Water Conservation Program	Dale Iverson	\$136.74
Check Total:					\$136.74
116928	07/15/2026	Fleet Management Fund	Office Supplies	Farmer Brothers Co.	\$94.65
116928	07/15/2026	Streets Fund	Office Supplies	Farmer Brothers Co.	\$94.66
116928	07/15/2026	Stormwater Fund	Office Supplies	Farmer Brothers Co.	\$94.65
116928	07/15/2026	Recreation & Culture	Department Supplies	Farmer Brothers Co.	\$94.66
Check Total:					\$378.62
116929	07/15/2026	Sewer Fund	Professional Services	FISHER SYSTEMS, INC.	\$148.50
116929	07/15/2026	General Fund	R & M - Buildings	FISHER SYSTEMS, INC.	\$246.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
Check Total:					\$394.50
116930	07/15/2026	General Fund	Professional Services	Gallagher Benefit Services	\$3,333.33
Check Total:					\$3,333.33
116931	07/15/2026	Sanitation Fund	Utility Accounts Receivable	GARNET PROPERTY MANAGEMENT	\$35.10
Check Total:					\$35.10
116932	07/15/2026	Fleet Management Fund	Other Equipment	GRAINGER, INC.	\$289.04
116932	07/15/2026	Water Fund	R & M - Buildings	GRAINGER, INC.	\$475.41
116932	07/15/2026	Water Fund	R & M - Buildings	GRAINGER, INC.	\$19.32
116932	07/15/2026	Water Fund	R & M - Buildings	GRAINGER, INC.	\$118.56
116932	07/15/2026	Water Fund	Other Miscellaneous Supplies	GRAINGER, INC.	\$163.91
Check Total:					\$1,066.24
116933	07/15/2026	Sewer Fund	R & M - Equipment	HACH COMPANY	\$64.72
Check Total:					\$64.72
116934	07/15/2026	Streets Fund	Rental Property & Equipment	HAHN RENTAL CENTER, INC.	\$100.00
116934	07/15/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$150.00
116934	07/15/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.	\$150.00
Check Total:					\$400.00
116935	07/15/2026	Water Fund	Professional Services	HDR ENGINEERING, INC.	\$6,859.17
Check Total:					\$6,859.17
116936	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	HELBLING MACHINE & AUTO PARTS	\$97.85
116936	07/15/2026	Water Fund	R & M - Buildings	HELBLING MACHINE & AUTO PARTS	\$13.20
Check Total:					\$111.05
116937	07/15/2026	Sewer Fund	R & M - Buildings	Home Depot U.S.A, Inc.	\$858.00
Check Total:					\$858.00
116938	07/15/2026	Information Systems Fund	Professional Services - IS	ITRON, INC.	\$8,279.77
Check Total:					\$8,279.77
116939	07/15/2026	Sewer Capital Fund	WRRF Facility Improvements	J-U-B Engineers, Inc.	\$75,813.00
116939	07/15/2026	Sewer Capital Fund	WRRF Facility Improvements	J-U-B Engineers, Inc.	\$9,086.09
Check Total:					\$84,899.09
116940	07/15/2026	Sewer Fund	Professional Services	J-U-B Engineers, Inc.	\$12,696.90
Check Total:					\$12,696.90
116941	07/15/2026	Recreation & Culture	Arts Commission	Jason Johnston	\$1,000.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
Check Total:					\$1,000.00
116942	07/15/2026	Water Fund	R & M - Grounds	Jeff Arnett	\$1,065.00
Check Total:					\$1,065.00
116943	07/15/2026	Sanitation Fund	Utility Accounts Receivable	JILLIE STANLEY	\$236.80
Check Total:					\$236.80
116944	07/15/2026	Stormwater Fund	Printing & Binding	JULENE EWERT	\$300.00
Check Total:					\$300.00
116945	07/15/2026	General Fund	Professional Services	Kade Terry	\$1,600.00
Check Total:					\$1,600.00
116946	07/15/2026	Recreation & Culture	Refunds & Reimbursements	Kayte Casebolt	\$54.59
Check Total:					\$54.59
116947	07/15/2026	Capital Projects Fund	1% Public Art	Ken McCall	\$25,000.00
Check Total:					\$25,000.00
116948	07/15/2026	Recreation & Culture	Refunds & Reimbursements	Kylie VanGeelkerken	\$161.33
Check Total:					\$161.33
116949	07/15/2026	Capital Projects Fund	Roadway Improvement Program	LaRiviere, Inc.	\$73,120.45
116949	07/15/2026	Capital Projects Fund	Roadway Improvement Program	LaRiviere, Inc.	\$5,792.19
Check Total:					\$78,912.64
116950	07/15/2026	Recreation & Culture	Development Participation	LATAH COUNTY AUDITOR	\$5,000.00
Check Total:					\$5,000.00
116951	07/15/2026	Recreation & Culture	Development Participation	LATAH COUNTY AUDITOR	\$5,000.00
Check Total:					\$5,000.00
116952	07/15/2026	General Fund	Refunds & Reimbursements	LIFE FLIGHT NETWORK	\$5,925.00
Check Total:					\$5,925.00
116953	07/15/2026	Streets Fund	Professional Development	LOCAL HIGHWAY TECHNICAL ASSISTANCE	\$100.00
Check Total:					\$100.00
116954	07/15/2026	Water Fund	Office Supplies	Looking Glass	\$93.68
116954	07/15/2026	Water Fund	Office Supplies	Looking Glass	\$8.77
Check Total:					\$102.45
116955	07/15/2026	Sewer Fund	Utility Accounts Receivable	MATTHEW RIGLER	\$66.50
Check Total:					\$66.50

Check #	Check Date	Fund	Account	Vendor Name	Amount
116956	07/15/2026	Recreation & Culture	R & M - Buildings	McCoy Plumbing & Heating, Inc.	\$38.95
Check Total:					\$38.95
116957	07/15/2026	Sewer Fund	R & M - Equipment	McFadden's ICM Technologies, Inc.	\$4,400.00
Check Total:					\$4,400.00
116958	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	MES Service Company, LLC	\$1,378.11
Check Total:					\$1,378.11
116959	07/15/2026	Recreation & Culture	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$9.49
116959	07/15/2026	Water Fund	Other Miscellaneous Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$18.58
116959	07/15/2026	Water Fund	Other Miscellaneous Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$228.95
116959	07/15/2026	Water Fund	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$29.67
116959	07/15/2026	Water Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$11.49
116959	07/15/2026	Stormwater Fund	Maintenance	MOSCOW & PULLMAN BUILDING SUPPLY	\$50.99
116959	07/15/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$9.99
116959	07/15/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$12.48
116959	07/15/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$36.49
116959	07/15/2026	Recreation & Culture	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$18.64
116959	07/15/2026	Streets Fund	Maintenance	MOSCOW & PULLMAN BUILDING SUPPLY	\$1.85
116959	07/15/2026	Water Fund	Operations & Maintenance Parts	MOSCOW & PULLMAN BUILDING SUPPLY	\$(60.99)
116959	07/15/2026	Water Fund	Operations & Maintenance Parts	MOSCOW & PULLMAN BUILDING SUPPLY	\$60.99
116959	07/15/2026	Water Fund	Operations & Maintenance Parts	MOSCOW & PULLMAN BUILDING SUPPLY	\$60.99
116959	07/15/2026	Sewer Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$22.02
116959	07/15/2026	Sewer Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$19.91
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$13.20
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$13.20
116959	07/15/2026	Recreation & Culture	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$274.45
116959	07/15/2026	General Fund	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$50.16
116959	07/15/2026	General Fund	Downtown Maintenance	MOSCOW & PULLMAN BUILDING SUPPLY	\$6.83
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$202.28
116959	07/15/2026	Sewer Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$20.58
116959	07/15/2026	Stormwater Fund	Printing & Binding	MOSCOW & PULLMAN BUILDING SUPPLY	\$23.47
116959	07/15/2026	Recreation & Culture	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$3.33
116959	07/15/2026	General Fund	Janitorial Services & Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$15.98
116959	07/15/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$11.49
116959	07/15/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$0.54
116959	07/15/2026	General Fund	Donated Benches	MOSCOW & PULLMAN BUILDING SUPPLY	\$34.53
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$28.99
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$34.97
116959	07/15/2026	Sewer Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$29.78

Check #	Check Date	Fund	Account	Vendor Name	Amount
116959	07/15/2026	Water Fund	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$66.47
116959	07/15/2026	Recreation & Culture	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$15.99
116959	07/15/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$23.98
116959	07/15/2026	Water Fund	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$28.78
116959	07/15/2026	Recreation & Culture	Chemicals	MOSCOW & PULLMAN BUILDING SUPPLY	\$8.07
116959	07/15/2026	General Fund	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$43.88
116959	07/15/2026	Water Fund	R & M - Equipment	MOSCOW & PULLMAN BUILDING SUPPLY	\$7.57
116959	07/15/2026	Water Fund	Operations & Maintenance Parts	MOSCOW & PULLMAN BUILDING SUPPLY	\$13.28
116959	07/15/2026	General Fund	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$1.89
116959	07/15/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$21.99
116959	07/15/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$3.70
116959	07/15/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$11.67
116959	07/15/2026	Water Fund	Operations & Maintenance Parts	MOSCOW & PULLMAN BUILDING SUPPLY	\$40.00
116959	07/15/2026	Water Fund	Operations & Maintenance Parts	MOSCOW & PULLMAN BUILDING SUPPLY	\$2.08
116959	07/15/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$17.95
116959	07/15/2026	Water Fund	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$9.83
116959	07/15/2026	Water Fund	Other Miscellaneous Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$74.41
116959	07/15/2026	Water Fund	Other Miscellaneous Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$25.99
116959	07/15/2026	Water Fund	Other Miscellaneous Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$16.99
116959	07/15/2026	General Fund	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$6.64
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$153.72
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$164.16
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$95.60
116959	07/15/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$4.70
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$231.41
116959	07/15/2026	MSD Community Playfields	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$251.18
116959	07/15/2026	General Fund	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$21.96
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$5.88
116959	07/15/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$37.49
116959	07/15/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$51.80
116959	07/15/2026	General Fund	R & M - Buildings	MOSCOW & PULLMAN BUILDING SUPPLY	\$18.51
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$21.71
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$(19.99)
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$8.54
116959	07/15/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$37.76
116959	07/15/2026	Water Fund	Other Miscellaneous Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$238.90
116959	07/15/2026	Water Fund	Operations & Maintenance Parts	MOSCOW & PULLMAN BUILDING SUPPLY	\$27.56
116959	07/15/2026	Recreation & Culture	Department Supplies	MOSCOW & PULLMAN BUILDING SUPPLY	\$41.74
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$(45.12)
116959	07/15/2026	Recreation & Culture	R & M - Grounds	MOSCOW & PULLMAN BUILDING SUPPLY	\$135.36

Check #	Check Date	Fund	Account	Vendor Name	Amount
Check Total:					\$3,219.35
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$108.56
116960	07/15/2026	Recreation & Culture	Department Supplies	Napa Auto Parts	\$20.26
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$(53.99)
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$19.81
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$108.16
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$206.97
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$25.53
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$112.68
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$567.30
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$93.95
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$314.58
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$119.49
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$54.48
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$14.20
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$228.19
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$14.56
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$11.99
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$71.28
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$32.22
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$14.35
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$69.52
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$456.44
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$206.97
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$77.45
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$93.99
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$134.98
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$459.99
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$211.97
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$96.98
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$(134.00)
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$13.69
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$63.14
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$6.78
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$24.99
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$259.80
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$128.70
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$7.49
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$19.99

