

FAIR & AFFORDABLE HOUSING COMMISSION



Juan Albaitero
Commission Chair

FAHC@ci.moscow.id.us

Regular Meeting
~Agenda~

Lucy Falcy
Staff Liaison
208.883.7095

<http://www.ci.moscow.id.us/358/Fair-Affordable-Housing-Commission>

Thursday
September 3, 2026

5:15 PM

Haddock Building
504 S Washington Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Minutes from August 6, 2026 (ACTION ITEM)

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff with further direction.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Farmers Market Booth Planning (ACTION ITEM)

Discuss and decide on final details for the September 19th Farmers Market tabling.

PROPOSED ACTIONS: Discuss the upcoming event and resources and provide staff with further direction as deemed necessary.

4. Idaho Housing and Finance Association (ACTION ITEM)

Discuss questions to pose to Idaho Housing and Finance Association (IHFA) to provide insight into available resources and programs for Moscow citizens.

PROPOSED ACTIONS: Discuss questions and intent and provide staff with further direction as deemed necessary.

5. Housing Authority (ACTION ITEM)

Discuss proposed Housing Authority recommendation and identify opportunities for providing further clarity on and moving forward with another recommendation to Council.

PROPOSED ACTIONS: Discuss options for moving forward with Housing Authority recommendation and provide staff with further direction as deemed necessary.

6. Fair & Affordable Housing Commission Duties Review (ACTION ITEM)

Review the assigned duties of the Commission, according to Moscow City Code 3-6-2, and discuss upcoming goals and actions.

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PROPOSED ACTIONS: Review the Commission's Powers and Duties and provide staff with further direction as deemed necessary.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

- The Fair & Affordable Housing Commission will host a booth at the Moscow Farmers Market on Saturday, September 19th.
- The next Fair & Affordable Housing Commission regular meeting is scheduled for October 1, 2026.

ADJOURN

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FAIR & AFFORDABLE HOUSING COMMISSION



Juan Albaitero
Commission Chair
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Regular Meeting ~Minutes~

Lucy Falcy
Staff Liaison
208.883.7095

<https://www.ci.moscow.id.us/358/Fair-Affordable-Housing-Commission>

**Thursday
August 6, 2026**

5:15 PM

**Haddock Building
504 S. Washington Street**

Albaitero called the meeting to order at 5:16 PM

MEMBERS PRESENT: Juan Albaitero, Chair; Randy Baukol, Jo Ellen Force, Michael Gilman, Leah Halterman,
MEMBERS ABSENT: Ellen Peterson, Nathan Tupper, Jennifer Wallace
OTHERS: Evan Holmes
STAFF: Lucy Falcy

REGULAR AGENDA

1. Approval of Minutes from July 8, 2026 (ACTION ITEM)

Presentation of minutes for approval.

Baukol moved for approval of the minutes as presented, seconded by Gilman. Roll Call Vote: Ayes: Unanimous (5). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

None offered.

3. Citizen Survey Questions (ACTION ITEM)

The City has distributed Citizen Surveys to a random number of addresses every two years since 2002. The 2026 Citizen Survey will be distributed this fall, and every City Commission has been requested to provide two questions to be included in the survey.

The Commissioners used the survey questions from 2023 and 2017 to have a discussion. They selected two questions, one with modifications, to include in the 2026 survey.

Gilman moved to use the two Commission questions for the upcoming survey as discussed and modified, seconded by Force. Roll Call Vote: Ayes: Unanimous (5). Nays: None. Abstentions: None. Motion carried.

4. Farmers Market Booth Planning (ACTION ITEM)

Discuss and decide on the following: 1) focus of display; 2) blurb for Farmer's Market Weekly Update (1-5 Sentences regarding what to expect at booth); 3) handouts needed in addition to what is on hand; 4) any poster the FAHC may have or want to display-may need to be created/printed; 5) table swag for handing out; and 6) scheduling for booth coverage. Currently \$125 remains in the FY2026 Commission budget.

The Commissioners had a conversation about the upcoming Farmers Market tabling as well as what items to bring and media to create.

