Moscow City Council

Regular Meeting
~Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, August 3, 2026	**7:00 PM**	**Council Chambers 206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website and the City's YouTube channel. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. **All Consent Items (ACTION ITEM)**

   A. **Approval of Moscow City Council July 20, 2026 Minutes - Laurie M. Hopkins**

   B. **Approval of Payment of Claims - Sarah Decker**

   C. **Camp Moscowanna Alcohol Use Request in Entertainment District - Amanda Argona**
   The Moscow Chamber of Commerce + Visitor Center is hosting Camp Moscowanna on Saturday, August 15th, from 4 pm to 8 pm on Main Street between 3rd and 6th Streets. This summer camp-themed event is designed to evoke the nostalgia of family-friendly gatherings and will feature retail vendors offering a variety of activities with highlights including bean bag toss, knot tying, s'more making, and general crafting. Eight food vendors are expected, and no more than four beer/wine vendors will be present. The event has been reviewed and approved by staff on 29, 2026. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Camp Moscowanna is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12, a draft resolution has been prepared for the Council's consideration.
   ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of Camp Moscowanna for the duration of the event.

REGULAR AGENDA

2. **Mayors Appointments (ACTION ITEM)**

3. **Public Comment (limit 15 minutes)**

4. **Citizen Commission Report– Sustainable Environment Commission - Kelli Cooper / Steve McGeehan**

5. **Police Department Donation Account Creation Resolution (ACTION ITEM) - Bill Belknap**

   Resident Joyce Presby, who recently passed away, bequeathed a portion of her estate to several local organizations, including the Moscow Police Department. In accordance with her last will and testament and court-approved estate settlement distribution, the City received $24,818.35 from the estate. Staff is requesting to establish a restricted fund balance account for this gift and any other future donations that the Department may receive, for the future use of the Moscow Police Department, as approved by the Moscow City Council. In accordance with the City's Financial Policies, the Council must authorize the creation of restricted fund balances and establish the purpose, intent, and use of the restricted funds. Staff has prepared a resolution authorizing the creation of a Moscow Police Department Donation Account as a restricted fund balance to be used in support of the Police Department as included within the City of Moscow annual budget and approved by the City Council.
   PROPOSED ACTIONS: Approve the proposed Resolution authorizing the creation of the Moscow Police Department Donation Account restricted fund balance; or take other action deemed appropriate.

6. **East City Park Stage Update Report - David Schott**

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

Moscow City Council

	Regular Meeting **~Minutes~**	Laurie M. Hopkins City Clerk
	www.ci.moscow.id.us	208.883.7015

Monday, July 20, 2026	**7:00 PM**	**Council Chambers** **206 E. Third St.**

The meeting was called to order at 7:00 p.m.
PRESENT: Mayor Hailey Lewis, Bryce Blankenship, Drew Davis, Evan Holmes, Sage McCetich, Scott Sumner
ABSENT: Sandra Kelly
STAFF: Bill Belknap, Mia Bautista, Nichoel Baird Spencer, Anthony Dahlinger, Bob Buvel, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE
Mayor Lewis led the Pledge of Allegiance.

1. **All Consent Items (ACTION ITEM)**

   A. Approval of Moscow City Council July 6, 2026 Minutes - Laurie M. Hopkins

   B. Approval of Payment of Claims - Sarah Decker

   C. Disbursement Report June 2026 - Sarah Decker

   Staff presented the June 2026 Accounts Payable Report to the Public Works / Finance Committee on July 13th, 2026. The Committee received the report and recommended approval of the disbursement report.

   ACTION: Accept the Disbursements Report for the month of June 2026.

   D. Third Quarter Financial Report April 1, 2026 to June 30, 2026 for FY2026 - Sarah Decker

   Staff presented the financial report for the third quarter of Fiscal Year 2026 (April 1, 2026 to June 30, 2026) to the Public Works/Finance Committee on July 13th, 2026. The Committee received the financial report and recommended approval as presented.

   ACTION: Accept the FY2026 Third Quarter Financial Report.

Holmes moved and Blankenship seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. **Mayors Appointments (ACTION ITEM)**

Mayor Lewis presented to the City Council for consideration the appointment of Julia Parker to the Board of Adjustment; Kendra Chilbert to the Farmers Market Commission; Matt Smith to the Planning and Zoning Commission. Blankenship moved and McCetich seconded approval of the appointment. Davis said it's nice to see previous elected officials volunteering on commissions. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Matt Smith (Moscow) has worked adjacent to the building community. He is looking forward to serving and providing value to Moscow.

3. Public Comment (limit 15 minutes)

None offered.

4. Citizen Commission Report - Human Rights Commission - Anthony Dahlinger / John Freeland

Dahlinger provided a handout to the council and introduced Nick Smiley-Kallas and Jana Argersinger. Smiley-Kallas provided the mission and a list of members. Argersinger said the Commission held a Better Together Dinner for students to learn about their experience in Moscow. Sixty people attended the dinner. Taking part of this initiative works closely with the HRC mission statement. The commission is considering applying for the 2027 Rural Welcoming Initiative which would provide support for coalition building and a stipend for the 2027 dinner. Applications are due in November and run into 2027. Transition in leadership of the Commission and the timing of the grant will determine the timing of the dinner in 2027.

Mayor Lewis spoke on city designation within the rural welcoming initiative.

Smiley-Kallas provided a list of reoccurring events which include social justice forums, Martin Luther King Jr. Community Breakfast, Great Moscow Food Drive, Indigenous Peoples Day, among others. The goal for the Juneteenth celebration was aimed at being a sister-city type event rotating locations.

5. Farm Road Watermain Development Participation Approval (ACTION ITEM) - Bob Buvel

Staff is requesting Council approval to expend funds from the Water Capital Fund to abandon the existing asbestos cement (AC) water main located on the proposed Les Schwab development site at 120 Farm Road (formerly the University Four Theater). The existing AC water main has reached the end of its useful service life. As AC pipe ages, it becomes increasingly brittle, significantly increasing the risk of leaks or rupture, particularly during site development and construction activities. To address this concern, staff directed the project design engineer to prepare plans and develop a cost estimate to abandon the existing on-site AC water main and replace it with a new PVC C900 pipe. The proposed work includes abandoning the existing main along the east and north boundaries of the site and extending the new water main to connect with the existing system along the south side of the site and then north on Farm Road to reconnect with the existing system. Under the proposed cost-sharing arrangement, the City would fund 60% of the engineering and construction costs associated with the on-site water main improvements and 100% of the off-site improvements within Farm Road. The City's total project cost is estimated at $205,904.62. Included in the packet are the preliminary development plans, estimate, and a proportionate breakdown of the proposed cost responsibilities.

PROPOSED ACTIONS: Approve the expenditure of $205,904.62 from the Water Capital Fund and authorize staff approval of construction change orders in an amount not to exceed 10% of the estimated amount; deny the expenditure; or take other action deemed appropriate.

Buvel introduced the item as written above. Due to the timing of construction, staff is requesting pre-authorization to enter into a development agreement for the proposed work pending review by the City Attorney. This would be paid out of water developer participation fund but this project would exceed that amount. Staff proposes a transfer from Water fund balance into Water improvements. The project was previously reviewed for ARPA funds. The project is eligible for prioritization in the Capital Improvement Plan, and a developer cost-share would expedite the replacement. Staff time will be spent on drafting the development agreement and legal review of the documents. The old AC line will be left in the ground and remain on site plans and records. The funding split is normally negotiated. In this project, the developer was already planning on putting in a water line to a fire hydrant. Their 40% portion is for the necessary line to meet fire flow. The city is responsible for the remaining.

Davis pointed out this was identified as a potential project in capital and this is an opportunity that serves the city and the developer. He moved to approve the expenditure of $205,904.62 from the Water Capital Fund and authorize staff approval of construction change orders in an amount not to exceed 10% of the estimated amount. McCetich seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

6. **Pullman-Moscow Airport Improvement Program 74 Grant Preauthorization Resolution (ACTION ITEM) - Bill Belknap**

   The Pullman-Moscow Regional Airport has applied for and may be offered U.S. Federal Grant monies up to the maximum of Four Hundred Thirty-Seven Thousand, Six Hundred Forty-Two Dollars ($437,642.00) for the rehabilitation of runway markings 5/23 and taxiway markings A connectors A1, A2, A3, & A4, and procurement of aircraft rescue and fire fighting safety equipment. The required grant match will be provided by the Airport from Airport funds. The Pullman-Moscow Regional Airport is requesting that the airport sponsors, City of Pullman and City of Moscow, authorize the mayors and city attorneys of each city to accept and sign for Federal AIP grant funds prior to the grants being awarded due to the limited turnaround time between receipt of the award and the time permitted to accept the grant and return the required executed grant authorization documents. Staff have prepared a resolution preauthorizing acceptance of the subject grant for the Council's approval.

   PROPOSED ACTIONS: Approve the proposed resolution authorizing acceptance of AIP 74 grant award; or take other action deemed appropriate.

Belknap introduced the item as written above. Mayor Lewis added painting will be done outside of the flight schedule. The airport provides the local match.

Blankenship moved to approve the proposed resolution authorizing acceptance of AIP 74 grant award. Davis seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

7. **Idaho Water Resource Board Regional Water Sustainability Grant Agreement (ACTION ITEM) - Bill Belknap**

   In July 2021, the Idaho Water Resource Board (IWRB) adopted an initial Regional Water Sustainability Priority List (List) to help guide the IWRB’s spending for large, regional water sustainability projects from ARPA funds, state general funds, or other applicable sources. In 2025, the City of Moscow was granted $182,500 to be used to study the feasibility of a Clearwater River diversion as an alternate water supply to supplement the declining Palouse Basin Aquifer. The City of Moscow is managing this project with support from the Palouse Basin Aquifer Committee (PBAC). The Council approved the initial grant agreement with the IWRB, which contained a 12-month term on February 18, 2025. The Study is continuing with anticipated completion by the end of this year, but the agreement term has expired, requiring the City and IWRB to enter into a new agreement to receive the remaining grant funding of $76,404.85. The IWRB has provided the updated agreement for the Council's approval.

   PROPOSED ACTIONS: Approve the Regional Water Sustainability Funding Contract With Idaho Water Resource Board as presented, or take other action deemed appropriate.