Check #	Check Date	Fund	Account	Vendor Name	Amount
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$25.99
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$14.75
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$(190.99)
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$306.99
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$211.97
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$29.29
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$4.54
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$27.22
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$10.99
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$77.98
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$122.99
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$(122.99)
116960	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Napa Auto Parts	\$365.98
Check Total:					\$5,168.15
116961	07/15/2026	General Fund	Recruitment Expense	Nikki J. Stypa, Psy.D., PLLC	\$650.00
116961	07/15/2026	General Fund	Recruitment Expense	Nikki J. Stypa, Psy.D., PLLC	\$650.00
Check Total:					\$1,300.00
116962	07/15/2026	Capital Projects Fund	Buildings	Northwest Pump & Equipment Co.	\$30,947.27
116962	07/15/2026	Water Capital Fund	Buildings	Northwest Pump & Equipment Co.	\$1,164.68
116962	07/15/2026	Sewer Capital Fund	Buildings	Northwest Pump & Equipment Co.	\$1,164.68
Check Total:					\$33,276.63
116963	07/15/2026	Water Fund	Other Miscellaneous Supplies	ODP Business Solutions LLC	\$20.52
116963	07/15/2026	Water Fund	Office Supplies	ODP Business Solutions LLC	\$30.19
116963	07/15/2026	General Fund	Office Supplies	ODP Business Solutions LLC	\$141.61
Check Total:					\$192.32
116964	07/15/2026	Streets Fund	Maintenance	Omega Electric	\$87.75
116964	07/15/2026	Streets Fund	Maintenance	Omega Electric	\$58.50
116964	07/15/2026	Streets Fund	Maintenance	Omega Electric	\$25.50
Check Total:					\$171.75
116965	07/15/2026	Sewer Fund	R & M - Equipment	Ovivo USA, LLC	\$112.80
Check Total:					\$112.80
116966	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.	\$75.44
116966	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.	\$542.98
116966	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Pape Machinery, Inc.	\$37.89
Check Total:					\$656.31
116967	07/15/2026	General Fund	Recruitment Expense	PERSONNEL EVALUATION, INC.	\$50.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
Check Total:					\$50.00
116968	07/15/2026	Sewer Fund	R & M - Equipment	PHILLIP R. STRADLEY	\$611.80
116968	07/15/2026	Sewer Fund	R & M - Equipment	PHILLIP R. STRADLEY	\$1,472.03
116968	07/15/2026	Sewer Fund	R & M - Equipment	PHILLIP R. STRADLEY	\$1,191.30
Check Total:					\$3,275.13
116969	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Rebel Creek Properties LLC	\$735.00
Check Total:					\$735.00
116970	07/15/2026	General Fund	Professional Development	Reed Brevig	\$928.00
Check Total:					\$928.00
116971	07/15/2026	Streets Fund	Uniform Expense	Rich Mcreynolds	\$162.50
116971	07/15/2026	Stormwater Fund	Uniform Expense	Rich Mcreynolds	\$162.50
Check Total:					\$325.00
116972	07/15/2026	Water Fund	Department Supplies	Rosauers Supermarkets, Inc.	\$48.88
116972	07/15/2026	Water Fund	Other Miscellaneous Supplies	Rosauers Supermarkets, Inc.	\$15.96
116972	07/15/2026	Water Fund	Other Miscellaneous Supplies	Rosauers Supermarkets, Inc.	\$26.28
Check Total:					\$91.12
116973	07/15/2026	Water Fund	Utility Accounts Receivable	RYAN, CONNOR, LOGAN, TAMI JONES	\$94.00
Check Total:					\$94.00
116974	07/15/2026	Fleet Management Fund	Shop Supplies	SNAP-ON INC.	\$410.55
116974	07/15/2026	Fleet Management Fund	Shop Supplies	SNAP-ON INC.	\$68.48
116974	07/15/2026	Fleet Management Fund	R & M - Equipment	SNAP-ON INC.	\$85.70
116974	07/15/2026	Water Fund	Other Miscellaneous Supplies	SNAP-ON INC.	\$178.79
Check Total:					\$743.52
116975	07/15/2026	Streets Fund	Maintenance	Spence Sales & Service	\$26.99
116975	07/15/2026	Streets Fund	Maintenance	Spence Sales & Service	\$569.99
116975	07/15/2026	Recreation & Culture	Department Supplies	Spence Sales & Service	\$8.99
Check Total:					\$605.97
116976	07/15/2026	Streets Fund	Maintenance	Stoneway Electric Supply Co.	\$20.57
Check Total:					\$20.57
116977	07/15/2026	General Fund	Refunds & Reimbursements	SUSAN WILSON	\$9.01
Check Total:					\$9.01
116978	07/15/2026	Capital Projects Fund	1% Public Art	Taylor Shaw	\$4,000.00
Check Total:					\$4,000.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
116979	07/15/2026	Capital Projects Fund	1% Public Art	Taylor Shaw	\$6,000.00
Check Total:					\$6,000.00
116980	07/15/2026	Recreation & Culture	Refunds & Reimbursements - CE	Taylormade Kitchen	\$18.00
Check Total:					\$18.00
116981	07/15/2026	Sewer Fund	Chemicals	THATCHER COMPANY OF MONTANA	\$11,781.90
Check Total:					\$11,781.90
116982	07/15/2026	General Fund	Uniform Expense	The Country Stitch	\$91.00
116982	07/15/2026	General Fund	Uniform Expense	The Country Stitch	\$91.00
116982	07/15/2026	General Fund	Uniform Expense	The Country Stitch	\$90.00
Check Total:					\$272.00
116983	07/15/2026	General Fund	Professional Publications	Thomson Reuters-West	\$99.76
116983	07/15/2026	General Fund	Professional Publications	Thomson Reuters-West	\$384.17
Check Total:					\$483.93
116984	07/15/2026	Recreation & Culture	Refunds & Reimbursements - CE	TONNEMAKER HILL FARM	\$10.00
Check Total:					\$10.00
116985	07/15/2026	General Fund	Advertising & Publishing	TRIBUNE PUBLISHING COMPANY	\$133.24
116985	07/15/2026	General Fund	Advertising & Publishing	TRIBUNE PUBLISHING COMPANY	\$120.76
Check Total:					\$254.00
116986	07/15/2026	General Fund	Department Supplies	Uline	\$78.00
Check Total:					\$78.00
116987	07/15/2026	General Fund	Uniform Expense	Uniforms2Gear,Inc.	\$122.63
Check Total:					\$122.63
116988	07/15/2026	Recreation & Culture	Concession Supplies	US Foods, Inc.	\$1,461.21
116988	07/15/2026	Recreation & Culture	Concession Supplies	US Foods, Inc.	\$737.92
Check Total:					\$2,199.13
116989	07/15/2026	Water Fund	Lab Supplies	USABUEBOOK	\$118.10
Check Total:					\$118.10
116990	07/15/2026	Sewer Fund	Professional Services	Verus Washington, LLC	\$1,800.00
Check Total:					\$1,800.00
116991	07/15/2026	Recreation & Culture	Chemicals	W.M Smith and Associates, Inc.	\$3,758.40
Check Total:					\$3,758.40
116992	07/15/2026	Recreation & Culture	Department Supplies	Walter E. Nelson Co.	\$197.78

Check #	Check Date	Fund	Account	Vendor Name	Amount
116992	07/15/2026	Recreation & Culture	Janitorial Services & Supplies	Walter E. Nelson Co.	\$151.97
116992	07/15/2026	Recreation & Culture	Department Supplies	Walter E. Nelson Co.	\$214.25
116992	07/15/2026	Capital Projects Fund	Buildings	Walter E. Nelson Co.	\$1,313.02
Check Total:					\$1,877.02
116993	07/15/2026	General Fund	Professional Development	Will Stoy LLC	\$400.00
Check Total:					\$400.00
13	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Western States Equipment Co.	\$(435.79)
13	07/15/2026	Fleet Management Fund	Operations & Maintenance Parts	Western States Equipment Co.	\$435.79
Check Total:					\$0.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
				Total Amount Being Paid:	\$764,279.22

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, July 20, 2026



AGENDA ITEM TITLE

Disbursement Report June 2026 - Sarah Decker

RESPONSIBLE STAFF

Sarah Decker, Director of Finance & Employee Services

ADDITIONAL PRESENTER(S)

DESCRIPTION

Accounts Payable Report for the month ending June 30th, 2026. A summary of the major expenditures has been approximated by category and represents 97% of the total expenditure of \$4,011,257.02.

Payroll	\$1,506,429.00
Professional Services	\$162,845.00
Sanitation	\$395,036.00
Capital Outlay	\$114,654.00
Capital Outlay - Improvement	\$151,768.00
Capital Outlay - Vehicles	\$10,502.00
Capital Outlay - Buildings	\$1,226,165.00
Supplies	\$98,393.00
Utilities	\$88,646.00
Contractual Payments	\$108,212.00
ACH Wells Fargo	\$31,190.00
Total	\$3,893,840.00

REVIEWED BY

PROPOSED ACTIONS

ACTION: Accept the Disbursements Report for the month of June 2026.

STAFF RECOMMENDATION

Accept the Disbursements Report for the month of June 2026.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. June Revenue Report 2026
2. Cash & Investments Balances - June 2026
3. Disbursement Report June 2026
4. Major Expenditures Report June 2026

RECEIPTS REPORT FOR JUNE 2026

Fund #	FUND NAME	Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
101	GENERAL	191,571.77	129,691.59	119,395.14	0.00	148,140.34	6,356.25	313,426.00	31,763.34	0.00	5,590.10	945,934.53
105	STREETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,217.21	0.00	0.00	10,217.21
120	RECREATION AND CULTURE	0.00	0.00	77.25	0.00	187,307.88	0.00	0.00	2,764.17	800.25	-1.85	190,947.70
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	10,628.34	0.00	0.00	0.00	0.00	0.00	0.00	10,628.34
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	WATER	0.00	0.00	0.00	0.00	794,847.86	0.00	1,813.99	12,215.36	0.00	0.00	808,877.21
230	SEWER	0.00	0.00	0.00	0.00	774,086.64	0.00	1,548.45	141.00	0.00	0.00	775,776.09
235	STORMWATER	0.00	0.00	0.00	0.00	51,936.99	0.00	0.00	0.00	0.00	0.00	51,936.99
240	SANITATION	0.00	0.00	0.00	0.00	495,323.55	0.00	0.00	0.00	0.00	0.00	495,323.55
290	FLEET	0.00	0.00	0.00	0.00	70,887.57	0.00	0.00	0.00	0.00	0.00	70,887.57
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	139,172.45	0.00	0.00	0.00	0.00	0.00	139,172.45
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
335	STORMWATER CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350	CAPITAL PROJECTS	0.00	0.00	1,854.00	0.00	0.00	0.00	24,954.42	0.00	0.00	0.00	26,808.42
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	2,403.43	0.00	0.00	0.00	2,403.43
590	BOND & INTEREST	24,592.27	0.00	0.00	0.00	0.00	0.00	2,078.32	0.00	0.00	0.00	26,670.59
	TOTAL	216,164.04	129,691.59	121,326.39	10,628.34	2,661,703.28	6,356.25	346,224.61	57,101.08	800.25	5,588.25	3,555,584.08

City of Moscow Cash and Investments Balances as of 6/30/2026		
Fund	Year to Date Balance	
General Fund	\$	4,920,203.83
Street Fund	\$	2,265,891.70
Recreation & Culture	\$	1,617,561.62
MSDCP	\$	183,875.70
1912 Fund	\$	54,613.89
Transit Center	\$	44,309.79
Water Fund	\$	1,973,371.33
Sewer Fund	\$	3,205,399.55
Stormwater Fund	\$	685,799.22
Sanitation Fund	\$	2,366,641.42
Fleet Fund	\$	6,255,041.33
Information Systems	\$	1,913,010.19
Water Capital	\$	12,498,530.23
Sewer Capital	\$	30,620,274.85
Stormwater Capital	\$	489,084.98
Sanitation Capital	\$	11,646,784.63
Capital Projects	\$	17,270,016.65
LID Construction	\$	-
Hamilton	\$	793,757.19
Bond & Interest	\$	1,143,666.97
LID Funds	\$	-
Payroll Service	\$	1,327,344.56
Total Cash & Investments	\$	101,275,179.63

DISBURSEMENTS REPORT FOR JUNE 2026												
DATE	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	WELLSFARGO CC ACH	ACCOUNTS PAYABLE ACH	VOID CHECKS	PAYROLL	PAYROLL	GRAND TOTALS
		6/3/2026	6/5/2026	6/10/2026	6/17/2026	6/24/2026	6/23/2026	6/10/2026	6/30/2026	6/12/2026	6/26/2026	
		AP 6.3.2026	AP 6.5.2026	AP 6.10.2026	AP 6.17.2026	AP 6.24.2026	AP 6.12.2026	AP 6.10.2026	AP 6.30.2026	PR 187-188	PR 189-190	
CHECK #'s		116462-116514	116515	116516-116614	116615-116683	116684-116745	June's CC ACH's	June's ACH's	116530	21702-21703	21706-21707	
Fund #	ACH for Wells Fargo to be Imported											17,681.51
101	GENERAL	10,610.89		41,198.91	16,323.32	18,104.85	17,681.51			421,256.57	429,674.03	939,087.43
105	STREETS	727.96		26,752.48	1,827.19	1,435.43	1,918.86			31,880.02	33,800.99	96,424.07
120	RECREATION AND CULTURE	9,233.94	1,200.00	18,845.04	4,428.52	12,842.14	6,305.04			80,834.09	132,548.97	266,237.74
121	MSD COMM. PLAY FIELDS			182.71	2,706.00	4,630.00	35.98					12,456.50
123	1912 CENTER				10,750.00					2,167.12	2,734.69	10,750.00
128	TRANSIT CENTER	580.04		21.79	1,553.12							2,154.95
220	WATER	24,517.79		44,923.23	18,261.59	10,970.99	253.54			59,555.60	59,623.86	218,106.60
230	SEWER	61,113.72		32,792.22	15,971.63	93,044.64	2,335.64	22,102.94		62,849.02	63,597.96	353,807.77
235	STORMWATER			684.56	11,101.20	117.17	53.61			20,668.28	20,312.83	52,937.65
240	SANITATION	169,219.97		11.79		73.75		203,713.05		4,184.72	4,274.01	381,477.29
290	FLEET	1,623.63		34,327.73	12,355.19	66,522.00	1,311.55		(319.35)	15,898.49	16,032.87	147,752.11
295	INFORMATION SYSTEMS	1,078.00		9,394.34	4,328.85	40,025.36	1,294.38			21,921.67	22,612.95	100,655.55
320	WATER CAPITAL PROJECTS			64,360.10								64,360.10
330	SEWER CAPITAL PROJECTS			77,224.53	88,344.00	8,960.35						174,528.88
335	STORWATER CAPITAL PROJECTS											0.00
340	SANITATION CAPITAL PROJ											0.00
350	CAPITAL PROJECTS	32,295.36		1,140,543.51								1,172,838.87
355	LID CONSTRUCTION											0.00
380	HAMILTON - PARKS & REC											0.00
590	BONDS & INTEREST											0.00
	TOTAL	311,001.30	1,200.00	1,491,262.94	187,950.61	256,726.68	31,190.11	225,815.99	(319.35)	721,215.58	785,213.16	4,011,257.02