Gilman moved to use the remaining budget funds to print display boards and facilitate Farmers Market activities, and directed staff to work with Commissioners to create displays as discussed, seconded by Baukol. Roll Call Vote: Ayes: Unanimous (5). Nays: None. Abstentions: None. Motion carried.

5. Idaho Housing and Finance Association (ACTION ITEM)

Discuss questions to pose to Idaho Housing and Finance Association (IHFA) to provide insight into available resources and programs for Moscow citizens.

Staff updated the Commissioners on contacting IHFA and there was a conversation about next steps.

Albaitero moved to table this discussion until the next meeting, seconded by Gilman. Roll Call Vote: Ayes: Unanimous (5). Nays: None. Abstentions: None. Motion carried.

6. Housing Authority (ACTION ITEM)

Discuss proposed Housing Authority recommendation and identify opportunities for providing further clarity on and moving forward with another recommendation to Council.

Gilman moved to table this discussion until the next meeting, seconded by Halterman. Roll Call Vote: Ayes: Unanimous (5). Nays: None. Abstentions: None. Motion carried.

7. Fair & Affordable Housing Commission Duties Review (ACTION ITEM)

Review the assigned duties of the Commission, according to Moscow City Code 3-6-2, and discuss upcoming goals and actions.

Gilman moved to table this discussion until the next meeting, seconded by Halterman. Roll Call Vote: Ayes: Unanimous (5). Nays: None. Abstentions: None. Motion carried.

REPORTS

Jennifer Wallace to provide a summary of the federal 21st Century ROAD to Housing Act.

Baukol provided a brief report and handout on the 21st Century Road to Housing Act as well as information on Idaho Opportunity Zones (see attached).

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

- *The next Fair & Affordable Housing Commission regular meeting is scheduled for September 3, 2026.*
- *The Fair & Affordable Housing Commission will host a booth at the Moscow Farmers Market on Saturday, September 19th.*

The meeting was adjourned at 7:02 PM

Juan Albaitero, Chair

Date

MCC Chapter 6 FAIR AND AFFORDABLE HOUSING COMMISSION
Sec 6-2. Powers and Duties.

- A. The Commission shall adopt internal procedures not inconsistent with the provisions of this or any other ordinances of the City. These rules shall provide for notification of Commission members by the chairperson in advance of meetings.
- B. Meetings of the Commission shall be held at least once annually at the call of the chairperson and at such other times as the Commission may determine. A quorum of a majority of the appointed members shall be necessary before the Commission may transact business.
- C. The Commission may suggest to Council various ways in which the City may further fair housing practices and affordable housing practices.
- D. The Commission may suggest ways to inform public housing industry providers, real estate owners, developers, building contractors, and housing advocates of their respective responsibilities and rights under the federal housing law and related amendments, and any applicable state or local laws or ordinances.
- E. The Commission shall review, on at least an annual basis, the City Code Analysis and Impediments to Fair Housing and Action Plan and shall make recommendations to the Mayor, the Council and the City's Fair Housing Resource Representative for amendments or changes to such Plan as it deems necessary.
- F. The Commission shall review, on at least an annual basis, the City's efforts to promote affordable housing and shall make recommendations to the Mayor, the Council, and the City's Fair Housing Resource Representative to promote affordable housing practices.
- G. The Commission shall consult with the City's Fair Housing Resource Representative on fair housing, planning objectives, communications, and shall assist the Council and the City's Fair Housing Resource Representative in coordination and execution of the City's Fair Housing Action Plan, where appropriate.
- H. The Commission shall keep abreast of Federal and State law affecting fair housing and make recommendations to the Mayor and Council of necessary changes in the Moscow Fair and Affordable Housing Ordinance to keep the ordinance in conformity with Federal and State law.
- I. The Commission is authorized to recommend acceptance of Federal, State, or other assistance in formulating or carrying out programs to prevent or eliminate discriminatory housing practices, and to cooperate with Federal, State and local agencies in carrying out such programs.
- J. The Commission may establish subcommittees and/or advisory committees to advise and assist it in carrying out duties of the Commission.