Belknap introduced the item as written above. Having no questions Davis moved to approve the Regional Water Sustainability Funding Contract With Idaho Water Resource Board as presented. Holmes seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REPORTS

City Council

Fair & Affordable Housing Commission – Holmes said the Commission may use their budgeted funds to provide a workshop on affordable housing. They are also speaking with lenders regarding where to start with affordable housing.
Sustainable Environment Commission – Holmes reported the Commission had a discussion regarding xeriscaping at cemeteries. They are drafting a letter of support to install solar panels on the police station.
Planning & Zoning Commission – McCetich said they have been working on the duplex code.
Human Rights Commission – McCetich said they covered their activities during their report.
Moscow Arts Commission – Sumner said the Commission has received some nominations for the Mayors Arts Awards.
Parks & Recreation Commission – Sumner said they held a park tour.

Council members spoke about other meetings and events they attended.

Mayor

Mayor Lewis attended the Airport Board meeting where they discussed the most recent grant. The restaurant is open and is run in-house. The public hearing for the budget is August 17, 2026. She met with Sheriff Skiles and had good conversations regarding the transfer of arrestees to Nez Perce and the closing of jail. The North Idaho Legislative Tour is taking place this year after the general election and is in Moscow and hosted by the Chamber. SMART Transit is working on setting the budget. She participated in Blue Cross Foundation Health Academy and at the conclusion of the event next spring, there will be a $20,000 grant award.

ADJOURN

It was moved, seconded and mutually agreed upon to adjourn at 8:33 p.m.

____
Hailey Lewis, Mayor

ATTEST:

____
Laurie M. Hopkins, City Clerk

Accounts Payable
Checks for Approval

July 29, 2026 03:34 PM

jlopez

Check #	Check Date	Fund	Account	Vendor Name		Amount
116994	07/22/2026	Recreation & Culture	Department Supplies	ALSCO, INC.		$64.98
116994	07/22/2026	Fleet Management Fund	Shop Supplies	ALSCO, INC.		$86.15
116994	07/22/2026	Fleet Management Fund	Shop Supplies	ALSCO, INC.		$60.70
116994	07/22/2026	Fleet Management Fund	Shop Supplies	ALSCO, INC.		$60.70
116994	07/22/2026	Fleet Management Fund	Shop Supplies	ALSCO, INC.		$86.15
116994	07/22/2026	Fleet Management Fund	Operations & Maintenance Parts	ALSCO, INC.		$86.15
116994	07/22/2026	Recreation & Culture	Janitorial Services & Supplies	ALSCO, INC.		$64.98
116994	07/22/2026	Recreation & Culture	Janitorial Services & Supplies	ALSCO, INC.		$64.98
					Check Total:	$574.79
116995	07/22/2026	Fleet Management Fund	Operations & Maintenance Parts	Amazon Capital Services		$891.00
					Check Total:	$891.00
116996	07/22/2026	Water Fund	Professional Services	Anatek Labs, Inc.		$210.00
116996	07/22/2026	Water Fund	Professional Services	Anatek Labs, Inc.		$210.00
					Check Total:	$420.00
116997	07/22/2026	General Fund	Travel & Meetings	Anthony Dahlinger		$796.41
					Check Total:	$796.41
116998	07/22/2026	Water Fund	Professional Development	Anthony Henricks		$150.00
					Check Total:	$150.00
116999	07/22/2026	Sewer Capital Fund	Lift Station Renovations	Ardurra Group, Inc.		$27,383.88
					Check Total:	$27,383.88
117000	07/22/2026	Streets Fund	Maintenance	Arrow Construction Supply, Inc.		$532.90
					Check Total:	$532.90
117001	07/22/2026	Water Fund	Uniform Expense	ARTBEAT, INC.		$26.00
117001	07/22/2026	Sewer Fund	Uniform Expense	ARTBEAT, INC.		$26.00
					Check Total:	$52.00
117002	07/22/2026	Fleet Management Fund	Shop Supplies	AUTOZONE, INC.		$33.74

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$33.74
117003	07/22/2026	General Fund	Professional Development	Ben Kline		$348.00
					Check Total:	$348.00
117004	07/22/2026	Water Fund	Professional Services	Blue Logix, LLC		$9,275.00
					Check Total:	$9,275.00
117005	07/22/2026	Water Fund	Water Conservation Program	Brian Scott Bontrager		$300.00
					Check Total:	$300.00
117006	07/22/2026	General Fund	R & M - Equipment	Canon U.S.A, Inc.		$26.26
					Check Total:	$26.26
117007	07/22/2026	Fleet Management Fund	Operations & Maintenance Parts	CHIPMAN & TAYLOR CHEVROLET		$302.02
					Check Total:	$302.02
117008	07/22/2026	Recreation & Culture	Refunds & Reimbursements - CE	City of Moscow		$5.00
117008	07/22/2026	Recreation & Culture	Refunds & Reimbursements - CE	City of Moscow		$28.00
					Check Total:	$33.00
117009	07/22/2026	Water Fund	Water Conservation Program	Danhong Zhang		$1,237.50
					Check Total:	$1,237.50
117010	07/22/2026	Water Fund	Other Miscellaneous Supplies	Ferguson Enterprises LLC #3325		$272.75
					Check Total:	$272.75
117011	07/22/2026	General Fund	Janitorial Services & Supplies	GG Gutters, Inc.		$3,708.67
117011	07/22/2026	Transit Center	Janitorial Services & Supplies	GG Gutters, Inc.		$1,012.09
117011	07/22/2026	Recreation & Culture	Janitorial Services & Supplies	GG Gutters, Inc.		$1,500.00
					Check Total:	$6,220.76
117012	07/22/2026	Fleet Management Fund	Operations & Maintenance Parts	Gordon Truck Centers, Inc.		$884.77
					Check Total:	$884.77
117013	07/22/2026	Fleet Management Fund	R & M - Equipment	GRAINGER, INC.		$34.47
117013	07/22/2026	Water Fund	Other Miscellaneous Supplies	GRAINGER, INC.		$326.28
					Check Total:	$360.75
117014	07/22/2026	Streets Fund	Traffic Control	GROPP, LLC		$2,100.25
					Check Total:	$2,100.25
117015	07/22/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$150.00
117015	07/22/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$150.00
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117015	07/22/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$150.00
117015	07/22/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$150.00
117015	07/22/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$150.00
117015	07/22/2026	Recreation & Culture	Department Supplies	HAHN RENTAL CENTER, INC.		$150.00
117015	07/22/2026	Streets Fund	Rental Property & Equipment	HAHN RENTAL CENTER, INC.		$172.55
					Check Total:	$1,222.55
117016	07/22/2026	Water Fund	Professional Services	HDR ENGINEERING, INC.		$1,154.80
					Check Total:	$1,154.80
117017	07/22/2026	1912 Center Fund	Professional Services	HEART OF THE ARTS, INC.		$7,000.00
117017	07/22/2026	1912 Center Fund	Utility Expense	HEART OF THE ARTS, INC.		$3,750.00
					Check Total:	$10,750.00
117018	07/22/2026	1912 Center Fund	Improvements	HEART OF THE ARTS, INC.		$10,390.00
					Check Total:	$10,390.00
117019	07/22/2026	Streets Fund	Maintenance	HERCO, INC.		$803.43
117019	07/22/2026	Streets Fund	Maintenance	HERCO, INC.		$1,008.45
117019	07/22/2026	Streets Fund	Maintenance	HERCO, INC.		$891.81
					Check Total:	$2,703.69
117020	07/22/2026	Capital Projects Fund	Roadway Improvement Program	HMH Engineering		$69.75
117020	07/22/2026	Capital Projects Fund	Roadway Improvement Program	HMH Engineering		$880.48
					Check Total:	$950.23
117021	07/22/2026	Sewer Fund	Department Supplies	Home Depot U.S.A, Inc.		$29.97
117021	07/22/2026	Stormwater Fund	Department Supplies	Home Depot U.S.A, Inc.		$236.94
					Check Total:	$266.91
117022	07/22/2026	General Fund	R & M - Equipment	HOWARD HUGHES APPLIANCE & TV		$309.95
					Check Total:	$309.95
117023	07/22/2026	General Fund	Professional Services	Inland North Waste		$36.70
117023	07/22/2026	General Fund	Professional Services	Inland North Waste		$32.11
					Check Total:	$68.81
117024	07/22/2026	General Fund	Department Supplies	L.N. Curtis & Sons		$4,181.30
					Check Total:	$4,181.30
117025	07/22/2026	Water Fund	Other Miscellaneous Supplies	LANDGROVE COFFEE, INC.		$140.00
					Check Total:	$140.00
117026	07/22/2026	General Fund	Professional Services	LATAH COUNTY AUDITOR		$7,023.49

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$7,023.49
117027	07/22/2026	Fleet Management Fund	Operations & Maintenance Parts	Les Schwab Tire Centers		$1,035.96
					Check Total:	$1,035.96
117028	07/22/2026	General Fund	R & M - Buildings	McCoy Plumbing & Heating, Inc.		$42.95
					Check Total:	$42.95
117029	07/22/2026	General Fund	Department Supplies	MES Service Company, LLC		$2,267.31
117029	07/22/2026	General Fund	Department Supplies	MES Service Company, LLC		$278.07
					Check Total:	$2,545.38
117030	07/22/2026	Fleet Management Fund	Operations & Maintenance Parts	MUNDY'S MACHINE & WELDING		$24.85
					Check Total:	$24.85
117031	07/22/2026	Sewer Fund	Lab Supplies	NCL OF WISCONSIN, INC.		$1,283.18
117031	07/22/2026	Sewer Fund	Lab Supplies	NCL OF WISCONSIN, INC.		$518.65
					Check Total:	$1,801.83
117032	07/22/2026	Fleet Management Fund	Operations & Maintenance Parts	O'Reilly Auto Parts		$22.24
117032	07/22/2026	Fleet Management Fund	Operations & Maintenance Parts	O'Reilly Auto Parts		$30.42
					Check Total:	$52.66
117033	07/22/2026	Recreation & Culture	Refunds & Reimbursements	Olesya Mussman		$93.51
					Check Total:	$93.51
117034	07/22/2026	Fleet Management Fund	Operations & Maintenance Parts	Omega Electric		$53.25
117034	07/22/2026	Streets Fund	Maintenance	Omega Electric		$22.50
					Check Total:	$75.75
117035	07/22/2026	General Fund	Section 125 Administration	Peak 1 Administration, LLC		$648.60
117035	07/22/2026	General Fund	Professional Services	Peak 1 Administration, LLC		$12.00
					Check Total:	$660.60
117036	07/22/2026	General Fund	Professional Services - Auditing	PRESNELL GAGE PLLC		$33,800.00
					Check Total:	$33,800.00
117037	07/22/2026	General Fund	Miscellaneous Services & Charges	Redi-Data, Inc.		$200.00
					Check Total:	$200.00
117038	07/22/2026	Recreation & Culture	Refunds & Reimbursements	Ruthie Fisher		$111.81
					Check Total:	$111.81
117039	07/22/2026	General Fund	Travel & Meetings	Shaine Gunderson		$199.00
					Check Total:	$199.00