Major Expenditures for June 2026

Professional Service			Sanitation		Utilities	
Evcar, Inc.	\$	8,210.00	Finley Buttes Landfill	\$	Avista Utilities	\$ 88,645.61
Janitorial Services			Garbarge for May 2026		May 2026	
Gropp, LLC	\$	6,645.00	Finley Buttes Landfill	\$		88,645.61
Electrical work for new bulk water station at Bldg. A			Fuel Relief May 2026			
Jeff Arnett dba/Arnett's Professional Lawn Care	\$	13,155.00	Inland North Waste (ACH Payment)	\$	Payroll	\$ 1,506,428.74
Edington Lift Station Landscaping			Monthly LSI Billing for May 2026			
Metroquip, Inc.	\$	15,831.34		\$ 395,035.96		
CCTV repairs					Contractual Payments	
Superior Floors, Inc.	\$	4,320.00			Heart of the Arts	\$ 10,750.00
SP Locker room floor finish	\$	3,790.25	Filtration Technology, Inc.	\$	Humane Society of the Palouse	\$ 4,991.58
Cherle Patricia Poulson			Salt for the MIOX units		Moscow Volunteer Fire Department	\$ 1,750.00
Tone and Stretch Spring 2 2026 April- June			Oxarc, Inc.	\$	Infosend, Inc.	\$ 3,845.22
HDR Engineering, Inc.	\$	8,735.10	Chlorine and SO2		HRA Veba Trust - Sick leave payout	\$ 3,881.91
Alt. water supply project			Thatcher Compnay of Montana	\$	Avista Utilities - Electric Agreement for City shop	\$ 25,025.36
J. Lopez	\$	3,722.20	Aluminum Sulfate		Alternatives to Violence - FY26 Contribution	\$ 4,000.00
Reimbursement for Spring 2026 class			USABluebook	\$	SmartSights, LLC	\$ 4,399.66
Lake City Law	\$	7,312.50	Lab supplies		Gallagher Benefit Services	\$ 3,333.33
Professional Services			CHS, Inc.	\$	Soundline Communications - Soundline May 2026	\$ 3,709.28
Lake City Law	\$	5,187.50	Unleaded and Diesel		Center for Internet Security, Inc.	\$ 3,495.00
Professional Services			Dell Marketing, L.P.	\$	CivicPlus, LLC	\$ 6,330.36
GG Gutters, Inc.	\$	6,220.76	Dell Pro Rugget 14 RB14250		Environmental Systems Research Institute, Inc.	\$ 30,200.00
Janitorial Services	\$	5,458.81	Highland Products Group, LLC	\$	Latah Soil & Water - FY2026 Contribution	\$ 2,500.00
HDR Engineering, Inc.			Trash Receipts with doors			
Comp. water/sewer plan			PacWest Machinery LLC	\$		108,211.70
Idaho Forest Group, LLC	\$	2,706.00	Pump Discharge Hose			
Community clean up day			US Foods, Inc.	\$	ACH Wells Fargo	
McCall's Classic Construction	\$	10,769.95	HLAC - First concessions order of the season		Commercial Card Expense - June 5th	\$ 10,085.84
3rd Street Rain Garden - Concrete sidewalk			Oxarc, Inc.	\$	Commercial Card Expense - June 12th	\$ 3,422.76
Rogers Machinery Company, Inc.	\$	3,526.20	Chlorine and SO2, Sodium Hypochlorite		Commercial Card Expense - June 19th	\$ 8,831.97
Filter Maintenance			J.R Simplot Company	\$	Commercial Card Expense - June 26th	\$ 8,849.54
Waterworks Irrigation Co.	\$	4,455.76	Chemical			
Irrigation Work			L.N. Curtis & Sons	\$		31,190.11
Friends of Phillips Farm, Inc.	\$	7,214.00	8 fire helmets INV1077834	\$ 98,393.06		
Phillips Farm session 1 and 2					Capital Outlay- Improvements	
HDR Engineering, Inc.	\$	3,311.95			Design West Architects	\$ 7,270.00
Water system plans			Capital Outlay - Vehicles		Stage Consulting Services App.#4	
J-U-B Engineers, Inc.	\$	42,273.13	Hells Canyon Upfitting & Sales	\$	Alta Science and Engineering, Inc.	\$ 14,590.43
Flow monitoring	\$	162,845.45	Upfit supplies for new cars #4-12 and #4-14 (PD)		Progress Report #32 for South Main Pedestrian Underpass TAP Design	
				\$ 10,501.61	J-U-B Engineers, Inc.	\$ 88,344.00
Capital Outlay- Buildings					Prof. Svcs for WRF Effluent Filtration, Dewatering System & Disinfection Improv. - May 2026	
Complete Office, LLC	\$	27,123.44	Capital Outlay		Integrity Electric and Construction	\$ 38,435.00
New City Shop Furniture Order			Gropp, LLC	\$	D St CIPP	
Geoprofessional Innovation Corporation	\$	7,890.50	Raceway & wire for new circuit to strip light for mural wall & installed track and LED tape light	\$	J-U-B Engineers, Inc.	\$ 3,128.50
Moscow City Shop - GeoProfessional Innovations Testing & Observation			McCall's Classic Construction	\$	WRF Facility Improvements - IPS Replacement - TO#25 May 2026	
Wellens General Contractor	\$	790,011.62	Pay App #2 for Sidewalk Program 2026 project			\$ 151,767.93
City Shop Construction April 2026			Zenner USA, Inc.	\$		
Wellens General Contractor	\$	401,139.43	Meter products for new installs			
City Shop Construction May 2026			Motley-Motley, Inc.	\$		
	\$ 1,226,164.99		Pay App #2 - Troy Rd Harrison St Sewer Project 2025 - RETAINAGE	\$		
			Spence Sales & Service	\$		
			New Battery Electric mowers for Parks	\$ 114,653.59		
			Major Expenditures	\$ 3,893,838.75	97%	of the total expenditures of
Large Expenditures						\$4,011,257.02
Wellens General Contractor	\$	790,011.62	J-U-B Engineers, Inc.	\$	88,344.00	
City Shop Construction April 2026			Prof. Svcs for WRF Effluent Filtration, Dewatering System & Disinfection Improv. - May 2026			
Wellens General Contractor	\$	401,139.43	Spence Sales & Service	\$	61,336.75	
City Shop Construction May 2026			New Battery Electric mowers for Parks			
			Total:	\$ 1,340,831.80		

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, July 20, 2026



AGENDA ITEM TITLE

Third Quarter Financial Report April 1, 2026 to June 30, 2026 for FY2026 - Sarah Decker

RESPONSIBLE STAFF

Sarah Decker, Director of Finance & Employee Services

ADDITIONAL PRESENTER(S)

DESCRIPTION

REVIEWED BY

This was reviewed by the Public Works/Finance Committee on July 13th, 2026 and recommended for approval.

PROPOSED ACTIONS

ACTION: Accept the FY2026 Third Quarter Financial Report.

STAFF RECOMMENDATION

Accept the third quarter financial report for Fiscal Year 2026 (April 1, 2026 to June 30, 2026).

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Quarterly Financials - June 2026 - Council Report

City of Moscow
QUARTERLY FINANCIAL REPORT
Budget For Fiscal Year Ending 9/30/2026
Summary Financial Report by Fund - Budget and Actual

		Original Budget Including Fund Balances	Final Budget Including Fund Balances	June-26 YTD	Percent of Year 75% Budget to Actual Including Fund Balances	Final Budget Excluding Fund Balances	Percent of Year 75% Budget to Actual Excluding Fund Balances
Fund							
101	General Fund Revenues	20,689,006	20,689,006	13,346,537	64.51%	20,460,109	65.23%
	Salaries & Benefits	11,523,791	11,523,791	7,887,280	68.44%	11,523,791	68.44%
	Operations	4,236,421	4,236,421	3,425,252	80.85%	4,236,421	80.85%
	Capital Outlay	43,700	43,700	0	0.00%	43,700	0.00%
	Transfers	4,885,094	4,885,094	3,017,882	61.78%	4,885,094	61.78%
	Total General Fund Expenditures	20,689,006	20,689,006	14,330,413	69.27%	20,689,006	69.27%
105	Street Department Revenues	3,317,697	3,317,697	1,838,320	55.41%	3,317,697	55.41%
	Salaries & Benefits	1,012,770	1,012,770	620,381	61.26%	1,012,770	61.26%
	Operations	1,699,068	1,699,068	1,022,667	60.19%	1,699,068	60.19%
	Capital Outlay	0	0	0	0.00%	0	0.00%
	Transfers	605,859	605,859	479,394	79.13%	605,859	79.13%
	Total Street Fund Expenditures	3,317,697	3,317,697	2,122,442	63.97%	3,317,697	63.97%
120	Recreation & Culture Revenues	3,677,226	3,677,226	2,693,414	73.25%	3,677,226	73.25%
	Salaries & Benefits	2,294,167	2,294,167	1,325,908	57.79%	2,294,167	57.79%
	Operations	1,353,434	1,353,434	758,003	56.01%	1,353,434	56.01%
	Capital Outlay	24,000	24,000	17,725	73.85%	24,000	73.85%
	Debt Service	0	0	0	0.00%	0	0.00%
	Transfers	5,625	5,625	5,625	100.00%	5,625	100.00%
	Total Parks & Rec Expenditures	3,677,226	3,677,226	2,107,261	57.31%	3,677,226	57.31%
121	MSD Community Playfields Revenues	305,320	305,320	181,994	59.61%	248,334	73.29%
	Salaries & Benefits	72,966	72,966	25,986	35.61%	72,966	35.61%
	Operations	174,332	174,332	63,789	36.59%	174,332	36.59%
	Transfers	58,022	58,022	45,522	78.46%	58,022	78.46%
	Total MSD Community Playfields	305,320	305,320	135,297	44.31%	305,320	44.31%
123	1912 Center Revenues	160,490	160,490	120,368	75.00%	160,490	75.00%
	Operations	138,500	138,500	110,443	79.74%	138,500	79.74%
	Capital Outlay	21,990	21,990	0	0.00%	21,990	0.00%
	Total 1912 Center Expenditures	160,490	160,490	110,443	68.82%	160,490	68.82%
128	Transit Center Revenues	43,075	43,075	47,304	109.82%	43,075	109.82%
	Operations	43,075	43,075	21,493	49.90%	31,675	67.85%
	Transfers	0	0	0	0.00%	0	0.00%
	Total Transit Center Fund	43,075	43,075	21,493	49.90%	31,675	67.85%
220	Water Fund Revenues	8,812,725	8,812,725	5,954,551	67.57%	8,812,725	67.57%
	Salaries & Benefits	1,619,873	1,619,873	1,079,238	66.62%	1,619,873	66.62%
	Operations	3,685,778	3,685,778	2,253,581	61.14%	3,685,778	61.14%
	Capital Outlay	436,232	436,232	392,408	89.95%	436,232	89.95%
	Debt Service	536,422	536,422	346,713	64.63%	536,422	64.63%
	Transfers	2,534,420	2,534,420	1,933,115	76.27%	2,534,420	76.27%
	Total Water Fund Expenditures	8,812,725	8,812,725	6,005,055	68.14%	8,812,725	68.14%
230	Sewer Fund Revenues	9,868,026	9,868,026	7,653,959	77.56%	9,868,026	77.56%
	Salaries & Benefits	1,648,963	1,648,963	1,156,464	70.13%	1,648,963	70.13%
	Operations	4,141,224	4,141,224	2,751,614	66.44%	4,141,224	66.44%
	Capital Outlay	160,000	160,000	118,087	73.80%	160,000	73.80%
	Debt Service	403,644	403,644	387,728	96.06%	403,644	96.06%
	Transfers	3,514,195	3,514,195	2,680,721	76.28%	3,514,195	76.28%
	Total Sewer Fund Expenditures	9,868,026	9,868,026	7,094,615	71.89%	9,868,026	71.89%
235	Stormwater Fund Revenues	1,489,532	1,489,532	1,017,035	68.28%	1,314,532	77.37%
	Salaries & Benefits	559,386	559,386	383,872	68.62%	559,386	68.62%
	Operations	646,170	646,170	326,965	50.60%	646,170	50.60%
	Capital Outlay	40,000	40,000	0	0.00%	40,000	0.00%
	Debt Service	0	0	0	0.00%	0	0.00%
	Transfers	243,976	243,976	195,482	80.12%	243,976	80.12%
	Total Stormwater Fund Expenditures	1,489,532	1,489,532	906,319	60.85%	1,489,532	60.85%
240	Sanitation Fund Revenues	7,581,059	7,581,059	5,291,497	69.80%	7,081,059	74.73%
	Salaries & Benefits	238,733	238,733	80,163	33.58%	238,733	33.58%
	Operations	6,796,558	6,796,558	4,425,101	65.11%	6,796,558	65.11%
	Capital Outlay	0	0	0	0.00%	0	0.00%
	Transfers	545,768	545,768	409,326	75.00%	545,768	75.00%
	Total Sanitation Fund	7,581,059	7,581,059	4,914,591	64.83%	7,581,059	64.83%

City of Moscow
QUARTERLY FINANCIAL REPORT
Budget For Fiscal Year Ending 9/30/2026
Summary Financial Report by Fund - Budget and Actual

Fund	Original Budget Including Fund Balances	Final Budget Including Fund Balances	June-26 YTD	Percent of Year 75%	Final Budget Excluding Fund Balances	Percent of Year 75%
				Budget to Actual Including Fund Balances		Budget to Actual Excluding Fund Balances
290 Fleet Management Revenues	5,416,121	5,416,121	1,818,034	33.57%	2,156,133	84.32%
Salaries & Benefits	406,154	406,154	281,536	69.32%	406,154	69.32%
Operations	4,457,967	4,457,967	493,392	11.07%	739,957	66.68%
Capital Outlay	552,000	552,000	391,804	70.98%	552,000	70.98%
Debt Service	0	0	0	0.00%	0	0.00%
Transfers	0	0	0	0.00%	0	0.00%
Total Fleet Management Expenditures	5,416,121	5,416,121	1,166,733	21.54%	1,698,111	68.71%
295 Information Systems	2,566,009	2,566,009	1,326,050	51.68%	2,020,616	65.63%
Salaries & Benefits	599,684	599,684	398,799	66.50%	599,684	66.50%
Operations	1,961,325	1,961,325	698,660	35.62%	1,017,814	68.64%
Capital Outlay	0	0	0	0.00%	0	0.00%
Transfers	5,000	5,000	5,000	100.00%	5,000	100.00%
Total Information Systems Expenditures	2,566,009	2,566,009	1,102,459	42.96%	1,622,498	67.95%
Revenue for Miscellaneous Funds						
320 Water Construction Fund	12,024,437	12,024,437	2,091,752	17.40%	2,658,243	78.69%
330 Sewer Construction Fund	29,420,331	29,420,331	3,250,407	11.05%	4,286,711	75.83%
335 Stormwater Capital Fund	597,083	597,083	155,040	25.97%	210,366	73.70%
340 Sanitation Construction Fund	12,818,197	12,818,197	704,282	5.49%	900,170	78.24%
350 Capital Projects Fund	19,694,724	19,694,724	2,436,473	12.37%	5,713,557	42.64%
380 Hamilton P & R	32,000	32,000	19,510	60.97%	32,000	60.97%
590 Bond & Interest Debt Service Fund	1,065,384	1,065,384	634,721	59.58%	1,065,384	59.58%
Total Miscellaneous Fund Revenue	75,652,156	75,652,156	9,292,184	12.28%	14,866,431	62.50%
Expenses for Miscellaneous Funds						
320 Water Construction Fund	12,024,437	12,024,437	208,838	1.74%	1,437,239	14.53%
330 Sewer Construction Fund	29,420,331	29,420,331	1,350,372	4.59%	4,906,176	27.52%
335 Stormwater Capital Fund	597,083	597,083	0	0.00%	0	0.00%
340 Sanitation Construction Fund	12,818,197	12,818,197	471,710	3.68%	290,982	162.11%
350 Capital Projects Fund	19,694,724	19,694,724	3,836,426	19.48%	8,026,347	47.80%
380 Hamilton P & R	32,000	32,000	24,000	75.00%	32,000	75.00%
590 Bond & Interest Debt Service Fund	1,065,384	1,065,384	56,756	5.33%	1,047,500	5.42%
Total Miscellaneous Fund Expenses	75,652,156	75,652,156	5,948,101	7.86%	15,740,244	37.79%
Total City Revenue (1)	139,578,442	139,578,442	50,581,246	36.24%	74,026,453	68.33%
Total City Expenditures	139,578,442	139,578,442	45,965,220	32.93%	74,993,609	61.29%

Note: Citizens are invited to inspect the detailed supporting records of the above financial statements.