Check #	Check Date	Fund	Account	Vendor Name		Amount
117040	07/22/2026	General Fund	R & M - Buildings	SHERWIN-WILLIAMS COMPANY		$534.15
					Check Total:	$534.15
117041	07/22/2026	Water Fund	Other Miscellaneous Supplies	Spence Sales & Service		$225.94
					Check Total:	$225.94
117042	07/22/2026	Sewer Fund	Department Supplies	Stoneway Electric Supply Co.		$19.30
					Check Total:	$19.30
117043	07/22/2026	Recreation & Culture	Janitorial Services & Supplies	SUPERIOR FLOORS, INC.		$335.50
117043	07/22/2026	Recreation & Culture	Janitorial Services & Supplies	SUPERIOR FLOORS, INC.		$489.00
117043	07/22/2026	General Fund	Janitorial Services & Supplies	SUPERIOR FLOORS, INC.		$385.75
117043	07/22/2026	General Fund	Janitorial Services & Supplies	SUPERIOR FLOORS, INC.		$2,026.25
					Check Total:	$3,236.50
117044	07/22/2026	Recreation & Culture	Refunds & Reimbursements - CE	TONNEMAKER HILL FARM		$14.00
					Check Total:	$14.00
117045	07/22/2026	General Fund	Advertising & Publishing	TRIBUNE PUBLISHING COMPANY		$144.16
					Check Total:	$144.16
117046	07/22/2026	Recreation & Culture	Concession Supplies	US Foods, Inc.		$2,240.32
					Check Total:	$2,240.32
117047	07/22/2026	Water Fund	Other Miscellaneous Supplies	Walter E. Nelson Co.		$116.16
117047	07/22/2026	Recreation & Culture	Janitorial Services & Supplies	Walter E. Nelson Co.		$839.94
117047	07/22/2026	Recreation & Culture	Department Supplies	Walter E. Nelson Co.		$121.42
					Check Total:	$1,077.52
117048	07/22/2026	Sewer Fund	R & M - Equipment	Western States Equipment Co.		$1,105.75
117048	07/22/2026	Water Fund	R & M - Equipment	Western States Equipment Co.		$1,513.21
					Check Total:	$2,618.96
117049	07/22/2026	General Fund	911 Whitcom Contract	WHITCOM 911		$195,150.00
					Check Total:	$195,150.00
117050	07/29/2026	Streets Fund	Traffic Control	3M COMPANY		$603.40
					Check Total:	$603.40
117051	07/29/2026	Water Fund	Other Miscellaneous Supplies	Ace Industrial Supply, Inc.		$228.35
					Check Total:	$228.35
117052	07/29/2026	Sewer Fund	Utility Accounts Receivable	ADAM HART		$21.22
117052	07/29/2026	Sanitation Fund	Utility Accounts Receivable	ADAM HART		$20.60
117052	07/29/2026	Water Fund	Utility Accounts Receivable	ADAM HART		$16.23

Check #	Check Date	Fund	Account	Vendor Name		Amount
117052	07/29/2026	Water Fund	Utility Accounts Receivable	ADAM HART		$8.25
117052	07/29/2026	Stormwater Fund	Utility Accounts Receivable	ADAM HART		$3.13
					Check Total:	$69.43
117053	07/29/2026	General Fund	Professional Services	Alex Jones		$900.00
					Check Total:	$900.00
117054	07/29/2026	General Fund	Professional Services	Alexandra Sceli		$540.00
					Check Total:	$540.00
117055	07/29/2026	Capital Projects Fund	Roadway Improvement Program	Alliance Title & Escrow		$14,814.31
					Check Total:	$14,814.31
117056	07/29/2026	Information Systems Fund	Professional Services	ALMOTA FIBER LLC		$600.00
					Check Total:	$600.00
117057	07/29/2026	General Fund	Travel & Meetings	Alyssa Griffith		$29.98
					Check Total:	$29.98
117058	07/29/2026	Fleet Management Fund	Office Supplies	Amazon Capital Services		$67.24
117058	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	Amazon Capital Services		$125.80
117058	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	Amazon Capital Services		$178.79
					Check Total:	$371.83
117059	07/29/2026	Water Fund	Professional Services	Anatek Labs, Inc.		$210.00
117059	07/29/2026	Water Fund	Professional Services	Anatek Labs, Inc.		$47.00
117059	07/29/2026	Water Fund	Professional Services	Anatek Labs, Inc.		$235.00
117059	07/29/2026	Water Fund	Professional Services	Anatek Labs, Inc.		$830.00
					Check Total:	$1,322.00
117060	07/29/2026	Water Fund	Insurance	AUTO BODY SUPER CENTER		$2,489.90
					Check Total:	$2,489.90
117061	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	AUTOZONE, INC.		$59.76
117061	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	AUTOZONE, INC.		$53.45
					Check Total:	$113.21
117062	07/29/2026	Streets Fund	Maintenance	BioSystems, Inc.		$585.72
					Check Total:	$585.72
117063	07/29/2026	General Fund	Professional Services	Bryce Anderson		$2,430.00
					Check Total:	$2,430.00
117064	07/29/2026	Information Systems Fund	Department Supplies	Canon U.S.A, Inc.		$34.07

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$34.07
117065	07/29/2026	Recreation & Culture	Professional Services	CAROLYN BERMAN		$850.00
					Check Total:	$850.00
117066	07/29/2026	Recreation & Culture	Refunds & Reimbursements	Christ Church		$107.59
					Check Total:	$107.59
117067	07/29/2026	Recreation & Culture	Refunds & Reimbursements - CE	City of Moscow		$20.00
					Check Total:	$20.00
117068	07/29/2026	General Fund	Professional Development	Connor Coulter		$1,364.00
					Check Total:	$1,364.00
117069	07/29/2026	Recreation & Culture	R & M - Buildings	Consolidated Electrical Distributor		$31.80
					Check Total:	$31.80
117070	07/29/2026	Water Fund	Operations & Maintenance Parts	CONSOLIDATED SUPPLY CO.		$34.61
117070	07/29/2026	Water Fund	Operations & Maintenance Parts	CONSOLIDATED SUPPLY CO.		$539.18
117070	07/29/2026	Water Fund	Operations & Maintenance Parts	CONSOLIDATED SUPPLY CO.		$513.17
117070	07/29/2026	Water Fund	Operations & Maintenance Parts	CONSOLIDATED SUPPLY CO.		$580.36
					Check Total:	$1,667.32
117071	07/29/2026	Water Fund	Operations & Maintenance Parts	CORE & MAIN		$3,149.23
117071	07/29/2026	Water Fund	Operations & Maintenance Parts	CORE & MAIN		$1,439.88
117071	07/29/2026	Water Fund	Meters	CORE & MAIN		$1,026.95
					Check Total:	$5,616.06
117072	07/29/2026	Recreation & Culture	Moscow Farmers Market Programs	Dan Smith		$300.00
					Check Total:	$300.00
117073	07/29/2026	General Fund	Professional Services	Devin Moura		$360.00
					Check Total:	$360.00
117074	07/29/2026	General Fund	Public Relations Supplies	Eric Engerbretson		$500.00
					Check Total:	$500.00
117075	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	GRAINGER, INC.		$42.68
117075	07/29/2026	Water Fund	Operations & Maintenance Parts	GRAINGER, INC.		$675.84
117075	07/29/2026	Water Fund	Operations & Maintenance Parts	GRAINGER, INC.		$50.08
117075	07/29/2026	Water Fund	Operations & Maintenance Parts	GRAINGER, INC.		$77.90
117075	07/29/2026	Water Fund	Operations & Maintenance Parts	GRAINGER, INC.		$34.20
					Check Total:	$880.70
117076	07/29/2026	Water Fund	R & M - Buildings	GROPP, LLC		$771.67

Check #	Check Date	Fund	Account	Vendor Name		Amount
117076	07/29/2026	Streets Fund	Insurance	GROPP, LLC		$12,649.56
					Check Total:	$13,421.23
117077	07/29/2026	Recreation & Culture	Moscow Farmers Market Programs	Heather Niccoli		$395.00
					Check Total:	$395.00
117078	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	HELBLING MACHINE & AUTO PARTS		$94.63
117078	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	HELBLING MACHINE & AUTO PARTS		$86.63
					Check Total:	$181.26
117079	07/29/2026	MSD Community Playfields	R & M - Grounds	Horizon Distributors, Inc.		$4,151.98
117079	07/29/2026	MSD Community Playfields	R & M - Grounds	Horizon Distributors, Inc.		$618.80
					Check Total:	$4,770.78
117080	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	HUBER ACTION FREIGHT, INC.		$21.70
					Check Total:	$21.70
117081	07/29/2026	General Fund	Humane Society Allocation	HUMANE SOCIETY OF THE PALOUSE		$4,991.58
					Check Total:	$4,991.58
117082	07/29/2026	Streets Fund	Refunds & Reimbursements	ICRMP		$7,228.65
					Check Total:	$7,228.65
117083	07/29/2026	Recreation & Culture	Concession Supplies	IDAHO BEVERAGES, INC.		$337.85
					Check Total:	$337.85
117084	07/29/2026	General Fund	Rental Property & Equipment	IDAHO STATE POLICE		$7,356.25
					Check Total:	$7,356.25
117085	07/29/2026	General Fund	Rental Property & Equipment	IDAHO STATE POLICE		$2,293.75
					Check Total:	$2,293.75
117086	07/29/2026	General Fund	R & M - Grounds	Inland North Waste		$103.83
117086	07/29/2026	General Fund	R & M - Grounds	Inland North Waste		$17.10
117086	07/29/2026	Recreation & Culture	R & M - Grounds	Inland North Waste		$89.24
					Check Total:	$210.17
117087	07/29/2026	Sewer Fund	Improvements	Integrity Inspection Solutions, Inc		$30,250.00
117087	07/29/2026	Sewer Fund	R & M - Equipment	Integrity Inspection Solutions, Inc		$2,050.00
					Check Total:	$32,300.00
117088	07/29/2026	General Fund	Professional Services	Joe Palfini		$180.00
					Check Total:	$180.00
117089	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	Kent D. Bruce., LLC		$49.81

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$49.81
117090	07/29/2026	General Fund	Department Supplies	L.N. Curtis & Sons		$33,304.00
					Check Total:	$33,304.00
117091	07/29/2026	Water Fund	Department Supplies	LAWSON PRODUCTS, INC.		$150.36
117091	07/29/2026	Water Fund	Department Supplies	LAWSON PRODUCTS, INC.		$194.03
					Check Total:	$344.39
117092	07/29/2026	General Fund	Uniform Expense	Lewiston Police Department		$1,384.32
					Check Total:	$1,384.32
117093	07/29/2026	General Fund	Professional Services	Luca Atencio		$990.00
					Check Total:	$990.00
117094	07/29/2026	General Fund	Professional Services	Madison Zumhofe		$360.00
					Check Total:	$360.00
117095	07/29/2026	Recreation & Culture	R & M - Buildings	MALLORY PAINT STORE		$24.54
117095	07/29/2026	Streets Fund	Maintenance	MALLORY PAINT STORE		$168.06
					Check Total:	$192.60
117096	07/29/2026	Recreation & Culture	Events & Programs	Miriam Akervall		$1,000.00
					Check Total:	$1,000.00
117097	07/29/2026	General Fund	Professional Services	Moore Elia Kraft & Stacey, LLP		$5,061.00
					Check Total:	$5,061.00
117098	07/29/2026	General Fund	Rental Property & Equipment	MOSCOW VOLUNTEER FIRE DEPARTMENT		$1,750.00
					Check Total:	$1,750.00
117099	07/29/2026	Streets Fund	Maintenance	MOTLEY-MOTLEY, INC.		$1,221.81
					Check Total:	$1,221.81
117100	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	MUNDY'S MACHINE & WELDING		$115.70
					Check Total:	$115.70
117101	07/29/2026	General Fund	Professional Services	Nick Canto		$180.00
					Check Total:	$180.00
117102	07/29/2026	Streets Fund	Maintenance	NORTH IDAHO CRUSHING, INC.		$407.25
117102	07/29/2026	Streets Fund	Maintenance	NORTH IDAHO CRUSHING, INC.		$328.50
					Check Total:	$735.75
117103	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	O'Reilly Auto Parts		$64.99
117103	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	O'Reilly Auto Parts		$84.99

Check #	Check Date	Fund	Account	Vendor Name		Amount
					Check Total:	$149.98
117104	07/29/2026	Recreation & Culture	Refunds & Reimbursements	Olesya Mussman		$74.80
					Check Total:	$74.80
117105	07/29/2026	Sewer Fund	Chemicals	OXARC, INC.		$4,050.98
					Check Total:	$4,050.98
117106	07/29/2026	Sewer Fund	R & M - Equipment	PHILLIP R. STRADLEY		$369.00
					Check Total:	$369.00
117107	07/29/2026	Information Systems Fund	Telephones & Communications	PORT OF WHITMAN COUNTY		$503.75
					Check Total:	$503.75
117108	07/29/2026	Sewer Fund	Department Supplies	Productivity Plus		$13.79
					Check Total:	$13.79
117109	07/29/2026	General Fund	Recruitment Expense	Prove It Polygraph		$400.00
					Check Total:	$400.00
117110	07/29/2026	General Fund	Recruitment Expense	Puretone of Idaho		$100.00
					Check Total:	$100.00
117111	07/29/2026	General Fund	Professional Services	Reece Alfaro		$270.00
					Check Total:	$270.00
117112	07/29/2026	Sewer Fund	Miscellaneous Services & Charges	SE Moscow Sewer District		$144.00
					Check Total:	$144.00
117113	07/29/2026	General Fund	Department Supplies	SHERWIN-WILLIAMS COMPANY		$31.02
117113	07/29/2026	General Fund	R & M - Buildings	SHERWIN-WILLIAMS COMPANY		$55.11
					Check Total:	$86.13
117114	07/29/2026	General Fund	Printing & Binding	SOLV BUSINESS SOLUTIONS - SAFEGUARD		$442.00
					Check Total:	$442.00
117115	07/29/2026	Recreation & Culture	Department Supplies	Spence Sales & Service		$174.99
117115	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	Spence Sales & Service		$10.99
					Check Total:	$185.98
117116	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	STEVEN E. BRANDT		$230.00
					Check Total:	$230.00
117117	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	Stoneway Electric Supply Co.		$117.89
117117	07/29/2026	General Fund	R & M - Buildings	Stoneway Electric Supply Co.		$13.44

Check #	Check Date	Fund	Account	Vendor Name	Amount
				Check Total:	$131.33
117118	07/29/2026	Recreation & Culture	Refunds & Reimbursements - CE	Taylormade Kitchen	$20.00
				Check Total:	$20.00
117119	07/29/2026	Sanitation Fund	Utility Accounts Receivable	TEAM IDAHO PROPERTY MANAGEMENT	$111.67
				Check Total:	$111.67
117120	07/29/2026	General Fund	Uniform Expense	The Country Stitch	$59.00
				Check Total:	$59.00
117121	07/29/2026	Fleet Management Fund	Operations & Maintenance Parts	TreviPay	$6,104.99
				Check Total:	$6,104.99
117122	07/29/2026	Capital Projects Fund	Buildings	TRIBUNE PUBLISHING COMPANY	$320.50
117122	07/29/2026	General Fund	Advertising & Publishing	TRIBUNE PUBLISHING COMPANY	$49.52
117122	07/29/2026	General Fund	Advertising & Publishing	TRIBUNE PUBLISHING COMPANY	$39.64
				Check Total:	$409.66
117123	07/29/2026	Recreation & Culture	R & M - Grounds	UI Bursar	$160.00
				Check Total:	$160.00
117124	07/29/2026	Water Fund	Department Supplies	USABLUEBOOK	$2,380.11
				Check Total:	$2,380.11
117125	07/29/2026	Water Fund	Utility Accounts Receivable	VICTORIA URQUIA	$121.70
				Check Total:	$121.70
117126	07/29/2026	Recreation & Culture	Janitorial Services & Supplies	Walter E. Nelson Co.	$679.35
				Check Total:	$679.35
117127	07/29/2026	General Fund	Recruitment Expense	Weeks and Vietri Counseling	$50.00
117127	07/29/2026	General Fund	Recruitment Expense	Weeks and Vietri Counseling	$50.00
				Check Total:	$100.00
117128	07/29/2026	Sewer Fund	Improvements	YOUMANS EXCAVATION SERVICE LLC	$11,350.00
				Check Total:	$11,350.00
117129	07/29/2026	General Fund	Professional Development	Zach Whisenhunt	$1,364.00
				Check Total:	$1,364.00

Check #	Check Date	Fund	Account	Vendor Name	Amount
				Total Amount Being Paid:	**$524,482.15**

Accounts Payable
Checks for Approval

July 29, 2026 03:36 PM

jlopez

Check #	Check Date	Fund	Account	Vendor Name		Amount
463	07/29/2026	Capital Projects Fund	Buildings	LCA Architects, Inc.		$11,680.91
463	07/29/2026	Water Capital Fund	Buildings	LCA Architects, Inc.		$439.60
463	07/29/2026	Sewer Capital Fund	Buildings	LCA Architects, Inc.		$439.60
					Check Total:	$12,560.11

Check #	Check Date	Fund	Account	Vendor Name	Amount

Total Amount Being Paid: **$12,560.11**

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 3, 2026

AGENDA ITEM TITLE

Camp Moscowanna Alcohol Use Request in Entertainment District - Amanda Argona

RESPONSIBLE STAFF

Amanda Argona, Community Events Manager

ADDITIONAL PRESENTER(S)

DESCRIPTION

The Moscow Chamber of Commerce + Visitor Center is hosting Camp Moscowanna on Saturday, August 15th, from 4 pm to 8 pm on Main Street between 3rd and 6th Streets. This summer camp-themed event is designed to evoke the nostalgia of family-friendly gatherings and will feature retail vendors offering a variety of activities with highlights including bean bag toss, knot tying, s'more making, and general crafting. Eight food vendors are expected, and no more than four beer/wine vendors will be present. The event has been reviewed and approved on June 29, 2026. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Camp Moscowanna is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12, a draft resolution has been prepared for the Council's consideration.

REVIEWED BY

PROPOSED ACTIONS

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of Camp Moscowanna for the duration of the event.