(1) Budgeted revenues included Beginning Fund Balance and Budgeted expenses include Ending Fund Balance; Actuals do not include Fund Balance.

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, July 20, 2026



AGENDA ITEM TITLE

Farm Road Watermain Development Participation Approval (ACTION ITEM) - Bob Buvel

RESPONSIBLE STAFF

Bob Buvel, Senior Civil Engineer

ADDITIONAL PRESENTER(S)

DESCRIPTION

Staff is requesting Council approval to expend funds from the Water Capital Fund to abandon the existing asbestos cement (AC) water main located on the proposed Les Schwab development site at 120 Farm Road (formerly the University Four Theater). The existing AC water main has reached the end of its useful service life. As AC pipe ages, it becomes increasingly brittle, significantly increasing the risk of leaks or rupture, particularly during site development and construction activities. To address this concern, staff directed the project design engineer to prepare plans and develop a cost estimate to abandon the existing on-site AC water main and replace it with a new PVC C900 pipe. The proposed work includes abandoning the existing main along the east and north boundaries of the site and extending the new water main to connect with the existing system along the south side of the site and then north on Farm Road to reconnect with the existing system. Under the proposed cost-sharing arrangement, the City would fund 60% of the engineering and construction costs associated with the on-site water main improvements and 100% of the off-site improvements within Farm Road. The City's total project cost is estimated at \$205,904.62. Attached are the preliminary development plans, estimate, and a proportionate breakdown of the proposed cost responsibilities. Due to the timing of construction, staff is requesting preauthorization to enter into a development agreement for the proposed work pending the review and approval of the City Attorney.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve the expenditure of \$205,904.62 from the Water Capital Fund and authorize staff approval of construction change orders in an amount not to exceed 10% of the estimated amount; deny the expenditure; or take other action deemed appropriate.

STAFF RECOMMENDATION

Staff recommends approval of the expenditure of \$205,904.62 from the Water Capital Fund and authorization of staff approval of construction change orders in an amount not to exceed 10% of the estimated amount.

OTHER RESOURCES

FISCAL IMPACT

This expenditure will result in a reduction to the Water Capital Budget, line item 330-220-990-05 "Water Ending Fund Balance" through a transfer to 320-220-770-73 "Water Improvements" in the amount of \$205,904.62 in the Fiscal Year 2026 budget.

PERSONNEL IMPACT

n/a

ATTACHMENTS

1. Proportionate Cost Breakdown Les Schwab Watermain
2. Les Schwab Water Estimate

Proportionate Cost Breakdown Les Schwab Watermain Replacement

City assumes 60% of onsite costs and 100% of offsite costs.

Engineering / Design

Onsite: \$7,500 (60% of \$12,500)

Offsite - Farm Rd ROW: \$12,500

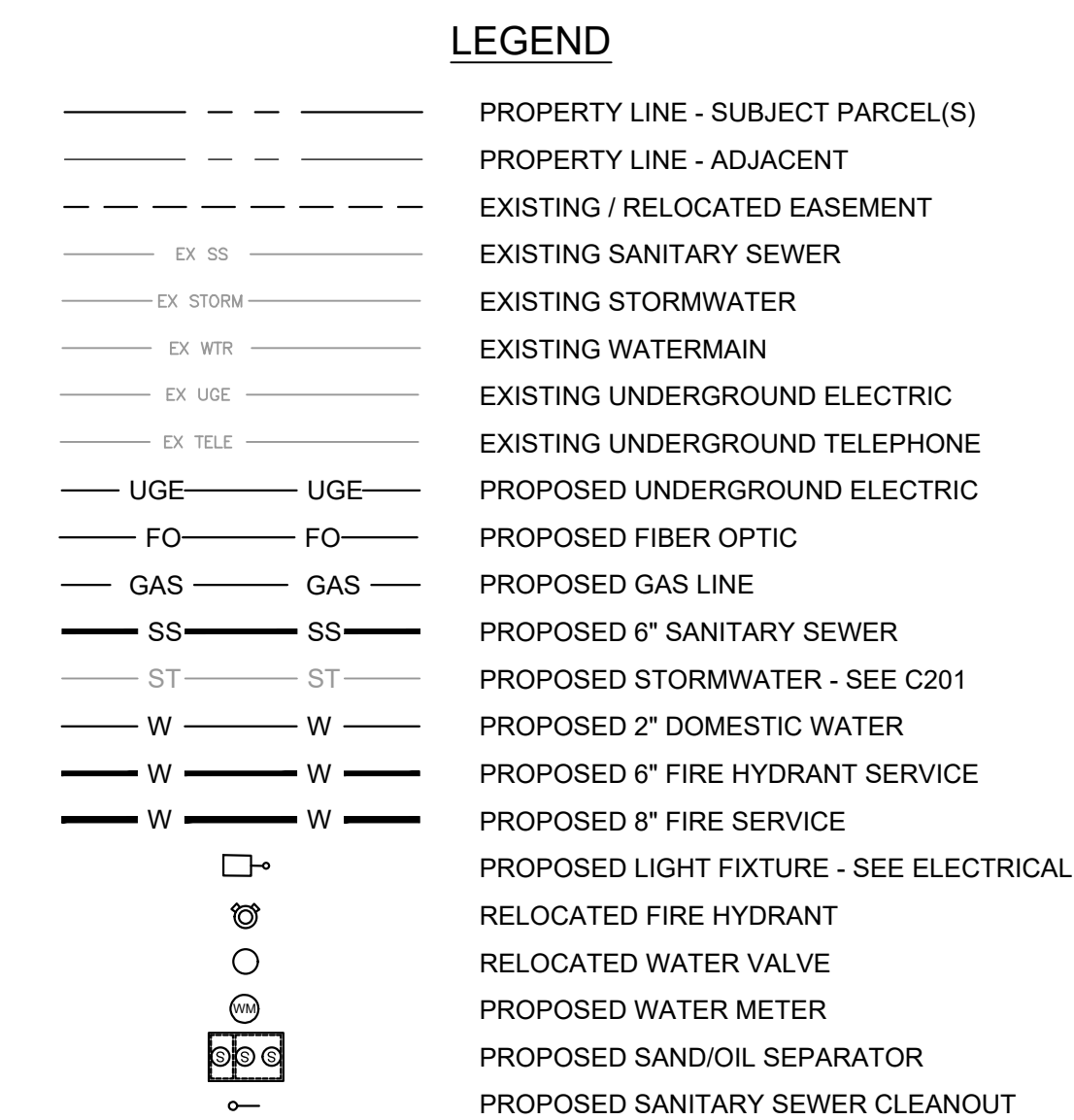
Offsite - Farm Rd ROW Observation: \$10,000 (Cost is estimated for required onsite days of observation and reporting)

Construction

Onsite: \$56,672.12 (60% of \$94,453.53)

Offsite - Farm Rd ROW: \$119,232.50

Total City Cost: \$205,904.62



1	8" FIRE SERVICE CONNECTION TO EXISTING WATER MAIN - SEE C301	17	SAND OIL SEPARATOR - SEE NOTE 14 RIM: 98.71' INV EL IN (N): 93.72' INV EL OUT (S): 93.47'
2	2" DOMESTIC WATER SERVICE CONNECTION WITH 1½" METER TO EXISTING WATER MAIN - SEE DETAIL 4/C402	18	8" GATE VALVE - SEE NOTE 15
3	2" SEWER SERVICE CONNECTION TO EXISTING SEWER - SEE NOTE 11 INV EL: 90.78'	19	ELECTRICAL CONNECTION - SEE ELECTRICAL
4	8" FIRE SERVICE	20	GAS SERVICE CONNECTION - SEE NOTES THIS SHEET
5	6" FIRE HYDRANT SERVICE	21	FIBER OPTIC CONNECTION - SEE NOTES THIS SHEET
6	2" DOMESTIC WATER SERVICE	22	TRANSFORMER - SEE ELECTRICAL
7	6" SANITARY SEWER	23	SITE LIGHTING - SEE ELECTRICAL
8	FIRE DEPARTMENT CONNECTION	24	FIRE HYDRANT & WATER VALVE RELOCATION - SEE DETAIL 1/C405
9	FIRE SERVICE CONNECTION TO BUILDING	25	STORMWATER CROSSING #1 BOT OF PROPOSED 6" STORM EL: 95.21 BOT OF PROPOSED 6" SEWER EL: 92.35'
10	DOMESTIC WATER SERVICE CONNECTION TO BUILDING	26	STORMWATER CROSSING #2 BOT OF PROPOSED 10" STORM EL: 95.41 BOT OF PROPOSED 6" SEWER EL: 91.87'
11	10" WATERMAIN EXTENSION - SEE C301 FOR PLAN & PROFILE	27	PROPOSED 2" SEWER SERVICE AND SADDLE CONNECTION TO EXISTING 8" SEWER MAIN - SEE NOTE 11
12	6" HORIZONTAL 45° BEND W/ CLEANOUT - SEE NOTE 10	28	PROPOSED SEWER LIFT STATION - SEE NOTE 16 RIM: 98.73' INV EL IN: 92.50'
13	6" DOUBLE HORIZONTAL 45° BEND W/ CLEANOUT - SEE NOTE 10	29	PROPOSED LIFT STATION PANEL - SEE ELEC
14	EXISTING DRY UTILITIES - PROTECT IN PLACE		
15	6" WYE		
16	3" VENT LINES - SEE PLUMBING		

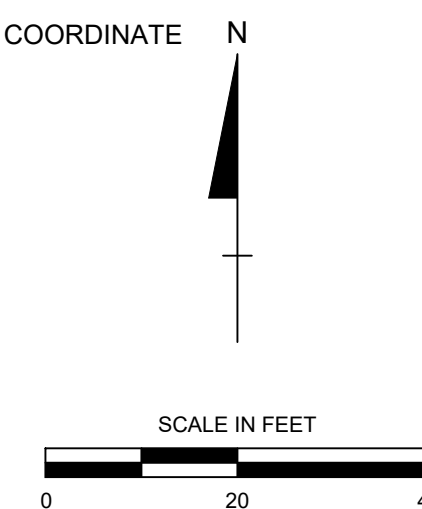
1. ALL WORK SHALL BE GOVERNED BY THE CITY OF MOSCOW STANDARD CONSTRUCTION SPECIFICATIONS AND THE IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION, AND BE SUBJECT TO THE APPROVAL OF THE IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY.

1. ALL WORK SHALL BE GOVERNED BY THE CITY OF MOSCOW STANDARD CONSTRUCTION SPECIFICATIONS AND THE IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION (ISPWC).
2. PROVIDE "BACKFILL CLASS A" UTILITY TRENCH WHERE RE-VEGETATION IS PROPOSED IN ACCORDANCE WITH THE CITY OF MOSCOW STANDARD DRAWING 33A. SEE 2/C402 FOR DETAILS.
3. PROVIDE "BACKFILL CLASS B" UTILITY TRENCH WHERE ASPHALT PAVEMENT, CONCRETE CURB, SIDEWALK, OR DRIVEWAY IS PROPOSED IN ACCORDANCE WITH THE CITY OF MOSCOW STANDARD DRAWING 33B. SEE 3/C402 FOR DETAILS.
4. 6" SANITARY SEWER PIPE AND FITTINGS SHALL BE PVC PER ASTM D-3034 SDR-35. PIPES SHALL BE BELL AND SPIGOT OF THE SOLVENT WELD TYPE. MINIMUM SLOPE AT 1.00%.
5. 2" WATER SERVICE SHALL BE SHALL BE POLYETHYLENE (PE) PIPE MEETING AWWA SPECIFICATION C901 AND ASTM F4068-3408. 2" WATER SERVICE TO HAVE MINIMUM BURY DEPTH OF 3' 0".
6. 6" FIRE HYDRANT SERVICE PIPING SHALL BE PVC DR 25 PRESSURE PIPE PER ANSI/AWWA C900, CLASS 150. 6" FIRE HYDRANT SERVICE TO HAVE A MINIMUM BURY DEPTH OF 4' 0".
7. 8" FIRE (WATER) SERVICE SHALL BE PVC DR 30 PRESSURE PIPE PER ANSI/AWWA C900, CLASS 150. 8" FIRE SERVICE TO HAVE MINIMUM BURY DEPTH OF 4' 0".
8. PIPE FITTINGS SHALL BE CAST IRON FLANGE AND MECHANICAL JOINTS IN ACCORDANCE WITH THE CITY OF MOSCOW STANDARD CONSTRUCTION SPECIFICATIONS.
9. PROVIDE THROUST BLOCKING AT ALL WATER LINE REDUCERS, TEES, BENDS, AND VALVES ACCORDING TO THE CITY OF MOSCOW STANDARD DRAWING 31. SEE 1/C403 FOR DETAILS.
10. PROVIDE SANITARY SEWER CLEANOUTS AT ALL SYMBOLS IN ACCORDANCE WITH ISPWC STANDARD DETAIL SD-506A.
11. PE SEWER SERVICE TO BE ROUTED ABOVE EXISTING 42" CMP STORM MAIN. INSTALL 2" RIGID INSULATION BOARD IN ALL AREAS NOT MEETING MINIMUM BURY DEPTH OF 4'.
12. PROVIDE FIRE HYDRANT IN ACCORDANCE WITH CITY OF MOSCOW STANDARD DRAWING 30. SEE 1/C405 FOR DETAILS.
13. PROVIDE WATER SERVICE CONNECTION IN ACCORDANCE WITH THE CITY OF MOSCOW STANDARD DRAWING 29. SEE 4/C402 FOR DETAILS.
14. PROVIDE SAND/OIL SEPARATOR IN ACCORDANCE WITH DETAIL 4/C404 OR APPROVED EQUAL.
15. PROVIDE GATE VALVE AND BOX IN ACCORDANCE WITH ISPWC STANDARD DETAIL SD-406.
16. SEWER LIFT STATION AND PUMP TO BE ZÖLLER QLS SERIES BASIN (48" X 120") AND SEWAGE PUMP 282 (208V/1PH) OR EQUIVALENT.

1. HYDROSTATIC TESTING AND DISINFECTION WILL BE IN ACCORDANCE WITH THE CITY OF MOSCOW LATEST DESIGN STANDARDS.

1. GAS SERVICE COORDINATION - THE CONTRACTOR SHALL COORDINATE THE GAS SERVICE WITH ELK RIVER UTILITIES. AVISTA UTILITIES TO INSTALL SERVICE AND METER. CONTRACTOR RESPONSIBLE FOR EVERYTHING BEHIND THE METER.
2. ELECTRIC SERVICE COORDINATION - THE CONTRACTOR SHALL COORDINATE ELECTRIC SERVICE WITH AVISTA UTILITIES.

AVISTA UTILITIES (ELECTRICAL SERVICE)
CONTACT: RANDY WIDMAN
5702 WASHINGTON 270
PULLMAN, WA 99163
509-336-6214





Steed Construction, Inc.
1250 E. Iron Eagle Dr., Suite 200
Eagle, Idaho 83616
Phone: (208) 378-7300
Fax: (208) 378-7332

Project: 26021- . - Les Schwab - Moscow, Idaho
120 Farm Road
Moscow, Idaho 83843

Prime Contract Potential Change Order #001: City Added Water Main (Off Site)

TO:	4Site Advisors 7076 S. Alton Way, H-100 Centennial Colorado, 80112	FROM:	Steed Construction Inc. 1250 E. Iron Eagle Dr., Suite 200 Eagle Idaho, 83616
PCO NUMBER/REVISION:	001 / 0	CONTRACT:	26021- . - Les Schwab - Moscow, Idaho
REQUEST RECEIVED FROM:		CREATED BY:	Ryan Murray (Steed Construction Inc.)
STATUS:	Pending - In Review	CREATED DATE:	7/2 /2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$119,232.50

POTENTIAL CHANGE ORDER TITLE: City Added Water Main (Off Site)

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Proposed Additional Work – RFI #001: City Added Waterline

This Potential Change Order is based on RFI #001 and subsequent direction received from the Engineer of Record (EOR) regarding the City's request for an additional water main installation within Farm Road. This scope solely includes the off-site work.

The street work is estimated to take two weeks to set up traffic control, survey, demo, install the new pipe, and place the asphalt back before the street is turned back over to the city.

Public Right-of-Way (ROW) Work

- Install approximately 150 LF of 10-inch water main
- Furnish and install four (4) 10-inch gate valves
- Asphalt patch-back and pavement restoration
- Trenching and bedding
- Traffic control

The proposed tie-in locations are as follows:

- Eastern Connection: Install a 10-inch × 10-inch elbow into the existing ductile iron (DI) water main.
- Northwest Connection: Install a 10-inch × 10-inch cut-in tee with one (1) gate valve.
- Install, pressure test, and disinfect the new water main.

Exclusions

- Handling of the existing water main in any way, which is believed to contain asbestos. (Excavation, removal, abandonment, cutting, backfill, etc.)
- Night work
- Tapping of the existing water mains
- Curb, gutter, and sidewalk repair (this would be part of on-site)
- Third-party inspection, Rock removal, Dewatering, Unsuitable Soils
- Damage to any unknown or abandoned utilities

Clarifications

- Pricing assumes all existing water main tie-in locations are to PVC or ductile iron (DI) pipe.



This change is based on this work happening concurrently with the contract work. If any impacts to the schedule are identified, Steed reserves the right to claim for the associated schedule and cost impact.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	31- 0000. - Earthwork	Earthwork	Subcontract	\$ 100,365.10
2	31- 0000. - Earthwork	Survey Offsite	Subcontract	\$ 2,700.00
3	32- 1000. - Paving & Asphalt	Asphalt Paving Offsite	Subcontract	\$ 8,067.14
4	02- 2100. - Surveying	Permits and Fees Allowance	Subcontract	\$ 300.00
Subtotal:				\$111,432.24
Steed's Fee: 7.00% Applies to All Line Items				\$ 7,800.26
Grand Total:				\$119,232.50

4Site Advisors

7076 S. Alton Way, H-100
Centennial Colorado 80112

Steed Construction Inc.

1250 E. Iron Eagle Dr., Suite 200
Eagle Idaho 83616

SIGNATURE

DATE

SIGNATURE

DATE



Steed Construction, Inc.
1250 E. Iron Eagle Dr., Suite 200
Eagle, Idaho 83616
Phone: (208) 378-7300
Fax: (208) 378-7332

Project: 26021- . - Les Schwab - Moscow, Idaho
120 Farm Road
Moscow, Idaho 83843

Prime Contract Potential Change Order #002: City Added Water Main (On Site)

TO:	4Site Advisors 7076 S. Alton Way, H-100 Centennial Colorado, 80112	FROM:	Steed Construction Inc. 1250 E. Iron Eagle Dr., Suite 200 Eagle Idaho, 83616
PCO NUMBER/REVISION:	002 / 0	CONTRACT:	26021- . - Les Schwab - Moscow, Idaho
REQUEST RECEIVED FROM:		CREATED BY:	Ryan Murray (Steed Construction Inc.)
STATUS:	Pending - In Review	CREATED DATE:	7/2 /2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$94,453.53

POTENTIAL CHANGE ORDER TITLE: City Added Water Main (On Site)

CHANGE REASON: Unforeseen Conditions

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Proposed Additional Work – RFI #001: City Added Water Main

This Potential Change Order is based on RFI #001 and subsequent direction received from the Engineer of Record (EOR) regarding the City's request for an additional water main installation within Farm Road. This scope solely includes the on-site work.

The street work is estimated to take two weeks to set up traffic control, survey, demo, install the new pipe, and place the asphalt back before the street is turned back over to the city.

On-Site Work

- Install approximately 375 LF of 10-inch water main
- Furnish and install five (5) 10-inch gate valves
- Furnish and install one (1) fire hydrant
- Install, pressure test, and disinfect the new water main.

Exclusions

- Handling of the existing water main in any way, which is believed to contain asbestos. (Excavation, removal, abandonment, cutting, backfill, etc.)
- Night work
- Tapping of the existing water mains
- Curb, gutter, and sidewalk repair (this would be part of on-site)
- Third-party inspection, Rock removal, Dewatering, Unsuitable Soils
- Damage to any unknown or abandoned utilities
- Asphalt, Curb and Gutter, Landscaping

Clarifications

- Pricing assumes all existing water main tie-in locations are to PVC or ductile iron (DI) pipe.
- This change is based on this work happening concurrently with the contract work. If any impacts to the schedule are identified, Steed reserves the right to claim for the associated schedule and cost impact.

ATTACHMENTS:



#	Cost Code	Description	Type	Amount
1	02- 2100. - Surveying	Survey Onsite	Subcontract	\$ 3,300.00
2	31- 0000. - Earthwork	Earthwork Onsite	Subcontract	\$ 84,974.33
Subtotal:				\$88,274.33
Steed's Fee: 7.00% Applies to All Line Items				\$ 6,179.20
Grand Total:				\$94,453.53

4Site Advisors
7076 S. Alton Way, H-100
Centennial Colorado 80112

Steed Construction Inc.
1250 E. Iron Eagle Dr., Suite 200
Eagle Idaho 83616

SIGNATURE

DATE

SIGNATURE

DATE

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, July 20, 2026



AGENDA ITEM TITLE

Pullman-Moscow Airport Improvement Program 74 Grant Preauthorization Resolution (ACTION ITEM)
- Bill Belknap

RESPONSIBLE STAFF

Bill Belknap, City Administrator

ADDITIONAL PRESENTER(S)

DESCRIPTION

The Pullman-Moscow Regional Airport has applied for and may be offered U.S. Federal Grant monies up to the maximum of Four Hundred Thirty-Seven Thousand, Six Hundred Forty-Two Dollars (\$437,642.00) for the rehabilitation of runway markings 5/23 and taxiway markings A connectors A1, A2, A3, & A4, and procurement of aircraft rescue and fire fighting safety equipment. The required grant match will be provided by the Airport from Airport funds. The Pullman-Moscow Regional Airport is requesting that the airport sponsors, City of Pullman and City of Moscow, authorize the mayors and city attorneys of each city to accept and sign for Federal AIP grant funds prior to the grants being awarded due to the limited turnaround time between receipt of the award and the time permitted to accept the grant and return the required executed grant authorization documents. Staff have prepared a resolution preauthorizing acceptance of the subject grant for the Council's approval. This was reviewed by the Public Works/Finance Committee on July 13, 2026, and recommended for approval.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve the proposed resolution authorizing acceptance of AIP 74 grant award; or take other action deemed appropriate.

STAFF RECOMMENDATION

Approve the proposed resolution authorizing acceptance of AIP 74 grant award

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2026 - Preauthorization of Airport Grant Acceptance_final with attachment

RESOLUTION 2026 - ____

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PREAUTHORIZING THE ACCEPTANCE OF U.S. GRANT MONIES FOR THE PULLMAN-MOSCOW REGIONAL AIRPORT PROJECT FOR THE REHABILITATION OF RUNWAY AND TAXIWAY MARKINGS AND THE PROCUREMENT OF AIRCRAFT RESCUE AND FIRE FIGHTING SAFETY EQUIPMENT; AND PROVIDING THIS RESOLUTION SHALL BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, the City jointly operates the Pullman-Moscow Regional Airport with the City of Pullman, in accordance with applicable Federal, State and Local regulations; and

WHEREAS, the Pullman-Moscow Regional Airport is requesting that the airport sponsors, City of Pullman and City of Moscow, authorize the mayors and city attorneys of each city to accept and sign for Federal AIP grant funds prior to the grants being awarded to the Airport as described in the attached Exhibit "A"; and

WHEREAS, the Pullman-Moscow Regional Airport has applied for and may be offered U.S. Federal Grant monies up to the maximum of Four Hundred Thirty-Seven Thousand, Six Hundred Forty-Two Dollars (\$437,642.00) with appropriate matching funds already secured as described in the attached Exhibit "B" for the rehabilitation of runway markings 5/23 and taxiway markings A connectors A1, A2, A3, & A4, and procurement of aircraft rescue and fire fighting safety equipment; and

WHEREAS, the turnaround time between receipt of the award and the time permitted to accept the grant and return the required executed grant authorization documents will be limited; and

WHEREAS, the City Council believes it to be in the best interest of the City of Moscow to preauthorize the acceptance of said grant monies;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho that all matters stated above are true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

1. That the Mayor and the City Attorney be authorized and they are hereby preauthorized and directed to accept the U.S. Federal Grant monies for AIP 74 and to execute any required documents for the acceptance of said Grant monies.
2. That the Mayor and the Finance Director are each hereby preauthorized and directed to take further action as may be appropriate in order to effect the purpose of this Resolution.
3. That the provisions of this Resolution shall be deemed severable and the invalidity of any provisions of this Resolution shall not affect the validity of the remaining provisions.
4. That this Resolution shall become effective upon its passage and approval.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Scott Sumner	_____	_____	_____	_____
Sage McCetich	_____	_____	_____	_____
Bryce Blankenship	_____	_____	_____	_____
Drew Davis	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Evan Holmes	_____	_____	_____	_____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this _____ day of _____, 2026.

Hailey Lewis, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of the Resolution passed at a regular meeting of the City Council, City of Moscow, Idaho held on _____, 2026 and attest to the Mayor's signature.

Laurie M. Hopkins, City Clerk

Exhibit “A”

Pullman-Moscow Regional Airport

Pre-authorization request for Airport Improvement Program (AIP) Grant 74.

The Pullman-Moscow Regional Airport is requesting that the airport sponsors, City of Pullman and City of Moscow authorize the mayors and city attorneys to accept and sign for Federal AIP grant funds prior to the grants being awarded to the Airport. This will assist with expediting completion of the grant applications, grant offers, and grant awards. These grants are expected to be awarded in June and the timeframes to execute will be tight. Pre-authorization will assist with a fast turnaround of grant documents to FAA. Below are descriptions of each project, the maximum amounts of each grant and local share.

AIP-74 Rehabilitate Markings Rwy 5/23, Twy A, A1, A2, A3, A4; Acquire ARFF Safety Equipment

This project consists of remarking existing runway and taxiway pavements within the aircraft movement area, including Runway 5-23, Taxiway A, and Taxiway Connectors A1, A2, A3, and A4, which were last marked in August 2022.

This project also procures select Aircraft Rescue Fire Fighting Equipment, Tools and Personal Protective Equipment listed in Appendix A, Tables A-1 and A-2 of FAA Advisory Circular 150/5210-14C.

The requested grant pre-authorization amount is within the expected full scope of the project. The Federal amount requested is \$437,642.00. The local match of \$23,034 will be paid from airport-generated funds and will not require additional funding from the sponsors for a total project of \$460,676.