STAFF RECOMMENDATION

Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of Camp Moscowanna for the duration of the event.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2026-Entertainment District Beer and Wine_Camp Moscowanna_final

RESOLUTION NO. 2026-

A RESOLUTION OF THE CITY OF MOSCOW, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, TO ALLOW FOR THE TEMPORARY VENDING OF BEER AND WINE AND EXEMPTION TO THE OPEN CONTAINER PROHIBITION IN THE ENTERTAINMENT DISTRICT UNDER SPECIFIC REGULATIONS AND UNDER CERTAIN LIMITED CONDITIONS PURSUANT TO MOSCOW CITY CODE 10-1-12; PROVIDING THIS RESOLUTION TO BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Moscow City Code Title 9, Chapter 6, Section 6-35 and Title 9, Chapter 8, Section 8-17 prohibit any person from selling, serving, giving away, dispensing, consuming or carrying any beer or wine in open containers on or in any public street, highway, alley, lane, sidewalk, public or private parking lot, conveyance, or primary and secondary school facility in the City of Moscow, Idaho (hereinafter "City") except in accordance with specific regulations adopted by the Council by Resolution; and

WHEREAS, The Entertainment District is defined in Moscow City Code Title 10, Chapter 1, Section 1-12 as an exemption to the Open Containers Prohibition (hereinafter "The Entertainment District") with Council approval; and

WHEREAS, Moscow Chamber of Commerce + Visitor Center (hereinafter "the Event Sponsor") desires to have its sponsored event, Camp Moscowanna (hereinafter "the Permitted Event"), in The Entertainment District (see Attachment "A"); and

WHEREAS, the Permitted Event (see Attachment "B") is an event sponsored by the Event Sponsor, intended to promote family and community fellowship; and

WHEREAS, Council wishes to allow for the vending and responsible consumption of beer and wine under certain conditions, contained herein and during limited hours during the Permitted Event; and

WHEREAS, Council wishes to prohibit the sale and consumption of liquor during the Permitted Event; and

WHEREAS, Council believes the regulations contained herein are appropriate; and

WHEREAS, Council believes that the specific regulations contained herein balance health and safety concerns of citizens with the desire to promote responsible use of alcoholic beverages; and

WHEREAS, nothing contained in this Resolution is intended to waive other laws and regulations applicable to the sale and consumption of alcohol within City limits (including a requirement for a catering permit; a beer and wine permit for benevolent, charitable and public purpose events; or a winery sponsored event permit); and

WHEREAS, nothing contained within this Resolution is intended to endorse or support any particular belief, philosophy, or political position of the Event Sponsor or of the Permitted Event, and/or its affiliates, associations, contributors, supporters, participants, etc.;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho that all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

SPECIFIC REGULATIONS ON THE SALE AND CONSUMPTION OF BEER AND WINE DURING CAMP MOSCOWANNA:

Intent:

This Resolution is intended to allow the sale and consumption of beer and wine only (not liquor), pursuant to these specific regulations and is not intended to amend or expand the Moscow City Code or any other applicable law or regulation beyond the scope of the particulars of this Resolution or beyond the hours of the Permitted Event. Other than as specifically provided herein, park, sanitary, health, litter, police, fire, sidewalk café, alcohol vending, and other laws and regulations shall be unaffected by this Resolution. This Resolution is not a waiver of any State, County, or local requirement of a permit or licensure related to sales and/or distribution of alcohol including a requirement for a catering permit; a beer and wine permit for benevolent, charitable and public purpose events; or a winery sponsored event permit. This Resolution shall not establish precedent nor shall it apply to any event other than the Permitted Event held on the 15th day of August, 2026, from 4:00 p.m. to 8:00 p.m.

Liability, Insurance and Safety:

1. No less than ten (10) days prior to the Permitted Event at which the licensed vendors will sell beer and/or wine, the Event Sponsor shall deliver to the Community Events Division one (1) copy of written proof that the licensed vendors have current, paid up, off-premise liquor liability insurance or special event insurance in an amount not less than One Million Dollars ($1,000,000) combined single limits.
2. No less than ten (10) days prior to the first activity of the Permitted Event herein described, the Event Sponsor shall deliver to the Community Events Division one (1) copy of written proof that the Permitted Event has obtained current, paid up, general liability insurance or special event insurance in an amount not less than One Million Dollars ($1,000,000) combined single limits. City shall be named as an additional insured on the insurance policy of the Event Sponsor. Such general liability insurance or special event insurance policy shall be primary to any other insurance related to these events and to that of any potential party subject to a claim related to the Permitted Event.
3. The Moscow Police Chief or designee is hereby empowered to order the immediate cessation of all activities allowed under this Resolution at any time they reasonably determine that it is in the best interest of City to do so. There shall be no appeal from a determination by the Moscow Police Chief or designee to terminate all or part of the Permitted Event.

Vendor:

1. There shall be no more than four (4) licensed vendors selling beer and/or wine at the Permitted Event.
2. All beer and wine shall be sold only by a licensed vendor.

3. Every licensed vendor, shall obtain and shall comply with all alcohol related laws and regulations, including, but not limited to, the City requirement of a City catering permit; a State beer and wine permit for benevolent, charitable, or public purpose events; or a winery sponsored event permit.
4. The name, address, telephone number, alcohol license permit number of every licensed vendor, and proof of insurance covering the vendor's activities (as required herein) shall be provided to the Community Events Division no less than ten (10) days prior to the Permitted Event at which such licensed vendor shall sell beer and/or wine.
5. The City shall play no role in determining which vendors shall be selected to sell alcoholic beverages during the Permitted Event, unless it is a City sponsored event.
6. The Event Sponsor shall provide at least two (2) persons to check proper identification for those who shall be sold beer and/or wine during the Permitted Event. These persons shall be clearly identified and shall be stationed at a central identification checking station where they shall issue one (1) wristband per individual twenty-one (21) years of age or older.
7. The Event Sponsor shall provide at least two (2) law enforcement officers or two (2) guards from a recognized private security firm to provide security for the Permitted Event. Such officers or guards shall be clearly identified as such and shall be on duty at all times beer and/or wine is being served during the Permitted Event. The Chief of Police shall make the determination of whether law enforcement officers are required and in the event the Chief of Police approves the use of a private security firm, the Event Sponsor shall obtain written permission for use of said private security firm by the Chief of Police or designee.
8. The Event Sponsor and City both specifically understand and acknowledge that the Event Sponsor shall be solely responsible for any and all liability resulting from action or inaction, and/or negligence, and/or gross negligence by security provided by the Event Sponsor for the Permitted Event.

Sales and Consumption:

1. No less than ten (10) days prior to the Permitted Event at which the licensed vendors will sell beer and/or wine, the Event Sponsor shall deliver to the Community Events Division a finalized site map which shall be drawn to show the location, dimension of, and relative distance between the following within The Entertainment District: (a) the beer and wine sales area; and (b) the boundaries where the beer and wine shall be consumed. Said site design and any subsequent alterations shall be approved in writing by Moscow Deputy City Administrator – Community Development or their designee, and by the Moscow Chief of Police prior to the Permitted Event.
2. All beer and wine sales and dispensing shall take place within the area designated by the Event Sponsor and as shown on the site map required by this Resolution.
3. The Event Sponsor shall include an identification checking station and its general location on Event Site Map.
4. No person shall be allowed to purchase beer and/or wine other than within the area designated for beer and wine sales and dispensing as shown on the map required by this Resolution and only persons with a designated wristband shall be allowed to purchase, possess, and consume beer and/or wine.
5. All beer and wine shall be dispensed in and consumed from the designated Event container.
6. Every occupant within The Entertainment District shall provide identification to law enforcement officers or City employees at any point in time or location when requested to do so.

7. No person under twenty-one (21) years of age shall be allowed to wear the designated wristband at any time during the Permitted Event.
8. A sign shall be prominently posted at or near the area designated for beer and wine sales and dispensing stating that service to persons under twenty-one (21) years of age is prohibited.
9. Beer and wine shall be sold only within the designated area in The Entertainment District only between the hours of 4:00 p.m. and 8:00 p.m. local time on the 15th day of August, 2026, during the Permitted Event.
10. Beer and wine shall be consumed only within The Entertainment District between the hours of 4:00 p.m. and 8:00 p.m. local time on the 15th day of August, 2026, during the Permitted Event.
11. No person shall carry or consume any alcoholic beverage within The Entertainment District which is not purchased or dispensed from the licensed vendors at the Permitted Event. Consumption of alcohol outside of The Entertainment District, in any public street, highway, alley, lane, sidewalk, public or private parking lot, conveyance, or primary and secondary school facility in the City of Moscow, shall be considered a violation of the City's open container ordinance.

Fee:

The Event Sponsor shall submit to the Community Events Division, within ten (10) days of the event, any remaining required fees established by Council that is associated with this Resolution.

Failure To Comply:

Failure to comply with this Resolution shall expose any such person to all relevant civil and criminal consequences and may result in denial of subsequent applications for alcohol permits in public rights-of-way for a period of no less than five (5) years.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Scott Sumner	________	________	__________	________
Sage McCetich	________	________	__________	________
Bryce Blankenship	________	________	__________	________
Drew Davis	________	________	__________	________
Sandra Kelly	________	________	__________	________
Evan Holmes	________	________	__________	________

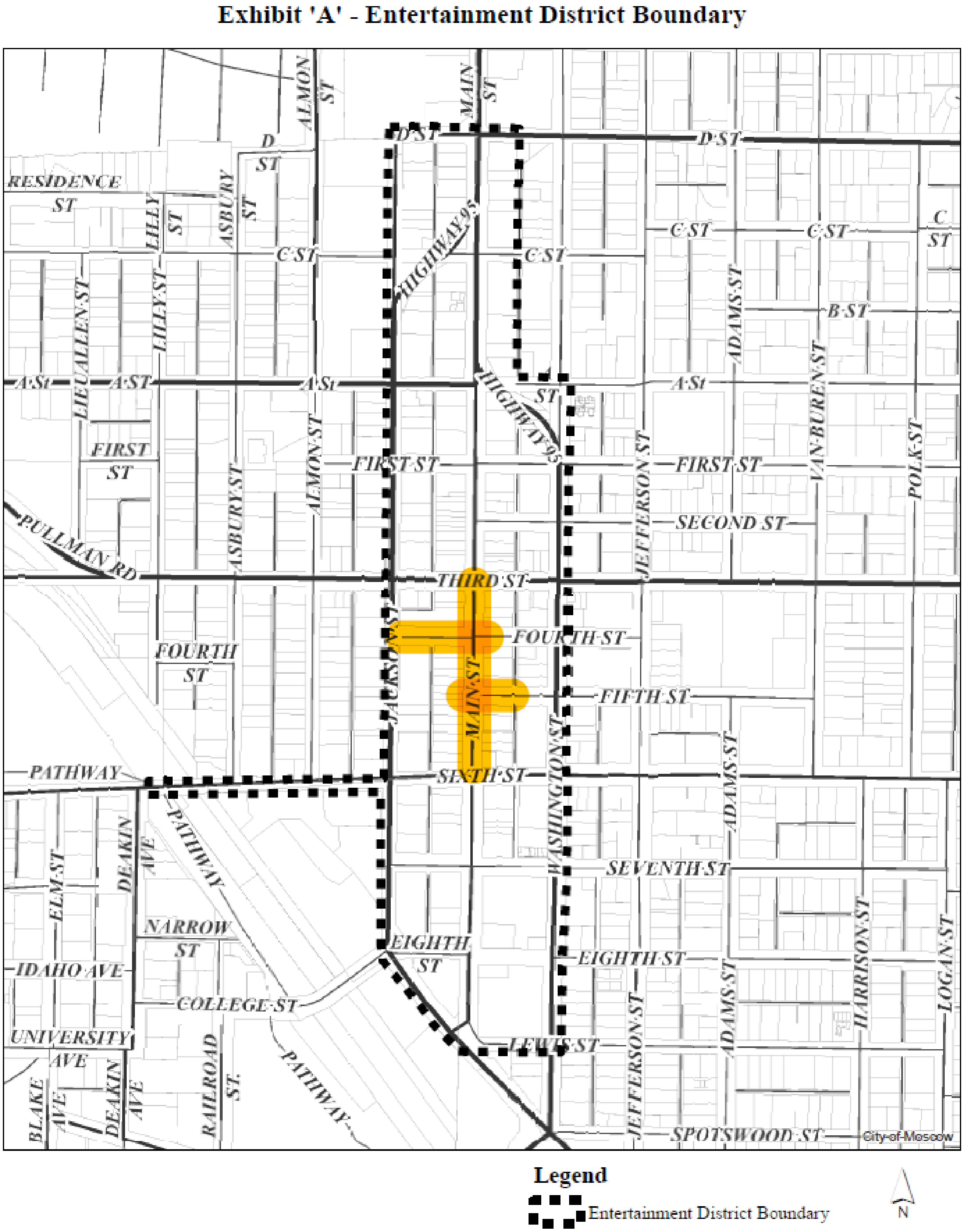
ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, Idaho this ____ day of __________, 2026.