Exhibit “B”

DRAFT

AIP Development Application Checklist

3-53-0051-074-2026

- ☒ 1. SF424
- ☒ 2. SF5100-100
- ☒ 3. CIP Data Sheet
- ☒ 4. Standard DOT Title VI Assurances
- ☒ 5. Certification for Contracts Grants Loans
- ☒ 6. Airport Sponsor Assurances
- ☒ 7. Current FAA Advisory Circulars
- ☒ 8. SF5100-134 Sponsor Certification for Selection of Consultants
- ☒ 9. SF5100-132 Sponsor Certification for Plans and Specs
- ☒ 10. SF5100-131 Sponsor Certification for Equipment/Construction Contracts
- ☒ 11. SF5100-129 Sponsor Certification for Project Final Acceptance
- ☒ 12. SF5100-130 Sponsor Certification for Drug Free Workplace
- ☐ 13. ~~SF5100-133 Sponsor Certification for Land (Use only for Land Acquisition) (N/A)~~
- ☒ 14. SF5100-135 Sponsor Certification for Conflict of Interest
- ☐ 15. ~~SF5100-145 FAA Title VI Pre Grant Award Checklist~~

(This form has been temporarily removed from FAA form library pending updates)

Application for Federal Assistance SF-424

*1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*2. Type of Application

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:
06/25/2026

4. Applicant Identifier:

5a. Federal Entity Identifier:
AIP 3-53-0051-074-2026

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: Cities of Pullman, WA and Moscow, ID

*b. Employer/Taxpayer Identification Number (EIN/TIN):

*c. UEI:

TCK8L733N3K3

d. Address:

*Street 1: 3625 Airport Dr. NE

Street 2: Building 230, Box 1

*City: Pullman

County/Parish: Whitman

*State: WA

*Province:

*Country: USA: United States

*Zip / Postal Code 99163-8974

e. Organizational Unit:

Department Name:
Pullman-Moscow Regional Airport Board

Division Name:
Administrative

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: Anthony

Middle Name: Wayne

*Last Name: Bean

Suffix:

Title: Executive Director

Organizational Affiliation:

*Telephone Number: 509-338-3223

Fax Number: (509) 334-5217

*Email: tony.bean@pullman-wa.gov

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration, NW Mountain Region

11. Catalog of Federal Domestic Assistance Number:

20.116

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

N/A

*Title:

13. Competition Identification Number:

N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Cities of Pullman, WA & Moscow, ID

***15. Descriptive Title of Applicant's Project:**

Rehabilitate Runway Markings 5/23, Rehabilitate Taxiway Markings A connectors A1, A2, A3 & A4; Acquire Aircraft Rescue and Fire Fighting Safety Equipment

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: 5th

*b. Program/Project: 5th

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 06/30/2026

*b. End Date: 09/30/2026

18. Estimated Funding (\$):

*a. Federal	\$ 437,642
*b. Applicant	
*c. State	
*d. Local	\$ 23,034
*e. Other	
*f. Program Income	
*g. TOTAL	\$ 460,676

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. *First Name: Anthony

Middle Name: Wayne

*Last Name: Bean

Suffix:

*Title: Executive Director

*Telephone Number: 509-338-3223

Fax Number: 509-334-5217

* Email: tony.bean@pullman-wa.gov

*Signature of Authorized Representative:

8 of 64

*Date Signed: 6/29/26

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☒ No ☐ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☒ No ☐ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No	
☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
☐ Yes ☒ No ☐ N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
☐ Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

Pullman, WA and Whitman County, WA have adopted comprehensive plans that protect from incompatible land use.

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

None.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

None.

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Yes.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Yes.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

Yes.

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

N/A

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

None.

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

See Exhibit A Property Map (Signed 3/19/2020). Exhibit A is on file with the Seattle ADO.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

N/A

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	20.116
2. Functional or Other Breakout:	Airport Improvement Program

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 5,000
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			81,295
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			178,675
12. Equipment			195,706
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 460,676
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			460,676
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 460,676
19. Federal Share requested of Line 18			437,642
20. Grantee share			23,034
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 460,676

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	23,034
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	\$ 23,034

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: Rehabilitate Markings Rwy 5/23, Twy A,A1,A2,A3,A4; Acquire ARFF Safety Equipment
AIRPORT: Pullman-Moscow Regional Airport
1. Objective: This project consists of remarking existing runway and taxiway pavements within the aircraft movement area, including Runway 5-23, Taxiway A, and Taxiway Connectors A1, A2, A3, and A4, which were last marked in August 2022. This project also procures select Aircraft Rescue Fire Fighting Equipment, Tools and Personal Protective Equipment listed in Appendix A, Tables A-1 and A-2 of FAA Advisory Circular 150/5210-14C.
2. Benefits Anticipated: Remarking existing markings will increase their visibility, therefore increasing safety and efficiency when maneuvering through airport movement areas. The procurement of select ARFF tools increases safety by enhancing the ability to respond effectively in the event of an emergency.
3. Approach: (See approved Scope of Work in Final Application) Construction for pavement markings will occur in Summer 2026. Procurement of tools will be completed in Summer 2026.
4. Geographic Location: The Airport is located in part of Sections 34, 35, and 36 in T15N R45E, WM Pullman, Whitman County, WA
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number) Anthony Bean, Executive Director Pullman-Moscow Regional Airport 3625 Airport Dr. NE, Building 230, Box 1, Pullman, WA, 99163-8974, (tel) 509-338-3223

CIP DATA SHEET

Airport:	Pullman-Moscow Regional Airport	LOCID:	PUW	Local Priority:	1
Project Description:	Rehabilitate Runway Markings 5/23, Rehabilitate Taxiway Markings A connectors A1, A2, A3 & A4; Acquire Aircraft Rescue and Fire Fighting Safety Equipment			Planned Year to Construct:	2026
Sketch:					
Justification:	Runway 5/23, Taxiway A, and taxiway connectors A1, A2, A3, & A4 were last painted in August 2022. The airfield markings are fading and need to be repainted. The life cycle of paint markings is 3 years as provided under the AIP Handbook. Per AIP Handbook Table J-1, a stand-alone project for new and faded markings is eligible at non-hub primary airports. In support of the ARFF vehicle currently being procured by the Airport under AIP-72, select Aircraft Rescue Fire Fighting Equipment, Tools and Personal Protective Equipment listed in Appendix A, Tables A-1 and A-2 of FAA Advisory Circular 150/5210-14C will be procured. ARFF Tools are eligible under AIP Handbook Table L-2.a.(8) and a.(11).				

COST ESTIMATE:

ADMINISTRATION:	\$ 5,000.00	1 CONSTRUCTION	\$ 178,674.56		
ENGINEERING:	\$ 81,295.00	2 EQUIPMENT	\$ 195,706.27		
INSPECTION:				Total	\$ 460,675.83

Federal (95%)	\$ 437,642.00	State		Local (5%)	\$ 23,033.83
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Sponsor
Verification: For
each and every
project as
applicable

Date:	(see instruction sheet or attached comments for more information)
N/A	Date of approved ALP with project shown
3/18/2026	Date of environmental determination (ROD, FONSI, CatEx)
N/A	Date of land acquisition or signed purchase agreement
N/A	Date of pavement maintenance program
N/A	Date of Benefit Cost Analysis (BCA) as required

Sponsor's Signature: 
Printed Name: Anthony Bean
Phone Number: 509-338-3223

Date: 6-29-26
Title: Executive Director
Email: Tony.Bean@pullman-wa.gov

FAA Use Only

PREAPP NUMBER	GRANT NUMBER	NPIAS CODE	WORK CODE	FAA PRIORITY	FEDERAL \$

STANDARD DOT TITLE VI ASSURANCES

The Cities of Pullman, WA and Moscow, ID c/o Pullman-Moscow Regional Airport (hereinafter referred to as the Sponsor) hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation (DOT), it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all requirements imposed by 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Without limiting the above general assurance, the Sponsor agrees concerning this grant that:

1. Each "program" and "facility" (as defined in Section 21.23(a) and 21.23(b)) will be conducted or operated in compliance with all requirements of the Regulations.
2. It will insert the clauses of Attachment 1 of this assurance in every contract subject to the Act and the Regulations.
3. Where Federal financial assistance is received to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
4. Where Federal financial assistance is in the form or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.
5. It will include the appropriate clauses set forth in Attachment 2 of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Sponsor with other parties:
 - (a) for the subsequent transfer of real property acquired or improved with Federal financial assistance under this project; and
 - (b) for the construction or use of or access to space on, over, or under real property acquired or improved with Federal financial assistance under this Project.
6. This assurance obligates the Sponsor for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Sponsor or any transferee for the longer of the following periods:
 - (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - (b) the period during which the Sponsor retains ownership or possession of the property.
7. It will provide for such methods of administration for the program as are found by the Secretary of transportation of the official to whom he delegates specific authority to give reasonable guarantees that it, other sponsors, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the act, the Regulations, and this assurance.

STANDARD DOT TITLE VI ASSURANCES (Continued)

8. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining Federal financial assistance for this Project and is binding on its contractors, the Sponsor, subcontractors, transferees, successors in interest and other participants in the Project. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

DATED 6-29-26

Cities of Pullman, WA and Moscow, ID
(Sponsor)


(Signature of Authorized Official)

CONTRACTOR CONTRACTUAL REQUIREMENTS

ATTACHMENT 1

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations. The contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Nondiscrimination. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. the contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or lease of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. Information and Reports. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contract is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance. In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
6. Incorporation of Provisions. The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

CLAUSES FOR DEEDS, LICENSES, LEASES, PERMITS OR SIMILAR INSTRUMENTS

ATTACHMENT 2

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the Sponsor pursuant to the provisions of Assurances 5(a) and 5(b).

1. The (grantee, licensee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.
2. The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

**REQUIRED STATEMENTS
AIRPORT IMPROVEMENT PROGRAM PROJECTS**

AIRPORT: Pullman-Moscow Regional Airport

LOCATION: 3625 Airport Dr. NE, Building 230, Box 1, Pullman, WA 99163

AIP PROJECT NO.: 3-53-0051-074-2026

STATEMENTS APPLICABLE TO THIS PROJECT

Rehabilitate Runway Markings 5/23, Rehabilitate Taxiway Markings A connectors A1, A2, A3 & A4; Acquire Aircraft Rescue and Fire Fighting Safety Equipment

- ☒ a. **INTEREST OF NEIGHBORING COMMUNITIES:** In formulating this project, consideration has been given to the interest of communities that are near Pullman-Moscow Regional Airport.
- ☒ b. **THE DEVELOPMENT PROPOSED IN THIS PROJECT** will not require the use of publicly owned land from a public park, recreation area, wildlife and fowl refuge, or a historical site under Federal, State, or Local jurisdiction.
- ☒ c. **FBO COORDINATION:** The airport development proposed in this project has been coordinated with the Fixed Base Operator(s) utilizing Pullman-Moscow Regional Airport, and they have been informed regarding the scope and nature of this project.
- ☒ d. **THE PROPOSED PROJECT IS CONSISTENT** with existing approved plans for the area surrounding the airport.

The above statements have been duly considered and are applicable to this project. (Provide comment for any statement not checked).

BY: 

DATE: 6-29-26

TITLE: Executive Director

SPONSORING AGENCY: Cities of Pullman, WA and Moscow, ID

NOTE: Where opposition is stated to an airport development project, whether expressly or by proposed revision, the following specific information concerning the opposition to the project must be furnished.

- a. Identification of the Federal, state, or local governmental agency, or the person or persons opposing the project;
- b. The nature and basis of opposition;
- c. Sponsor's plan to accommodate or otherwise satisfy the opposition;
- d. Whether an opportunity for a hearing was afforded, and if a hearing was held, an analysis of the facts developed at the hearing as they relate to the social, economic, and environmental aspects of the proposed project and its consistency with the goals and objectives of such urban planning as has been carried out by the community.
- e. If the opponents proposed any alternatives, what these alternatives were and the reason for nonacceptance;
- f. Sponsor's plans, if any, to minimize any adverse effects of the project;
- g. Benefits to be gained by the proposed development; and
- h. Any other pertinent information which would be of assistance in determining whether to proceed with the project.

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal Grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL "Disclosure of Lobby Activities", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signed



Sponsor's Authorized Representative

Date

6-29-26

Title

Executive Director, Pullman-Moscow Regional Airport

ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

The Sponsor will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act — 29 U.S.C. § 201, et seq.
- d. Hatch Act — 5 U.S.C. § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 — Section 106 — 54 U.S.C. § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 — 54 U.S.C. § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act — 25 U.S.C. § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended — 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended — 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) - 42 U.S.C. § 4012a.¹
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended — 42 U.S.C. § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 — Section 403 — 42 U.S.C. § 8373.¹
- t. Contract Work Hours and Safety Standards Act — 40 U.S.C. § 3701, et seq.¹
- u. Copeland Anti-kickback Act — 18 U.S.C. § 874.¹
- v. National Environmental Policy Act of 1969 — 42 U.S.C. § 4321, et seq.¹

- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.
- cc. Build America, Buy America Act, P.L. 117-58, Title IX.
- dd. Endangered Species Act – 16 U.S.C. 1531, et seq.
- ee. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681–1683 and 1685–1687.
- ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.
- gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.
- hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.
- ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. § 1352.

EXECUTIVE ORDERS

- a. Executive Order 11990 – Protection of Wetlands
- b. Executive Order 11988 – Floodplain Management
- c. Executive Order 12372 – Intergovernmental Review of Federal Programs
- d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America's Workers
- f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship
- g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing
- h. Executive Order 14154 – Unleashing American Energy
- i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
- j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3, 4, 5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.
- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).

- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

- ¹ These laws do not apply to airport planning sponsors.
- ² These laws do not apply to private sponsors.
- ³ 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.
- ⁴ Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.**a. Public Agency Sponsor:**

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. Subject to 49 U.S.C. 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for

residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program, and it assures that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for

certification of such airport under 49 U.S.C. 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:

1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.
- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not

conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or

transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. The airport owner or operator will maintain a current airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.
- b. Subject to subsection 49 U.S.C. 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.
- c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—
 1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or
 2. complies with the portions of the plan approved by the Secretary.
- d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4); creed and sex per 49 U.S.C. 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in 49 CFR 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.
- c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
 2. So long as the sponsor retains ownership or possession of the property.
- d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The **([Selection Criteria: Sponsor Name])**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of

race, color, national origin (including limited English proficiency), creed, sex, age, or disability in consideration for an award.”

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);

3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;
4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction

management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, [current FAA Advisory Circulars for AIP projects](#) as of [Selection Criteria: Project Application Date].

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 1. Describes the requests;
 2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six-month period prior to the applicable due date.

40. Access to Leaded Aviation Gasoline

- a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with 100-octane low lead aviation gasoline.
- b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.
- c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 U.S.C. § 46301(a)(8).



Current FAA Advisory Circulars Required for Use in AIP Funded, IIJA Funded, and PFC Approved Projects

Updated: 03/05/2025

View current and previous versions of these ACs and any associated changes at:
http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars/.¹

NUMBER	TITLE
70/7460-1M	Obstruction Marking and Lighting
150/5000-9B	Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B, Changes 1 - 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13C	Development of State Aviation Standards for Airport Pavement Construction
150/5200-28G	Notices to Airmen (NOTAMs) for Airport Operators
150/5200-30D, Changes 1 - 2	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C, Changes 1 - 2	Airport Emergency Plan
150/5200-33C	Hazardous Wildlife Attractants on or near Airports

¹ All grant recipients are responsible for reviewing errata sheets and addendums pertaining to these Advisory Circulars.

NUMBER	TITLE
150/5200-34A	Construction or Establishment of Landfills Near Public Airports
150/5200-38	Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7E	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14C	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19B	Driver's Enhanced Vision System (DEVs)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E, Change 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23A	Frangible Connections
150/5220-24	Airport Foreign Object Debris (FOD) Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26, Changes 1 - 2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5230-4C	Aircraft Fuel Storage, Handling, Training, and Dispensing on Airports
150/5300-13B, Change 1	Airport Design
150/5300-14D	Design of Aircraft Deicing Facilities
150/5300-15A	Use of Value Engineering for Engineering and Design of Airport Grant Projects

NUMBER	TITLE
150/5300-16B	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C, Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B, Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5300-19	Airport Data and Information Program
150/5300-20	Submission of On-Airport Proposals for Aeronautical Study
150/5320-5D	Airport Drainage Design
150/5320-6G	Airport Pavement Design and Evaluation
150/5320-12C, Changes 1 - 8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5325-4B	Runway Length Requirements for Airport Design
150/5335-5D	Standardized Method of Reporting Airport Pavement Strength - PCR
150/5340-1M, Change 1	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18H	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Specifications for Airport Lighting Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors

NUMBER	TITLE
150/5345-12F	Specification for Airport and Heliport Beacons
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26E	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27F	FAA Specification for Wind Cone Assemblies
150/5345-28H	Precision Approach Path Indicator (PAPI) Systems
150/5345-39E	Specification for L-853, Runway and Taxiway Retroreflective Markers
150/5345-42K	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43J	Specification for Obstruction Lighting Equipment
150/5345-44L	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46F	Specification for Runway, Taxiway, Heliport, and Vertiport Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities

NUMBER	TITLE
150/5370-2G	Operational Safety on Airports During Construction
150/5370-10H	Standard Specifications for Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness
150/5390-2D	Heliport Design
150/5395-1B	Seaplane Bases

THE FOLLOWING ADDITIONAL ADVISORY CIRCULARS APPLY TO AIP AND IJA PROJECTS ONLY

NUMBER	TITLE
150/5100-14E, Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17, Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5100-21	State Block Grant Program
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: Cities of Pullman, WA and Moscow, ID

Airport: Pullman-Moscow Regional Airport

Project Number: 3-53-0051-074-2026

Description of Work: Rehabilitate Runway Markings 5/23, Rehabilitate Taxiway Markings A connectors A1, A2, A3 & A4; Acquire Aircraft Rescue and Fire Fighting Safety Equipment

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).
- ☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- ☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- ☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- ☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).
- ☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- ☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this 26 day of June, 2026.

Name of Sponsor: Cities of Pullman, WA and Moscow, ID

Name of Sponsor's Authorized Official: Anthony Bean

Title of Sponsor's Authorized Official: Executive Director

Signature of Sponsor's Authorized Official:



I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: Cities of Pullman, WA and Moscow, ID

Airport: Pullman-Moscow Regional Airport

Project Number: 3-53-0051-074-2026

Description of Work: Rehabilitate Runway Markings 5/23, Rehabilitate Taxiway Markings A connectors A1, A2, A3 & A4; Acquire Aircraft Rescue and Fire Fighting Safety Equipment

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

☒ Yes ☐ No ☐ N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☒ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☒ Yes ☐ No ☐ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☒ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☐ Yes ☐ No ☒ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

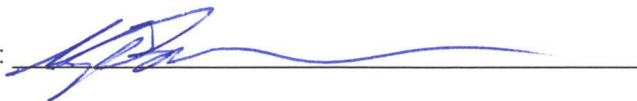
Executed on this 26 day of June, 2026.

Name of Sponsor: Cities of Pullman, WA and Moscow, ID

Name of Sponsor's Authorized Official: Anthony Bean

Title of Sponsor's Authorized Official: Executive Director

Signature of Sponsor's Authorized Official:



I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: Cities of Pullman, WA and Moscow, ID

Airport: Pullman-Moscow Regional Airport

Project Number: 3-53-0051-074-2026

Description of Work: Rehabilitate Runway Markings 5/23, Rehabilitate Taxiway Markings A connectors A1, A2, A3 & A4; Acquire Aircraft Rescue and Fire Fighting Safety Equipment

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor's officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

☒ Yes ☐ No ☐ N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
- ☒ Yes ☐ No ☐ N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
- ☒ Yes ☐ No ☐ N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- ☒ Yes ☐ No ☐ N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- ☒ Yes ☐ No ☐ N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
- ☒ Yes ☐ No ☐ N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

☒ Yes ☐ No ☐ N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

☒ Yes ☐ No ☐ N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland "Anti-Kickback" Act (29 CFR parts 3 and 5)

☒ Yes ☐ No ☐ N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

☒ Yes ☐ No ☐ N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

☒ Yes ☐ No ☐ N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

☒ Yes ☐ No ☐ N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 26 day of June, 2026.

Name of Sponsor: Cities of Pullman, WA and Moscow, ID

Name of Sponsor's Authorized Official: Anthony Bean

Title of Sponsor's Authorized Official: Executive Director

Signature of Sponsor's Authorized Official:



I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: Cities of Pullman, WA and Moscow, ID

Airport: Pullman-Moscow Regional Airport

Project Number: 3-53-0051-074-2026

Description of Work: Rehabilitate Runway Markings 5/23, Rehabilitate Taxiway Markings A connectors A1, A2, A3 & A4; Acquire Aircraft Rescue and Fire Fighting Safety Equipment

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgment and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
☒ Yes ☐ No ☐ N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor's performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).☒ Yes ☐ No ☐ N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
☒ Yes ☐ No ☐ N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
- ☒ Yes ☐ No ☐ N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- ☒ Yes ☐ No ☐ N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
- ☒ Yes ☐ No ☐ N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- ☒ Yes ☐ No ☐ N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- ☒ Yes ☐ No ☐ N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
- ☒ Yes ☐ No ☐ N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

☐ Yes ☐ No ☒ N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

☒ Yes ☐ No ☐ N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 26 day of June, 2026.

Name of Sponsor: Cities of Pullman, WA and Moscow, ID

Name of Sponsor's Authorized Official: Anthony Bean

Title of Sponsor's Authorized Official: Executive Director

Signature of Sponsor's Authorized Official:



I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: Cities of Pullman, WA and Moscow, ID

Airport: Pullman-Moscow Regional Airport

Project Number: 3-53-0051-074-2026

Description of Work: Rehabilitate Runway Markings 5/23, Rehabilitate Taxiway Markings A connectors A1, A2, A3 & A4; Acquire Aircraft Rescue and Fire Fighting Safety Equipment

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Pullman-Moscow Regional Airport

Address: 3625 Airport Dr. NE, Building 230, Box 1, Pullman, WA 99163

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this 26 day of June, 2026.

Name of Sponsor: Cities of Pullman, WA and Moscow, ID

Name of Sponsor's Authorized Official: Anthony Bean

Title of Sponsor's Authorized Official: Executive Director

Signature of Sponsor's Authorized Official:



I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor: Cities of Pullman, WA and Moscow, ID

Airport: Pullman-Moscow Regional Airport

Project Number: 3-53-0051-074-2026

Description of Work: Rehabilitate Runway Markings 5/23, Rehabilitate Taxiway Markings A connectors A1, A2, A3 & A4; Acquire Aircraft Rescue and Fire Fighting Safety Equipment

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that is has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this 26 day of June, 2026.

Name of Sponsor: Cities of Pullman, WA and Moscow, ID

Name of Sponsor's Authorized Official: Anthony Bean

Title of Sponsor's Authorized Official: Executive Director

Signature of Sponsor's Authorized Official:



I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, July 20, 2026



AGENDA ITEM TITLE

Idaho Water Resource Board Regional Water Sustainability Grant Agreement (ACTION ITEM) - Bill Belknap

RESPONSIBLE STAFF

Bill Belknap, City Administrator

ADDITIONAL PRESENTER(S)

DESCRIPTION

In July 2021, the Idaho Water Resource Board (IWRB) adopted an initial Regional Water Sustainability Priority List (List) to help guide the IWRB's spending for large, regional water sustainability projects from ARPA funds, state general funds, or other applicable sources. In 2025, the City of Moscow was granted \$182,500 to be used to study the feasibility of a Clearwater River diversion as an alternate water supply to supplement the declining Palouse Basin Aquifer. The City of Moscow is managing this project with support from the Palouse Basin Aquifer Committee (PBAC). The Council approved the initial grant agreement with the IWRB, which contained a 12-month term on February 18, 2025. The Study is continuing with anticipated completion by the end of this year, but the agreement term has expired, requiring the City and IWRB to enter into a new agreement to receive the remaining grant funding of \$76,404.85. The IWRB has provided the updated agreement for the Council's approval.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve the Regional Water Sustainability Funding Contract With Idaho Water Resource Board as presented, or take other action deemed appropriate.

STAFF RECOMMENDATION

Approve the Regional Water Sustainability Funding Contract With Idaho Water Resource Board.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Regional Water Sustainability Funding Contract #9696 City of Moscow

REGIONAL WATER SUSTAINABILITY GRANT CONTRACT

Contract No. 9696

This Contract, between the Idaho Water Resource Board (Board) and City of Moscow (Sponsor), references the following facts:

- A. In July 2021, the Board adopted an initial Regional Water Sustainability Priority List (List) to help guide the Board's spending for large, regional water sustainability projects from ARPA funds, state general funds, or other applicable sources. In January 2022, the Board also adopted a threshold criteria indicating that for a project to be included on the List, it must help achieve water supply sustainability on a regional, basin-wide, or statewide basis.
- B. On October 26, 2022, the Board adopted criteria and a process for projects to be included on the List.
- C. On July 21, 2023, the Board adopted Resolution No. 31-2023 authorizing \$182,500 (Award Amount) of funding for this project.
- D. On September 13, 2024, the Board adopted Resolution No. 42-2024 approving terms and conditions associated with this Regional Water Sustainability Priority List project.
- E. On February 21, 2025, the parties entered into Contract No. 6852 (Prior Contract). The Prior Contract expired before the completion of the project. Under the Prior Contract, 8 invoices totaling \$106,095.15 were paid, leaving an unpaid balance of \$76,404.85 in Award Amount funds.
- F. Because the project is ongoing, the parties wish to enter into a new contract for the remaining unpaid balance of the Award Amount.

THE PARTIES AGREE AS FOLLOWS:

1. PROJECT COORDINATION

- A. The Board's Contract Manager shall be Neeley Miller, who shall be the Board's representative for the administration of this Contract.
- B. The Sponsor's Project Coordinator shall be Tyler Palmer, or their assigned duly authorized representative, who shall be the Sponsor's representative for the administration of this Contract.

2. PROJECT

- A. The Sponsor shall perform the tasks described in the project proposal attached as Attachment B and incorporated by this reference (the Project).
- B. The Sponsor shall be responsible for coordinating with all regulatory agencies and jurisdictions and for obtaining the required approvals and permitting to complete the Project.
- C. When requested by the Board, the Sponsor shall provide a progress report to the Contract Manager. The progress report shall include at a minimum:
 - a. Updated schedule to completion
 - b. Issues encountered in the reporting period
 - c. Final cost forecasts where applicable
 - d. Up to date Project budget

- D. At the completion of the Project, the Sponsor shall submit to the Board a certificate of completion and final invoice.

3. INSPECTIONS BY THE BOARD

At the end of the Project, the Board's Contract Manager may inspect and review the work for compliance with the Scope of Work and terms of the Contract.

4. COMPENSATION AND PAYMENTS

- A. This is a cost reimbursement not to exceed \$76,404.85. The Sponsor shall pay the remainder of the Project costs.
- B. The Board will hold back 10% of the Award Amount until the certificate of completion is submitted.
- C. Sponsor shall submit monthly invoices showing the total amount expended on the Project to IDWR Payable, PO Box 83720, Boise, ID 83720-0098, or by email idwrpayable@idwr.idaho.gov. Sponsor shall include a copy of all receipts and invoices paid during the invoicing period. The following information must be on invoices:
 - a. Billing date,
 - b. Sponsor's name, address, and telephone number,
 - c. Contract number,
 - d. Timeframe covered by the invoice,
 - e. Itemized activities performed during the billing period, and
 - f. Total amount being billed for the billing period.
- D. The Sponsor shall provide a final invoice which includes a financial summary of the total Project cost and a detailed list of the type and amount of funds used to pay for the Project. The financial summary shall include the following:
 - a. Total final cost of the Project based on expenditures.
 - b. List of all funding sources and the amount used on any aspect of the Project.
 - c. If a Federal or State grant was awarded for any portion of the Project, include the amount awarded.
- E. Funding awards may be reallocated if a project is not completed within the Term of this Contract.
- F. The Board will review and pay invoices, upon approval, in accordance with Idaho Code § 67-2302.

5. TERM

This Contract shall take effect when both parties have signed it. The date of this Contract will be the date the Contract is signed by the last party to sign it and shall continue in effect for one year from execution date.

6. GENERAL TERMS AND CONDITIONS

The Sponsor shall abide by all applicable terms and conditions contained in the Standard Contract Provisions, attached as Attachment A and incorporated by this reference. For purposes of this Contract, references to Contractor in the Standard Contract Provisions apply to the Sponsor.

7. COUNTERPARTS

This Contract may be executed with electronic signatures and in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

The parties have executed this Contract on the date following their respective signatures.

IDAHO WATER RESOURCE BOARD

322 E Front Street, Suite 648
PO Box 83720
Boise, ID 83720-0098

CITY OF MOSCOW

206 E Third Street
Moscow, ID 83843

Brian Patton

Executive Manager

Hailey Lewis

Mayor

Date

Date

ATTACHMENT B

Project

The proposed project involves the diversion of surface water from the Clearwater River and the treatment and conveyance of the water to the Palouse Basin near the City of Moscow, Idaho. The diverted water may be utilized for direct consumption, aquifer recharge, or a combination of the two. The project aims to secure a sustainable water supply for the cities and universities located within the Palouse Basin, including Moscow and Pullman, as well as the University of Idaho and Washington State University.