____
Hailey Lewis, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Moscow, held on __________ ______, 2026 and attest to the Mayor's signature.

____
Laurie M. Hopkins, City Clerk

Attachment "A"



Attachment "B"

City of Moscow Community Events Division EVENT APPLICATION	For office staff use only Date App Rec'd: 6/17/26 Fees Due: $311 Fees Paid:	
	☐ Community Event without ~~alcohol~~	☐ Community Event with alcohol
	☐ Street Parade Event	☐ Sidewalk/Pathway Event (fun runs, trail runs, walk-a-thons)
	☐ Residential Neighborhood Block Party Event	☐ Public Assembly – no fee (march, rally, demonstration, etc.)

Thank you for your interest in organizing/sponsoring an Event in the City of Moscow! Events by local citizens add to the cultural wealth of our town and may range from fun runs to political marches, neighborhood block parties to street fairs. Submit completed forms electronically or physically to the Community Events office: communityevents@ci.moscow.id.us or 504 S. Washington Street, Moscow. All applications must be legible.

The City reserves the right to request additional information reasonably necessary to make a fair determination as to issuance of an event permit in accordance with Moscow City Code Title 10, Chapter 17 (https://www.ci.moscow.id.us/DocumentCenter/View/1358/Chapter-17---Parade-Public-Assembly-PDF). Applications are processed on a first-come, first-served basis no more than 180 days before the proposed date of the event. Application deadlines are as follows:

- Regular or recurring events must be submitted at least sixty (60) days before the proposed date of the event.
- Single, non-recurring events without alcohol must be submitted at least ten (10) days before the proposed date of the event.
- Events with alcohol must be submitted at least two (2) months before the event date to allow for adequate review and presentation to a Council Committee and City Council. Council Committees meet on the 2nd and 4th Monday of each month, and City Council meets on the 1st and 3rd Monday of each month pending no holiday delays, re-scheduling, or cancellations.

1. **Name of Event:** Camp Moscowanna
2. **Event Date(s):** August 15 2026
3. **Event Location:** Main Street, 3rd 6th
4. **Are you requesting street closure(s) for event?** ■ Yes ☐ No

IF YES

a. Provide street closure location(s). List cross streets, intersections, building addresses, etc. Include these details on your event map (see item 24).

Main Street, 3rd to 6th, first bay of Jackson Street lot, 5th Street to ADA spot

b. Select the parking restriction to accompany event street closure:

☐ Standard (no parking in event area only)

■ Standard plus ADA (recommended ADA location based on event details)

Traditional parking restrictions begin 3 hours prior to event start time and 1 hour past event end time.

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5. **Event(s) Start time:** 4:00 **Event(s) End time:** 8:00
Applicants have 2 hours prior to event start time for set-up and 1 hour after event end time for tear-down. Example: Applicants with events starting at 4 pm may begin setting up at 2 pm; events ending at 8 pm have until 9 pm to complete tear-down. **If more time is required, please indicate this in item 15.**

6. **Is this a recurring Event (i.e. every 1st Thu. or every Sat. May-Oct.)?** ☐ Yes ☒ No

7. **Is this an annual Event?** ☒ Yes ☐ No

8. **Are you planning on having refreshments and/or food?** ☒ Yes ☐ No

IF YES – Applicants are responsible for removing all waste from their event footprint, including emptying permanent trash receptacles in and around the event area. If applicable, staff will provide a map of trash receptacles that the applicant will be responsible for emptying at the end of their event. Events taking place in the downtown area may not utilize dumpsters for trash disposable. Unauthorized use of other's solid waste container(s) is considered "theft of services" pursuant to Idaho Code § 18-2403(5)(c). This activity is a misdemeanor crime and punishable by up to a $1,000 fine, plus court costs and up to one (1) year in jail.

9. **Are you planning on serving alcohol and/or having alcohol available for purchase at the event?**
☒ Yes ☐ No (skip to item 10)

IF YES – Obtain required Alcohol Catering Permit(s). This process is to be handled by your licensed alcohol provider(s) via the City Clerk's office.

a. Events in the public right-of-way or a City park are eligible to pursue a temporary suspension of the Open Container law by Resolution of the City Council. **Select the option that applies to your event:**

☐ Seeking a resolution for open containers within a beer garden in a City Park

☒ Seeking a resolution for open containers within Moscow Entertainment District boundaries (see page 7)

☐ Seeking a resolution for open containers within a beer garden in public right-of-way outside Moscow Entertainment District boundaries (see page 7)

b. Submit Alcohol Use Application and pay non-refundable fee upon approval of event.

c. The following conditions must be satisfied with the event, in addition to any requirements detailed in the Moscow City Code, as set forth by City Council Resolution, and/or Alcohol Catering Permit:

- Location of an identification checking station OR beer garden (including dimensions in increments of 8') on Event Site Map (item 24). A minimum of two (2) persons must be available to check proper identification. These persons shall be clearly identified and be responsible for the issuance of wristbands denoting attendees are of legal drinking age.

- Attendance at Council Committee and City Council meetings regarding authorization of alcohol at event by Resolution.
- Posted signage and waste receptacles at entry and exit points. Signage to clearly state "No Alcohol Permitted Beyond this Area". Additional requirements may be mandated by City Council Resolution.

10. Are you requesting additional City Police services for escort services, traffic, and/or crowd control?

☐ Yes ■ No

IF YES – Contact Police Department at 208-883-7059 to discuss and see attached Fee Schedule.

11. Are you planning on having a band, music, or other amplified sound?

■ Yes ☐ No

IF YES – Submit a completed Noise Exemption Permit Request (see page 6) with this event application.

12. Are you planning on using any designated public facilities or infrastructure for the event?

■ Yes ☐ No

IF YES – Select the items you plan to use:

☑ Permanent trash receptacles ☑ Park (i.e. East City Park stage, Friendship Square, etc.)

☑ Public restrooms ☑ City-owned electrical outlets

13. Are you planning on having banners, signs, or other attention-getting devices at the event?

■ Yes ☐ No

14. List approximate number of persons, animals, and/or vehicles comprising the event, the type(s) of animals and description of vehicles, and approximate number of participants and spectators in viewing.

1,000 + attendees, 20+ beer, activity, and food vendors

15. Please use this area to include more details or attach additional pages for information about event that is pertinent for us to know.

Summer Camp themed block party highlighting outdoor recreation. Standard set up from previous events.

AMMENDMENT: raised fire pits for s'more making will be utilized.

16. **Is this event sponsored by an organization?** ■ Yes ☐ No
IF YES – Provide organization's name, address (street, city, state, zip), and officers/authorized representatives:
Moscow Chamber of Commerce + Visitor Center, 411 S. Main Street

17. **Individual Responsible for Event Organization:**
   a. Name: Noelle Borkowski
   b. Address: 411 S. Main Street
   c. Day-of contact number: 208 997 8124
   d. Email: marketing@moscowchamber.com

18. **Event/Site/Route Map –** Applications without a map will not be processed. Details on a map may include but are not limited to locations of desired street closures, walking routes, assembly points, start and finish points, locations of food and beverage vendors, stages, service areas, etc. See page 8 for a blank courtesy map of downtown Moscow for your use, if applicable.

19. **Proof of Insurance –** Certificate of Insurance must list the City of Moscow as an Additional Insured:
   a. Not required for Public Assembly events.
   b. $500,000 minimum general liability amount required for all other events; may be waived for residential neighborhood block parties at discretion of City.
   c. $1,000,000 minimum general liability amount required for events with alcohol.

20. City reserves the right to alter your event/site/route map if the City determines the proposal will require significant City services and/or severely limit transit opportunities in high traffic areas. **Applicant understands and agrees that the City is reserving that right.** If applicant answers no, application may be denied.
■ Yes ☐ No

HOLD HARMLESS AGREEMENT:

The applicant/group/organization (hereinafter "SPONSOR"), through its duly and specifically authorized agents, hereby releases City of Moscow, Idaho (hereinafter "CITY") and agrees, contracts and covenants not to bring suit and agrees to defend, hold harmless, and indemnify CITY, its officers, employees, agents and representatives from any and all claims, costs, judgments, awards, or liability to any person, including claims by SPONSOR's own agents, officers, employees and representatives, to which SPONSOR might otherwise be immune, arising from the Community Event, Block Party, Public Assembly, Parade or Sidewalk Walking Parade scheduled to occur as indicated on this application (hereinafter "Event"), including any Street Closure permitted under the terms of CITY's Policy on Street Closure. No SPONSOR shall be required to indemnify or hold harmless CITY for claims, actions and demands that arise out of CITY's sole negligence. Inspection, review and/or acceptance by CITY of any activity performed by or during the Event, or any activity or non-activity by CITY Police Officers or other officers, employees, agents or representatives of CITY, shall not be grounds for avoidance of any of the covenants of defense, indemnification or hold harmless by SPONSOR on behalf of CITY.