The scope of the current study includes:

- Determining the project's engineering feasibility
- Estimating preliminary construction and operational costs
- Verifying available water rights and other permitting requirements

Additionally, the study will encompass preparatory work necessary for the application for a water right with the Idaho Department of Water Resources (IDWR).

The Sponsor shall perform the following tasks:

1. Water Supply Assessment

- Perform hydrological studies to assess water availability in the Clearwater River, including seasonal and long-term variations.
- Determine the optimal point of diversion based on hydrological data and minimal environmental impact.
- Assess the potential impacts of future climate change and weather conditions upon available water supply, incorporating climate models to ensure project sustainability.

2. Conceptual Design Development

- Develop conceptual designs for water diversion/intake, treatment, pumping, storage, and conveyance systems, considering multiple alternatives for routes and technologies.
- Identify and estimate costs for all anticipated property acquisitions, easements, and other property rights necessary for the construction and operation of the proposed system.
- Evaluate the benefits, reliability, and cost-effectiveness of direct water use versus aquifer recharge as the means of diversion use, considering both options' long-term implications.
- Work with the City of Moscow and the PBAC to develop criteria for determining the proportion of drinking water versus aquifer recharge, which may significantly impact the system's design and operational requirements (e.g., storage capacity, treatment processes, pumping and conveyance systems, etc.).
- Provide preliminary construction and operational cost estimates including lifecycle and maintenance costs.

3. Regulatory Permitting Assessment

- Identify all regulatory requirements and permits needed for the project, including local, state, federal, and tribal regulations.
- Conduct necessary environmental impact studies and prepare a comprehensive environmental and regulatory feasibility assessment.
- Consult with all potential regulatory agencies and stakeholders early in the process to identify challenges and streamline permitting.
- Prepare an application for water rights following IDWR processes and requirements.

Attachment A

STANDARD CONTRACT PROVISIONS IDAHO WATER RESOURCE BOARD

1. DEFINITIONS

- A. “Board” or “IWRB” shall mean the Idaho Water Resource Board, 322 East Front Street, PO Box 83720, Boise, Idaho 83720-0098, by and through its authorized representatives.
- B. “Contract” shall mean the contract document to which these standard provisions are attached, without respect to the name of the contract document.
- C. “Contract Manager” shall mean that person appointed by the Board to administer this Contract on behalf of the Board and includes, except as otherwise provided in this Contract, an authorized representative of the Contract Manager acting within the limits of his authority.
- D. “Project Coordinator” shall mean that person appointed by the Contractor to administer this Contract on behalf of the Contractor and includes, except as otherwise provided in this Contract, an authorized representative of the Project Coordinator acting within the limits of his authority.

2. PROJECT COORDINATION

- A. All communications given to the Contract Manager or Project Coordinator shall be as binding as if given to the party.
- B. The Board, or anyone authorized to act on its behalf, may change the Contract Manager at any time by written notice served on the Contractor.
- C. The Project Coordinator shall be the Contractor’s representative for administration of this Contract and shall have full authority to act on behalf of the Contractor unless specified otherwise in the main body of the Contract. The Contractor may change its Project Coordinator by prior written notice served on the Board.

3. LIMITATION OF PROGRAM FUNDS

- A. The Contractor acknowledges that the Board cannot obligate funds prior to obtaining funding approval.
- B. The Board certifies that state or federal funds are presently available and authorized for expenditure to pay the portion of costs which will accrue during the current state or federal fiscal year or applicable grant period.
- C. All obligations of the Board, including the continuance of payments under this Contract, are contingent upon the availability and continued appropriation of funds. In the event funds become unavailable as determined by the Board, the Board may immediately terminate this Contract or amend it accordingly. In no event shall the Board be liable for any payments in excess of approved or appropriated funds available for this project.

4. TERMINATION FOR CONVENIENCE

- A. The Board may terminate for its convenience this Contract in whole or in part. In such event, the Board shall serve a written Notice of Termination for Convenience on the Contractor by deposit in the United States mail, as certified, return receipt requested with proper postage affixed. Notice of Termination for Convenience shall be deemed served upon its receipt.

- B. The Contractor shall not incur after the date of service of the Notice of Termination for Convenience any non-cancellable obligations, except as authorized in the written Notice of Termination for Convenience.
- C. If a termination for the convenience of the Board is effected, an equitable adjustment in the payments authorized in this Contract shall be made. Such adjustments shall provide for payment to the Contractor for services rendered prior to the effective date of termination of the Contract and for all non-cancellable obligations incurred prior to receipt of a Notice of Termination for Convenience.
- D. Within twenty days of receipt of a Notice of Termination for Convenience, the Contractor shall submit a summary detailing all completed work required by this Contract and deliver or otherwise make available to the Board all data, reports, estimates, summaries and such other information and materials as may have been accumulated by Contractor in performing this Contract, whether completed or in process.

5. TERMINATION FOR DEFAULT

- A. In addition to any termination of this Contract in accordance with Section 4, the Board may terminate this Contract in whole or in part because of the failure of the Contractor to fulfill its obligations, if Contractor fails to cure such default after notice and a period to cure. Upon receipt of Notice of Termination for Default, the Contractor shall immediately discontinue all services affected. Oral notice of termination by the Board is effective when given, but in such a case, the Board shall confirm with written Notice of Termination for Default by deposit in the United States mail as certified, return receipt requested. The effective date of termination for default if no oral notice is given shall be the date of receipt of Notice of Termination for Default.
- B. If a termination for default is effected, the Board has the right to withhold payment for services provided that relate to the Contractor's default.
- C. Within twenty days of receipt of a Notice of Termination for Default, the Contractor shall submit a summary detailing all completed work required by this Contract and deliver or otherwise make available to the Board all data, reports, estimates, summaries and such other information and materials as may have been accumulated by Contractor in performing this Contract, whether completed or in process.
- D. The rights and remedies of the Board provided in this Contract are in addition to any other rights and remedies provided by law or under this Contract.

6. INDEMNIFICATION

Both Contractor and Board are public governmental entities subject to the Idaho Tort Claims Act. Nothing in this agreement shall be interpreted or construed to alter those provisions or to waive the protections of the Act.

7. NO PERSONAL LIABILITY

In no event shall any official, officer, employee, or agent of the Board and the State of Idaho be personally liable for any representation, statement, covenant, warranty, or obligation contained in, or made in connection with, this Contract, express or implied.

8. WORKERS COMPENSATION INSURANCE

Unless the Contractor is exempt under the provisions of Idaho Code § 72-212, the Contractor warrants that it has purchased worker's compensation insurance for Contractor and all employees engaged in the performance of this Contract and shall provide the Board with a Certificate of Insurance to verify the same within 15 days of the execution of this Contract. The Contractor shall notify the Contract Manager within five days of any change in the status of its worker's compensation insurance.

9. INSURANCE

Contractor's liability coverage is provided through a self-funded liability program administered by the Idaho Counties Risk Management Program. Limits of liability are \$500,000 Combined Single Limits, which amount is Contractor's limit of liability under the Idaho Tort Claims Act.

10. RELATIONSHIP OF THE PARTIES

- A. The parties intend to create by the terms of this Contract, an independent contractor relationship between the Board and the Contractor.
- B. The parties do not intend to create by the terms of this Contract the relationship of employer and employee. Contractor's status under this Contract shall be that of an independent contractor and not that of an agent or employee of the State. Contractor shall be responsible for paying all employment-related taxes and benefits, such as federal and state income tax withholding, social security contributions, worker's compensation, and unemployment insurance premiums, health and life insurance premiums, pension contributions, and similar items. Contractor shall indemnify the Board and the State and hold them harmless from all claims for taxes (including but not limited to social security taxes), penalties, attorneys' fees, and costs that may be made or assessed against the State arising out of Contractor's failure to pay such taxes, fees or contributions.

11. ASSIGNMENT OF BENEFITS AND DELEGATION OF DUTIES

- A. The Contractor shall not delegate any duties under this Contract or assign any benefits, including any moneys due or to become due hereunder, without the prior written consent of the Board.
- B. In the event a delegation of duties or an assignment of benefits is approved by the Board, the Contractor shall remain responsible and agrees to bind every such delegate or assignee to comply with the terms and conditions of this Contract.

12. PUBLIC RECORDS

Pursuant to Idaho Code Title 74, Chapter 1, information or documents received from the Contractor may be open to public inspection and copying unless exempt from disclosure. The Contractor shall clearly designate each portion as "exempt" on each page of such documents and shall indicate the basis for such exemption. The Board will not accept the marking of an entire document as exempt. In addition, the Board will not accept a legend or statement on one page that all, or substantially all, of the document is exempt from disclosure. The Contractor shall indemnify and defend the Board against all liability, claims, damages, losses, expenses, actions, attorneys' fees, and suits whatsoever for honoring such a designation or for the Contractor's failure to designate individual documents as exempt. The Contractor's failure to designate as exempt any portion of a document that is released by the Board shall constitute a complete waiver of any and all claims for damages caused by such release.

13. RIGHTS IN DATA

- A. All data, plans, drawings, specifications, reports, operating manuals, notes, and other written documents produced in the performance of this Contract or in contemplation thereof, are owned by and are for the exclusive use of the Board and are subject to the rights of the Board set forth in this section.
- B. The Board shall have the right to reproduce, publish, and use all such documents or any part, in any manner and for any purposes whatsoever and to authorize others to do so.
- C. The Board agrees to identify the Contractor or designate appropriate authorship on all materials reproduced and published that are a direct product of the work performed under this Contract.

14. RETENTION OF RECORDS AND ACCESS TO FACILITIES, PREMISES, AND RECORDS

- A. The Contractor shall establish and maintain project budget accounts and records for work and services required by this Contract in accordance with generally accepted accounting principles and practices. Records shall be retained by the Contractor throughout the term of this Contract and for a period of three years following final settlement.
- B. At all reasonable times during the term of this Contract and for a period of three years following final settlement, the Board, State of Idaho, and their authorized representatives shall have access at the Contractor's offices to its records related to the services performed under this Contract for the purposes of inspection, audit, and copying by the Board, State of Idaho, and their authorized representatives.

15. FORCE MAJEURE

- A. If a Force Majeure Event prevents a party from complying with any one or more obligations under this Contract, that inability to comply will not constitute breach if (1) that party uses reasonable efforts to perform those obligations, (2) that party's inability to perform those obligations is not due to its failure to (A) take reasonable measures to protect itself against events or circumstances of the same type as that Force Majeure Event or (B) develop and maintain a reasonable contingency plan to respond to events or circumstances of the same type as that Force Majeure Event, and (3) that party complies with its obligations under this section.
- B. "Force Majeure Event" means any event or circumstance, whether or not foreseeable, that was not caused by the claiming party and any consequences of that event or circumstance.
- C. If a Force Majeure Event occurs, the noncomplying party shall promptly notify the other party of that Force Majeure Event's occurrence, its effect on performance, and how long the noncomplying party expects it to last. The noncomplying party shall update that information as reasonably necessary. During a Force Majeure Event, the noncomplying party shall use reasonable efforts to limit damages to the other party and to resume its performance under this Contract.

16. ILLEGAL ALIENS

Contractor warrants it does not knowingly hire or engage any illegal aliens or persons not authorized to work in the United States; it takes steps to verify that it does not hire or engage any illegal aliens or persons not authorized to work in the United States; and, that any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach of this Contract and shall be cause for termination.

17. REQUIRED CERTIFICATIONS

- A. Boycott of Israel. Pursuant to Idaho Code § 67-2346, if payments under the Contract exceed \$100,000 and Contractor employs ten or more persons, Contractor certifies that it is not currently engaged in, and will not for the duration of the Contract engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code § 67-2346 shall have the meaning defined therein.
- B. Ownership or Operation by China. Pursuant to Idaho Code § 67-2359, Contractor certifies that it is not currently owned or operated by the government of China and will not for the duration of the Contract be owned or operated by the government of China. The terms in this section defined in Idaho Code § 67-2359 shall have the meaning defined therein.
- C. Boycotting Certain Sectors. Pursuant to Idaho Code § 67-2347A, if payments under the Contract exceed \$100,000 and Contractor employs ten or more full-time employees, Contractor certifies that it is not currently engaged in, and will not for the duration of this Contract, engage in a boycott of any individual or company because the individual or company:
 - i. Engages in or supports the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or
 - ii. Engages in or supports the manufacture, distribution, sale, or use of firearms, as defined in Idaho Code § 18-3302(2)(d).

The terms in this section defined in Idaho Code § 67-2347A shall have the meaning defined therein.

18. ENTIRE AGREEMENT/MERGER

This Contract sets forth the entire agreement between the parties related to the subject matter of this Contract and may not be modified unless in writing and signed by both parties.

19. SEVERABILITY

If any part of this Contract is declared invalid or becomes inoperative for any reason, such invalidity or failure shall not affect the validity and enforceability of any other provision.

20. SURVIVAL

All terms in this Contract that might involve performance subsequent to termination or expiration of this Contract or that cannot be reasonably ascertained or fully performed until after termination or expiration of this Contract shall survive. Survival of such terms shall not extend in violation of Article VII, Section 11 of the Idaho Constitution and Idaho Code §§ 59-1015 through 59-1017.

21. NO WAIVER

The failure by one party to require performance of any provision shall not affect that party's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this Contract be construed as or deemed to be a waiver of any subsequent breach or default.

22. EFFECT OF SECTION HEADINGS

The section headings appearing in this Contract are not interpretations of the text but are inserted for convenience and reference only.

23. SOVEREIGN IMMUNITY

Nothing contained in this Contract shall be considered a waiver of the State's sovereign immunity, which immunity is expressly reserved.

24. GOVERNING LAW

This Contract shall be governed by and construed under the laws of the State of Idaho and the parties consent to the jurisdiction of the state courts of Ada County in the State of Idaho in the event of any dispute with respect to this Agreement.

25. NOTICES

All notices shall be in writing and sent certified mail, postage prepaid, return receipt requested to:

Idaho Water Resource Board

Attn: Purchasing Agent
PO Box 83720
Boise, ID 83720-0098

Contractor

Address listed in the
Contractor's Signature Block

ATTACHMENT B

4. Stakeholder Engagement

- Participate in meetings and consultations with stakeholders, including public agencies, community groups, and affected parties as necessary.
- Collaborate with the Nez Perce Tribe to integrate their water rights and cultural values into the project planning and execution.