SPONSOR acknowledges and agrees it will abide by any and all Federal, State, or City of Moscow Public Health Directives and/or Regulations in effect at the time of the Event and ensure that all participants comply with said Directives and/or Regulations in effect at the time of the Event. SPONSOR agrees that if CITY determines she/he/they and/or any participant is not in compliance with said Directives and/or Regulations in effect at the time of the Event, CITY reserves the right to revoke the Event permit.

I, SPONSOR, agree that (1) I have read the foregoing Hold Harmless Agreement, understand it and agree with its contents and conditions; (2) I either have had an opportunity to speak with legal counsel or opted not to seek legal counsel prior to either signing this Agreement or electronically signing this Agreement by selecting the box below; and (3) understand that the terms of this Agreement are contractually and legally binding and that no verbal statement to the contrary, by any person, can void or alter the terms of this Agreement. I, SPONSOR, certify under the penalty of perjury pursuant the law of the State of Idaho that the foregoing is true and correct and that I have the authority to bind the group or organization, if applicable, to this Agreement.

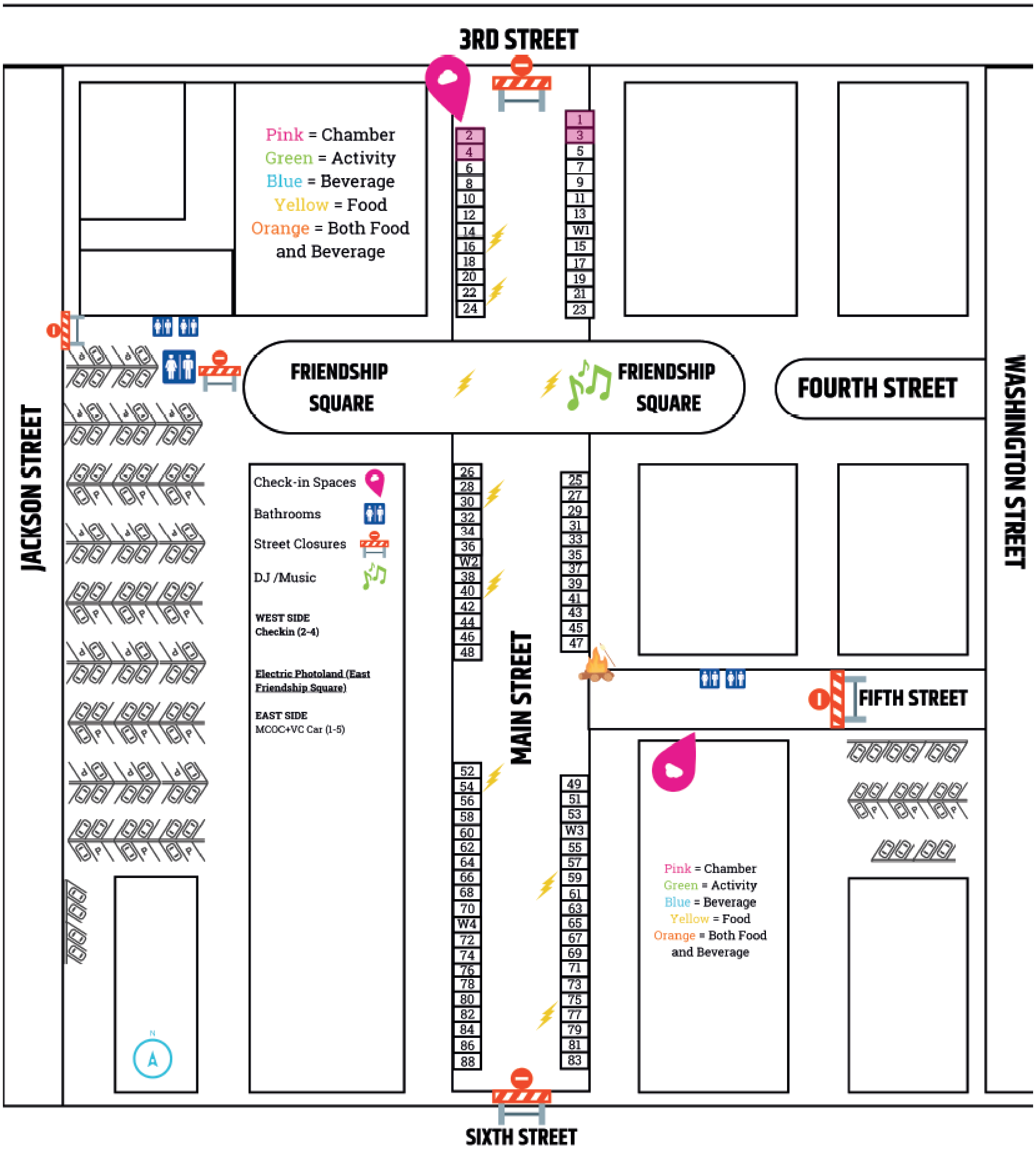
NAME: Noelle Borkowski **DATE:** 6/16/26

EVENT SPONSOR ELECTRONIC SIGNATURE:

☐ *By checking this box as an electronic signature,* ***I agree, declare, and certify under the penalty of perjury pursuant to the law of the State of Idaho, that the foregoing is true and correct. I agree to all the terms and conditions*** *that apply to the Community Event/Residential Neighborhood Block Party/Public Assembly/Street Parade/Sidewalk/Pathway Event, Permitting Process, and Hold Harmless Agreement.* ***I have authority to bind the group or organization, if applicable, to this Agreement.*** *I am signing this document utilizing an alternative manner of providing an electric signature through agreeing to and checking the above box and understand this electronic signature is valid and binding upon me to the same force and effect as a handwritten signature.*

EVENT SPONSOR NON-ELECTRONIC SIGNATURE:____________________________________

required only if printing and submitting in person


3RD STREET
Pink = Chamber
Green = Activity
Blue = Beverage
Yellow = Food
Orange = Both Food
and Beverage
FRIENDSHIP SQUARE
FRIENDSHIP SQUARE
FOURTH STREET
JACKSON STREET
WASHINGTON STREET
Check-in Spaces
Bathrooms
Street Closures
DJ /Music
WEST SIDE
Checkin (2-4)
Electric Photoland (East Friendship Square)
EAST SIDE
MCOC+VC Car (1-5)
MAIN STREET
FIFTH STREET
Pink = Chamber
Green = Activity
Blue = Beverage
Yellow = Food
Orange = Both Food
and Beverage
SIXTH STREET

NOISE EXEMPTION PERMIT REQUEST

Moscow City Code 10-11-2

(Please allow at least three business days in which to process this request)

Requested Event Date(s): 8/15/2026 Begin time: 4:00 PM End time: 8:00 PM

Event Location: Main Street Moscow

Amplified Music (DJ, party, etc.) ☐ No ■ Yes

Alcoholic Beverages Available ☐ No ■ Yes - Purchaser: vendors
(Marking this box does not mean your request will be denied) (If hosted or catered, name of serving organization)

Live Band Performing ☐ No ■ Yes - Group: TBD

Describe the event: Summer camp themed block party

(use back of this form if more space is needed)

Name of requesting person/Group/Organization: Moscow Chamber of Commerce + Visitor Center

Person responsible for Group or Organization: Kendra Chilbert / Noelle Borkowski

Requesting Person's Address: 411 S. Main Street Moscow ID

Phone Number: 208-882-1800 Email Address: marketing@moscowchamber.com

Daytime phone number is required *Permits will be returned by email unless otherwise requested*

Responsible person available **AT AND DURING** this event: Noelle Borkowski

Cell- or contact-phone during event. 208-997-8124

Your signature is unconditional acceptance of all terms and conditions. This permit may be modified or revoked by City at any time if permit conditions are violated. Please note that this form and the information you provide on this form is a public record pursuant to the Idaho Public Records Act under Title 74, Chapter 1 of the Idaho Code. Read the following carefully:

The applicant/group/organization hereby agrees to indemnify and hold harmless City of Moscow, Idaho from all claims, actions and demands of any kind whatsoever related to and/or arising out of the activity(ies) specified in this application and does hereby accept all risk and responsibility for any damage(s) and injuries stemming from such activity. Every Applicant requesting a noise Exemption Permit shall cooperate with law enforcement by adjusting the noise level in the event of any citizen complaint(s). In the event of non-compliance, law enforcement may revoke this permit. No applicant/group/organization shall be required to indemnify or hold harmless City of Moscow, Idaho for claims, actions and demands that arise out of City's sole negligence.

Requesting Person's Signature: Nolle Borh Date: 6/16/2026

◉ APPROVED ☐ DENIED

Date permit valid: 08/15/2026 Hours permit valid: 4PM - 8PM

Noise level (dba) shall not exceed 85dba at ◉ source at ☐ property line

Other Conditions: None

Police Chief or Designee (208) 883-7054

Page 6 of 9

Last updated February 2026. Information provided by you on this form is a public record pursuant to the Idaho Public Records Act under Title 74, Chapter 1 of the Idaho Code. Information may be posted to a public website.

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/20/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Troy Insurance Agency, Inc 207 S Main Street PO Box 8984 Moscow ID 83843	CONTACT NAME: Amanda Nelson PHONE (A/C, No, Ext): (208) 882-2814 FAX (A/C, No): (208) 743-3542 E-MAIL ADDRESS: amtroy@troyins.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A: United States Liability Insurance Compa — 25895
INSURED Moscow Chamber of Commerce 411 South Main St Moscow ID 83843	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 2026-2027 LIABILITY REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY; CLAIMS-MADE [ ] X OCCUR; GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC; OTHER:	X		NBP1563070	1/30/2026	1/30/2027	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY; ANY AUTO; ALL OWNED AUTOS; SCHEDULED AUTOS; X HIRED AUTOS; X NON-OWNED AUTOS			NBP1563070	1/30/2026	1/30/2027	COMBINED SINGLE LIMIT (Ea accident)	$ Included in CGL
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR; EXCESS LIAB CLAIMS-MADE; DED X RETENTION $			CUP1567801	1/30/2026	1/30/2027	EACH OCCURRENCE	$ 1,000,000
							AGGREGATE	$ 1,000,000
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY; ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH); If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CITY OF MOSCOW IS LISTED AS ADDITIONAL INSURED ON THE GENERAL LIABILITY POLICY REFERENCED ABOVE WHERE REQUIRED BY WRITTEN CONTRACT FOR THE FOLLOWING EVENTS:

MOSCOW WINTERFEST, FEBRUARY 2026
CAMP MOSCOWANNA, JUNE 2026
MOSCOWBEERFEST, AUGUST 2026
ALL EVENTS TAKING PLACE IN THE CITY OF MOSCOW, IDAHO 83843.

CERTIFICATE HOLDER	CANCELLATION
CITY OF MOSCOW 206 E 3RD ST MOSCOW, ID 83843	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Amanda Nelson/AMNELS

ACORD 25 (2014/01) The ACORD name and logo are registered marks of ACORD
INS025 (201401)


CAMP
MOSCOWANNA
Est. 2022
NOT DESIGNED FOR USE IN DISHWASHERS

Community Events Division Event Application Review

Event Name	Date(s)/Time(s)
Camp Moscowanna	8/15/26 4-8pm

DEPARTMENT/DIVISION DESIGNEE	EVENT(S) APPROVED/DENIED
Moscow Police Department	(●) Approve ( ) Deny
Officer presence required? ( ) Yes (●) No ( ) N/A	Officers available? (●) Yes ( ) No ( ) N/A
Dan Ellinwood Dan Ellinwood (Jun 17, 2026 10:12:10 PDT) Moscow Volunteer Fire Department	(●) Approve ( ) Deny
David Schott David Schott (Jun 17, 2026 10:22:06 PDT) Parks and Recreation Department	(●) Approve ( ) Deny
Kyle Rainer Kyle Rainer (Jun 22, 2026 07:02:15 PDT) Community Development-Engineering Division	(●) Approve ( ) Deny
Signature: Ty Thompson Ty Thompson (Jun 17, 2026 13:28:01 PDT) Email: tthompson@ci.moscow.id.us Public Works-Environmental Services Division	(●) Approve ( ) Deny
Steve Schulte Steve Schulte (Jun 21, 2026 06:22:08 PDT) Public Works-Streets Department	(●) Approve ( ) Deny
Street closure required? (●) Yes ( ) No ( ) N/A	ITD permit required? ( ) Yes* (●) No ( ) N/A

*Application will remain pending until ITD grants applicant a permit

Time of street closure? 2pm (Start) 9pm (End)

Fees? $167.00 — Daytime ( ) Nightime (●)

Amanda Reyes
Amanda Reyes (Jul 1, 2026 09:01:02 PDT)

City Clerk/Deputy City Clerk

City of Moscow
Community Events Division
ALCOHOL USE APPLICATION

Date received: 6/17/26 Date fee paid: ______

Required for Events requesting Alcohol Use in the
Moscow Downtown Central Business Zoning District or a Moscow Parks Facility.
City Council has the right to deny this application, but applicants may still move forward with their approved Event without alcohol.

Timeline for requesting Alcohol Use:

1. At least two months prior to Event, applicant submits Event Application or Parks Reservation for review.
2. Upon approval of Application or Reservation, applicant submits:
    a. Alcohol Use application
    b. Pays $103 non-refundable Alcohol Use fee
    c. Name(s) of licensed alcohol provider(s)
    d. Events in a Moscow Park Facility also include:
        i. Location of the beer/wine garden during the event with size dimensions, entry and exit points, and serving location. Provide as much detail as possible.
3. Staff drafts a Resolution according to the Event and communicates with applicant on security and insurance requirements.
4. Applicant must be present at Administrative Committee meeting (meetings are held on the 2nd and 4th Mondays of each month pending no holiday delays).
5. Applicant must be present at City Council meeting (meetings are held on the 1st and 3rd of each month pending no holiday delays).
6. Upon approval, applicant pays any remaining fees.

Event Name: Camp Moscowanna **Event Date(s):** 8/15/2026

Event Location:
Main Street Moscow, 3rd - 6th, first bay of Jackson Street lot, 5th street up to the ADA spot

Event Start time: 4:00 PM **Event End time:** 8:00 PM

Individual responsible per Event Application/Parks Reservation: Noelle Borkowski

By signing this Alcohol Use application, applicant understands that their Event may not have alcohol unless approved by City Council, and that City Council has the right to deny Alcohol Use applications. Applicant also understands that the $103 fee is non-refundable regardless of the decision issued by City Council.

Nelle Borki 6/17/2026

Signature of Individual responsible for Event ***Date***

Alcohol Use application last updated January 6, 2026

The information on this form is Public Record and may be posted to a public website.

CITY OF MOSCOW
206 E. THIRD
MOSCOW, ID 83843
208-883-7000

PERMIT NUMBER: CE2026-18
EVENT DATE: Saturday, August 15, 2026
EVENT TIME: 4-8pm

THIS IS TO CERTIFY THAT
Moscow Chamber of Commerce + Visitor Center
411 S. Main Street
Moscow, ID 83843

IS HEREBY GRANTED A CITY OF MOSCOW COMMUNITY EVENT PERMIT FOR THE LOCATION NAMED BELOW WITHIN THE CORPORATE LIMITS OF THE CITY OF MOSCOW, IN CONFORMITY WITH THE PROVISIONS OF CHAPTER 17, TITLE 10 OF THE MOSCOW CITY CODE.

PERMIT TYPE: Community Event with Alcohol

PERMIT LOCATION: Main Street from 3rd St. to 6th St., including 4th St. to alley and 5th St. to alley, and bay 1 of Jackson Street parking lot.

I,________________________, CERTIFY UNDER PENALTY OF PERJURY PURSUANT TO THE LAWS OF THE STATE OF IDAHO, THAT THE FOREGOING IS TRUE AND CORRECT. I AGREE TO ALL THE TERMS AND CONDITIONS OF MOSCOW CITY CODE TITLE 10, CHAPTER 17 PARADE; PUBLIC ASSEMBLY AND RESOLUTION 2015-05 POLICY AND PROCEDURES FOR RIGHT-OF-WAY PERMITS. DAMAGE TO ANY PUBLIC IMPROVEMENTS ARE THE RESPONSIBILITY OF THE PERMIT HOLDER.

ISSUED THIS_____DAY OF___________________, 2026

(SIGNATURE OF LICENSEE) *DATE*

(SIGNATURE OF STAFF) *DATE*

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 3, 2026

AGENDA ITEM TITLE

Police Department Donation Account Creation Resolution (ACTION ITEM) - Bill Belknap

RESPONSIBLE STAFF

Bill Belknap, City Administrator

ADDITIONAL PRESENTER(S)

DESCRIPTION

Resident Joyce Presby, who recently passed away, bequeathed a portion of her estate to several local organizations, including the Moscow Police Department. In accordance with her last will and testament and court-approved estate settlement distribution, the City received $24,818.35 from the estate. Staff is requesting to establish a restricted fund balance account for this gift and any other future donations that the Department may receive, for the future use of the Moscow Police Department, as approved by the Moscow City Council. In accordance with the City's Financial Policies, the Council must authorize the creation of restricted fund balances and establish the purpose, intent, and use of the restricted funds. Staff has prepared a resolution authorizing the creation of a Moscow Police Department Donation Account as a restricted fund balance to be used in support of the Police Department as included within the City of Moscow annual budget and approved by the City Council.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Approve the proposed Resolution authorizing the creation of the Moscow Police Department Donation Account restricted fund balance; or take other action deemed appropriate.

STAFF RECOMMENDATION

Approve the proposed Resolution authorizing the creation of the Moscow Police Department Donation Account restricted fund balance

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2026 - Police Donation Restricted Fund Balance_final

RESOLUTION 2026-___

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE CREATION OF THE MOSCOW POLICE DEPARTMENT DONATIONS RESTRICTED FUND BALANCE ACCOUNT FOR THE ACCEPTANCE OF PUBLIC DONATIONS TO THE MOSCOW POLICE DEPARTMENT AND RESERVATION FOR USES SUPPORTING THE MOSCOW POLICE DEPARTMENT AS APPROVED BY THE CITY COUNCIL; AND PROVIDING THIS RESOLUTION SHALL BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Joyce E. Presby, in her Last Will and Testament, bequeathed a portion of her estate to the Moscow Police Department; and

WHEREAS, the District Court of the Second Judicial District of the State of Idaho, in and for Latah County, in case CV29-25-1052, has approved the Petition for Approval of Final Accounting and for Settlement and Distribution of the Presby Estate; and

WHEREAS, the City of Moscow has received funds from the Presby Estate in the amount of Twenty-Four Thousand, Eight Hundred Eighteen Dollars and Thirty-Five Cents ($24,818.35); and

WHEREAS, the City Council must approve the creation of restricted fund balances and establish the purpose, intent, and use of said restricted fund balances; and

WHEREAS, the Council desires to establish a restricted fund balance for the Presby bequest and future donations made to the Moscow Police Department for the future use of the Moscow Police Department as approved by the Moscow City Council;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho, that all matters stated above are true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

1. That the City of Moscow Finance Director is hereby authorized to create the Moscow Police Department Donations restricted fund balance account for the purpose of accepting public donations to the Moscow Police Department.

2. That the Council hereby authorizes the placement of the Presby bequest into the Moscow Police Department Donations restricted fund balance account.

3. That any future expenditure from the Moscow Police Department Donations restricted fund balance account shall be included within the City of Moscow annual budget and be approved by the City Council.

4. That the provisions of this Resolution shall be deemed severable and the invalidity of any provisions of this Resolution shall not affect the validity of the remaining provisions.

5. That this Resolution shall become effective upon its passage and approval.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Scott Sumner	________	________	________	________
Sage McCetich	________	________	________	________
Bryce Blankenship	________	________	________	________
Drew Davis	________	________	________	________
Sandra Kelly	________	________	________	________
Evan Holmes	________	________	________	________

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this _____ day of _____________, 2026.

____
Hailey Lewis, Mayor

CERTIFICATION and **ATTESTATION**. I hereby certify that the above is a true copy of the Resolution passed at a regular meeting of the City Council, City of Moscow, Idaho held on _______________, 2026 and attest to the Mayor's signature.

____
Laurie M. Hopkins, City Clerk